



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480C
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Office Furniture	
Solicitation No. - N° de l'invitation W0113-18CS31/B	Date 2018-12-20
Client Reference No. - N° de référence du client W0113-18CS31	
GETS Reference No. - N° de référence de SEAG PW-\$TOR-033-7691	
File No. - N° de dossier TOR-8-41117 (033)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-01-07	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Martin, Lesley	Buyer Id - Id de l'acheteur tor033
Telephone No. - N° de téléphone (905) 615-2069 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE See herein Borden Ontario L0M1C0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



STANDARD REQUEST FOR BID

The Bidder offers to provide to Canada the goods, services or both listed in the bid solicitation in accordance with the conditions set out in the bid solicitation and the prices set out in the bid.

This bid solicitation is issued in accordance with the conditions of the Supply Arrangement E60PQ-140003/PQ.

INSTRUCTIONS:

Municipal taxes are not applicable.

Unless otherwise specified in the bid solicitation, all prices quoted must be net prices in Canadian funds including Canadian customs duties, excise taxes, must be FOB, including all delivery charges to destination(s) as indicated. The amount for Applicable Taxes is to be shown as a separate item.

Solicitation No. - N° de l'invitation
EQ754-191939/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
tor033

Client Ref. No. - N° de réf. du client
EQ754-191939

File No. - N° du dossier
TOR-8-41111

CCC No./N° CCC - FMS No./N° VME

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SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**Step 1. Competitive or Non-Competitive**

For Competitive Requirements:

1.1 The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 - (i) a current published price list indicating the percentage discount available to Canada;
 - (ii) a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers;
 - (iii) a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or
 - (iv) any other supporting documentation as requested by Canada.

1.2 Up to three (3) contracts may be awarded as a result of this bid solicitation.

Step 2. General or PSAB**Step 3. Terms of the RFB:**

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

RFB Issued by:	
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.
RFB Closing - Submit Bid:	
Bids must be submitted to the Bid Receiving Unit on the date and at the time indicated below.	
- By no later than date and time:	a. xxxxxx b. 2pm Eastern Standard Time (EST)
- To physical location:	Bid Receiving Unit 33 City Centre Drive, Suite 480C Mississauga, ON, L5B 2N5 Or Fax: 905-615-2095
RFB Enquiries	
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.	5 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract	
	The terms and conditions of Parts 6A and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.	
2.	Security Requirement (Applies if article a. or b. is checked)	
2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below (the checked article applies).	
	a.	X Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
	b.	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausings in Annex B herein.
	c.	There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority	
	Name:	Lesley Martin
	Title:	Supply Team Leader
	Department/Agency/Crown Corporation:	Department of Public Works and Government Services Canada / Procurement Directorate
	Address:	33 City Centre Drive, Suite 480C Mississauga, ON, L5B 2N5
	Telephone No.:	(905) 615-2076
	Facsimile No.:	N/A
	E-mail address:	Lesley.Martin2@pwgsc.gc.ca
4.2	Project Authority (to be complete at Contract award) The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	Facsimile No.:	
	E-mail address:	

4.3	Contractor's Representative	
	As set out in Annex A, Table 9 below	
5.	Payment	
	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
	<input checked="" type="checkbox"/>	Single Payment
	<input type="checkbox"/>	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the WTCM document , the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: (to be completed at Contract award)	
	Address: (to be completed at Contract award)	
7.	Defence Contract. This clause applies if the box below is checked.	
	<input type="checkbox"/>	The Contract is a defence contract within the meaning of the Defence Production Act , R.S.C. 1985, c. D-1.

