

Amendment #2

This solicitation amendment is issued to:

1. Provide the following question and answer:

Q5. The ‘Format’ section of 2.3 Delivery Instructions and Deadline states that proposals may be submitted in Word or Adobe PDF. We are anticipating to exceed the 10MB size restriction. Will CMHC accept an email submission containing an Adobe Acrobat link to download an Adobe Acrobat PDF document?

A5. In addition to MS Word and Adobe Acrobat PDF, CMHC will accept an Adobe Acrobat link.

As per Article 2.3 - **Proposal Opening and Verification Period** “All EBID proposals received on or before the closing date and time specified in this RFP, will be opened for verification by CMHC. If at that time, CMHC is unable to open a proposal, the proponent will be so advised and provided an opportunity to resubmit a version that can be opened within 2 hours of notification.” Proposals arriving late (after two hours of notification) will be automatically rejected, and the sender will be so notified by e-mail.

Alternatively, proponents may submit larger proposals in multiple smaller files.

Q6. The Merchant Fees outlined in 4.9 Pricing Proposal requires proponents to identify the flat fees and percentages to be deducted from remittances and paid to credit card processors, by credit card type. The percentage charged by the credit card processor varies based on a variety of factors, including volume and the sub-type of credit card used. Can CMHC provide instructions on how proponents should account for this variability in their pricing? Alternatively, would CMHC considering removing this pricing item?

A6. The following Pricing Table will be deleted in its entirety:

Merchant Fees (Effective for the Initial and Renewal Terms of the Agreement (Year 1 to 5))	Visa	Master Card	AMEX	Other Accepted Credit Cards	
Credit Card Processing Fees/ Rates Include flat fees and percentages to be deducted from remittances to CMHC and paid to Credit Card Processors. No additional fees shall be deducted by the Proponent. Include all card brand names accepted by proponent.	_____ %				

And replaced with the following:

Merchant Fees (Effective for the Initial and Renewal Terms of the Agreement (Year 1 to 5))	Visa	Master Card	AMEX	Other Accepted Credit Cards	
Credit Card Processing Fees/ Rates Include flat fees to be deducted from remittances to CMHC and paid to Credit Card Processors. No additional fees shall be deducted by the Proponent. Include all card brand names accepted by proponent.					

Q7. Will two or three wheeled motorized vehicles pay for parking?

A7. Vehicles, regardless of type, occupying a parking stall must be compliant with the regular parking rules. If a two or three-wheeled vehicle is occupying a parking stall, they must pay for the parking fee.

Any two-wheeled vehicles parked in a designated motorcycle area do not have to pay for parking. Three-wheeled motorized vehicles are not permitted to use designated motorcycle areas and must pay the parking fee when occupying a parking stall.

Q8. Who will bear the expense for the design, production and installation of new signs to compliment a fully pay parking environment?

A8. CMHC will pay for the design, production, and installation of new signs. CMHC may request input from the successful proponent for expertise on signage design and location placement.

Q9. In the RFP, CMHC mentioned global payment in Section 3.3 Hardware and software, in terms of credit card processing. Does this mean “global” approach or the global payment company?

A9. All references to ‘Global Payments’ contained in the RFP are hereby deleted in their entirety.

All other terms and conditions remain unchanged.