

AMENDMENT #003

ASSESSMENT SERVICES

For the Public Service Commission of Canada

This amendment is raised to:

1. Modify the **Basis of selection**
2. Modify **answer #6 of QUESTIONS and ANSWERS SERIES # 1**

1. Modify the Basis of Selection:

Delete: Item **3.7 Basis of Selection – Lowest Price Per Point** in its entirety; and

Insert: The new following new item **3.7 Basis of Selection – Mandatory Technical Criteria**.

3.7 Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bids will be recommended for award of a standing offer.

3.7.1 The PSC will award up to forty (40) Standing Offers with a maximum of ten (10) Standing Offers to resources that have no experience as Executives or Senior Executives and a maximum of thirty (30) Standing Offers to resources that have experience as Executives or Senior Executives (see MT2 - 1).

The standing offers will be awarded in a descending order, based on the total number of points obtained at Mandatory Technical Requirement MT.2.

Example

Bidder 1 and Bidder 2 both submit responsive bids and both have Executives or Senior Executives experience.

Bidder 1 has achieved a total of 325 points at MT.2.

Bidder 2 has achieved a total of 300 points at MT.2.

In this example and within the maximum of thirty (30) Standing Offers awarded to resources that have experience as Executives or Senior Executives, Bidder 1 will be recommended for award of a standing offer before Bidder 2.

3.7.2 Should the quantity of responsive bids exceed the Standing Offer requirements as stated above, the PSC may decide to issue additional standing offers based on the following criteria and in this order:

- Language capability in both English and French
- Top down selection of # of assessments delivered (MT2 - 3)
- Experience with Employment Equity and/or Diversity and Sensitivity (Appendix K; Section 4)

2. Modify Answer #6 of QUESTIONS and ANSWERS SERIES # 1

Question 6:

MT.2-5

Recent experience with Formal Coaching (25 points per year cumulative of involvement – up to 125 points) Mentoring or providing career advice to supervisors, managers and/or executives in a formal context (i.e., as a certified coach or as part of a coaching organisation– not within the context of a regular working relationship). These services must have been provided in the last five (5) years prior to the RFSO closing date.

Question: Would the PSC agree that coaching and mentoring is part of the responsibilities of an executive position as accepted in the recent PSC Standing Offer text for Executive Counselling and hence reflected in the requirement and dropping the following words: (i.e., as a certified coach or as part of a coaching organisation– not within the context of a regular working relationship). These services must have been provided in the last five (5) years prior to the RFSO closing date.

Answer 6:

No, we will not remove the provided examples (i.e., as a certified coach or as part of a coaching organization– not within the context of a regular working relationship), however, coaching or mentoring within a formal structure (e.g., Executive Counselling Services) is an acceptable example of experience.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.