ANNEX A

REQUIREMENT and BASIS OF PAYMENT

1. Category Selection

Combined Categories Rule:

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

Category 1

Category 2

Category 5

Design Upgrade Rule:

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA). Within ten business days of the contract award, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

The requirement includes the following category (ies) of work:

a. Category 1 – Interconnecting Panels and Freestanding Systems

Category 1a – Interconnecting Panels (Refer to Annex C)

Category 1b – Supporting components and freestanding furniture

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

b. Category 2 – Freestanding Height Adjustable Desk / Table Products

c. Category 3 – Metal Filing and Storage Cabinets

- d. Category 4 – Wood Veneer – Freestanding Products
- e. Category 5 – Ancillary and Lighting Products
- f. Category 6A - Support Space – Tables and Meeting Room Furniture
- g. Category 6B – Support Space – Collaborative Furniture
- h. Non-SA Product(s) – Category(ies):

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

Instructions to Bidders: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 5 and 6. In a resulting contract, the term “Bid” means the Supplier’s commitment, the term “Bidder” means “Contractor”.

Product Categories: 1 & 2 – Tables 1-6

Table 1 – Product Table

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	AutoCAD Block	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Price**	Extended Total [Qty x Price]
CATEGORY 1: Interconnecting Panels and Freestanding Systems							
CATEGORY 1A							
1			Work Surface Privacy Add On Non-Powered Fabric Frosted Glaze (includes frame and glazing) 610mm (24 in.)	116		\$	\$
CATEGORY 1B							
2		ACPRPM ACxxxx xx1224x x	Accessories Privacy Screens Panel Mounted Clear 12 height 24 width	34		\$	\$
CATEGORY 2:							
3		FSCACB 5424	Sit/Stand Range Height Adjustable Work Surfaces Counter balance 1372mm (54 in.) x 610mm (24 in.)	14		\$	\$
**Must not exceed ceiling unit price in SA.					Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal* Business Hours	Supplier will deliver on the date and at the time below**	Firm Price
1 –3	First Floor, T-145. 110 Atlantic Rd, Borden, Ontario. Room 117	March 1, 2019	Normal Business Hours	(Y)	\$
				(M)	
				(D)	
*Normal Business Hours 8:00-17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products. **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours*	Supplier will install on the date and at the time below**	Firm Price
1 - 3	First Floor, T-145. 110 Atlantic Rd, Borden, Ontario. Room 117	March 1, 2019	Normal Business Hours	(Y)	\$
				(M)	
				(D)	
*Normal Business Hours 8:00-17:00, as per SA, Annex A, article 5 **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time				Installation Total:	\$

Table 4 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>
2.	<p>Canada’s Facilities to Accommodate the Delivery:</p> <p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p>

	<i>During the period of the Contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i>	
2.1	Loading Dock/Location: <i>(Information with regards to booking deliveries will be provided at contract award)</i>	
A	Location	T-145, 110 Atlantic Road, Borden Ontario
B	Dock	Can accommodate a 53' truck with a lift gate
C	Lift	None
D	Loading Dock Doors	
2.2	Freight Elevator	None
2.3	Other (specify, if any)	
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 5 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) (to be removed at contract award):	\$
6	Applicable Tax(es) (applicable at contract award only):	\$
7	Total Estimated Cost (5+6): (applicable at contract award only)	\$

*Applicable taxes extra

Table 6 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

Product Category: 3 – Tables 1-6

Table 1 – Product Table

Section A - IU REQUIREMENT	Section B – SUPPLIER'S BID
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#	AutoCAD Block	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1		PEDSM CLC24x BFxxxxx x	Pedestals Mobile, Cusion seat, Locking Casters, Depth 610mm (24 in.) work surface Box, File	14		\$	\$
**Must not exceed ceiling unit price in SA.					Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal* Business Hours	Supplier will deliver on the date and at the time below**	Firm Price
1	First Floor, T-145. 110 Atlantic Rd, Borden, Ontario. Room 117	March 1, 2019	Normal Business Hours	(Y) (M) (D)	\$
*Normal Business Hours 8:00-17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products. **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:	\$

Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal* Business Hours	Supplier will install on the date and at the time below**	Firm Price
1	First Floor, T-145. 110 Atlantic Rd, Borden, Ontario Room 117	March 1, 2019	Normal Business Hours	(Y) (M) (D)	\$
*Normal Business Hours 8:00-17:00, as per SA, Annex A, article 5				Installation Total:	\$

