



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**

**11 Laurier St. / 11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> CADS/PADS	
<b>Solicitation No. - N° de l'invitation</b> W8486-195731/A	<b>Date</b> 2018-12-05
<b>Client Reference No. - N° de référence du client</b> W8486-195731	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$BK-161-27086	
<b>File No. - N° de dossier</b> 161bk.W8486-195731	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-12-20</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Munro, Céline	<b>Buyer Id - Id de l'acheteur</b> 161bk
<b>Telephone No. - N° de téléphone</b> (819) 420-5699 ( )	<b>FAX No. - N° de FAX</b> (819) 934-0610
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE CFAMMUNITION DEPOT DUNDURN DUNDURN Saskatchewan S0K1K0 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Munitions Division (BK) / Division des munitions (BK)

11 Laurier St./11, rue Laurier

8C2, Place du Portage, Phase III

Gatineau

Québec

K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement associated with the requirement.

### **1.2 Requirement**

The Contractor will supply the items detailed at the Annex A, Requirement-List of Deliverables attached hereto, all in accordance with the terms and conditions of this Contract.

### **1.3 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one-year periods to procure up to the additional quantities of items 2, 5 and 8 for Year 1 and items 3, 6 and 9 for Year 2 in the attached Annex A under the same terms and conditions. The Contractor agrees that it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment. **This option shall be valid for a period of one (1) year from the date of award of the contract.**

### **1.4 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.5 Canadian Content**

The requirement is subject to a preference for Canadian goods and/or services.

### **1.6 epost Connect service**

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

### **2.2 SACC Manual Clauses**

SACC Manual Clause A9130T (2014-11-27) Controlled Goods Program – Bid  
SACC Manual Clause B4024T (2017-07-01) No Substitute Products

### **2.3 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

### **2.4 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### **2.5 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province \_\_\_\_\_ ([insert the name of the province or territory](#)), Canada.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory

specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

### **PART 3 - BID PREPARATION INSTRUCTIONS**

#### **3.1 Bid Preparation Instructions**

- 3.1.1 If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 8 of the 2003 standard instructions and as amended in Part 2 - Bidder Instructions, Article 2.1 Standard Instructions, Clauses and Conditions. Bidders are required to provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications

- 3.1.2 If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (one (1) hard copy)  
Section II: Financial Bid (one (1) hard copy)  
Section III: Certifications (one (1) hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Bidder is simultaneously providing a hard copy of the bid using another acceptable delivery method, and if there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the soft copy will have priority over the wording of the hard copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

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**Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

**Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

**3.1.3 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “E” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “E” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

**3.1.4 Exchange Rate Fluctuation**

C3011T (2013-11-06) Exchange Rate Fluctuation

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## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 *Evaluation Procedures*

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are two or more bids with a valid **Canadian Content certification**. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

#### 4.1.1 **Technical Evaluation**

##### 4.1.1.1 **Mandatory Technical Evaluation**

1. To be considered responsive, a bid must meet all of the mandatory requirements of this solicitation. Bids not meeting all of the mandatory requirements will be given no further consideration.
2. Bidder proposal must clearly identify the part number proposed. Proposed part number must be for the full quantity of the same part number for compliance.

##### 4.1.1.2 **Evaluation of Price - Bid**

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, Delivered Duty Paid (DDP) Destination as per Incoterms 2000, Canadian customs duties and excise taxes included.

### 4.2 *Basis of Selection*

A bid must comply with all requirements of the bid solicitation to be declared responsive. For all items the responsive bid with the **lowest aggregated price per items** will be recommended to be awarded contract(s).

**Bidders are advised that the options will be considered as part of the financial evaluation. Any bid submitted without a bid price for each options will be considered non-responsive and will be rejected.**

**Lowest aggregated price per items:**

**Annex A (NSN 1377-01-1274309):** Item 1 + Option 1 Item 2 + Option 2 Item 3 = **lowest aggregated price per item.**

**Annex A (NSN 1377-01-1569797):** Item 4 + Option 1 Item 5 + Option 2 Item 6 = **lowest aggregated price per item**

**Annex A (NSN 1377-21-8835886):** Item 7 + Option 1 (Item 8) + Option 2 Item 9 = **lowest aggregated price per item**

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## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

#### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### **5.1.2 Additional Certifications Required with the Bid**

##### **5.1.2.1 Canadian Content Certification**

*SACC Manual* clause [A3050T](#) (2014-11-27) Canadian Content Definition

##### **5.1.2.1.2 Canadian Content Certification**

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

( ) the good(s) offered are Canadian goods as defined in paragraph 1 of clause [A3050T](#).

### **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### **5.2.3 Additional Certifications Precedent to Contract Award**

#### **5.2.3.1 Sole Bid - Price Support**

1. In the event that your bid is the sole bid received, Government Contract Regulations require that additional price support be provided. In such an instance, acceptable price support can include one or more of the following:
  - (a) current published price list indicating the percentage discount available to the Department of Public Works and Government Services; or
  - (b) paid invoices for like items (like quality and quantity) sold to other customers; or
  - (c) price breakdown showing, if applicable, the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead,

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

There is no security requirement applicable to the Contract.

