



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada

Place Bonaventure, portail Sud-Ouest

800, rue de La Gauchetière Ouest

7^e étage, suite 7300

Montréal

Québec

H5A 1L6

FAX pour soumissions: (514) 496-3822

REQUEST FOR PROPOSAL

DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada

Place Bonaventure, portail Sud-Ouest

800, rue de La Gauchetière Ouest

7^e étage, suite 7300

Montréal

Québec

H5A 1L6

Title - Sujet Dental Examination Chair	
Solicitation No. - N° de l'invitation 21301-195601/A	Date 2019-01-17
Client Reference No. - N° de référence du client 21301-195601	
GETS Reference No. - N° de référence de SEAG PW-\$MTA-030-15191	
File No. - N° de dossier MTA-8-41238 (030)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-02-27	Time Zone Fuseau horaire Heure Normale du l'Est HNE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Pommet, Bruno André	Buyer Id - Id de l'acheteur mta030
Telephone No. - N° de téléphone (514) 702-9582 ()	FAX No. - N° de FAX (514) 496-3822
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: SERVICE CORRECTIONNEL DU CANADA ÉTABLISSEMENT COWANSVILLE 400, AVENUE FORDYCE COWANSVILLE Québec J2K 3N7 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée .	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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File No. - N° du dossier
MTA-8-41238

Buyer ID - Id de l'acheteur
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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There are no security requirements associated with this requirement. However, for additional information, please refer to section 6.1 - Security Requirements.

1.2 Statement of Requirement

The Statement of Requirement is detailed in Annex « A » - Requirement.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within **15 working days** from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Canadian Free Trade Agreement (CFTA).

1.5 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.1.1 SACC Manual Clauses

B1000T (2014-06-26), Condition of material - Bid

2.1.2 Best Delivery Date (to be completed by the bidder)

While delivery is requested as soon as possible, the best delivery that could be offered is _____.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

You must submit your offer, **by epost Connect, by mail, by facsimile or in person**, prior to the closing date and time:

By mail or in person, at the following address:

Public Services and Procurement Canada
Acquisitions Directorate - Quebec Region
800, rue de la Gauchetière Ouest, Portal South-west, Suite 7300
Montréal, Quebec H5A 1L6

By facsimile, at the following number: (514) 496-3822

Bids may also be submitted using the epost Connect service as detailed in the Standard Instructions.

The following PWGSC Regional Bid Receiving Unit e-mail address is to be used for epost Connect services:

TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

Bids will not be accepted if emailed directly to this e-mail address. This email address is to initiate an epost Connect conversation, as detailed in the 2003 Standard Instructions – section 08.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **ten (10) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their

choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “E” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “E” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

3.1.3 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Evaluation Criteria

Every proposal must meet all technical criteria described in Annex A. Technical evaluation will be based on the mandatory technical criteria to be demonstrated detailed in a grid at **Annex C**.

Bidders must complete and include with their proposal the Mandatory Technical Criteria Grid to be demonstrated (Annex C).

It is mandatory to provide technical/ descriptive documents and/or technical literature/notes, at the submission of your bid to allow the technical evaluation. Failure to comply will render your bid non-responsive.

4.1.2 Financial Evaluation

According to the total price of the items 1-2-3-4 mentioned at Annex B.

SACC Manual Clause

A0222T (2014-06-26), Evaluation of Price – Canadian / Foreign Bidders

Note: Any proposal submitted in foreign currency will be assessed in Canadian currency. The rate given by the Bank of Canada in effect on the bid solicitation closing date will be applied as a conversion factor.

4.2 Basis of Selection

4.2.1 SACC Manual Clause

A0031T (2010-08-16), Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation (see Annex F)

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Inteligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements (See Annex D for reference only)

NIL security screening required as there is no access to sensitive information or assets. Contractor personnel will be escorted in specific areas of the institution/ site as and where required by Correctional Service Canada personnel or those authorized by CSC to do so on its behalf.

Contractor personnel shall submit to a Canadian Police Information Centre (CPIC) verification of identity / information by CSC, and must adhere to institutional requirement for the conduct of searches prior to admittance to the institution / site. CSC reserves the right to deny access to any institution / site or a part of the site of any Contractor personnel, at any time.

6.2 Statement of Requirements

The Contractor must provide the requirement in accordance with Annex A - Requirement.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-) (<https://buyandsell.gc.ca/policy-and->

guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date (will be completed at contract award)

All the deliverables must be received _____.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Bruno André Pommet

Supply Specialist

Public Works and Government Services Canada

Acquisitions Branch - Quebec Region

Telephone: (514) 702-9582

Facsimile: (514) 496-3822

E-mail address: brunoandre.pommet@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority (to be filled out at the time of award)

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Telephone: _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (to be filled out by the bidder)

Name: _____

Title: _____

Organization: _____

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Buyer ID - Id de l'acheteur
MTA030
CCC No/N° CCC - FMS No./N° VME

Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B for a cost of \$ _____ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

Note: The Contract will be awarded in Canadian currency. The rate given by the Bank of Canada in effect on the bid solicitation closing date will be applied as a conversion factor.

