



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

PWGSC/TPSGC Acquisitions Bid Receiving

Box/Boîte de Réception des Soumissions

Bid Receiving Box/Boîte de Récepti

1st Floor/1<sup>ère</sup> étage, Suite 1212

100-1045 Main Street

Moncton

New Brunswick

E1C 1H1

Bid Fax: (506) 851-6759

## REQUEST FOR PROPOSAL

## DEMANDE DE PROPOSITION

### Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

### Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

### Vendor/Firm Name and Address

### Raison sociale et adresse du

### fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Acquisitions NB/PEI (Moncton Office) – Bureau  
d'acquisitions N.-B./Î.-P.-É. (Moncton)

1045 Main Street / 1045, rue Main

Moncton

New Bruns

E1C 1H1

<b>Title - Sujet</b> Portable Restroom Trailers		
<b>Solicitation No. - N° de l'invitation</b> 5P119-180791/B	<b>Date</b> 2019-02-01	
<b>Client Reference No. - N° de référence du client</b> 5P119-180791		
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$MCT-033-5531		
<b>File No. - N° de dossier</b> MCT-8-41091 (033)	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-03-19</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Daylight Saving Time ADT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>		
<b>Address Enquiries to: - Adresser toutes questions à:</b> Young (MCT), Leesa		<b>Buyer Id - Id de l'acheteur</b> mct033
<b>Telephone No. - N° de téléphone</b> (506) 871-1716 ( )	<b>FAX No. - N° de FAX</b> (506) 851-6759	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> PARKS CANADA 417 GULFSHORE PARKWAY DALVAY Prince Edward Island C0A1P0 Canada		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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This bid solicitation cancels and supersedes previous bid solicitation number **5P119-180791/A** dated **November 2<sup>nd</sup>, 2018** with a closing of **December 13, 2018 at 2pm**. A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation

## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement applicable to the Contract

### **1.2 Requirement - Bid**

The requirement is detailed under Article 6.2 of the resulting contract clauses.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Trade Agreements**

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA)."

### **1.5 epost Connect service**

"This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information."

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The *2003* (2018/05/22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 90 days

### 2.1.1 SACC Manual Clauses

SACC Reference	Section	Date
C9000T	Pricing	2010/08/16

## 2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

PWGSC Acquisitions, Bid Receiving Box  
1st Floor, Suite 1212  
100-1045 Main Street  
Moncton, NB E1C 1H1

Bid Fax: (506) 851-6759

Email: [TPSGC.RAReceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.RAReceptionSoumisNBPE-ARBidReceivingNBPE.PWGSC@tpsgc-pwgsc.gc.ca)  
**Bids/Offer will be not be accepted if emailed directly to this email address. This email is to initiate an ePost Connect conversation, as detailed in the Standard Instructions.**

## 2.3 Former Public Servant

### Former Public Servant - Competitive Bid

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

### Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a) an individual;
- b) an individual who has incorporated;
- c) a partnership made of former public servants; or

- d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

#### **Former Public Servant in Receipt of a Pension**

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes ( ) No ( )**

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a) name of former public servant;
- b) date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

#### **Work Force Adjustment Directive**

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes ( ) No ( )**

If so, the Bidder must provide the following information:

- a) name of former public servant;
- b) conditions of the lump sum payment incentive;
- c) date of termination of employment;
- d) amount of lump sum payment;
- e) rate of pay on which lump sum payment is based;
- f) period of lump sum payment including start date, end date and number of weeks;
- g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

## 2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Prince Edward Island**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications  
Section IV: Additional Information

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)  
Section II: Financial Bid (1 hard copies)  
Section III: Certifications (1 hard copies)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

**Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.**

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

#### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

#### **3.1.2 Exchange Rate Fluctuation**

[C3011T](#) (2013/11/06), Exchange Rate Fluctuation

### **3.1.3 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

Mandatory Technical Criteria as specified in Annex "A"

#### **4.1.2 Financial Evaluation**

SACC Manual Clause [A0220T](#) (2014/06/26), Evaluation of Price – Bid

### **4.2 Basis of Selection**

#### **4.2.1 Basis of Selection - Mandatory Technical Criteria**

SACC Manual Clause [A0031T](#) (2010/08/16), Basis of Selection - Mandatory Technical Criteria

#### **Basis of Selection**

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.



The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

## **5.1 Certifications Required with the Bid**

Bidders must submit the following duly completed certifications as part of their bid.

### **5.1.1 Integrity Provisions - Declaration of Convicted Offences**

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

## **5.2 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### **5.2.1 Integrity Provisions – Required Documentation**

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### **5.2.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

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## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

### 6.2 Requirement

#### Requirement - Contract

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

2010A (2018/06/21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

#### 6.3.2 Supplemental General Conditions

Supplemental general conditions 4011 (2012/07/16), Goods - Medium Complexity, apply to and form part of the Contract.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables should be received on or before **June 7, 2019**. Bidders best available delivery date offered is \_\_\_\_\_ from date of award (**offeror please complete**).