### **6.2 Requirement**

The Contractor will supply the items detailed at Annex A, Requirement-List of Deliverables attached hereto, all in accordance with the terms and conditions of this Contract.

### **6.3 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one-year periods to procure up to the additional quantities of items 2, 5 and 8 for Year 1 and items 3, 6 and 9 for Year 2 in the attached Annex A under the same terms and conditions. The Contractor agrees that it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment. **This option shall be valid for a period of one (1) year from the date of award of the contract.**

### **6.4 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

#### **6.4.1 General Conditions**

SACC Manual Clause [2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **6.5 Term of Contract**

#### **6.5.1 Delivery Date**

While delivery is requested by March 29, 2019, the best delivery that could be offered is \_\_\_\_\_. (**Please indicate your best delivery date in calendar days**).

All the deliverables detailed at Annex A will be received by \_\_\_\_\_.

#### **6.5.2 Delivery Points**

Delivery of the requirement will be made to delivery point specified at Annex A and article 6.6.5 of the Contract.

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## **6.6 Authorities**

### **6.6.1 Contracting Authority**

The Contracting Authority for the Contract is:

***Céline Munro***

Supply Team Leader  
Public Services and Procurement Canada  
Acquisitions Branch  
Electronics, Munitions and Tactical Systems Procurement Directorate  
11 Laurier Street, PDP III, 8C2  
Gatineau, Quebec  
K1A 0S5

Telephone: 819-420-5699  
Facsimile: 819-934-0610  
E-mail address: [celine.munro@pwgsc.gc.ca](mailto:celine.munro@pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **6.6.2 Requisition Authority**

The administration control for the Department of National Defence is the Director of Land Procurement (DLP). The responsible DLP Requisition Authority is:

**To be provided at contract award.**

Mailing Address

National Defence Headquarters  
MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Canada  
Attention:

Courier Address

Department of National Defence  
Richelieu Building  
NDHQ MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Canada  
Attention:

**W8484 Invoicing Address:**

National Defence Headquarters  
MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Canada  
Attention:

### **6.6.3 Technical Authority**

The technical control for the Department of National Defence is the Director Ammunition and Explosive Management and Engineering (DAEME). The Technical Authority (TA) responsible for this requirement is:

**To be provided at contract award.**

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Mailing Address

National Defence Headquarters  
MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Canada  
Attention:

Courier Address

Department of National Defence  
Richelieu Building  
NDHQ MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Canada  
Attention:

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

**6.6.4 Quality Assurance Authority/Inspection Authority**

The Quality Assurance Authority responsible for the management of Government Quality Assurance on all work received under this contract is:

**To be provided at contract award.**

Mailing Address

National Defence Headquarters  
MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Canada  
Attention:

Courier Address

Department of National Defence  
Hôtel de Ville  
NDHQ MGen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Canada  
Attention:

**6.6.5 Consignee Contact**

**CFAD Dundurn W1955**

Canadian Forces Ammunition Depot  
Dundurn, Saskatchewan  
S0K 1K0

**To be provided at contract award.**

**6.6.6 Contractor's Representative**

Mr/Ms: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## **6.7 Payment**

### **6.7.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid a firm **unit** price(s) detailed herein, in Canadian funds. Delivered Duty Paid (DDP) Destination as per Incoterms 2000, customs duty included, Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.7.2 Method of Payment**

SACC Manual Clause H1001C (2008-05-12) Multiple Payments

### **6.7.3 SACC Manual Clauses**

SACC Manual Clause C2611C (2007-11-30) Customs Duties - Contractor Importer  
SACC Manual Clause C2000C (2007-11-30) Taxes – Foreign-based Contractor

### **6.7.4 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

## **6.8 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

In addition to the requirements of the general conditions, each invoice must be supported by:

- (i) All applicable release documents (i.e. Form CF1280, Material Safety Data Sheet, Ammunition Data Card Instructions, Copy of Lot Acceptance Test results, etc....) as well as any other documents called for under the Contract; and
- (ii) An electronic (via e-mail) submission to the Contracting Authority and Technical Authority of the Certificate(s) of Inspection and Release **CF 1280** pertaining to the goods which are the subject of the invoice, provided as a scanned PDF copy with official signatures of the designated certification authorities and not just printed names.

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to DND's Requisition Authority, identified under the section entitled "Authorities" of the Contract, for certification and payment.

- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **6.9 Certifications and Additional Information**

### **6.9.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### **6.10 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province \_\_\_\_\_ (insert the name of the province or territory), Canada.

### **6.11 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21), General Conditions - Goods (Medium Complexity);
- (c) Annex A – Requirement – List of Deliverables;
- (d) Annex B - Ammunition Manufacturer's Data Card Instructions;
- (e) Annex C - Lotting Instructions;
- (f) Annex D - Ammunition Package Marking Instructions;
- (g) the Contractor's bid dated \_\_\_\_\_ (insert date of bid).

