

## ADVANCE CONTRACT AWARD NOTICE (ACAN)

### **1. Advance Contract Award Notice (ACAN)**

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

### **2. Definition of Requirements**

Natural Resources Canada (NRCan) is preparing for the upcoming move of the Geological Survey of Canada's (GSC) National Mineral Collection (NMC) and presently needs to move and install 100 Lane cabinets in the National Mineral Collection at the Canadian Museum of Nature (CMN) collections facility in Aylmer.

The GSC portion of the National Mineral Collection (NMC) will be moved from 601 Booth Street to 1740 Pink road in the 2019-2020 fiscal year. It will be reunited with the NMC Display Series managed by the CMN which is stored in the Mineralogy Collection room using a Montel system of compact carriages which hold Lane geological cabinets.

The Montel certified installer should be aware there is a potential that some of the cabinets to be installed are already fitted in other rooms at 1740 Pink road and will need to be uninstalled before being moved to the new room. The majority of the cabinets are stacked 3 cabinets high and it is the 3<sup>rd</sup> level which will be uninstalled and moved.

A site visit can be arranged by NRCan's project authority so contractors may view the facility and materials to be moved and be given an overview of the expected tasks and required end state of materials prior to the proposal deadline and acceptance of final proposals.

The department of Natural Resources Canada (NRCan) has a requirement to uninstall, move and install metal Lane geology cabinets (model 301) at the Canadian Museum of Nature facility at 1740 Pink road, Gatineau.

- A detailed summary of the work to be completed follows:
  - 8 cabinets currently stored in the Mineralogy collection room to be installed on third level in the Mineralogy collection room;
  - 20 cabinets to be moved from the Palaeobiology collection room and to be installed on the third level in the Mineralogy collection room;
  - 72 cabinets to be uninstalled in room A1163 (GSC Collection room)
    - Uninstall 52 cabinets from the third level of the first two carriages
    - Uninstall 10 cabinets from each the third level of the third carriage (leaving 6 cabinets on the third level – 3 on each side)
    - Ensure 2nd level cabinets are secured using a top fastening a similar to those used on the cabinets that were uninstalled.
  - Move 71 cabinets from room A1163 to Mineralogy Collection room and install all 72 on the third level.
  - Leave 1 cabinet in room A1163.

### **3. Criteria for Assessment of the Statement of Capabilities**

The criteria for assessment of a potential supplier is:

- 1) Supplier demonstrates they are a certified Montel installer and is able to certify the safe operation of the Montel system;
- 2) Supplier demonstrates they are a certified Montel installer able to secure new NRCan cabinets to the third level of a certified Montel compact storage system on rails
- 3) able to supply Montel in Western Quebec

Any interested supplier must demonstrate by way of a statement of capabilities that its product/equipment/system (as appropriate) meets the following requirements:

### **4. Trade Agreements – Not Applicable**

### **5. Set-aside under the Procurement Strategy for Aboriginal Business – Not Applicable**

### **6. Comprehensive Land Claims Agreement(s) – Not Applicable**

### **7. Justification for the Pre-Identified Supplier**

We intend to deal directly with the supplier mentioned in section 13 below as, it is the only known supplier that meets the mandatory criteria set out in section 3 above. The CMN requires a Montel supplier to install the new cabinet strapping system to adhere health & safety regulations for stacked cabinets in a compact carriage system and to address liability concerns. The CMN is responsible for security clearance of contractors and providing access to the collection room. Contractors are accountable to CMN terms and conditions.

The sole contractor, Gyva, is the Montel supplier for the western sector of Quebec.

Should Canada receive a statement of capabilities from a supplier that contains sufficient information to indicate that it meets the requirements set forth in this ACAN, a competitive process will be triggered with a technical and financial evaluation methodology of the bids proposed by the potential bidders

### **8. Exception to the Government Contracts Regulations**

The following exception(s) to the Government Contracts Regulations is (are) invoked for this procurement under subsection:

6d only one person is capable of performing the work.

The identified provider, GYVA, is the only one able to meet all of the criteria identified in paragraph 3 above.

### **9. Exclusions and/or Limited Tendering Reasons – Not Applicable**

### **10. Ownership of Intellectual Property – Not Applicable**

## **11. Contract Period**

The contract period will be from award of the contract to be completed no later than March 29, 2019. No renewal or option years required.

## **12. Estimated Cost**

The estimated maximum value of the contract is \$66,163.00 CAD (excluding applicable taxes).

## **13. Name and Address of the Proposed Contractor**

Gyva Gatineau  
189-11, rue Deveault  
Gatineau, QC  
J8Z 1S7

T 819-561-0007  
F 819-561-8724

## **14. Suppliers' right to submit a statement of capabilities**

Suppliers who consider themselves fully qualified and available to provide the services/goods described herein, may submit a Statement of Capabilities in writing, preferably by e-mail, to the contact person identified in this Notice on or before the closing date and time of this Notice. The Statement of Capabilities must clearly demonstrate how the supplier meets the advertised requirements.

## **15. Closing Date**

The closing date for a submission of a Statement of Capabilities is January 30, 2019.

## **16. Contract Authority**

Name:	Abbas Khokhar
Title:	Procurement Officer
Organization:	Natural Resources Canada
Address:	580 Booth Street Ottawa, ON K1A 0E4
Telephone:	343-292-7009
Facsimile:	613-947-5477
E-mail address:	abbas.khokhar@canada.ca