



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À :
Public Safety and Emergency Preparedness
Canada
Contracting and Procurement Section
340 Laurier Avenue West,
1st Floor Mailroom – **MARKED URGENT**
Ottawa, Ontario
K1A 0P8
Attention: Denise Desserud

Request For Proposal
Demande de proposition

Offer to: Public Safety and Emergency
Preparedness Canada

We hereby offer to provide to Canada, as
represented by the Minister of Public Safety
and Emergency Preparedness Canada, in
accordance with the terms and conditions
set out herein or attached hereto, the goods,
services, and construction detailed herein
and on any attached sheets.

Title – Sujet Incorporating Gender-Based Analysis into Crime Prevention Q&A #1	
Solicitation No. – N° de l'invitation 201903157	Date 2018-11-30
Solicitation Closes – L'invitation prend fin At – à 02:00 PM On – le 2018-12-18	Time Zone Fuseau horaire EDST
Delivery Required – Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Denise Desserud	
Telephone No. – N° de telephone (613) 990-2614	FAX No. – N° de FAX (613) 954-1871
Destination – of Goods, Services and Construction: Destination – des biens, services et construction: Public Safety Canada 269 Laurier Avenue West, Ottawa, Ontario K1A 0P8	
Security – Sécurité No security provisions	

Offre au: Ministère des Sécurité publique et Protection civile Canada

Nous offrons par la présente de fournir au Canada, représenté par le ministre de la Sécurité publique et Protection civile Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée.

Comments – Commentaires:

BIDDERS MUST WAIT TO HAVE THEIR PROPOSALS TIME STAMPED IF THEY ARE HAND DELIVERING TO THE MAILROOM

[Entrance is on Gloucester at shipping door, behind the building](#)

Instructions: See Herein
Instructions: Voir aux présentes

Vender/Firm Name and Address
Raison sociale et adresse du
Fournisseur/de l'entrepreneur

Issuing Office – Bureau de distribution
Public Safety and Emergency Preparedness
Canada
Contracting and Procurement Section
269 Laurier Avenue West
13th Floor, Office 13B-37
Ottawa, Ontario
K1A 0P8

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. – N° de telephone Facsimile No. – N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom due fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Question 1

RT1 Publication History

Can a published work not found on the public domain be used to satisfy RT1, specifically an internal government paper, or an internal environmental scan report?

Answer 1

Yes

Question 2

If so, is a contact person to confirm the work was completed sufficient proof to satisfy RT1?

Answer 2

Yes

Question 3

Can I confirm that Public Safety Canada will not require a copy of the paper, or the environmental scan report, as these publications are internal/confidential documents?

Answer 3

Yes

Question 4

Do we need to include "PART 7 - RESULTING CONTRACT CLAUSES" in the bid submission? If so, what needs to be completed, or is it left blank? Based on 3.1, what section should Part 7 be included under?

Answer 4

No.

Question 5

Can a bid be submitted via email?

If so, does Canada only require three separate files attached on the email to coincide with the following three sections:

- Section I: Technical Bid
- Section II: Financial Bid

to satisfy the requirement under 3.1?

Answer 5

No.

The bid must be submitted as per the instruction to Section 2.2.

Public Safety Canada is looking into enabling e-mail submission for Literature review / Environment Scan requirements in the future but it is not currently available.

Question 6

Do we submit the email bids to denise.desserud@canada.ca as per 2.2

Answer 6



See answer to question 5

Question 7

Do we get a confirmation email that our bid was successfully received?

Answer 7

See answer to question 5

Question 8

Is it possible to share the approximate budget expectations for the proposed work? We are very interested in providing our expertise in this area and look forward to hearing from you.

Answer 8

It is up to the Bidder to propose a price in their proposal against the RFP.

Question 9

2.7 Basis for Canada's Ownership of Intellectual Property

- a. This section states that "...any intellectual property rights arising from the performance of the Work under the resulting contract will belong to Canada". Does this mean that there is no possibility of publishing any of the resultant in a peer review journal for example? Can this be negotiated after the contract is awarded?

Answer 9

No, the section does not preclude the possibility of publishing a paper based on the work in a peer-reviewed journal. This can be negotiated after the contract is awarded and a license to publish can be granted.

Question 10

3.1 Bid Preparation Instructions

- a. Can the Bid be single-spaced?
- b. There is no maximum page length, correct? Is there a suggested approximate length?

Answer 10

- a. Yes
- b. Correct. There is no suggested length.

Question 11

Section 7.4.1/7.4.2 and Section 6.4-p.31 of Annex A(Statement of Work). The contract ends August 31, 2019 as specified in Section 7.4.1 and 7.4.2. In Annex A (p.31, section 6.4) however, it is stated that the final report is to be submitted by May 31st, 2019. Which is the correct date?

Answer 11

Both dates are correct.

Question 12

Annex A: Statement of Work (p.29). It is not clear if the solicitation is asking for merely a comprehensive literature review or if a primary research study involving the collection of new data is also required. Given this ambiguity, can the bidder propose original data collection as part of the proposed methodology to answer the objectives as outlined in the statement of work knowing that there are no funds available for travel? Or could the financial bid include funds associated with the operating costs of collecting raw data for the proposed study?



Answer 12

The solicitation / scope of work is a comprehensive literature review with no collection of new data.

Question 13

Annex A: Statement of Work (p.29). Can the parameters of ‘publically-funded social programming’ be defined further? For example, does it include government as well non-governmental organizations, assumedly yes? Would school-based primary programs be included for example? Most likely yes I would suspect.

Answer 13

Yes, it includes both government and non-governmental organizations, so school-based primary programs would be eligible for inclusion.

Question 14

Annex A: Statement of Work (p.29). The manner in which the Statement of Work is written implies that the scope of work is to focus exclusively on children and adolescents. Is this correct?

Answer 14

The scope of work is not limited to children and adolescents. For instance, tertiary crime prevention, which is mentioned multiple times in the Statement of Work, involves programming for preventing recidivism among adult offenders.

Question 15

Annex A, section 7.2 (p. 32) specifies that the final report should be no longer than 50 pages. Is this single or double-spaced?

Answer 15

The final report should be no longer than 50 pages, single-spaced.