



Procurement and Contracting Services
 30 Victoria Street
 Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No.	RFP Amendment Date:
5	January 24, 2019
Office of the Chief Electoral Officer File No.	
ECAT-RFP-18-0610	
Title:	
Mail Management Automation Project (MMAP) – Mail Sorter Equipment	
Request for Proposal Closing Date:	
February 7, 2019 at 2:00 PM (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority:	
Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention:	Tel No.
Ashley Tran	819-939-1469

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Mail Management Automation Project (MMA) – Mail Sorter Equipment bearing number ECAT-RFP-18-0610 and dated December 17, 2018 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 26

Question:

We support several types of elections (large and small) and we have a number of solutions to offer. Some of our more flexible solutions exceed the desired footprint only; is that grounds for disqualification?

Answer:

A bidder’s proposal must meet all mandatory requirements of the Request for Proposal to be compliant. With respect to the Part 6, Annex A – Statement of Work (SOW), a bidder’s proposed mail sorter equipment must meet (or exceed) the mandatory functional requirements as specified in the SOW to be compliant. In addition, a bidder’s proposed mail sorter equipment may meet (or exceed) some or all of the desirable functional requirements as specified in the SOW, and will be rated in accordance with Pat 7 – Technical Evaluation Criteria.

2.2 Question No. 27

Question:

Can we submit 2 separate technologies in our proposals?

Answer:

Yes, bidders may submit more than one separate, self-contained proposal in accordance with the terms of the RFP. Each proposal will be evaluated separately on its own in accordance with the RFP.