



INVITATION TO TENDER NOTICE

Solicitation #: FP802-180157
Closing Date: Thursday, January 10, 2019
Time for solicitation closure: 02:00 PM, Eastern Standard Time (EST)

Title: Greening of Government Operations, St. John's General Aviation Services Building.
Work site location: St. John's General Aviation Services Building, 5 RCAF Road, St. John's, NL

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder**);
3. Specifications (*Description of the required work*); and
4. Drawings (Cover & ME-2, ME-3).
5. Photos (General Aviation Services Building 1/12 pages)
6. Annex A (Security)

CLOSING LOCATION(S):

Location #1: Please send your completed "Construction Tender Form" **via email ONLY**, as an attachment to: Ginette.Aliaga@dfo-mpo.gc.ca

Location #2: Should your submitted bid be over \$100,000.00 you are required to provide a Bid Bond. **This Bid Bond must be in its original version and sent via Canada Post or by Courier by closing time and date to:**

**Fisheries and Oceans Canada,
Attention: Ginette Aliaga
Procurement Hub – Ottawa Office,
Station 9N089A, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6
Email: Ginette.Aliaga@dfo-mpo.gc.ca**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.



LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) **The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.***
- (b) **The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.***

SCOPE OF WORK / DELIVERABLES:

- The contractor is to supply and install two (2) new high-volume low-speed destratification fans. The fans are to be secured to existing structure. Power is to be fed from existing panels 'LC' and 'LA'. Installation of the fans is to include the power connections and controls. The fan controls are to be supplied with the fan and include a smart wall controller.
- The Contractor is to supply and install two (2) new high-volume low-speed destratification fans. The fans are to be secured to existing Structure. Power is to be fed from the closest electrical panel with available capacity within the tenant space. Installation of the fans is to include the power connections and controls. The fan controls are to be supplied with the fan and include a smart wall controller.
- The contractor is to remove all existing destrat fans, controls, conduit, and power back to panel.
- The contractor is to relocate an existing electric unit heater.
- The contractor is to supply and install one (1) new line-voltage clip-on thermostatic control relay on existing hot water heater domestic return water Piping



WORK COVERED BY CONTRACT DOCUMENTS:

Work of this Contract comprises renovation of existing facility, located at as described; and further identified on the drawings and specifications.

WORK COMMENCEMENT:

- Mobilization to project site is to commence immediately after acceptance of bid and submission of Site Specific Safety Plan and insurance and bonding documentation, unless otherwise agreed by Departmental Representative. Contractor is responsible of all mobilization and demobilization costs including arranging for and providing helicopter transport to and from site for equipment, materials and labour required to complete the work.
- Project work on site is to commence as soon as possible, with a continuous reasonable work force, unless otherwise agreed by Departmental Representative.
- Weather conditions, short construction season, delivery challenges and the location of the work site may require the use of longer working days and additional work force to complete the project within the specified completion time.
- Make every effort to ensure that sufficient material and equipment is delivered to site at the earliest possible date after acceptance of bid and replenished as required.

SITE VISIT:

Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders or those they invite to site are to review specification Section 01 35 29.06 Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Should a Bidder want a voluntary site visit they must send an email to Ginette.Aliaga@dfo-mpo.gc.ca and provide the following information as an escort to the location is required by DFO:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address



PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Standard Time (EST) on Thursday, January 3, 2019**. Bidders must send their enquiries by email to Ginette.Aliaga@dfo-mpo.gc.ca.

EXPECTED START AND COMPLETION DATES:

Start Date: Upon contract award
Completion Date: March 22, 2019

SECURITY LEVEL REQUIREMENTS:

See attached Annex A.

ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind regards,

Ginette Aliaga

Procurement and Contracting Officer
Procurement Hub, Materiel and Procurement Services
Fisheries and Oceans Canada
200 Kent Street, 9N089A
Ottawa, ON, K1A 0E6
Email: Ginette.Aliaga@dfo-mpo.gc.ca