



**Q & A**

Question 1:	<p>For us to be able to write a proposal for you that we can deliver to by March 31 2019, it is quite important for us to set course dates in the proposal in order to plan for the live case study. To run such a live case study, we normally plan data collection in-between two phases of the course.</p> <p>As such, we would like to check if any of the following 3 options is acceptable to you:</p> <p>Course Phase 1: Jan 21 to Feb 8 (Data collection: 5 weeks) Course Phase 2: March 11 to March 29</p> <p>Course Phase 1: Jan 28 to Feb 15 (Data collection: 4 weeks) Course Phase 2: March 11 to March 29</p> <p>Course Phase 1: Jan 28 to Feb 15 (Data collection: 3 weeks) Course Phase 2: March 4 to March 22</p>
Answer 1:	<p>The three options above would be acceptable provided that the course and live case study are completed by March 31, 2019.</p>
Questions 2:	<p>Could you confirm the address of the institution where you would like the training to take place?</p>
Answer 2:	<p>The course training will take place at the National Printing Bureau located at 45, boulevard Sacré-Coeur, Gatineau (Québec) J8X 1C6.</p> <p>The live case study may take place at the same location or at another location in the Ottawa/Gatineau region, depending on the bidder's proposal and the requirements of the live case study.</p>
Question 3:	<p>The proposal deadline is Dec 14. Around which date do you envision notifying the company that wins the bid?</p>
Answer 3:	<p>Assuming that there is no delay, it would be ideal if all bidders are notified before 31 December 2018. This is an estimated date ONLY.</p>
Question 4:	<p>Question 4(a) :</p>



	<p>For RT3, can individual past experience be used to demonstrate this, or does the contract have to be with the bidding company? For example, I have been a lead instructor on a NATO TAA course when working for another company; may this experience be used?</p> <p>Question 4(b) :</p> <p>If not, may subcontractor experience be used, or does the proposal then have to be a joint venture (in two company names)?</p>
Answer 4:	<p>Answer 4(a):</p> <p>No, individual past experience cannot be used. The experience must be from the bidding company.</p> <p>Answer 4(b):</p> <p>No, a subcontractor of the bidder cannot be used. If a joint venture bidder submits a proposal demonstrating that they meet the experience requirements outlined in RT3, than points may be awarded.</p> <p>Please note that section 4.1.1.1 Joint Venture Experience of the RFP must be followed.</p>