### **6.12 Defence Contract**

SACC Manual clause A9006C (2012-07-16) Defence Contract

### **6.13 Quality Assurance**

SACC Manual Clause D5540 (2010-08-16) ISO 9001-2008 – Quality Management Systems – Requirements (Quality Assurance Code Q)  
SACC Manual Clause D5510 (2017-08-17) Quality assurance authority (Department of National Defence):  
Canadian-based contractor  
SACC Manual Clause D5515C (2010-01-11) Quality Assurance Authority (Department of National Defence)  
- Foreign-based and United States Contractor  
SACC Manual Clause D5604C (2008-12-12) Release Documents (Department of National Defence) -  
Foreign-based Contractor  
SACC Manual Clause D5605C (2010-01-11) Release Documents (Department of National Defence) - United  
States-based Contractor  
SACC Manual Clause D5606C (2017-11-28) Release documents (Department of National Defence):  
Canadian-based contractor

#### **6.14 SACC Manual Clauses**

SACC Manual Clause C2801C (2017-08-17) Priority Rating - Canadian Contractors  
SACC Manual Clause C2800C (2013-01-28) Priority Rating  
SACC Manual Clause B7500 (2006-06-16) Excess Goods  
SACC Manual Clause D9002 (2007-11-30) Incomplete Assemblies  
SACC Manual Clause B4034C (2006-06-16) Lot Acceptance Test  
SACC Manual Clause B4060C (2011-05-16) Controlled Goods  
SACC Manual Clause D2025C (2017-08-17) Wood Packaging Materials  
SACC Manual Clause D3014C (2007-11-30) Transportation of Dangerous Goods/Hazardous Products  
SACC Manual Clause D3017C (2014-09-25) Preparation for Delivery - Ammunition and Missiles

#### **6.15 Work Site Access**

Authorized representatives of Canada must have access to any site where any part of the Work is being carried out at any time during working hours to make examinations and such tests of the Work as they may think fit.

#### **6.16 Lotting Instructions**

The lotting method will be in accordance with Annex C.

#### **6.17 Ammunition Data Cards**

The Contractor must:

- (a) prepare the ammunition data cards in accordance with Annex B.
- (b) forward a soft copy via e-mail of the ammunition data cards to the consignee(s) and Technical Authority identified in the Contract;
- (c) The Initial Value stabilizer content, Stabilizer type, Date of Manufacture, Type of propellant is to be annotated on the Ammunition Data Cards under remarks, Block 17; and
- (d) The EX number, if applicable will be annotated on the Ammunition Data Card under Remarks, Block 17.

#### **6.18 Release Documents – Distribution**

The Contractor must prepare the release documents in a current electronic format and distribute them as follows:

- (a) Copy 1: mail to consignee marked: "Attention: Receipts Officer";
- (b) Copies 2 and 3: with shipment (in a waterproof envelope) to the consignee;
- (c) Copy 4: to the Contracting Authority;
- (d) Copy 5: to: Technical Authority;
- (e) Copy 6: to the Quality Assurance Representative;
- (f) Copy 7: to the Contractor; and
- (g) Copy 8: all non-Canadian contractors to:

DQA/Contract Administration  
National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2  
E-mail: ContractAdmin.DQA@forces.gc.ca.

### **6.19 Palletization**

1. For all shipments exceeding 0.566 m<sup>3</sup> or 15.88 kg (20 ft<sup>3</sup> or 35 lbs.), except for those shipped by courier, the following applies:
  - (a) The Contractor must strap, and if necessary wrap, shipments on standard 1.22 m x 1.02 m (48 in. x 40 in.) wood pallets. The four-way forklift entry pallet must be supplied at no charge to Department of National Defence. Total height, including pallet, must not exceed 1.19 m (47 in.). The pallet load should follow the specification D-09-002-003/SG-000 (2005-08-01) section 5.3 titled: "Overall dimensions", where the following is stated: "The total height of a palletized unit load shall not exceed 1372mm. Ideally the load should be flush with the pallet on all four sides, but may overhang to a maximum of 40mm on each side of the short axis and a maximum of 50mm on each side of the long axis. Under no circumstances is underhang permitted".
  - (b) The Contractor must group items by stock number (on the same pallet) within consolidated shipments. Pallet loads composed of more than one stock number must be marked as MIXED ITEMS.
  - (c) Individual items exceeding 1.22 m (48 in.) in length or 453.6 kg (1000 lbs.) must be secured to larger pallets or must have 10.16 cm x 10.16 cm (4 in. x 4 in.) skids securely fastened to the bottom of the item. Skids must be separated by a minimum of 71.12 cm (28 in.).
2. Any exception shall require the prior approval of the Contracting Authority.

