

**This Amendment 004 is raised to answer question from Industry to the Solicitation# 84084-18-0042 as follows:**

## **Questions and Answers**

### **Q1**

Is it possible to extend the deadline for bid submission past December 3, 2018.

### **A1**

Yes. RFP has been extended to December 17, 2018.

### **Q2**

In Annex "B" are the total estimated number of hours per year for each company being audited or geographic location?

### **A2**

This is based on estimated # of hours typically used by one external auditor on an annual basis. The hours may fluctuate from year to year.

### **Q3**

Technical Evaluation –Mandatory Technical Criteria M2. University degrees are not common/offered for these specific areas. Can you elaborate on what would be acceptable as training? Does technical experience qualify instead?

### **A3**

In two of the areas (Pipeline Integrity and Environmental Protection) there are directly applicable degrees (engineering and environmental degrees, physical or natural sciences) that are commonly accepted across industry and the government sectors. In the other areas, there are applicable degrees within each area of expertise that are commonly accepted. For example, in the Emergency Management field, experienced professionals or practitioners commonly hold degrees in environmental sciences, emergency planning, fire sciences, disaster management or the like augmented by experience with the field. The damage prevention staff often have degrees in engineering, communications or the like augmented with experience and Control Room audit staff will often have degrees in engineering or process safety. It may appear that some fields have less "directly" applicable degrees so we will assess combination of experience and education. That being said, the experience only would not qualify for an auditor but could be considered for a SME (i.e. control room or damage prevention) in supporting an auditor as a part of an audit team. The intent is to ensure that successful contractors are able to demonstrate critical thinking, technical writing, formal knowledge base augmented with experience to ensure that evaluations are able to consider appropriate design and management of systems and programs not simply implementation of same.

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**Q4**

Technical Evaluation –Mandatory Technical Criteria M2. Does safety expertise, NEB audit experience quality instead of CRSP for category 4) safety management?

**A4**

No, CRSP or a degree in safety mgmt.

**Q5**

Technical Evaluation –Mandatory Technical Criteria M4. Client documents cannot be shared due to confidentiality. Are report templates sufficient to meet this requirement?

**A5**

Templates do not represent a synthesis of varied information; we are looking for a demonstration of technical writing ability and clarity of communication. Perhaps a redacted version of reports would be acceptable.