



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 LaurierSt./ 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

"CE DOCUMENT COMPORTE DES EXIGENCES RELATIVES À LA SÉCURITÉ" Justice & Conferation Window Cleaning /Service de nettoyage de fenêtres

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Infrastructure Maintenance and Solution Services

Division (FK)

L'Esplanade Laurier,

East Tower 4th Floor

L'Esplanade Laurier,

Tour est 4e étage

140 O'Connor, Street

Ottawa

Ontario

K1A 0R5

Title - Sujet window cleaning/nettoyage de fenêtr	
Solicitation No. - N° de l'invitation EJ196-191198/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 20191198	Date 2019-01-18
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-258-76030	
File No. - N° de dossier fk258.EJ196-191198	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-01-25	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hill, Cris	Buyer Id - Id de l'acheteur fk258
Telephone No. - N° de téléphone (613) 296-3573 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment 001 - EJ196-191198/A
Confed & Justice Buildings - Window & Height Cleaning - C.Hill fk258

This amendment is raised to add the site visit minutes as follows:

Site Visit Minutes EJ196-1911981/A - January 9, 2019 8:00am
Window & Height Cleaning Services - Confed & Justice Buildings

Site Visit Start Time: 8:15 a.m. Site Visit end Time: 9:26am

In attendance from PWGSC: John Reiter (MSO) and Cris Hill (Contracting Authority RPCD)

Bidders in Attendance: Cody Building Services, Duah Enterprise, Skytek Group and Soulard Multi-Service

The following Bidder did not show up: Window Butler

Showed up late: Konrad Quinn with Duah Enterprise showed up about 30 minutes after we started, he was told that he could not join the site visit as we had already started but he was free to walk around the outsides of both building – He had Bruce Hulse there to represent their company

- Introduced myself as Contracting Authority (CA) and John Reiter as Technical Authority (TA)
- Reminded the bidders that Security is Site Access or Secret at bid closing - they were reminded that all employee names submitted at bid closing must have Site Access or Secret. If only even one name does not have the proper security they will be deemed non-responsive.
 - Bidders were also reminded that the following certificates in Part 5 can be provided with the bid or just before contract award and by the time allowed by the CA, if it is not sent in by that deadline the bid will be considered non-responsive. The certificates are to be no more than 5yrs old for each employee named to work on the contract
 - Valid Working at heights training certificate/wallet card
 - Valid Man lift operator certificate/wallet card
 - Valid First aid/CPR certificate/wallet card
 - Valid Workplace Hazardous Material Inventory System (WHMIS) certificate/wallet card
- Bidders were reminded that they are responsible for any required City Permits
- Bidders were reminded they are not allowed to clean the windows of a building or section of the building considered a construction site when work is in progress, they are to contact the TA
- They were reminded if there is a broken window or screen they are to report it to the TA right away
- Bidders were reminded to review the SOW for times of operations for the window cleanings
- Bidders were reminded to review Part 4 as this will tell them everything they need to send in with the bid – example list of employees and date of births as per Part 6.2 - Note that Annex F (Complete List of Names of all Board of Directors) is required with the Bid.
- bidders were reminded to send in any question by email to Cris Hill no later than 5 days before closing date.

8:18am John started the tour of the site visit at Confederation Building

- the TA stated that about 70% of the windows have been revamped and the rest should take about a year and a half to complete

Solicitation Amendment 001 - EJ196-191198/A
Confed & Justice Buildings - Window & Height Cleaning - C.Hill fk258

Visit Minutes EJ196-1911981/A - January 9, 2019 8:00am
Window & Height Cleaning Services - Confed & Justice Buildings

- the east side is still all old windows
- headed to basement and looked at some of the windows there
- headed to the roof, no questions asked
- went to 8th and 5th floor to see office windows
- it was asked if the elevator room windows were to be clean – Yes it is, unless special equipment is required to access them
- had the bidders take a look at the stairway windows
- bidders were reminded that the lower level windows have gates so they will need to get the keys first in order to clean the windows
- all bidders agreed there was no need to look at any other interior windows
- headed outside to walk around the building
- bidders were reminded that there will need to be some kind of overhead protection at all entrances
- bidders were reminded to review the SOW for daycare hours

8:45am TA started site visit at Justice Building

- Headed to the roof
- it was noted that the west side roof anchors are not available for use
- if the contractor finds construction debris they are to contact the TA
- Windows in this building were redone in 1998
- headed to the roof, no questions – looked at skylights from inside
- looked at 9th & 4th floor office windows
- bidders were reminded not to use metal squeegee as there is a film on the windows
- bidders were reminded anything decorative found on windows is to stay there unless the occupant is there to ask to remove it
- Bidders were told that they will always have an escort to take them from room to room, they were also reminded that although a date and time may be set for an escort the escort may not always be on time or may not show up (so they will have to reschedule with the TA)
- Bidders were also reminded that at any time during a job they could be called off the site
- Bidder were reminded that the West entrance is to be cleaned monthly
- The daycare entrance will remain as a Bi annual cleaning

9:26am Site visit completed, all bidders signed out