



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de  
l'approvisionnement en communication  
360 Albert St./ 360, rue Albert  
12th Floor / 12ième étage  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> DND Identification cards	
<b>Solicitation No. - N° de l'invitation</b> W6369-19X015/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> W6369-19-X015	<b>Date</b> 2018-11-22
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$CW-010-75760	
<b>File No. - N° de dossier</b> cw010.W6369-19X015	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-11-28</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Gagné, Kathleen	<b>Buyer Id - Id de l'acheteur</b> cw010
<b>Telephone No. - N° de téléphone</b> (613) 990-9189 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See herein	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

The purpose of this amendment is to respond to bidder's questions and to make the revisions indicated in this amendment:

## 1) BIDDER'S QUESTIONS

### Question 2:

Related to the NDIS logo, are we to assume that the logo will be provided by DND?

### Response 2:

For Phase II of the evaluation, a .jpg image of the NDIS logo will be provided to the Bidder submitting the responsive bid with the lowest total evaluated price in Phase I. Positioning of logos must be in accordance with section A.5 *ARTWORK / LOGO* of the Annex "A" Statement of Work.

### Question 3:

In our inquiries for sourcing, we have found that the minimum order that the manufacturer is able to do for custom items below is 50, and the request in the tender is 5, would you make an exception and increase the quantity for these 2 items?

2	Fargo 082605-220 (or approved equivalent*)	Holographic PolyGuard Laminate Rolls (with a sample custom NDIS logo as per A.5 of the Annex "A" Statement of Work)	As specified in Mandatory criterion M.4 of the Request for Proposal and Table A.4.2.1 Deliverables of the Annex "A" Statement of Work	5	Rolls	\$0.00
6	Fargo 082606-013 (or approved equivalent*)	PolyGuard Laminate Rolls (with a sample custom NDIS logo as per A.5 of the Annex "A" Statement of Work)	As specified in Mandatory criterion M.4 of the Request for Proposal and Table A.4.2.1 Deliverables of the Annex "A" Statement of Work	5	Rolls	\$0.00

### Response 3:

Reference:

- M.4 PRE-PRODUCTION SAMPLES
- Annex "B" Basis of Payment : B.1.1 PRE-PRODUCTION SAMPLES

Yes, the quantity has been increased.

### A) The ANNEX "B" BASIS OF PAYMENT – MS Excel spreadsheet had been replaced in its entirety.

The new Annex "B" Basis of Payment – MS Excel spreadsheet (W6369-19X015\_A-BoPEng-amend001) can be downloaded from the Buy and Sell website directly.

Bidders must ensure that they are using the correct (revised) version of Annex "B" Basis of Payment – MS Excel spreadsheet. Bidders must provide pricing in the format specified, for each component identified in the revised Annex "B" Basis of Payment – MS Excel spreadsheet (W6369-19X015\_A-BoPEng-amend001).

Solicitation No. - N° de l'invitation  
W6369-19X015/A  
Client Ref. No. - N° de réf. du client  
W6369-19X015

Amd. No. - N° de la modif.  
004  
File No. - N° du dossier  
CW010. W6369-19X015

Buyer ID - Id de l'acheteur  
CW010  
CCC No./N° CCC - FMS No./N° VME

**B) DELETE Annex “F” in its entirety and REPLACE WITH the following:**

**ANNEX “F”**

**PHASE II - MANDATORY CRITERIA AND EVALUATION GRID**

**REQUEST FOR PROPOSAL: W6369-19X015/A**

**The responsive bid with the lowest total evaluated price in Phase I will be evaluated in Phase II.**

**TITLE:**

**BIDDER:** \_\_\_\_\_

EVALUATION SUMMARY		
MANDATORY REQUIREMENTS	COMPLIANT	NOT COMPLIANT

**Mandatory Technical Criteria – PHASE II**

Proposals submitted by bidders must meet all the mandatory technical criteria of the Request for Proposal (RFP). No further consideration will be given to proposals not meeting all of the mandatory criteria.

Failure by the Bidder to provide any of the required information in the proposal will be considered as not meeting the mandatory criterion.