#### 6.4.2 Optional Goods

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A", Requirement item # 5 and Annex "B" Basis of payment identified as item 2 Optional item of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at contract award by sending a written notice to the Contractor.

#### **6.4.6 Delivery Points**

Delivery of the requirement will be made to delivery point(s) specified at Annex "B" Basis of Payment of the Contract.

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Leesa Young  
Title: Supply Agent  
Public Services and Procurement Canada  
Acquisitions Branch  
Address: 1045 Main Street, 4<sup>th</sup> Floor  
Moncton, New Brunswick, E1C 1H1  
  
Telephone: (506) 871-1716  
Facsimile: (506) 851-6759  
E-mail address: leesa.young@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### **6.5.2 Project Authority**

##### **Technical Authority**

The Technical Authority for the Contract is:

##### **Details will be provided in any resulting contract**

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

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### 6.5.3 Contractor's Representative (Offeror please complete)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail: \_\_\_\_\_

### 6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

### 6.7 Payment

#### 6.7.1 Basis of Payment

##### Basis of Payment - Firm Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex "B" Basis of payment for a cost of \$ \_\_\_\_\_ insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 6.7.2 Limitation of price

SACC Manual clause C6000C (2017/08/17) Limitation of price

#### 6.7.3 Single Payment

SACC Manual clause H1000C (2008/05/12), Single Payment

#### 6.7.4 SACC Manual Clauses

SACC Reference	Section	Date
C2000C	Taxes - Foreign-based Contractor	2007/11/30

### **6.7.5 Electronic Payment of Invoices – Contract**

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

### **6.8 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

One (1) copy must be forwarded to the Project Authority identified under the section entitled "Authorities" of the Contract.

### **6.9 Certifications and Additional Information**

#### **6.9.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### **6.10 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Prince Edward Island**.

## 6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions **4011** (2012/07/16), Goods - Medium Complexity;
- (c) the general conditions **2010A** (2018/06/21), General Conditions - Goods (Medium Complexity);
- (d) Annex A, Requirement;
- (e) Annex B, Basis of payment;
- (f) Annex C Technical Requirements;
- (f) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*)

## 6.12 SACC Manual Clauses

SACC Reference	Section	Date
A9039C	Salvage	2008/05/12
A9068C	Government Site Regulations	2010/01/11
B1501C	Electrical Equipment	2018/06/21
B7500C	Excess Goods	2006/06/16
G1005C	Insurance – No Specific Requirement	2016/01/28

## 6.13 Shipping Instructions

Parks Canada may exercise the option to pick-up at point of origin if within Canada and up to 2,200 kilometers from PEI National Park, 417 Gulfshore Parkway, Dalvay, PEI C0A 1P0. If point of origin is beyond this distance, Parks Canada may exercise the option to accept the trailers via delivery FOB destination and included as per Annex B Basis of Payment.

## ANNEX "A" REQUIREMENT

1. **Scope** – Fabricate and/or supply TWO (2) double-unit portable restroom trailers

2. **Mandatory Requirements**

### General Specifications

- 2.1 Restroom trailers are to meet or exceed all Canadian health and safety regulations
- 2.2 Restroom trailers are to be self-contained and insulated for three season use
- 2.3 Overall length must be a maximum of 240 inches (6.1 m), including hitch length
- 2.4 Overall width must be a maximum of 96 inches (2.44 m)
- 2.5 Overall height must be a maximum of 150 inches (3.81 m)
- 2.6 Maximum Gross Vehicle Weight Rating not to exceed 8,500 lbs.
- 2.7 Two (2) separate, gender-neutral washrooms;  
  
Unit A containing:
  - One (1) low-flow, foot-flush white porcelain/china toilet with shut-off valve
  - One (1) low-flow, white porcelain/china urinal with automatic shut-off (timed) flush with shut-off valve
  - One (1) white porcelain/china sink with automatic shut-off (timed) faucet with shut-off valve
  - One (1) hand towel dispenser, one (1) foaming soap dispenser, and one (1) toilet paper dispenser; units matching in colour and finish  
Unit B containing:
  - One (1) low-flow, foot-flush white porcelain/china toilet with shut-off valve
  - One (1) pre-fabricated folding baby change station that meet safety standards
  - One (1) white porcelain/china sink with automatic shut-off (timed) faucet with shut-off valve
  - One (1) hand towel dispenser, one (1) foaming soap dispenser, and one (1) toilet paper dispenser; units matching in colour and finish
- 2.8 Access to restrooms from same side of the trailer
- 2.9 One (1) separate, insulated mechanical/service room
- 2.10 One (1) vented translucent fresh water reservoir with a minimum capacity of 100 US Gallons (378.5 L) with visual level indicator, 3/4" hose fitting with shut-off valve for filling and separate 3/4" hose fitting with shut-off valve for draining
- 2.11 One (1) vented waste water reservoir with a minimum capacity of 370 US Gallons (1,400 L) to include an external 3" twist-connect drain fitting and shut-off valve, and either an external visual level indicator or a digital monitoring level indicator;

