



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Intermediate Network Analysts	
Solicitation No. - N° de l'invitation W3028-18TM03/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W3028-18-TM03	Date 2019-01-30
GETS Reference No. - N° de référence de SEAG PW-\$KIN-535-7735	
File No. - N° de dossier KIN-8-50183 (535)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-02-12	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Carriere, Nancy	Buyer Id - Id de l'acheteur kin535
Telephone No. - N° de téléphone (613) 545-8764 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment 001 is raised for the following:

1. Amend the solicitation to delete any reference to epost Connect.
2. Answer questions from the bidding community.

1. REFERENCE: PART 2 - BIDDER INSTRUCTIONS

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and at the PWGSC address indicated on page one of the bid solicitation or through epost Connect if the Bidder chooses to use this service.

Due to the nature of the bid solicitation, bids transmitted by facsimile or electronic mail to Public Works and Government Services Canada will not be accepted.

DELETE: In its entirety

INSERT: PART 2 - BIDDER INSTRUCTIONS

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and at the PWGSC address indicated on page one of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or electronic mail to Public Works and Government Services Canada will not be accepted

2. Question from the Bidding Community

Is it possible to submit one (1) resource or do we need to provide a bid for both?

Answer from Canada

The Bidder must provide a bid for both resources.

Solicitation No. - N° de l'invitation
W3028-18TM03/A
Client Ref. No. - N° de réf. du client
W3028-18-TM03

Amd. No. - N° de la modif.
001
File No. - N° du dossier
KIN-8-50183

Buyer ID - Id de l'acheteur
kin535
CCC No. /N° CCC - FMS No. /N° VME

Solicitation No. - N° de l'invitation
W3028-18TM03/A
Client Ref. No. - N° de réf. du client
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Amd. No. - N° de la modif.
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Buyer ID - Id de l'acheteur
kin535
CCC No. /N° CCC - FMS No. /N° VME

ANNEX "B"

BASIS OF PAYMENT

Note to Bidder: Canada will insert information at time of award, using the rates provided by the successful bidder in Attachment 2 to Part 4 – Pricing Schedule.

Customs duties are included, FOB Destination (Kingston, Ontario). Work must be performed in accordance with Annex "A" - Statement of Work. All Pricing is in Canadian dollars. HST is not included in the pricing below and will be show as a separate item on all invoices.

1. Time Worked

For the purpose of this Contract, a day is defined as 7.5 hours of work, exclusive of meal breaks. Payment will be made for days actually worked, with no provision for annual leave, statutory holidays and sick leave. If time worked is more or less than a day, the fixed daily rate must be prorated to reflect the actual time worked.

(a) Definition of a Day - Proration

A day is defined as 7.5 hours exclusive of meal breaks. Payment will be for days actually worked with no provision for annual leave, statutory holidays and sick leave. Time worked which is more or less than a day will be prorated to reflect actual time worked in accordance with the following formula:

$$\frac{\text{Hours worked} \times \text{applicable firm per diem rate}}{7.5 \text{ hours}}$$

- (i) All proposed personnel must be available to work outside normal office hours during the duration of the Contract.
- (ii) No overtime charges will be authorized under the Contract. All time worked will be compensated according to paragraph above.

(b) Travel Time

The Contractor will not be paid any firm per diem rates for travel time.

*Travel Status Time will be limited to 50% of the hourly rate calculated by dividing the proposed firm all-inclusive per diem by 7.5.

Time spent by a contracted individual travelling to and from specific pre-authorized work assignments (not commuting) that are more than 100 kilometres from the individual's work location may be billed at 50% of the firm per diem rate. Time for travel which is more or less than a day shall be prorated to reflect actual time for travel in accordance with the following formula:

$$\frac{\text{Hours of travel} \times 50\% \text{ of firm all-inclusive per Diem rate}}{7.5 \text{ hours.}}$$

The firm all-inclusive rates specified are inclusive of overhead expenses such as administrative support, facsimile, courier, photocopying, mail, word processing, other operating costs and any time spent travelling from the specified individual's work location to a specific pre- authorized work assignment that is less than 100 kilometres. Accordingly, separate billing of any items related to the routine cost of doing business or time spent travelling will not be permitted under any resulting contract.

2. Cost Reimbursable Expenses

(a) Travel and Living Expenses

Canada will not accept any travel and living expenses incurred by the Contractor as a consequence of any relocation required to satisfy the terms of the Contract.

The Contractor will be paid its authorized travel and living expenses, reasonably and properly incurred in the performance of the Work, at cost, without any allowance for overhead or profit, in accordance with the negotiated meal and private vehicle allowances specified in Appendices B, C and D of the Treasury Board Travel Directive, http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/tbm_113/menu-travel-voyage-eng.asp, and with the other provisions of the directive referring to "travellers", rather than those referring to "employees". Canada will not pay the Contractor any incidental expense allowance for authorized travel. All payments are subject to Government Audit. All travel must have the prior authorization of the Technical Authority.