### **6.20 Dangerous Goods / Hazardous Products – Part A**

1. The Contractor must mark dangerous goods/hazardous products material which is classed as dangerous / hazardous as follows:
  - (a) shipping container - in accordance with the Transportation of Dangerous Goods Act, 1992, c. 34; and
  - (b) immediate product container - in accordance with the Hazardous Products Act, R.S., 1985, c. H-3.
2. The Contractor must provide bilingual Material Safety Data Sheets, indicating the NATO Stock Number as follows:
  - (a) one (1) hard copy to be enclosed with the shipment, and
  - (b) one (1) copy to be sent by email to the Technical Authority at the mailing address detailed in para 6.6.3 in word processing format (i.e. MS Word or WordPerfect).
3. The Contractor will be responsible for any damages caused by improper packaging, labelling or carriage of goods/products.
4. The Contractor must ensure they adhere to all levels of regulations regarding dangerous goods/hazardous products as set forth by federal, provincial and municipal laws and by-laws.
5. The Contractor must contact the consignee (i.e. Supply Depot Traffic Section) at least 48 hours before shipping dangerous goods/hazardous products in order to schedule a receiving time.

### **6.21 Dangerous Goods / Hazardous Products – Part B**

1. The Contractor must ensure proper labelling and packaging in the supply and shipping of dangerous goods/hazardous products to the Government of Canada.
2. The Contractor will be held liable for any damages caused by improper packaging, labelling or carriage of dangerous goods/hazardous products.

3. The Contractor must clearly mark all merchandise labels with the percentage of volume that is a hazardous item. Failure to do so will result in the Contractor being held responsible for damages caused in the movement of goods/products by government vehicles or government personnel.
4. The Contractor must adhere to all applicable laws regarding dangerous goods/hazardous products.

### **6.22 Shipping Instructions (DND)**

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) Destination to the addresses specified in contract article 6.6.5 as per the Incoterms 2000 for shipments from a commercial contractor.

### **6.23 NRCAN – Authorization for Explosives**

1. Any explosives including ammunition and fireworks that are to be imported into or manufactured, transported, possessed or used in Canada must appear on the List of Authorized Explosives or be covered by a permit, certificate or special authority issued by the Explosives Regulatory Division of Natural Resources Canada (NRCAN). Information concerning applications and requests for Authorization and Classification Certificates can be found at: <http://www2.nrcan-nrcan.gc.ca/mms/lae-lea/index.cfm?lang=eng>

**Note:** Import permits may be delayed if an Authorization and Classification is not already in place.

2. The Contractor shall provide the NRCAN Authorization and Classification Certificate for the Contract item(s) on or before delivery of the items to the Technical Authority at the address indicated within the Contract. However, delivery will not be delayed if an Authorization and Classification Certificate cannot be obtained prior to the product being delivered. The Contractor will advise the Technical Authority of the circumstances for the delay in obtaining the Authorization and Classification Certificate. The Contractor will provide the Authorization and Classification Certificate number to the Technical Authority immediately after being assigned.
3. If an Authorization and Classification Certificate cannot be provided by the Contractor all mandatory information as required by NRCAN to obtain an Authorization and Classification Certificate such as drawings of components, energetic material description and percentage use in all compositions and packaging and labelling will be provided to the Technical Authority through the Contracting Authority.
4. The Authorization and Classification Certificate number will be annotated on the Ammunition Data Card under Notes/Remarks, Block 17.
5. The Contractor must provide to the DND Technical Authority a copy of the NRCAN Authorization and Classification Certificate for the Contract item(s) to have on file.

### **6.24 Registration - US Code of Federal Regulations**

1. As this item may require transport to the United States of America from Canada, unless not required iaw the US 49 Code of Federal Regulations (49 CFR) Part 173.56(h), the item must be registered in accordance with the US 49 CFR Part 171. The item must be assigned an EX number in accordance with US 49 CFR Part 171.8 and classified in accordance with US 49 CFR Part 171.12(a).
2. Unless exempt from registration in accordance with para 1 above, the Contractor will obtain an EX number directly associated with the specified NATO Stock Number (NSN). The EX number must not have been previously issued to the US DoD.
3. Request for EX numbers is to be forwarded to:

Eleanor Lawson  
U.S. Department of Transportation

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HMS/OHMEA/Approvals  
1200 New Jersey Avenue, SE  
East Building, 2nd Floor, Rm. E23-443  
Washington, DC 20590  
Tel: 202-366-3987  
Fax: 202-366-3753  
E-Mail approvals@dot.gov

4. The Contractor will provide the classification certificate, or a Manufacturer`s Classification Letter for those items exempt from DoT registration iaw US 49 CFR Part 173.56(h) for the Contract item(s) on or before delivery of the items to the Technical Authority. However, delivery will not be delayed if an EX number cannot be obtained prior to the product being delivered. The Contractor will advise the Technical Authority of the circumstances for the delay in obtaining the EX number. The Contractor will provide the EX Number to the Technical Authority immediately after been assigned.
5. If an EX number cannot be provided by the contractor all pertinent information such as drawings of components, energetic material description and percentage use in all compositions will be provided to the Technical Authority through the Contracting Authority.
6. The EX number or Manufacture`s Classification file number will be annotated on the Ammunition Data Card under Remarks, Block 17.

