



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Furniture Division/Division des ameublements
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet Workspaces SA Cat 2,6,non-SA	
Solicitation No. - N° de l'invitation G9292-191931/A	Date 2018-12-03
Client Reference No. - N° de référence du client G9292-191931	
GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-983-75925	
File No. - N° de dossier pq983.G9292-191931	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-12-19	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Wong, Michelle	Buyer Id - Id de l'acheteur pq983
Telephone No. - N° de téléphone (819) 639-9834 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

Instructions:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.



TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS

☒ **Competitive** or ☐ **Non-Competitive**

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 4. any other supporting documentation as requested by Canada.

☒ **General Stream** or ☐ **PSAB**

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

Bid Evaluation

An evaluation team composed of representatives of Canada will evaluate the bids.



RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid:	
Bids must be submitted to the Contracting Authority on the date and at the time indicated below.	
By no later than date and time:	December 19, 2018, 2:00pm EST
To physical location OR	Bid Receiving - PWGSC / Réception des soumissions - TPSGC 11 Laurier St. / 11, rue Laurier Place du Portage, Phase III Core 0B2 / Noyau 0B2 Gatineau, Québec K1A 0S5 Bid Fax: (819) 997-9776
Canada Post epost Connect **ONLY PHYSICAL OR EPOST SUBMISSIONS WILL BE ACCEPTED** **EMAILED SUBMISSIONS WILL NOT BE ACCEPTED**	Please contact PWGSC Bid Receiving Unit via email to open an epost Connect conversation. TPSGC.DGAreceptiondessoumissions-ABBidReceiving.PWGSC@tpsgc-pwgsc.gc.ca
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	Five (5) business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (the checked article applies)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.	X	Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.		Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausings in Annex B herein.
c.		There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	



4.	Authorities
4.1	Contracting Authority (IU)
	Name: Michelle Wong
	Title: Supply Specialist
	Department: Public Works and Government Services Canada
	Address: 140 O'Connor, Ottawa, ON K1A 0R5
	Telephone No.: 819-639-9934
	E-mail address: michelle.wong@tpsgc-pwgsc.gc.ca
4.2	Project Authority <i>[To be completed at contract award]</i> <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract.</i> <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>
	Name:
	Title:
	Department: Employment and Social Development Canada
	Address:
	Telephone No.:
	E-mail address:
4.3	Contractor's Representative
	As set out in Annex A, Table 9 below.
5.	Method of Payment
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.
	<input type="checkbox"/> Single Payment
	<input checked="" type="checkbox"/> Multiple Payment
6.	Invoicing
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:
	Name of the organization and contact: <i>[To be completed at contract award]</i>
	Address:
7.	Defence Contract. This clause applies if the box below is checked.
	<input type="checkbox"/> The Contract is a defence contract within the meaning of the <i>Defence Production Act</i> , R.S.C. 1985, c. D-1.



ANNEX A
REQUIREMENT and BASIS OF PAYMENT

1. Category Selection

Design Upgrade Rule:

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA). Within ten business days of the contract award, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

☐ Category 1a – Interconnecting Panels (Refer to Annex C)

☐ Category 1b – Supporting components and freestanding furniture

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b. ☒ Category 2 – Freestanding Height Adjustable Desk / Table Products

c. ☐ Category 3 – Metal Filing and Storage Cabinets

RULE: High Storage Products

Identifying the maximum height of the Personal Storage Towers, Wardrobes and Storage Cabinets is acceptable as per 6B. 4.1 of the SA.

Maximum Height for product #(s) _____ at article 3 of this Annex is _____.

d. ☐ Category 4 – Wood Veneer – Freestanding Products

e. ☐ Category 5 – Ancillary and Lighting Products



f. ☒ Category 6 - Support Space – Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

The IU must identify how Category 6 will be subdivided in the Product Table for Category 6.

g. ☒ Non-SA Product(s) – Category(ies): 2 & 6

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Category: 2

Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
Category 2						
1	FSICTS3624		6		\$	\$
2	FSCAEA5430		75		\$	\$
Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity of the products of the category. The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex C.						
Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	NON-SA Product(s)		Qty	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
3	Sit/Stand Range Height Adjustable Work Electrically assisted 60 in x 30 in		24		\$	\$
**Must not exceed ceiling unit price in SA.				Product Total		\$



Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below**	Firm Lot Price \$
1-3	ESDC Nat'l Real Property Management c/o Simplex Industries 2762A Sheffield Road OTTAWA ON K1B 3V9	On or before March 31, 2019	Normal Business Hours	(Y) (M) (D)	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products.</p> <p>**If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.</p> <p>Delivery is to be completed during regular working hours as defined below:</p> <ul style="list-style-type: none"> Monday to Friday, 8:00am to 4:00pm Merchandise must be delivered on skids Warehousing personnel will be responsible for the unloading of skids ESDC site contact for the delivery will be <i>[to be completed at contract award]</i> The Contractor is to contact ESDC at least 24 hours in advance of accessing the delivery location 				Delivery Total:	\$

Table 3 – Installation ☒ Not Applicable

Table 4 – Optional Product ☒ Not Applicable

Table 5 – Optional Delivery ☒ Not Applicable

Table 6 – Optional Installation ☒ Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>



2.	Canada's Facilities to Accommodate the Delivery <i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i> <i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i>	
2.1	Loading Dock/Location	
A	Location	EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA ESDC Nat'l Real Property Management c/o Simplex Industries 2762A Sheffield Road OTTAWA, ONTARIO, K1B 3V9
B	Dock	Loading dock can accommodate a 53' trailer including a turning radius.
C	Lift	No Lift
D	Door	Size: 94W x 95H Size 94W x 108H
E	Freight Elevator	N/A – Ground Floor
3.	Continuance of Certifications The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
4	Total Evaluated (Bid) Price* (1 + 2 + 3)	\$

* Applicable taxes extra.

* At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Table 9 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	

**Product Category: 6A****Table 1 – Product Table**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
Tables & Meeting Room Furniture						
1	TTPSPQMPNLRSSNILN30xx NIL		4		\$	\$
2	TTPSQPMPNLRSSNILN36xx NIL		1		\$	\$
3	TTPSPTACNLRSSUEPNILN60xxN IL		1		\$	\$
4	TTPSQPMPNLTSSUEP60xxNILN 30xx		2		\$	\$
5	TTCMHSCSPESDSDMQ60xxNILN L48xx		2		\$	\$
6	TTDASMMBBPDCSLN22xx1421 NIL22xx		5		\$	\$
7	TTDCSAISBPDNLSLN18xx1926N IL22xx		20		\$	\$
Collaborative Furniture						
8	SREBRQPPATWSAWUSOABABC C234543541935		6		\$	\$
9	SREBRQPPAPSAWUSOABABC C234543541935	(M1)	13		\$	\$
10	SREFRBSPDPAWANILOBCFVCN LNILN		6		\$	\$
11	SREFRDRDPADPNIOBCFFVCN LNILN		4		\$	\$
12	SREFRDRDPDPAPRNIOBCFFVCN LNILN		2		\$	\$
13	SRESQPANILAWANILOBCFVCN LNILN		2		\$	\$
14	SCNCCQPRNILAWANILCCRVC NILN		22		\$	\$
15	EDRTBARVNILNILEDONILNLTB36 xx51xxNIL		13		\$	\$
16	SREBRQPPAPSAWDSTOMABC C467243541935		4		\$	\$
17	SREBRQPPAPSAWDSTOBABC C467243541935	(M2)	8		\$	\$
18	SREBRQPNSTWSAWTSTOMABC C691343541935		1		\$	\$
Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity of the products of the category.						
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex C.						
Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	NON-SA Product(s)		Qty	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$



19 (M3)	Soft Seating Ganging Banquette Seating Four legs with glides for carpets Features: High Back Add-on Screen Without arms Shape: Curved 45 Degrees Corner Material: Solid Hardwood frame Back and Seat: With Velcro attachment Upholstery: Crypton To be grouped with M1, M2 & M4.	1		\$	\$
20 (M4)	Soft Seating Ganging Banquette Seating Four legs with glides for carpets Features: High Back Add-on Screen Without arms Shape: Curved 90 Degrees Corner Material: Solid Hardwood frame Back and Seat: With Velcro attachment Upholstery: Crypton To be grouped with M1, M2 & M3.	6		\$	\$
21 (P1)	Convertible soft seating chair/stool Soft Seating Upholstered Stool Non-Visible Base or Legs Features: Seat back to flip up and down with pull tab/lever so item can be used as either a chair or stool. With Pull Handle to move unit. Without arms Solid Round Seat Shape Upholstery: Fabric or Crypton fabric Diameter: 25 in (+/- 2 in) Height: 37 in (+/- 2 in)	4		\$	\$
22 (S9)	Rocking chair Soft Seating Lounge Chair Features: Round base to allow rocking Without arms Solid Round Seat Shape Upholstery: Fabric or Crypton fabric Seat Height: 18 in (+/- 2 in) Depth: 32-35 in (+/- 2 in) Width : 32-35 in (+/- 2 in) Height: 32-35 in (+/- 2 in)	4		\$	\$
**Must not exceed ceiling unit price in SA.			Product Total		\$



Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below**	Firm Lot Price \$
1-22	ESDC Nat'l Real Property Management c/o Simplex Industries 2762A Sheffield Road OTTAWA ON K1B 3V9	On or before March 31, 2019	Normal Business Hours	(Y) (M) (D)	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products.</p> <p>**If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.</p> <p>Delivery is to be completed during regular working hours as defined below:</p> <ul style="list-style-type: none"> Monday to Friday, 8:00am to 4:00pm Merchandise must be delivered on skids Warehousing personnel will be responsible for the unloading of skids ESDC site contact for the delivery will be <i>[to be completed at contract award]</i> The Contractor is to contact ESDC at least 24 hours in advance of accessing the delivery location 				Delivery Total:	\$

Table 3 – Installation ☒ Not Applicable

Table 4 – Optional Product ☒ Not Applicable

Table 5 – Optional Delivery ☒ Not Applicable

Table 6 – Optional Installation ☒ Not Applicable

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada’s Facilities to Accommodate the Delivery</p> <p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	<p>EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA</p> <p>ESDC Nat'l Real Property Management c/o Simplex Industries 2762A Sheffield Road OTTAWA, ONTARIO, K1B 3V9</p>



B	Dock	Loading dock can accommodate a 53' trailer including a turning radius.
C	Lift	No Lift
D	Door	Size: 94W x 95H Size 94W x 108H
E	Freight Elevator	N/A – Ground Floor
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
4	Total Evaluated (Bid) Price* (1 + 2 + 3)	\$

* Applicable taxes extra.

* At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Table 9 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	



Product Category: 6B

Table 1 – Product Table

Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity of the products of the category.					
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex C.					
Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
#	NON-SA Product(s)	Qty	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
1 (F1A)	<p>Focus Pod/Individual Private Lounge Chair with Right Wall Extended (To be grouped with F1B)</p> <p><u>Description</u></p> <ol style="list-style-type: none"> Freestanding unit including upholstered lounge chair with privacy screen(s). Integrated or attached side work surface or tablet arm. <ol style="list-style-type: none"> Work surface or tablet arm must be capable of being moved out of the way to allow user to access the seat. Lounge chair to allow for a single user. High privacy screen(s) surrounding the user on three sides. <ol style="list-style-type: none"> Right wall to be extended, but still remain within the maximum diameter footprint. <p><u>Power and Data</u></p> <ol style="list-style-type: none"> Must provide a minimum of one duplex outlet, USB power outlet, or a combination power and USB outlet. <p><u>Finishes</u></p> <ol style="list-style-type: none"> Work surface or tablet arm to be high-pressure laminate. Screens must be fabric covered, high-pressure laminate, low-pressure laminate, or acrylic. Lounge chair, seat and back, must be: <ol style="list-style-type: none"> Seat and back to allow for different fabric option than the seat. Fully upholstered with stitch detailing for a tailored appearance. <p><u>Dimensions</u></p> <ol style="list-style-type: none"> Lounge chair seat height to be 381 mm (15 in.) to 483 mm (19 in.). Overall height, including privacy screen(s), to be a minimum of 1168 mm (46 in.) and a maximum of 1626mm (64 in.). Overall diameter footprint of unit must be 1067mm (42 in.) minimum and 1524mm (60 in.) maximum. <p><u>Optional Features</u></p> <p>Foot rest, Storage space, Adjustable task light.</p>	2		\$	\$