#### M.4 PRE-PRODUCTION SAMPLES

The Bidder submitting the responsive bid with the lowest total evaluated price in Phase I, must provide the pre-production samples, as described herein, upon request in writing from the Contracting Authority as follows:

M.4.1: The Bidder must submit the following pre-production samples to the Contracting Authority in the National Capital Region within twenty-eight (28) calendar days of the written request from the Contracting Authority:

Pre-production samples:

Pre-Production Samples			
Stock Number	Description	Essential Specifications	Quantity
118301WB (or approved equivalent*)	Blank plastic cards (PVC)	<ul style="list-style-type: none"> <li>• CR80 size cards;</li> <li>• 30 mil thickness;</li> <li>• White;</li> <li>• Film Laminated;</li> <li>• Polish/Polish;</li> <li>• Graphics Quality;</li> <li>• Box with lid-SW card; and</li> <li>• 500 cards</li> </ul>	1 box
Fargo 082605-220 (or approved equivalent*)	Holographic PolyGuard Laminate Rolls (with a sample custom NDIS logo as per A.5 of the Annex "A" Statement of Work)	<ul style="list-style-type: none"> <li>• 1.0 mil thickness;</li> <li>• 250 imprints (per roll);</li> <li>• secure, tamper-resistant overlamine;</li> <li>• translucent, tri-modal effect, (hologram);</li> <li>• can withstand 50,000, or more, swipes through a magnetic stripe reader before showing signs of wear;</li> <li>• compatible with CR80 size cards;</li> <li>• compatible with Fargo printers: Fargo DTC4500e; and</li> <li>• shelf-life of five (5) years</li> </ul>	50 rolls
N/A	ID badge-size laminating pouches (with a sample custom NDIS logo as per A.5 of the Annex "A" Statement of Work)	<ul style="list-style-type: none"> <li>• 100 per pack;</li> <li>• At least 10 mil thickness, very rigid (maximum 12 mil thickness);</li> <li>• 65mm x 95 mm;</li> <li>• Ultra-clear (when laminated)</li> <li>• secure, tamper-resistant overlamine</li> <li>• Translucent, tri-modal effect, (holographic imprint)</li> </ul>	50 pouches

Fargo 082606-013 (or approved equivalent*)	PolyGuard Laminate Rolls (with a sample custom NDIS logo as per A.5 of the Annex "A" Statement of Work)	<ul style="list-style-type: none"><li>• Clear patch overlamine;</li><li>• 1.0 mil thickness;</li><li>• Approximately 1/16" border from patch to card after lamination;</li><li>• 250 imprints per roll;</li><li>• compatible with Fargo DTC4500e printer; and</li><li>• a shelf-life of five (5) years</li></ul>	50 rolls
Fargo 45215 (or approved equivalent*)	Colour Ribbon (YMCKK)	<ul style="list-style-type: none"><li>• YMCKK colour ribbon;</li><li>• Cleaning roll included;</li><li>• RFID-enhanced;</li><li>• 500 full colour prints per roll;</li><li>• compatible with Fargo DTC4500e printer; and</li><li>• a shelf-life of up to 5 years</li></ul>	5 rolls

\*Equivalent products meeting all Essential Specifications and in accordance with the SACC Manual Clause B300T (2006-06-16) Equivalent Products, will be accepted. If equivalent products are proposed, products will be tested with the DND printers listed in this Annex "A" Statement of Work, during Phase II of the evaluation prior to being accepted.

The Contracting Authority will forward the submitted pre-production samples to the DND Technical Authority for evaluation. The DND Technical Authority will evaluate the pre-production samples in accordance with the following criteria:

#### M.4.1.A. MEASUREMENTS AND DURABILITY

- The measurements of the pre-production samples are in accordance with the essential specifications
- Cards must have sufficient rigidity to ensure that they do not break easily.
  - Testing to include: bending/flexing, attempt at hand tearing, twisting, and folding.
- Laminate rolls and pouches must demonstrate that they can be sufficiently sealed to prevent easy removal, i.e. to show if any tampering has been done while attempting to remove the laminate. Laminate pouches must provide a sufficiently sturdy laminated card, similar to a credit card, so the paper card within the pouch cannot be easily torn or damaged.
  - Testing to include: bending/flexing, attempt at hand tearing, twisting, and folding.

