

Project Title: Summative Evaluation of the Nepal Earthquake Relief Fund Initiative (NERF)

A. AMENDMENT

1. At the Rated Technical Evaluation Criteria C1.5 of Section 5 Evaluation Criteria – **REPLACE** with the following:

Gender Equality Expertise

Using TECH 6 – *Curriculum Vitae for Proposed Personnel*, the Bidder should demonstrate that one member of the proposed Core Evaluation Team has **Gender Equality** expertise as follows:

A. Education (maximum 2 points)

The proposed personnel with Gender Equality technical expertise should have at least a degree from a Recognized Education Institution related to gender equality.

Points will be awarded for the highest relevant level of education:

- Bachelor degree specialty in Gender Equality issues: **1 point**
- Master's or PhD degree with a specialty in Gender Equality issues: **2 points**

2. At Guidance to Bidders in Form Fin-1A COST OF PERSONNEL IDENTIFIED BY THE BIDDER IN ITS METHODOLOGY of Section 3 Financial Proposal– **REPLACE** with the following:

Guidance to Bidders:

The Bidder must provide a firm all-inclusive daily Fee and an estimated level of effort (LOE) for all positions of the Personnel identified by the Bidder in its methodology.

The number of person-days for the project Core Evaluation Team is 120 person-days.

The Bidder must propose a Core Evaluation Team including an Evaluation Team Leader and a Field Work Methodologist.

The Bidder can propose additional Core Evaluation Team members based on their proposed Methodology. These additional Positions are Statistician, SEG/WASH Specialist and Gender Specialist. The Bidder can propose any or all of these additional positions.

The proposed LOE for all positions proposed must total 120 days. For Example: The LOE for the Evaluation Team Leader and a Field Work Methodologist is 30 days each and the LOE for the Statistician, SEG/WASH Specialist and Gender Specialist is 20 days each.

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B. QUESTIONS AND ANSWERS

Question 1	In section 1 we are to provide examples of two projects using form TECH-4 Proposed Personnel Experience. It is not clear who the proposed personnel is for whom the experience is to be provided. Is it the Team Leader for both projects? The Field Work methodologist for both projects? One each? Corporate examples that may or may not include either of the core members of the evaluation team? If experience by either proposed Team Leader or Field Work
Answer 1	It can be any team member but note that on page 59, the team leader must have “experience with evaluation mandates that are similar to the one for this evaluation.”
Question 2	The rated evaluation criteria specified in section C1.2 seem geared only toward the Field Work Methodologist; generally, Evaluation Team Leaders do not have this specific experience (e.g. developing a database manual for local quality assurance and data cleaning). Does this mean that the bid is not meant to provide project examples of the proposed Team Leader (like most GAC evaluation bids)?
Answer 2	The reason for including these elements is because they will likely be part of this particular evaluation assignment. The team leader may not have this particular expertise but if he/she led previous assignments that had these elements (with expertise held by a team member), then this will be counted. It will not be counted, however, if a previous assignment had these elements but the team leader proposed for this current assignment was a member of a team where the expertise lay with another team member.
Question 3	In section C1.1 c) the only points are for assignments with a value greater than \$300,000 – there is no scale by which some of the points could be assigned. Please advise.
Answer 3	Correct. In this case, it is either 0 or 5 points. Bidders will be judged according to the same criteria so the playing field will remain level.
Question 4	In section C1.5 there is reference to the Core Evaluation Team having Nutrition Expertise, yet points are awarded for Gender Equality expertise. Please advise
Answer 4	This is a typo. It should be Gender Equality expertise rather than Nutrition expertise. Refer to amendment 1 above.
Question 5	In Form FIN-1A it states ‘the number of person-days for the project Core Evaluation Team plus is 120 person-days’. Could you please clarify what the ‘plus’ signifies? It also states that ‘the proposed LOE for all positions proposed must total 120 days’. Can we propose more days or must it total exactly 120 days?
Answer 5	The Plus is a typo. The number of person-days for the project Core Evaluation Team is 120 person-days. Refer to amendment 1 above.
Question 6	In Form Tech-5A the Quality Assurance Team is separate from both the Core Evaluation Team and the Field Data Collection Team. Can the quality assurance role be fulfilled by the Core Evaluation Team and the Field Data Collection Team – one of

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	the positions on the Field Data Collection Team is that of Local Data Quality Specialist?
Answer 6	Form Tech-5A is just a guide – it is up to the Bidder to propose the organizational structure of the team.

C. All other terms and conditions of the RFP remain unchanged.