2 (F1B)	<p>Focus Pod/Individual Private Lounge Chair with Left Wall Extended (To be grouped with F1A)</p> <p><u>Description</u></p> <ol style="list-style-type: none">1. Freestanding unit including upholstered lounge chair with privacy screen(s).2. Integrated or attached side work surface or tablet arm.<ol style="list-style-type: none">2.1. Work surface or tablet arm must be capable of being moved out of the way to allow user to access the seat.3. Lounge chair to allow for a single user.4. High privacy screen(s) surrounding the user on three sides.<ol style="list-style-type: none">4.1. Left wall to be extended, but still remain within the maximum diameter footprint. <p><u>Power and Data</u></p> <ol style="list-style-type: none">1. Must provide a minimum of one duplex outlet, USB power outlet, or a combination power and USB outlet. <p><u>Finishes</u></p> <ol style="list-style-type: none">1. Work surface or tablet arm to be high-pressure laminate.2. Screens must be fabric covered, high-pressure laminate, low-pressure laminate, or acrylic.3. Lounge chair, seat and back, must be:<ol style="list-style-type: none">3.1 Seat and back to allow for different fabric option than the seat.3.2 Fully upholstered with stitch detailing for a tailored appearance. <p><u>Dimensions</u></p> <ol style="list-style-type: none">1. Lounge chair seat height to be 381 mm (15 in.) to 483 mm (19 in.).2. Overall height including privacy screen(s) to be a minimum of 1168 mm (46 in.) minimum and a maximum of 1626mm (64 in.).3. Overall diameter footprint of unit must be 1067mm (42 in.) minimum and 1524mm (60 in.) maximum. <p><u>Optional Features</u></p> <p>Foot rest, Storage space, Adjustable task light.</p>	2		\$	\$
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3 (F2A)	<p>Focus pod with work surface (To be grouped with F2B)</p> <p><u>Description</u> Semi enclosed with work surface. High privacy screens surrounding user and worksurface on three sides and rounded corners. Work surface and privacy screen(s) to be from same product line.</p> <p><u>Power and Data</u> 1. Must provide a minimum of one duplex outlet, USB power outlet, or a combination power and USB outlet.</p> <p><u>Finishes</u> 1. Work surface: High-pressure laminate or laminate 2. Privacy screens: fabric , high-pressure laminate, or low-pressure laminate</p> <p><u>Dimensions</u> 1. Overall diameter footprint to be 1829mm (72 in.) ±150 mm (6 in.) 2. Work surface to be 762mm (30 in) from floor to top of work surface. 3. Privacy screen(s) height: Between 1194mm (47 in.) and 1549mm (61 in.) inclusively.</p> <p><u>Optional features</u> Storage space and task light</p>	2		\$	\$
4 (F2B)	<p>Focus pod with lounge chair (To be grouped with F2A)</p> <p><u>Description</u> Semi enclosed with work surface. High privacy screens surrounding user and lounge chair on three sides and rounded corners. Lounge chair and privacy screen(s) to be from same product line and lounge chair shape to match the shape of the pod.</p> <p><u>Power and Data</u> 1. Must provide a minimum of one duplex outlet, USB power outlet, or a combination power and USB outlet.</p> <p><u>Finishes</u> 1. Lounge chair, seat and back: 1.1 To be fully upholstered and have a tailored look. 1.2 Upholstery Fabric or Crypton fabric. 2. Privacy screens: fabric , high-pressure laminate, or low-pressure laminate</p> <p><u>Dimensions</u> 1. Overall diameter footprint to be 1829mm (72 in.) ±150 mm (6 in.) 2. Lounge chair seat height to be 381 mm (15 in.) to 483 mm (19 in.) 3. Privacy screen(s) height: Between 1194mm (47 in.) and 1549mm (61 in.) inclusively.</p> <p><u>Optional features</u> Storage space and task light</p>	1			



5 (H1)	3 walled huddle unit with banquette seating and monitor table Microenvironment Structure, Standalone Unit Box Structure with entrance on one side Easily Relocatable Frame can be constructed from Aluminum, Steel or Hardwood No ceiling Top Privacy provided by translucent screens on sides Full Support for Power and Technology including Wall for TV Mount, Including Tilt Wall Mount for TV 32-70" Unit to have hardwired or Standard Plug in unit feed Integrated Meeting Table with 3 Duplex and 2 USB mounted in Meeting Table Seating on two sides Seating to be upholstered Bench with Bolster No arms on seating Upholstery: Fabric or Crypton fabric Seat Height: 18 in (+/- 2 in) Depth: 72 in (+/- 3 in) Width : 100 in (+/- 4 in) Height: 80 in (+/- 3 in)	3		\$	\$
				Product Total	\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below**	Firm Lot Price \$
1-5	ESDC Nat'l Real Property Management c/o Simplex Industries 2762A Sheffield Road OTTAWA ON K1B 3V9	On or before March 31, 2019	Normal Business Hours	(Y) (M) (D)	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products.</p> <p>**If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.</p> <p>Delivery is to be completed during regular working hours as defined below:</p> <ul style="list-style-type: none"> Monday to Friday, 8:00am to 4:00pm Merchandise must be delivered on skids Warehousing personnel will be responsible for the unloading of skids ESDC site contact for the delivery will be <i>[to be completed at contract award]</i> The Contractor is to contact ESDC at least 24 hours in advance of accessing the delivery location 				Delivery Total:	\$

