

Advance Contract Award Notice (18-22096)

Development of Training Products for the National Energy Code of Canada for Buildings 2015 (NECB)

1. An explanation of what an ACAN is.

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

2. Definition of the requirement:

The provider, CSA, will develop training material for practitioners in regards to utilizing and adhering to the National Energy Code of Canada for Buildings (2015). The project requires material for a 4-hour online course and a one-day instructor led course and pathway for certification of successful individuals that demonstrate completion of the course

3. Background

CSA was selected to be the provider of their capability, experience and capacity to deliver the required learning solutions in current timeframe. CSA is capable of developing and delivering learning solutions to adult learners in electronic format (e.g. online, webinars, blended) that current industry practitioners prefer. They also possess the database management system to provide certification for successful individuals of the course. In addition to significant experience in developing and delivering learning programs, CSA has had extensive experience in developing Codes and Standards, 32 of which are referenced by the National Energy Code. CSA is a reputable provider and the only provider capable of delivering the learning solutions within the current timeframe.

4. The procurement is subject to **NAFTA** and the **World trade organization agreements**

5. The **period of the proposed contract** or the required delivery (including potential renewal or option years).

Time frame: 7 months

6. **Estimated cost** of the proposed contract.

Estimated contract value: \$353,690.00 including tax

7. **Justification for the Pre-Identified Supplier**

Pursuant to the Government Contracts Regulations of the Financial Administration Act, the contract is being awarded because it has been determined that only one vendor is capable of performing the contract for reasons listed herein.

The following exception(s) to the Government Contracts Regulations is (are) invoked for this procurement under subsection 6 (d)"only one person is capable of performing the work" and Limited Tendering Reasons contained in the Trade Agreements 1016 b.

8. **Name** and address of the proposed contractor identified in the ACAN.

CSA group

**178 Rexdale Blvd
Toronto, ON
M9W 1R3**

9. Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a statement of capabilities in writing to the contact person identified in this Notice on or before the closing date of this Notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.
10. The **closing date** for a submission of a statement of capabilities.

Closing date: January 8, 2018

11. **Inquiries and submission of statements of capabilities:**

Senior Contracting Officer: Steve Cassidy

Telephone: 613-993-0851

E-mail: Steve.Cassidy@nrc-cnrc.gc.ca