#### M.4.1.B. OVERALL CONSTRUCTION

- Laminate rolls and pouches must demonstrate proper placement of sample logo, printing must be clear, and laminate must be properly affixed without bleeding ends.
  - Testing to include: running rolls and pouches through the DND laminator to ensure pouches are not damaged and are properly sealed (after lamination).

#### M.4.1.C. RESISTENCE

- The logo cannot be scratched off or defaced in any way.
- Testing to include: the use of a fingernail, eraser, table scuffing, or other measures to ensure that logo cannot be removed without leaving a sign of tampering. Testing will also include the use of laminate in the printer, or laminator, to ensure the logo is not removed when heat is applied.

Evaluation criteria				
Item Number	M.4.1 The Bidder must provide the pre-production samples, as described herein, upon request in writing from the Contracting Authority, as follows:	Required Quantity	Compliant	Not Compliant
001	Stock Number: 118301WB	1 box		
002	Stock Number: Fargo 082605-220	50 rolls		
004	N/A - ID badge-size laminating pouches	50 pouches		
006	Stock Number: Fargo 082606-013	50 rolls		
008	Stock Number: Fargo 45215	5 rolls		
Item Number	M.4.1.A. PRE-PRODUCTION SAMPLES TESTING - MEASUREMENTS AND DURABILITY	Met stated criteria	Did not meet stated criteria	2 <sup>nd</sup> set of pre-production samples required (Y/N)
001	Stock Number: 118301WB			
002	Stock Number: Fargo 082605-220			
004	N/A - ID badge-size laminating pouches			
006	Stock Number: Fargo 082606-013			
008	Stock Number: Fargo 45215			
Item Number	M.4.1.B. PRE-PRODUCTION SAMPLES TESTING - OVERALL CONSTRUCTION	Met stated criteria	Did not meet stated criteria	2 <sup>nd</sup> set of pre-production samples required (Y/N)
001	Stock Number: 118301WB			
002	Stock Number: Fargo 082605-220			
004	N/A - ID badge-size laminating pouches			

006	Stock Number: Fargo 082606-013			
008	Stock Number: Fargo 45215			
Item Number	<b>M.4.1.C. PRE-PRODUCTION SAMPLES TESTING - RESISTENCE</b>	<b>Met stated criteria</b>	<b>Did not meet stated criteria</b>	<b>2<sup>nd</sup> set of pre-production samples required (Y/N)</b>
002	Stock Number: Fargo 082605-220			
004	N/A - ID badge-size laminating pouches			
006	Stock Number: Fargo 082606-013			
<b>Comments</b>				

Upon completion of the pre-production samples testing, the DND Technical Authority will notify the Contracting Authority, in writing, of the conditional acceptance, acceptance, or rejection of the samples. A copy of this notification is to be provided to the Bidder by the Contracting Authority.

If samples are rejected, the Bidder must submit second samples within twenty (20) calendar days of written notification by the Contracting Authority.

**IF THE SECOND SAMPLES ARE REJECTED BY THE TECHNICAL AUTHORITY FOR FAILING TO MEET THE TECHNICAL REQUIREMENTS, THE BIDDER WILL NOT BE REIMBURSED FOR THE COST AND THE BIDDER'S PROPOSAL WILL BE DECLARED NON-RESPONSIVE. THE NEXT LOWEST BIDDER WILL THEN BE REQUESTED TO PROVIDE A PRE-PRODUCTION SAMPLE FOR APPROVAL AND PHASE II EVALUATION PROCESS WILL BE REPEATED WITH THE NEXT LOWEST BIDDER.**

If your proposal has already been submitted it can be modified by submitting an amendment identified with file no. W6369-19X015/A to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the current amendment.

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL REMAIN UNCHANGED**