Table 3 – Installation

☒ Not Applicable

Table 4 – Optional Product

☒ Not Applicable

Table 5 – Optional Delivery

☒ Not Applicable



Table 6 – Optional Installation

☒ Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada's Facilities to Accommodate the Delivery</p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	<p>EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA</p> <p>ESDC Nat'l Real Property Management</p> <p>c/o Simplex Industries</p> <p>2762A Sheffield Road</p> <p>OTTAWA, ONTARIO, K1B 3V9</p>
B	Dock	Loading dock can accommodate a 53' trailer including a turning radius.
C	Lift	No Lift
D	Door	<p>Size: 94W x 95H</p> <p>Size 94W x 108H</p>
E	Freight Elevator	N/A – Ground Floor
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
4	Total Evaluated (Bid) Price* (1 + 2 + 3)	\$

* Applicable taxes extra.

* At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Table 9 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	



Product Category: 6C

Table 1 – Product Table

Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity of the products of the category.					
The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex C.					
Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
#	NON-SA Product(s)	Qty	Supplier Part Number	Firm Unit Price \$	Extended Total [Qty x Price] \$
1 (S3)	Reflection Space Soft Seating Chair Acoustic chair with canopy to prevent sound travel overhead and create a quiet space for one Upholstered chair with sound absorbing qualities, that provides visual and acoustical privacy Swivel steel base with self-return mechanism and carpet glides Without arms Foam padded rigid moulded frame Upholstery: Fabric or Crypton fabric Depth: 30 in (+/- 2 in) Width : 31 in (+/- 2 in) Height: 53 in (+/- 2 in)	3		\$	\$
2 (S5)	Reflection Space Soft Seating Chair Acoustic chair Upholstered chair with sound absorbing qualities, that provides visual and acoustical privacy Non-visible swivel base with self-return mechanism and 360 degree rotation Partially wraps around the head to provide acoustic and visual privacy With arms Foam padded rigid moulded frame Upholstery: Fabric or Crypton fabric Depth: 32 in (+/- 2 in) Width : 32 in (+/- 2 in) Height: 44 in (+/- 2 in)	6		\$	\$
			Product Total		\$



Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below**	Firm Lot Price \$
1-2	ESDC Nat'l Real Property Management c/o Simplex Industries 2762A Sheffield Road OTTAWA ON K1B 3V9	On or before March 31, 2019	Normal Business Hours	(Y) (M) (D)	\$
<p>*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products.</p> <p>**If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.</p> <p>Delivery is to be completed during regular working hours as defined below:</p> <ul style="list-style-type: none"> Monday to Friday, 8:00am to 4:00pm Merchandise must be delivered on skids Warehousing personnel will be responsible for the unloading of skids ESDC site contact for the delivery will be <i>[to be completed at contract award]</i> The Contractor is to contact ESDC at least 24 hours in advance of accessing the delivery location 				Delivery Total:	\$

Table 3 – Installation ☒ Not Applicable

Table 4 – Optional Product ☒ Not Applicable

Table 5 – Optional Delivery ☒ Not Applicable

Table 6 – Optional Installation ☒ Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada's Facilities to Accommodate the Delivery</p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	<p>EMPLOYMENT AND SOCIAL DEVELOPMENT CANADA</p> <p>ESDC Nat'l Real Property Management</p> <p>c/o Simplex Industries</p> <p>2762A Sheffield Road</p> <p>OTTAWA, ONTARIO, K1B 3V9</p>



B	Dock	Loading dock can accommodate a 53' trailer including a turning radius.
C	Lift	No Lift
D	Door	Size: 94W x 95H Size 94W x 108H
E	Freight Elevator	N/A – Ground Floor
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces. Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Hardware Total as per article 1.5 of Annex A-1 of SA	\$
4	Total Evaluated (Bid) Price* (1 + 2 + 3)	\$

* Applicable taxes extra.

* At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Table 9 – Bidder's Authorized Representative

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	



ANNEX B SECURITY REQUIREMENTS

There is no security requirement associated with this contract.



ANNEX C NON SUPPLY ARRANGEMENT (NSA) PRODUCTS

This Annex includes the Certifications associated with NSA products forming part of the requirement.

Certification

NSA Product Conformance *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

Supplier's Signature

Date

NSA Product Conformance Certification *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.