

## Amendment 005

This ITQ Amendment 005 serves to provide answers to questions 13 through 21, regarding the Invitation to Qualify (ITQ) EN920-190988/G.

This amendment also makes a modification to Section 3. Preparing and Submitting a Response, of the ITQ, to allow Bidders to email their response to:

[TPSGC.PAAprovisionRHalaPAYE-APHRtoPAYProcurement.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.PAAprovisionRHalaPAYE-APHRtoPAYProcurement.PWGSC@tpsgc-pwgsc.gc.ca)

**IMPORTANT REMINDER FOR INDUSTRY:** To facilitate search for industry all current and future postings related to Stabilizing Phoenix innovations and the HR and Pay Next Generation solution will include “**HRP-RHP**” in the title. Please note that vendors can subscribe to tender notice updates (RSS, ATOM, e-mail) using the keyword “**HRP-RHP**”.

### TRACKING LOG OF QUESTIONS AND ANSWERS PROVIDED TO DATE

QUESTIONS AND ANSWERS	PROVIDED IN DOCUMENT
Questions and Answers 1 to 3	Attachment in ITQ Amendment 002, but titled Amendment 001
Questions and Answers 4 to 8	Amendment 003
Questions and Answers 9 to 12	Amendment 004
Questions and Answers 13 to 21	Amendment 005

Q#	QUESTION	RESPONSE
13	Regarding criteria 1.b), would a bidder who is not the developer of the proposed technology, nor has an approved re-seller agreement, but has established alliance agreements with one or more RPA software vendors, and submits evidence of these alliances pass this requirement?	<b>Yes.</b> If the alliance agreements confirm that the Bidder is authorized to offer the proposed technology for re-sale.
14	Section 2.3: Will the crown consider expanding the definition of related entities as follows: The entity and the respondent can be separate legal entities within a formally organized professional services network, where all members of the network operate using a common brand, with shared access to intellectual priority and talent resources and integrated technology, methodology, strategies and policies across the network.	<b>No.</b> The definition shall remain unchanged. However, the Bidder should not assume this precludes them from meeting any of the Qualification Requirements.
15	Regarding criteria 1.d), can the Crown confirm that 5 large RPA implementation references will be sufficient and not 10?	The criteria requires 5 references, not 10.
16	Can the Crown confirm that the (1) references for solutions and (2) evidence of reseller agreements can cover multiple products from different software vendors for each category? (E.g. Project reference 1 would have implemented solution from software product vendor A and project reference 2 would have implemented a solution from software product vendor B).	<b>Yes.</b> Respondents can repeat references across streams.

17	Lowering the Queue: The capabilities required are very distinct for each question in this category. Can the Crown confirm that the respondent would be disqualified from the category if one of the mandatories is not met? Would the Crown consider separating the qualifications/requirements on Analytics, Case Management and Payroll Outsourcing into three distinct qualification categories?	<b>Correct.</b> The respondent will be disqualified. Canada will not reconsider this recommendation.
18	Reference: 2.3 Submission of Only One Response (per category). Many manufacturers of software tools deal with the Canadian Government through Authorized Resellers who can sell the software and deliver certified services to implement the products. Question: Can an original equipment manufacturer (OEM) submit a bid with the intent of having one of its resellers submit a bid at the RFP phase?	Only Qualified Respondents will be permitted to bid on any subsequent solicitation phases issued as part of the procurement process. In order to be deemed a Qualified Respondent and receive the RFP, a bidder must qualify through this ITQ. Even though Canada reserves the right to open any subsequent procurement process to any interested Bidder, it is unknown at this time if this will occur. Bidders are responsible for ensuring they are qualifying through the ITQ process in order to receive any subsequent RFP.
19	Reference: 2.3 Submission of Only One Response (per category). Many manufacturers of software tools deal with the Canadian Government through Authorized Resellers who can sell the software and deliver certified services to implement the products. Question: Can a reseller of an original equipment manufacturer (OEM) submit a bid in the RFI phase on behalf of the OEM?	Only Qualified Respondents will be permitted to bid on any subsequent solicitation phases issued as part of the procurement process. In order to be deemed a Qualified Respondent and receive the RFP, a bidder must qualify through this ITQ. Even though Canada reserves the right to open any subsequent procurement process to any interested Bidder, it is unknown at this time if this will occur. Bidders are responsible for ensuring they are qualifying through the ITQ process in order to receive any subsequent RFP.
20	Reference: 5. Enhanced User Access Management. Sections h, i. All of our clients have a non-disclosure	<b>Yes.</b> Canada respects existing non-disclosure agreements,

	agreement as part of the master agreement. As such, having a given customer provided contact information would be a breach of the agreement pending approval from legal approvals by both parties. Would Canada agree to have the company name and project details provided with end-user contact info provided if and when a given vendor is qualified technically?	however, respondents must certify in their response that such agreements exist.
21	In order to get the best global experience for use on the Pay Stabilization Project, please confirm that for project references the Bidder can use references from their parent company, affiliates or subsidiaries.	<b>Yes.</b> You can use references from your parent company, affiliates or subsidiaries.

Modification to ITQ Document at Section 3.1

**Delete** – at Section 3.1 General Instructions:

- a) Responses must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of this ITQ.

**Insert** – at Section 3.1 General Instructions:

- a) Responses must be submitted by the date and time indicated on Page 1 of this ITQ. Responses can be submitted either to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit or directly to the Generic email:

[TPSGC.PAApprovisionRHalaPAYE-APHRtoPAYProcurement.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.PAApprovisionRHalaPAYE-APHRtoPAYProcurement.PWGSC@tpsgc-pwgsc.gc.ca)

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**