



INVITATION TO TENDER NOTICE

Solicitation #: FP802-180221
Closing Date: Monday, February 11, 2019
Time for solicitation closure: 02:00 PM, Eastern Standard Time (EDT)

Title: NAFC P-18 Lab Renovation

Work site location: NAFC Building – 80 East White Hills Road, St. John's, NL, Canada

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder, pages 3 &4**);
3. Specifications (Description of the required work);

CLOSING LOCATION(S):

Location #1: For electronic submissions **ONLY**, please send your electronic proposal to:

Location #2: Should your submission be over \$100,000.00 you are required to submit a Bid Bond. This must be the original copy and sent in via Canada Post or by Courier to:

**Fisheries and Oceans Canada,
Attention: Beverly Shawana
Procurement Hub – Ottawa Office,
Station 9NO87B, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6
Tel: 613-407-3861**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.

LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.



BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) ***The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.***
- (b) ***The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.***

SCOPE OF WORK:

1. Work of this contract comprises of all architectural, structural, mechanical and electrical work for the relocation of lab fume hood and lab equipment from pod P16 to pod P18 of the NAFC building. In general, work under this contract consists of, but will not necessarily be limited to, the following:

- 2.
- All cutting and patching as necessary to install all services.
 - Cutting and patching of existing concrete block walls.
 - Demolition of tbar ceilings in rooms P18-117 and install of new tbar ceiling. Reinstall all services in ceiling.
 - Provide new LED lighting as per electrical plans.
 - Provide recertification of lab ventilation system and balance system added. Required parties to complete this work shall be as identified on the plans.
 - Provide update and relocation of controls to relocated hood and control valve.
 - All electrical work as indicated and as required to replace ceilings indicated and as required to power motorized dampers, relocated control valve and new electrical for relocated lab equipment.

MANDATORY SITE VISIT

It is mandatory that the Bidder or a representative of the Bidder visit the work site.

Bidders must communicate with the Contracting Authority to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders will be required to sign an attendance sheet. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory site visit or do not send a representative will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.



Contractors, bidders, or those they invite to site are to review specification section on Health and Safety before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Bidders that wish to visit the site must send an email to Beverly.shawana@dfo-mpo.gc.ca and provide the following information:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Standard Time (EST), Tuesday, February 05, 2019**. Bidders must send their enquiries by email to Beverly.shawana@dfo-mpo.gc.ca

EXPECTED START AND COMPLETION DATES:

Start Date: Upon contract Award
Completion Date: March 29, 2019

SECURITY REQUIREMENTS:

N/A

ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.



Kind Regards,

Beverly Shawana
Procurement and Contracting Consultant
Procurement Hub, Materiel and Procurement Services, 9NO87B
Fisheries and Oceans Canada
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