6.6.2 Limitation of Price

SACC Manual clause: **C6000C** (2017-08-17), Limitation of Price

6.6.3 Single Payment

SACC Manual clause: **H1000C** (2008-05-12), Single Payment

6.6.4 Electronic Payment of Invoices – Contract (See Annex E)

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI).

6.6.5 SACC Manual Clauses

C2000C (2007-11-30), Taxes – Foreign-based Contractor

6.7 Invoicing Instructions

1. The contractor must submit invoices in accordance with the section entitled 'Invoice Submission' of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- A) The original and one (1) copy must be forwarded to the following address for certification and payment:

Correctional Service Canada
Cowansville Institution
400 Fordyce Avenue
Cowansville, Quebec, J2K 3n7

- B) b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and additional information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws (To be completed by the Bidder)

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*Insert the name of the province or territory of CANADA as specified by the Bidder in its bid, if applicable*).

6.10 Priority of Documents

If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21), General Conditions - Goods (Medium Complexity);
- (c) Annex «A», Requirement;
- (d) Annex «B», Basis of Payment;
- (e) the Contractor's bid dated _____ (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award: “, as clarified on _____” or “, as amended on _____” and insert date(s) of clarification(s) or amendment(s)*).

6.11 Insurance – Requirements

G1005C (2016-01-28), Insurance – No Specific Requirement

6.12 SACC Manual Clauses

A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)
A2001C (2006-06-16), Foreign Nationals (Foreign Contractor)
A9068C (2010-01-11), Government Site Regulations
B1501C (2018-06-21), Electrical Equipment

ANNEX « A »

REQUIREMENT

1. BACKGROUND

Correctional Service Canada (CSC) has to provide dental care to inmates at Cowansville Institution in compliance with current dental treatment standards.

Care Centre at Cowansville Institution (CSC) needs to acquire a dental examination chair that has to be delivered and installed in the dentist's office.

2. MANDATORY TECHNICAL CRITERIA

- 2.1 The chair's voltage is 120 V, i.e. 60 Hz.
- 2.2 The chair includes a maintenance-free gearless lifting system and is equipped with a foot control pedal for the chair's motorized raising and lowering functions.
- 2.3 The chair is at least 21 inches (533 mm) and at most 32 inches (813 mm) from the ground to the top of the seat's padding.
- 2.4 The chair has a programmable recline adjustment mechanism with automatic return and will recline to a lying-down position.
- 2.5 The chair turns up to 15 degrees to either side.
- 2.6 The chair has a hydraulic system that can lift a patient weighing 450 lbs (204 kg).
- 2.7 The chair has a rotation device that can be foot-activated on the left and right side of the chair.
- 2.8 The chair has a retractable footrest measuring at least 11 inches (292 mm) in width and at least 8 inches (203 mm) in depth.
- 2.9 The chair has retractable padded armrests.
- 2.10 The chair has a padded headrest with a positioning control that locks automatically.
- 2.11 All unpadded surfaces are covered with a layer of paint.
- 2.12 The seat, back and calf area have padded support.
- 2.13 The chair sits on a steel base in order to maintain its stability and to avoid tipping over.
- 2.14 The chair's covering is made of vinyl or leather and can be cleaned easily.

- 2.15 The chair is offered in a variety of colours so that it can match with the colour of the clinic's equipment.
- 2.16 The dental examination chair has to be equipped with a kink-valve activation mechanism.
- 2.17 The position of the handpieces has to be adjustable to the user's choice. A maximum of six (6) accessories can be included, such as, for example, an electric motor, a curing light, an intra-oral camera, a scaler.
- 2.18 The dental examination chair will not have a cuspidor.
- 2.19 The dental examination chair has to include an LED lamp. This lamp has to provide lighting that is perfectly designed for dental procedures. The lighting pattern is around 3½ inches x 7½ inches (8.5 cm x 19.1 cm). The lighting has to vary from 13,700 lux to 25,500 lux. It also has to provide the ideal target colour for dental treatment (5,700 kelvin).

3. DELIVERABLES

Upon delivery of the dental examination chair, it has to be accompanied by one copy of the instruction manual in English and one copy in French (including the instructions for installation, operation and maintenance of the equipment) in a paper or electronic version.

4. TRAINING

An approximate one (1) hour training session in French has to be given on the use of the device and has to be given on site at the Cowansville Institution to health services staff members, which are the Dentist and the Dental Assistant.