#### **6.25 Inspection and Acceptance**

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

#### **6.26 Insurance**

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

**Annex A - Requirement – List of Deliverables**

**TABLE 1 : NSN: N1377-01-1274309**

Bidder proposal must clearly identify the part number proposed. Proposed part number must be for the full quantity of the same part number for compliance.						
Items	Description	Cons.	Qty	U of I	Unit Price (Cdn)	Total Price (Cdn)
1	a) <b>Sequencer, Explosive</b> NSN: N1377-01-1274309 Part Number: 2914100-1 NCAGE: 17610	W1955	20	ea	a)\$	\$
	OR					
	b) <b>Sequencer, Explosive</b> NSN: N1377-01-1274309 Part Number: 74B808233-101 NCAGE: 76301				b)\$	\$
2	a) <b>Option 1</b> <b>Sequencer, Explosive</b> NSN: N1377-01-1274309 Part Number: 2914100-1 NCAGE: 17610	W1955	20	ea	a)\$	\$
	OR					
	b) <b>Sequencer, Explosive</b> NSN: N1377-01-1274309 Part Number: 74B808233-101 NCAGE: 76301				b)\$	\$
3	a) <b>Option 2</b> <b>Sequencer, Explosive</b> NSN: N1377-01-1274309 Part Number: 2914100-1 NCAGE: 17610	W1955	20	ea	a)\$	\$
	OR					
	b) <b>Sequencer, Explosive</b> NSN: N1377-01-1274309 Part Number: 74B808233-101 NCAGE: 76301				b)\$	\$
<b>Total Estimated Cost:</b>						

For evaluation purposes, the responsive bid with the **lowest aggregated priced per items** proposal including all options will be recommended to be awarded contract(s).

**Lowest aggregated price per items:** Item 1 + Option 1 Item 2 + Option 2 Item 3 = **lowest aggregated price per item.**

**TABLE 2 : NSN: N1377-01-1569797**

**Bidder must clearly identify which part number is proposed. Proposed part number must be for the full quantity of the same part number for compliance.**

Items	Description	Cons	Qty	U of I	Unit Price (Cdn)	Total Price (Cdn)
4	<b>Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 2715200-4 NCAGE: 76301 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>	W1955	20	ea	a)\$	\$
	<b>OR</b> <b>Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 74800204-205 NCAGE: 76301 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>				b)\$	\$
	<b>OR</b> <b>Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 2715200-4 NCAGE: 17610 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>				c)\$	\$
5	<b>Option 1</b> <b>Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 2715200-4 NCAGE: 76301 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>	W1955	20	ea	a)\$	\$
	<b>OR</b> <b>Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 74800204-205 NCAGE: 76301 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>				b)\$	\$
	<b>OR</b> <b>Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 2715200-4 NCAGE: 17610 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>				c)\$	\$

**Bidder must clearly identify which part number is proposed. Proposed part number must be for the full quantity of the same part number for compliance.**

Items	Description	Cons	Qty	U of I	Unit Price (Cdn)	Total Price (Cdn)
6	<b>Option 2</b> <b>a) Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 2715200-4 NCAGE: 76301 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>	W1955	20	ea	a)\$	\$
	<b>OR</b> <b>b) Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 74800204-205 NCAGE: 76301 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>				b)\$	\$
	<b>OR</b> <b>c) Thruster, Cartridge Actuated</b> NSN: N1377-01-1569797 Part Number: 2715200-4 NCAGE: 17610 <b>Thruster must have been manufactured no more than three (3) years prior to delivery to DND.</b>				c)\$	\$
<b>Total Estimated Cost:</b>						\$

For evaluation purposes, the responsive bid with the **lowest aggregated priced per items** proposal including all options will be recommended to be awarded contract(s).

**Lowest aggregated price per items:** Item 4 + Option 1 Item 5 + Option 2 Item 6 = **lowest aggregated price per item.**

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Amd. No. - N° de la modif.  
File No. - N° du dossier  
161bkW8486-195731

Buyer ID - Id de l'acheteur  
161bk  
CCC No./N° CCC - FMS No./N° VME

**TABLE 2 : NSN: N1377-21-8835886**

Items	Description	Cons	Qty	U of I	Unit Price (Cdn)	Total Price (Cdn)
7	<b>Cartridge, Aircraft Fire Extinguisher</b> NSN: N1377-21-8835886 Part Number: 13083-25 NCAGE: 05167	<b>W1955</b>	<b>25</b>	<b>ea</b>	<b>\$</b>	<b>\$</b>
8	<b>Option 1</b> <b>Cartridge, Aircraft Fire Extinguisher</b> NSN: N1377-21-8835886 Part Number: 13083-25 NCAGE: 05167	<b>W1955</b>	<b>25</b>	<b>ea</b>	<b>\$</b>	<b>\$</b>
9	<b>Option 2</b> <b>Cartridge, Aircraft Fire Extinguisher</b> NSN: N1377-21-8835886 Part Number: 13083-25 NCAGE: 05167	<b>W1955</b>	<b>25</b>	<b>ea</b>	<b>\$</b>	<b>\$</b>
<b>Estimated Cost Total:</b>						<b>\$</b>

For evaluation purposes, the responsive bid with the **lowest aggregated priced per items** proposal including all options will be recommended to be awarded contract(s).