**If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time

Table 4 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	Canada's Facilities to Accommodate the Delivery:	
	<p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the Contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location: <i>(Information with regards to booking deliveries will be provided at contract award)</i>	
A	Location	T-145, 110 Atlantic Road, Borden Ontario
B	Dock	Can accommodate a 53' truck with a lift gate
C	Lift	None
D	Loading Dock Doors	
2.2	Freight Elevator	None
2.3	Other (specify, if any)	
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 5 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) (to be removed at contract award):	\$
6	Applicable Tax(es) (applicable at contract award only):	\$

7	Total Estimated Cost (5+6): (applicable at contract award only)	\$
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*Applicable taxes extra

Table 6 – Bidder’s Authorized Representative

Bidder’s Authorized Representative		
1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

Product Category: 6A – Tables 1-6

Table 1 – Product Table

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
#	AutoCAD Block	GoCUID	Description of Product <i>(Additional product details may be inserted, if required as per 6B. 4.1 of the SA)</i>	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1		TTPRPT ARNILT SSPCW 72xx0xxx NIL24xx	Table Training Room Table T legs with lockable casters Rectangular High Pressure Laminate top With grommet 24 depth 72 width or length	80		\$	\$
**Must not exceed ceiling unit price in SA					Product Total		\$

Table 2 - Delivery

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal* Business Hours	Supplier will deliver on the date and at the time below**	Firm Price
1	First Floor, S-140. 192 Atlantic Rd, Borden, Ontario.	March 1, 2019	Normal Business Hours	(Y)	\$
				(M)	
				(D)	

<p>*Normal Business Hours 8:00-17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products. **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.</p>	Delivery Total:	\$
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Table 3 – Installation

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours*	Supplier will install on the date and at the time below**	Firm Price
1	First Floor, S-140. 192 Atlantic Rd, Borden, Ontario.	March 1, 2019	Normal Business Hours	(Y)	\$
				(M)	
				(D)	
<p>*Normal Business Hours 8:00-17:00, as per SA, Annex A, article 5 **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time</p>				Installation Total:	\$

Table 4 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Contracting Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada’s Facilities to Accommodate the Delivery:</p> <p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the Contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	<p>Loading Dock/Location: <i>(Information with regards to booking deliveries will be provided at contract award)</i></p>	
A	Location	
B	Dock	
C	Lift	None
D	Loading Dock Doors	

2.2	Freight Elevator	None
2.3	Other (specify, if any)	
3.	Continuance of Certifications	
	The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces, as follows:	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 5 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder)

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 2)	\$
3	Firm Installation Total (Table 3)	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if applicable)	\$
5	Total Evaluated (Bid) Price* (1 + 2 + 3 + 4) (to be removed at contract award):	\$
6	Applicable Tax(es) (applicable at contract award only):	\$
7	Total Estimated Cost (5+6): (applicable at contract award only)	\$

*Applicable taxes extra

Table 6 – Bidder's Authorized Representative

Bidder's Authorized Representative		
1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		E-Mail:
		Other:

ANNEX B FLOOR PLAN(s)

Instructions to Bidder(s):

Bidders must provide:

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).
As a minimum the product listing must include the following information:
 - Supplier part numbers;
 - Brief product descriptions;
 - Quantities;
 - Firm unit prices.

