



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St./ 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet Envelopes - Statistics Canada	
Solicitation No. - N° de l'invitation 45045-180068/A	Amendment No. - N° modif. 004
Client Reference No. - N° de référence du client 45045-18-0068	Date 2019-01-22
GETS Reference No. - N° de référence de SEAG PW-\$\$CW-010-76197	
File No. - N° de dossier cw010.45045-180068	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-01-29	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Gagné, Kathleen	Buyer Id - Id de l'acheteur cw010
Telephone No. - N° de téléphone (613) 990-9189 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The purpose of this amendment is to extend the closing date of the solicitation, respond to bidders' questions, and to make the revisions indicated in the current solicitation amendment:

A) EXTEND THE SOLICITATION CLOSING DATE

From: January 25, 2019 at 2:00 p.m. EST

To: January 29, 2019 at 2:00 p.m. EST

B) RESPOND TO BIDDERS' QUESTIONS

Question 3:

There has been an amendment made to the Bid Solicitation today, 21st of January, 2019, with a drastic increase in quantity of the units requested. Can I request an extension on the closing date for one week?

Response 3:

The solicitation closing date has been extended to January 29, 2019 as specified on page 1 of this solicitation amendment. Due to operational requirements for the delivery of the envelopes (as specified in section *A.9.1 Delivery Schedule* of the Annex "A" Statement of Work) the solicitation closing date cannot be extended further.

Question 4:

For the samples that need to be submitted to the Technical authority. Where does it need to be sent and when do you require it? Is it to be submitted alongside the bid?

Response 4:

The three (3) samples of each of the envelopes (*A.5.1 – A.5.4*) as specified in *A.4 QUANTITIES* must be delivered upon completion of the production to the Technical Authority in the National Capital Region. The five (5) completed envelopes (*A.5.1 – A.5.4*) indicated in section *A.10 COMPONENTS* of the Annex "A" Statement of Work, must be included with the final components.

Bidders are not required to produce samples of the *A.5.1 – A.5.4* envelopes for the purposes of bid submission. Bidders must however ensure that they respond to the entire requirement of the bid solicitation including the technical (mandatory evaluation criteria) and financial evaluation criteria as specified in the solicitation document.

C) REVISIONS

B.1) In the **ANNEX "A" STATEMENT OF WORK**

Under the heading: **A.9 DELIVERY SCHEDULE AND DELIVERY INSTRUCTIONS**

DELETE:

A.9.1 Delivery Schedule

The Contractor must deliver all finished products to the destination address on or before February 28, 2019.

REPLACE WITH the following:

A.9.1 Delivery Schedule

The Contractor must deliver the finished products to the destination address as follows:

Envelope		Quantity	Delivery Date
A.5.1	E1W - (Indicia) #10 Outgoing Window Envelope	850,000 envelopes + 3 samples to the Technical Authority	On or before February 28, 2019
A.5.1	E1W - (Indicia) #10 Outgoing Window Envelope	1,000,000 envelopes	On or before March 15, 2019
A.5.2	E1W - Outgoing Window Envelope	100,000 envelopes + 3 samples to the Technical Authority	On or before February 28, 2019
A.5.3	E113 - Outgoing (#10) Business Standard Size Envelope (4-1/8" x 9-1/2")	100,000 envelopes + 3 samples to the Technical Authority	On or before February 28, 2019
A.5.4	E4W - Open Side Window Envelope (9" x 12")	50,000 envelopes + 3 samples to the Technical Authority	On or before February 28, 2019

ALL TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL REMAIN UNCHANGED

If your proposal has already been submitted it can be modified by submitting an amendment identified with file no. 45045-180068/A to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the current amendment.