**Lowest aggregated price per items:** Item 7 + Option 1 Item 8 + Option 2 Item 9 = **lowest aggregated price per item.**

## **ANNEX B**

### **AMMUNITION MANUFACTURER'S DATA CARD INSTRUCTIONS**

#### **Scope**

1. This Annex covers Ammunition Manufacturer's Data Card instructions.

#### **General**

2. A blank Ammunition Manufacturer's Data Card is shown at Figure A-1. Each block of the Ammunition Manufacturer's Data Card is numbered. The following paragraphs detail the information to be entered in each block:

- a. **Block 1 – Net Quantity.** The quantity to be shown here is the quantity available for shipment and excludes the quantity expended in tests.
- b. **Block 2 – Lot Number.** Insert the complete ammunition lot number (or serial number of an item which is not lotted) of the item(s) represented by the Ammunition Manufacturer's Data Card. Only items that have lot or serial numbers shall be listed on the card.
- c. **Block 3 –  Stock Number.** Enter the item stock number as determined from the technical data list or from the contract.
- d. **Block 4 – Nominal Initial Velocity at Proof.** If applicable, enter the nominal initial velocity determined at the time of proof.
- e. **Block 5 – Item Nomenclature.** Show the exact standard nomenclature as given in the technical data list or on the top drawing for the item.
- f. **Block 6 – Packaging Description.** Enter the method by which the items are packed for shipment, including the number of items, parts or sets in each outer container. Standard abbreviations may be used.
  - (1) For transit packs between contractors, insert the word "transit" and include a general description of the packing method.

#### **EXAMPLE**

Transit – 1 assembly/cardboard container; 24 cardboard containers / wooden box.

- (2) For items covered by a packing and marking drawing, include the drawing number.

#### **EXAMPLE**

1 cartridge/fibre container; 1 fibre container / metal container; 4 metal containers / wooden box; 8796522.

- g. **Block 7 – Manufacturer.** Enter the manufacturer's name as given in the contract.
- h. **Block 8 – Technical References.** Enter the number and the revision date of the top drawing and/or the specification used to manufacture the item.
- i. **Block 9 – Contract Number(s).** Enter the number of the contract issued by Public Works and Government Services Canada.

- 
- j. **Block 10 – Component Details.** The following are applicable:
- (1) **Component.** Give the approved name of the component.
  - (2) **Model.** Enter the mark or model number of the component.
  - (3) **Drawing.** Enter the number of the top drawing or specification under which the component was manufactured.
  - (4) **Manufacturer.** Give the full name of the manufacturer of each lot used of the component.
  - (5) **Date.** Enter the date of manufacture of the component.
  - (6) **Lot Number.** Give the complete number of each lot of each component.
  - (7) **Quantity.** When components from more than one lot are used, give the quantity of each.
- k. **Block 11 – Number of Packs.** Enter the number of outer packages in which the net quantity (Block 1) is packed.
- l. **Block 12 – Total Lot Quantity.** Enter total quantity produced of the lot number given in Block 10. This will be the same number as that given in Block 1 if the entire lot is shipped as one unit. If more than one data card is prepared for a lot (as in the case of a data card accompanying partial lot shipments), this will be the sum of the net quantities given in the Block 1.
- m. **Block 13 – Hazard Classification Code (HCC).** Enter the Hazard Classification Code (including the compatibility code) determined in accordance with ST/SG/AC.10/11, Recommendations on the Transportation of Dangerous Goods, Tests and Criteria.
- n. **Block 14 – Net Explosive Content (NEC) of Item.** Enter the net explosive content of the item named in Block 5.
- o. **Block 15 – Transport (Tpt) Canada or UN Package Number.** Enter the number assigned to the item container by Transport Canada or the equivalent organization of the nation of origin of the container.
- p. **Block 16 – UN Number and Proper Shipping Name.** Enter the UN number and proper shipping name determined in accordance with ST/SG/AC.10/11, Recommendations on the Transportation of Dangerous Goods, Tests and Criteria.
- q. **Block 17 – Notes.** Any unusual features of the lot represented by the data card will be reported and identified by the appropriate symbol as follows:
- (1) Changes in process will be listed following a single asterisk (\*). These include changes in location, equipment, manufacturing methods, materiel or inspection methods. Since changes of this type are usually of a permanent nature, notations need to be made for the first lot affected; the note will be interpreted as applying until further notation is made.
  - (2) Technical data changes (design changes, deviations, waivers and concessions) applying to drawings or specifications will be listed following a double asterisk (\*\*). Report the Design Authority Serial Number of the applicable Design Change/Deviation form (DND 672), the name of the item or component involved, the extent of the change to the technical data and the method of identifying the packs containing items manufactured in accordance with the revised data.
  - (3) Unusual occurrences and difficulties in manufacture will be listed following a triple asterisk (\*\*\*). Any conditions which are out of the ordinary, excessive rejections owing to poor materiel or improper processing and any other unusual circumstances related to loading, assembly, packing or inspection shall be reported.