5. ASSISTANCE/TECHNICAL SUPPORT

- 5.1 The contractor has to be available from 08:00 to 16:00 from Monday to Friday. The contractor's technician has to return service calls within 24 hours following the call from the institution, for the default warranty period of one (1) year.
- 5.2 The technician must indicate when they will appear within five working days of their call back.
- 5.3 The technician must provide a verbal report and provide a detailed written report to the manager on duty on repairs made after each visit.
- 5.4 The contractor must perform all work in French.
- 5.5 Travel must be at the expense of the company for the duration of the one (1) year warranty according to the [2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity).

6. SECURITY – ACCES TO CSC INSTITUTION

Technician(s) will be subject to a security review in order to have access to the institution (See Annex D for reference only).

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Buyer ID - Id de l'acheteur
MTA030
CCC No/N° CCC - FMS No./N° VME

ANNEX « B »

BASIS OF PAYMENT

Items			
		Quantity	Price*
1	DENTAL EXAMINATION CHAIR *including 1 instruction manual in English and 1 copy in French.	1	\$ _____
2	One (1) hour Training session	1	\$ _____
3	All packaging, transport, delivery and installation costs.	1	\$ _____
4	Assistance / technical support for a one (1) year period.	1	\$ _____
TOTAL			\$ _____

**If other currency than CAD \$, please indicate: _____*

**Customs duties included, if applicable.*

**Applicable taxes extra.*

Delivery address:

Care Center, Cowansville Institution
Correctional Service Canada
400 Fordyce Street
Cowansville, Quebec, J2K 3N7

ANNEX "C"

MANDATORY TECHNICAL CRITERIA TO BE DEMONSTRATED

Criterion number (See Annex A)	Mandatory technical criteria	Reference: Please specify where can be found these criteria within your technical bid/ descriptive documents and/or technical literature/notes.
2.1	The chair's voltage is 120 V, i.e. 60 Hz.	
2.2	The chair includes a maintenance-free gearless lifting system and is equipped with a foot control pedal for the chair's motorized raising and lowering functions.	
2.3	The chair is at least 21 inches (533 mm) and at most 32 inches (813 mm) from the ground to the top of the seat's padding.	
2.4	The chair has a programmable recline adjustment mechanism with automatic return and will recline to a lying-down position.	
2.5	The chair turns up to 15 degrees to either side.	
2.6	The chair has a hydraulic system that can lift a patient weighing 450 lbs (204 kg).	

ANNEX « D »

SECURITY REQUIREMENTS

Request to access a federal institution

PERSONAL INFORMATION

Surname: _____

Full name:

Date of birth (YY-MM-DD): _____

Sex: M ☐ F ☐

Height: _____ Weight: _____ Eye color: _____ Hair color:

Street: _____ City:

Province: _____ _

Postal code:

Tel. Number: Home: (____) _____ _
) _____

Cellular: (____

GENERAL INFORMATION

Have you ever been found guilty of a criminal offence or do you have any pending charges?

No ☐ Yes ☐ If so, which?

Do you know personally anyone incarcerated in a federal or provincial institution?

No ☐ Yes ☐ If so, what is the name?

Are you registered as an inmate's visitor or have you ever visited an inmate?

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21301-195601

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File No. - N° du dossier
MTA-8-41238

Buyer ID - Id de l'acheteur
MTA030
CCC No/N° CCC - FMS No./N° VME

No ☐ Yes ☐ If so, what is the name?

Have you made a similar request for access in the last two years?

No ☐ Yes ☐ If so, for which institution?

What is the reason for your request to access a federal institution?

Name of your employer / educational institution?

Name of the employee responsible for the visit:

Privacy act statement

Personal information about you is collected under the authority of the *Corrections and Conditional Release Act* in order to authorize your access to a federal institution. This information is collected, with no obligation on your part, and held in the Security Clearance System (SCS); however, if you refuse to comply with any security verifications, your access privileges will be refused. The information that you provide cannot be disclosed to other persons without your consent, EXCEPT where disclosure would be justified pursuant to one of the paragraphs of subsection 8(2) of the Privacy Act. **Access may be denied for submitting false information. The institution reserves the right to refuse access to the applicant before, upon arrival or during the visit.**

I hereby authorize the Correctional Service of Canada to conduct any investigation it deems necessary to allow my access to their institution. I agree that the Correctional Service of Canada cannot be held accountable for any harm suffered in the course of my activities unless this harm is directly attributable to the negligence of one or more employees of the Service.

Applicant signature: _____

Date: _____

Signature of employee responsible for the visit: _____

Date: _____

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RESERVED FOR THE PREVENTIVE SECURITY DEPARTMENT

Institution: _____

Access to the institution granted: No ☐ Yes ☐

Name of Security intelligence officer: _____

Date: _____

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ANNEX « E »

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI).

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ANNEX « F »

COMPLETE LIST OF COMPANY BOARD OF DIRECTORS

NOTE TO BIDDERS

WRITE ALL DIRECTOR'S FULL NAMES IN BLOCK LETTERS

PROCUREMENT - BUSINESS NUMBER (PBN) : _____