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### **Trailer Specifications**

- 2.12 Frame and structure constructed of welded aluminium OR steel sealed with anticorrosion finish able to support the weight of the trailer with reservoirs at full capacity
- 2.13 Axle loading capacity able to support the weight of the trailer with reservoirs at full capacity
- 2.14 Two (2) full-size 15" or 16" wheels and tires per axle
- 2.15 One (1) full size spare wheel and tire to match item 2.14
- 2.16 Electric brakes
- 2.17 Aluminium tube OR steel tube support sealed with anticorrosion finish for waste water tank

### **Interior and Exterior Finishes**

- 2.18 Interior of restroom units to be finished in a clean and contemporary style to be selected prior to fabrication/supply
- 2.19 Solid surface countertop for sink over a lockable, two-door cabinet finished with products/materials that are resistant to moisture/mold/mildew, scratches and stains
- 2.20 Interior walls and ceiling finished with a product/material that is resistant to moisture/mold/mildew, scratches and stains, and will not deteriorate under high moisture conditions
- 2.21 Marine grade plywood floors with one-piece vinyl flooring that is resistant to moisture/mold/mildew and stains
- 2.22 Weatherproof, seamless exterior construction in aluminium or fiberglass finished in white
- 2.23 Two (2) 32" doors with bolt lock and gutter; one for each restroom unit; weather sealed
- 2.24 One (1) door with bolt lock and gutter to provide access to service/mechanical space; weather sealed
- 2.25 Three (3) aluminium retractable/folding stairs with anti-slip surface and folding stainless steel hand rails; one for each access door

### **Electrical, Plumbing and Ventilation**

- 2.26 All electrical and plumbing components to work with a 12-volt solar-powered electrical system (not including solar components – see Section 5 for solar option)
- 2.27 Space in the mechanical/service room to store/house components of a solar power system, including space for a battery bank of THREE (3) 12-volt, deep cycle batteries
- 2.28 Exterior, low-amp LED safety lighting at each door activated by programmable timer
- 2.29 Interior, low-amp LED lighting in each washroom unit and mechanical/service room
- 2.30 Electrical circuit box with master shut-off and breakers, as required
- 2.31 Dual electrical receptacle in mechanical/service room on its own breaker
- 2.32 Water supply lines made of PEX tubing and ABS or braided vinyl drain lines from sinks, toilets and urinals sloped for easy and complete drainage
- 2.33 12-volt water system pump



- 2.34 Water heater NOT required
- 2.35 Non-powered roof ventilation system in each restroom unit and mechanical/service room with water tight, ram-air roof protection

### 3. Support Items

- 3.1 Technical support to include ONE (1) on-site operational instruction/demonstration at time of pick-up or delivery (if applicable) and provision of technical support advice over the telephone for TWELVE (12) months starting on date of pick-up or delivery (if applicable).
- 3.2 An operator's manual for the safe operation and maintenance of the restroom trailer including electrical and plumbing diagrams and parts list **must** be provided or **must** be available online
- 3.3 Two (2) keys **must** be provided for each lock

### 4. Delivery

- 4.1 Parks Canada may exercise the option to pick-up at point of origin if within Canada and up to 2,200 kilometers from PEI National Park, 417 Gulfshore Parkway, Dalvay, PEI C0A 1P0. If point of origin is beyond this distance, Parks Canada may exercise the option to accept the trailers via delivery FOB destination and included as per Annex B Basis of Payment.
- 4.2 The trailers should be ready **on or before June 7, 2019**. Trailers shall be ready in a fully operational condition (serviced and adjusted) and both the interior and exterior **must** be clean

### 5. Solar Power System Upgrade (Option)

- 5.1 In addition to the *Mandatory Requirements – Section 2* – a solar-powered system that is capable of supplying daily energy requirements to operate the 12-volt electrical systems is requested as an added option

Bidder is required to provide a full list of components included in the solar-powered system as part of their bid should they choose to submit for this option.

## ANNEX "B" BASIS OF PAYMENT

**Evaluation of Price:** All prices are firm in Canadian dollars include delivery, set-up, labour and installation costs to Dalvay Compound in PEI National Park, 417 Gulfshore Parkway, Dalvay, PEI C0A 1P0. GST and/or HST extra, Canadian customs duties and excise taxes included.