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Client Ref. No. - N° de réf. du client  
W8486-195731

Amd. No. - N° de la modif.  
File No. - N° du dossier  
161bkW8486-195731

Buyer ID - Id de l'acheteur  
161bk  
CCC No./N° CCC - FMS No./N° VME

- (4) Other notes regarding palletization of the lot (or part lot) being shipped may be added if appropriate.
- r. **Block 18 – Inspector’s Name.** Enter the name of the contractor’s inspector responsible for the correctness of the information appearing on the data card.
- s. **Block 19 – Signature.** This block shall be signed by the person whose name appears in Block 18.
- t. **Block 20 – Date.** Enter the date of the signature of the data card.

Department of National Defence Ministère de la Défense Nationale		Ammunition Manufacturer’s Data Card Fiche de fabricant de munitions			
1. Net Qty Qté nette	2. Lot No. N° de lot	3. Stock No. N° de catalogue		4. Nominal Initial Velocity at Proof Vitesse initiale nominale à l’essai	
5. Item Nomenclature Désignation de l’article			6. Packaging Description Description de l’emballage		
7. Manufacturer Fabricant		8. Technical References (Dwg No. and Date) Documents techniques (N° de dessin et date)		9. Contact Number(s) Numéro(s) de contrat	
10. Component and Model Composant et n° de modèle	Drawing N° de dessin	Manufacturer Fabricant	Date Date	Lot Number N° de lot	Quantity Quantité
11. No. of Packs N° d’emballages		12. Total Lot Qty Qté totale du lot		13. HCC CCR	14. NEC/Item CNE de l’article
15. Tpt Canada/UN Package No. N° d’emballage TC/ONU			16. UN No. and Proper Shipping Name N° ONU et désignation exacte de l’expédition		

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Client Ref. No. - N° de réf. du client  
W8486-195731

Amd. No. - N° de la modif.  
File No. - N° du dossier  
161bkW8486-195731

Buyer ID - Id de l'acheteur  
161bk  
CCC No./N° CCC - FMS No./N° VME

17. Notes Remarques		
18. Inspector's Name Nom de l'inspecteur	19. Signature	20. Date

Figure A-1

## ANNEX C

### LOTING INSTRUCTIONS

#### 1. DESCRIPTION OF THE STANDARD LOT NUMBER

The ammunition lot number shall consist of a manufacturer's identification symbol, a numeric code showing the year of production, an alpha code representing the month of production, a lot interfix number followed by a hyphen, a lot sequence number. The ammunition lot number shall not exceed twelve characters in length and characters shall not be separated by spaces. The minimum number of characters used shall be eleven. If a one or two character manufacturer's identification symbol is used, the remaining positions of the three-character field shall be filled by dashes (-) (e.g. A--, AB-). The following illustrates the construction of an ammunition lot number:

ABC96A01-02

- a. "ABC" reflects the manufacturer's identification symbol;
- b. "96" is a two-digit numeric code identifying the year of production;
- c. "A" is a single-alpha code signifying the month of production;
- d. "01" is the Lot interfix number; and
- e. "02" is the Lot sequence number.

#### 2. MANUFACTURER'S IDENTIFICATION SYMBOL

Manufacturer's identification symbols shall be all capital letters and shall not exceed three-alpha characters. This symbol is an integral part of the ammunition lot number. It is used to identify the facility, which manufactured, assembled, loaded, modified or overhauled the specific lot of ammunition.

#### 3. YEAR OF PRODUCTION

Each ammunition lot number shall have the year of production inserted after the manufacturer's identification symbol. The year of production is a two-digit code represented by the last two numbers of the year in which work on the lot was initiated. It becomes an integral part of the ammunition lot number. There are no spaces between the manufacturer's identification symbol, the year of production code and the alpha code used to identify the month of production.

#### 4. MONTH OF PRODUCTION

Each ammunition lot number shall have the month of production code inserted after the two-digit code identifying the year of production. The month of production is a single capital letter assigned as follows:

MONTH	CODE	MONTH	CODE	MONTH	CODE	MONTH	CODE
January	A	February	B	March	C	April	D
May	E	June	F	July	G	August	H
September	J	October	K	November	L	December	M

The code reflects the month of the year in which work on the lot was initiated. There are no spaces between the year of production code, the month of production code and the first digit of the lot interfix number.

