



## INVITATION TO TENDER NOTICE

**Solicitation #:** FP802-180172  
**Closing Date:** Monday, December 03, 2018  
**Time for solicitation closure:** 2:00 PM, Eastern Standard Time (EST)  
**Title:** Installation of a Fiberglass Enclosure  
**Work site location:** La Haye Point Light Station Newfoundland

### **THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:**

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder**);
3. Specifications (Description of the required work); and
4. Plans and drawings.

### **CLOSING LOCATION(S):**

**Location #1:** For electronic submissions **ONLY**, please send the electronic proposal to:  
[Laurent.Hotte@dfo-mpo.gc.ca](mailto:Laurent.Hotte@dfo-mpo.gc.ca)

**Location #2:** For printed submissions and **Bid Bonds ONLY** (via Canada Post or by Courier), please send to:

Fisheries and Oceans Canada,  
Attention: Larry Hotte  
Procurement Hub – Ottawa Office,  
Station 9N087A, 9th Floor  
200 Kent Street,  
Ottawa, Ontario K1A 0E6

**The onus is on the bidder to ensure that the bid is delivered on time to the location designated.**

### **LATE TENDER:**

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.



### **BID SECURITY:**

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders.

#### **Notes:**

- (a) *The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.*
- (b) *The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.*

### **SCOPE OF WORK / DELIVERABLES:**

1. Work of this contract comprises of the demolition of an existing building and concrete pad, including associated electrical services, and the supply and installation of a new concrete pad and electrical services to an owner supplied building. Contractor to transport and install owner supplied building. This site is located in La Haye Point, NL. Refer to the full set of contract specifications and drawings for the full scope of this project.
2. Abatement, proper disposal of hazardous materials, and lead paint remediation are part of this contract and shall be completed as required to facilitate the work to be completed.
3. Lead paint remediation shall be done in accordance with Provincial standards. Refer to attached appendices for full scope of hazardous material work.
4. Contractor is required to transport the owner supplied enclosure from Bishop's Falls, NL to site, and install as indicated. Transportation to be in accordance with Provincial Regulations.

The La Haye Point Light Station is located on the point of St. Mary's Bay approx. 4 km. southwest of the community of St. Mary's, along the southern shore of the Avalon Peninsula.

### **OPTIONAL SITE VISIT:**

Before submitting a bid, bidders can visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work.



The site visit will be held on Monday, November 26, 2018, at **10:00am local time only.** Bidders must communicate with the Contracting Authority [Laurent.Hotte@dfo-mpo.gc.ca](mailto:Laurent.Hotte@dfo-mpo.gc.ca) no later than November 22, 2018 to confirm attendance and provide the name(s) and coordinates of the person(s) who will attend. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation. DFO will provide the coordinates and contact information to those Bidders who intend to participate in this site visit.

#### **PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:**

The minimum acceptable amount of Public Liability and Property Damage Insurance is \$2,000,000.00 per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

#### **ENQUIRIES**

DFO will accept all Enquiries from Bidders until 2:00 PM Eastern Standard Time (EST) on **Tuesday November 27, 2018**. Bidders must send their enquiries directly by email only to [Laurent.Hotte@dfo-mpo.gc.ca](mailto:Laurent.Hotte@dfo-mpo.gc.ca).

#### **EXPECTED START AND COMPLETION DATES:**

<b>Start Date:</b>	Upon contract Award
<b>Completion Date:</b>	Six weeks thereafter

#### **SECURITY REQUIREMENTS:**

Not applicable.

#### **BASIS OF SELECTION:**

A bid must comply with the requirements of the bid solicitation. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

#### **ACCEPTANCE OF TENDERS:**

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.



Kind regards,

**Larry Hotte**

Procurement and Contracting Consultant

Procurement Hub, Materiel and Procurement Services, 9N087A

Fisheries and Oceans Canada

200 Kent Street, Ottawa, ON K1A 0E6

Telephone: 613-791-8039

Email: [Laurent.Hotte@dfo-mpo.gc.ca](mailto:Laurent.Hotte@dfo-mpo.gc.ca)