Products from categories other than Category 1a shown on floor plan are for information purposes only

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

***At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

1) Floor Plan(s) in PDF or AutoCAD version

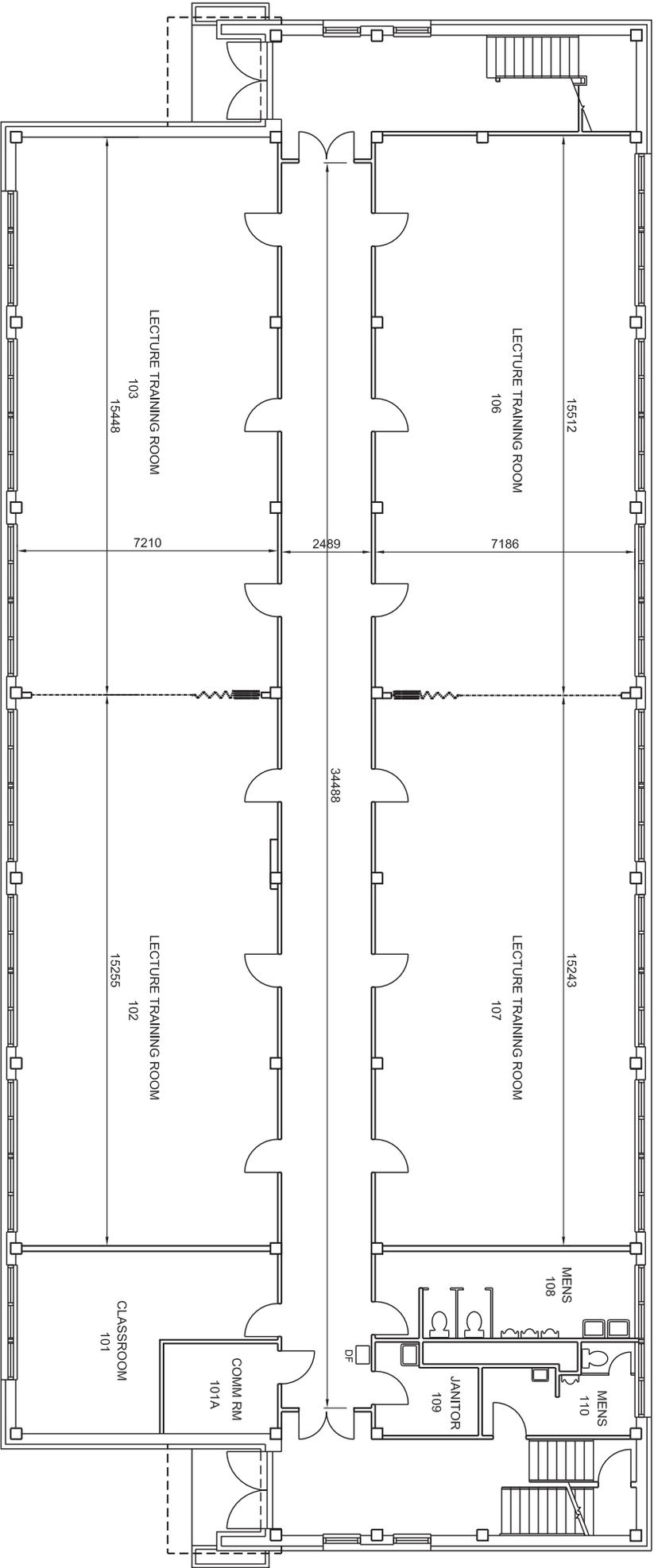
**** IU MUST INCLUDE FLOOR PLANS AS AN ATTACHMENT****

As a minimum, the IU must identify the following information on their approved floor plan provided as part of this RFB:

- a) All and only the required furniture (sizes and dimensions must be accurate in the plan);*
- b) Furniture location and critical dimensions required to ensure conformance with all applicable codes, standards and regulations;*
- c) Workstations and room numbers;*
- d) Indications of Panel Matrices (which panels are powered, non-powered, panels with glazed elements, etc) or include Workstation Layouts (in the form of Typical Data Sheets or 3 Dimensional drawings) for every station variances.*
- e) Indications of power feed locations;*
- f) Electrical outlet locations within workstations;*
- g) Telecommunications/data symbols;*
- h) Lighting components requirements;*
- i) Clearly indicate which work surfaces are freestanding height adjustable and which surfaces are panel hung, if applicable and only for information purposes.*



Scale: 1:50



BLDG. S-140
FIRST FLOOR PLAN