3. Resources

The resources must perform the work covered under both Pricing Basis A1, A2 and Pricing Basis B1 and B2.

Resource for:

A.8 Systems Analyst, Level 3

Name: _____

Resource for:

I.6 Network Analyst, Level 2

Name: _____

Pricing Basis A1

Initial Contract Period (28 February, 2019 to 31 March 2021):

Year 1 – 28 February 2019 – 31 March 2020

Year 2 - 1 April 2020 – 31 March 2021

Category of Personnel, Stream 1, Applications Services	Level of Expertise	"A" Estimated Number of Days per Year	"B" Year Firm Per Diem Rate (\$CAD)	Total Cost (\$CAD) A * B
A.8 Systems Analyst	Level #3	22	\$	\$
A.8 Systems Analyst	Level #3	240	\$	\$
The total cost for Pricing Basis A1 (\$CAD):				\$

Pricing Basis B1

Option Periods:

Option Year 1 April 2021 – 31 March 2022

Category of Personnel, Stream 1, Application Services	Level of Expertise	"A" Estimated Number of Days per Year	"B" Year Firm Per Diem Rate (\$CAD)	Total Cost (\$CAD) A * B
A.8 Systems Analyst	Level #3	240	\$	\$
The total cost for Pricing Basis B1 (\$CAD):				\$

Pricing Basis A2

Initial Contract Period (28 February, 2019 to 31 March 2021):

Year 1 – 28 February 2019 – 31 March 2020

Year 2 - 1 April 2020 – 31 March 2021

Solicitation No. - N° de l'invitation
W3028-18TM03/A
Client Ref. No. - N° de réf. du client
W3028-18-TM03

Amd. No. - N° de la modif.
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Buyer ID - Id de l'acheteur
kin535
CCC No. /N° CCC - FMS No. /N° VME

Category of Personnel, Stream 3, Information Management/Information Management Service	Level of Expertise	"A" Estimated Number of Days per Year	"B" Year Firm Per Diem Rate (\$CAD)	Total Cost (\$CAD) A * B
I.6 Network Analyst	Level #2	22	\$	\$
I.6 Network Analyst	Level #2	240	\$	\$
The total cost for Pricing Basis A2 (\$CAD):				\$

Pricing Basis B2

Option Periods:

Option Year 1 April 2021 – 31 March 2022

Category of Personnel, Stream 3, , Information Management/Information Management Service	Level of Expertise	"A" Estimat ed Number of Days per Year	"B" Year Firm Per Diem Rate (\$CAD)	Total Cost (\$CAD) A * B
I.6 Network Analyst	Level #2	240	\$	\$
The total cost for Pricing Basis B2 (\$CAD):				\$

Solicitation No. - N° de l'invitation
W3028-18TM03/A
Client Ref. No. - N° de réf. du client
W3028-18-TM03

Amd. No. - N° de la modif. 001
File No. - N° du dossier KIN-8-50183
Buyer ID - Id de l'acheteur kin535
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ANNEX "C"
SECURITY REQUIREMENTS CHECK LIST

(See attached)

Annex "D"
Non-Disclosure Agreement

Non-Disclosure Agreement

I, _____, recognize that in the course of my work as an employee or subcontractor of _____, I may be given access to information by or on behalf of Canada in connection with the Work, pursuant to Contract No. W3028-18TM03 between Her Majesty the Queen in right of Canada, represented by the Minister of Public Works and Government Services and _____, including any information that is confidential or proprietary to third parties, and information conceived, developed or produced by the Contractor as part of the Work. For the purposes of this agreement, information includes but not limited to: any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically, or otherwise and whether or not labeled as proprietary or sensitive, that is disclosed to a person or that a person becomes aware of during the performance of the Contract.

I agree that I will not reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form any information described above to any person other than a person employed by Canada on a need to know basis. I undertake to safeguard the same and take all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to prevent the disclosure of or access to such information in contravention of this agreement.

I also acknowledge that any information provided to the Contractor by or on behalf of Canada must be used solely for the purpose of the Contract and must remain the property of Canada or a third party, as the case may be.

I agree that the obligation of this agreement will survive the completion of the Contract Serial No.: W8476-195919.

Signature

Date

Solicitation No. - N° de l'invitation
W3028-18TM03/A
Client Ref. No. - N° de réf. du client
W3028-18-TM03

Amd. No. - N° de la modif. 001
File No. - N° du dossier KIN-8-50183
Buyer ID - Id de l'acheteur kin535
CCC No. /N° CCC - FMS No. /N° VME

ANNEX "F"
DND 626 TASK AUTHORIZATION FORM

(see attached)