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Amd. No. - N° de la modif.  
File No. - N° du dossier  
161bkW8486-195731

Buyer ID - Id de l'acheteur  
161bk  
CCC No./N° CCC - FMS No./N° VME

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## 5. LOT INTERFIX NUMBER

Each ammunition lot number shall have assigned a two-digit interfix number that shall commence with "01" and which shall not exceed "99". The interfix number is an integral part of the ammunition lot number and is intended to identify those lots in an interfix series which have been produced by the same manufacturer at the same location for the same item, mate according to a specific design and manufacturing process using like materials in accordance with certain administrative procedures. The interfix number will usually start with "01" and it shall appear immediately after the month of production code with no space. Once a manufacturer has produced a lot of an ammunition item and the interfix for that item has progressed beyond "01", his interfix number shall never revert to "01". A change in the month of production does not necessitate the lot interfix number or the lot sequence number to revert to 01.

## 6. LOT SEQUENCE NUMBER

The two-digit lot sequence number identifies a lot according to its sequence of production within each lot interfix number. A sequence number shall be assigned to each lot produced. The lot sequence numbers within each interfix shall always begin with "01" and continue in sequence until production of the item is terminated or until a change is made in the item or its production which requires a sequence number beyond "99", or until a change in contract is made.

## 7. MANUFACTURER'S RESPONSIBILITY

Each lot of ammunition (components, ammunition items of issue, or explosives) shall have a lot number assigned at the time of manufacture or assembly, regardless of the ultimate disposition of the lot. It shall be the responsibility of the manufacturer to ensure that each lot of ammunition is assigned a lot number. Furthermore, the manufacturer shall ensure that all elements which comprise the lot number (manufacturer's symbol, interfix number, etc.) are correctly assigned.

## 8. MARKING OF AMMUNITION AND COMPONENTS

**NOTE: Due to size limitations, Small Arms Ammunition of all calibres less than 20mm need not be marked with the ammunition lot number.**

Each ammunition item and each component shall be identified by an ammunition lot number that shall appear on the item itself. The location and method of marking of the lot number is at the discretion of the manufacturer. The word "LOT" shall not appear on the ammunition.

**ANNEX D**

**AMMUNITION PACKAGE MARKING INSTRUCTIONS - SMALL ARMS AMMUNITION**

ITEM	DESCRIPTION
1	PROPER SHIPPING NAME AND UN NUMBER
2	EXPLOSIVE HAZARD LABEL (MIN SIZE 30MM X 30MM, MAX SIZE 100MM X 100MM)
3	NATO STOCK NUMBER
4	PACKAGE QUANTITY
5	DESCRIPTIVE NOMENCLATURE OF STORE AND SYMBOLS
6	NET WEIGHT OF EXPLOSIVES (AIR TPT) (TO TWO DECIMAL PLACES)
7	GROSS WEIGHT IN KILOS (TO ONE DECIMAL PLACE)
8	NET EXPLOSIVE QUANTITY (TO TWO DECIMAL PLACES)
9	SHIPPING CUBE IN METRES (TO THREE DECIMAL PLACES)
10	LOT NUMBER TO BE UNDERLINED. WORD "LOT" NOT TO BE SHOWN
11	UN PACKAGING SYMBOL AND CODES (TP 14850)

**SAMPLE OF MARKING PLACEMENT**

LEFT SIDE OF BOX	FRONT OF BOX
	(ITEM 1) (ITEM 2) NOTE 4
	XXXX XX XXX XXXX (ITEM 3)
	XXX XXXXXXXXXXXXXXXX (ITEMS 4 ET 5)
	NET QTY 0.00 KG (ITEM 6)
	GR WT 0.0 KG (ITEM 7)
	NEQ 0.00 KG (ITEM 8)
	CU 0.000 M3 (ITEM 9)
<u>XXXXXXXXXXXXXXXXXX (ITEM 10)</u>	<u>XXXXXXXXXXXXXXXXXX (ITEM 10)</u>
	XXXXXXXXXXXXXXXXXX (ITEM 11)

**NOTES:**

1. CHARACTERS ARE TO BE VERTICAL COMMERCIAL FULL GOTHIC TYPE AND MUST BE FULL-TONED WITH SHARP CLEAR OUTLINE.
2. CHARACTER SIZE TO SUIT COMMERCIAL EQUIPMENT PRACTICE AND THE SPACE AVAILABLE. THE POSITION OF THE MARKINGS ARE TO BE AS SHOWN IN THE SAMPLE ABOVE.
3. LOCATE MARKINGS WITH SUFFICIENT CLEAR SPACE AT SEALING STRAP LOCATIONS SO THAT MARKINGS ARE NOT OBSCURED
4. LABELS TO BE IN ACCORDANCE WITH THE U.N. RECOMMENDATIONS ON THE TRANSPORT OF DANGEROUS GOODS MODEL REGULATIONS

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161bkW8486-195731

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161bk  
CCC No./N° CCC - FMS No./N° VME

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**ANNEX “E” to PART 3 OF THE BID SOLICITATION**

***ELECTRONIC PAYMENT INSTRUMENTS***

*As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.*

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)