

The following Questions and Answers are regarding RFP 01R11-19-C034 – Asbestos Surveys and Asbestos Management Plans

QUESTION 10:

Section 2.0 Security Requirements – What screening would allow our personnel to be unescorted?

ANSWER 10:

The security requirements have been determined by AAFC's security services office and will remain as indicated in Section 2.0.

QUESTION 11:

Please clarify the requirement for unsecured signed deliverables in Word format. Provision of an individuals signature on an unsecured electronic deliverables would give access to our employees signatures, which will create significant security concerns.

ANSWER 11:

The MS Word documents do not require a signature. A signed PDF version of the final reports is acceptable.

QUESTION 12:

Will AAFC be responsible for organizing, running and documenting the start-up meeting?

ANSWER 12:

Yes. After the project is awarded, the successful bidder will work with the AAFC project manager to schedule a start-up meeting. AAFC will chair and document the meeting.

QUESTION 13:

How will each of the AAFC facilities be notified of the assessment? Who will be responsible for notifying the facility and arranging access?

ANSWER 13:

As indicated in the Scope of Work (p.31), the Start-up Meeting will discuss the dates for field related activities at each site. AAFC will coordinate with facility site personnel to arrange for the contractor to have access to the facilities.

QUESTION 14:

Will the Consultant be provided reliance on the St. John's Research and Development Centre asbestos assessment report?

ANSWER 14:

The contractor shall base the St. John's asbestos management plan on information AAFC provides, namely the St. John's Research and Development Centre asbestos assessment. The contractor is not required to verify findings of the asbestos assessment report, but to use the findings to develop an asbestos management plan.

QUESTION 15:

The current scope of work includes the sampling of suspect ACM from equipment. We generally do not sample operational equipment as sampling may affect the operation of equipment or create significant hazard to the employee and possible damage to the equipment. Please confirm if sampling of operational equipment is required.

ANSWER 15:

Sampling of operational equipment will not be required.

QUESTION 16:

Should the analysis be completed using reporting limit of 0.1 % even if the material being sampled is considered non-friable?

ANSWER 16:

The reporting limit should be 0.1% for all material.

QUESTION 17:

As stated in the RFP: "In the Financial Proposal, the Bidder shall provide a firm, all-inclusive price to provide the services requested in accordance with the Statement of Work Appendix B. The Bidder is requested to complete the table identified below which will form the Financial Proposal."

Milestone No.	Deliverable	Firm Amount <i>(to be inserted at contract award)</i>
1	Completion of Asbestos Surveys & Submission of Draft Survey Reports	
2	Submission of Final Survey Reports & Draft AMP Reports	
3	Submission of Final AMP Reports	

a) To ensure the bids are comparable, can you provide a set number of samples that we should include in the total price (Milestone 1)?

b) Alternately, could the professional fees be separated from the analysis costs? A line item could be added which indicates how many samples the total cost of analysis is based on and a unit price could be provided for any additional samples.

ANSWER 17:

a) No. A set number of samples is unknown.

b) No. The Financial Proposal will remain as stated in the RFP.

QUESTION 18:

Regarding how the financial portion should be presented in the proposal:

Should we use the table provided on page 41 Section 4? Or should we just include a lump sum price within our proposal?

ANSWER 18:

The table provided on page 41 Section 4 is to be completed and used to form the Financial Proposal.