### Basis of Selection:

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

### Item # 1 – Mandatory Requirement:

Description	Quantity/ U of I	Price
1. Essential Items:		
1.1 -Unit Restroom Trailer including all rough-ins. Make and Model _____	2	\$ _____
1.2 <b>Optional Delivery</b> to:  Dalvay Compound in PEI National Park, 417 Gulfshore Parkway, Dalvay, PEI C0A 1P0  Point of Origin: _____  Delivery Method: _____	1	\$ _____
<b>Total Price without HST</b>		\$ _____

### Item # 2 - Optional Goods:

Description	Quantity/ U of I	Price
Solar Power System Upgrade Option (Section 5)	2	\$ _____
<b>Total Price without HST</b>		\$ _____

## **ANNEX "C" TECHNICAL CRITERIA**

### **MANDATORY REQUIREMENTS**

Bids **MUST** meet the mandatory requirements specified below. To demonstrate the requirements of the technical specifications respected bidders **MUST respond with complete specification and/or descriptive literature of the equipment being offered.**

The complete specifications and/or descriptive literature should be submitted with the proposal but may be submitted afterwards. If the complete specifications and/or descriptive literature are not submitted as requested, the Contracting Authority will so inform the bidder and provide the Bidder with a time frame within which to meet this requirement. Failure to comply with the request of the Contracting Authority and to meet the requirement within that time period will render the bid non-responsive.

Any proposal which fails to meet the mandatory requirements will be deemed non-responsive.

**ATTENTION BIDDERS: WRITE BESIDE THE CRITERIA BELOW THE RELEVANT PAGE NUMBER(S) FROM YOUR PROPOSAL WHICH CLEARLY IDENTIFIES THE REQUIREMENT.**

Item #	Mandatory Specification Criteria	X-ref Page Number	Comments
	5.2 <b>General Specifications</b>		
2.1	Restroom trailers are to meet or exceed all Canadian health and safety regulations/standards		
2.2	Restroom trailers are to be self-contained and insulated for three season use		
2.3	Overall length must be a maximum of 240 inches (6.1 m), including hitch length (see 2.17)		
2.4	Overall width must be a maximum of 96 inches (2.44 m)		
2.5	Overall height must be a maximum of 150 inches (3.81 m)		
2.6	Maximum Gross Vehicle Weight Rating not to exceed 8,500 lbs.		

Item #	Mandatory Specification Criteria	X-ref Page Number	Comments
2.7	<p>Two (2) separate, gender-neutral washrooms;</p> <p>Unit A containing:</p> <ul style="list-style-type: none"> <li>One (1) low-flow, foot-flush white porcelain/china toilet with shut-off valve</li> <li>One (1) low-flow, white porcelain/china urinal with automatic shut-off (timed) flush with shut-off valve</li> <li>One (1) white porcelain/china sink with automatic shut-off (timed) faucet with shut-off valve</li> <li>One (1) hand towel dispenser, one (1) foaming soap dispenser, and one (1) toilet paper dispenser; units matching in colour and finish</li> </ul> <p>Unit B containing:</p> <ul style="list-style-type: none"> <li>One (1) low-flow, foot-flush white porcelain/china toilet with shut-off valve</li> <li>One (1) folding baby change station</li> <li>One (1) white porcelain/china sink with automatic shut-off (timed) faucet with shut-off valve</li> <li>One (1) hand towel dispenser, one (1) foaming soap dispenser, and one (1) toilet paper dispenser; units matching in colour and finish</li> </ul>		
2.8	Access to restrooms from same side of the trailer		
2.9	One (1) separate, insulated mechanical/service room		
2.10	One (1) vented translucent fresh water reservoir with a minimum capacity of 100 US Gallons (378.5 L) with visual level indicator, 3/4" hose fitting with shut-off valve for filling and separate 3/4" hose fitting with shut-off valve for draining		
2.11	One (1) vented waste water reservoir with a minimum capacity of 370 US Gallons (1,400 L) to include an external 3" twist-connect drain fitting and shut-off valve, and either an external visual level indicator or a digital monitoring level indicator		

Item #	Mandatory Specification Criteria	X-ref Page Number	Comments
	<b>Trailer Specifications</b>		
2.12	Frame and structure constructed of welded aluminium OR steel sealed with anticorrosion finish able to support the weight of the trailer with reservoirs at full capacity		
2.13	Axle loading capacity able to support the weight of the trailer with reservoirs at full capacity		
2.14	Two (2) full-size 15" or 16" wheels and tires per axle		
2.15	One (1) full size spare wheel and tire to match item 2.14		
2.16	Electric brakes		
2.17	Aluminum tube OR steel tube support sealed with anticorrosion finish for waste water tank		
	<b>Interior and Exterior Finishes</b>		
2.18	Interior of restroom units to be finished in a clean and contemporary style to be selected prior to fabrication/supply		
2.19	Solid surface countertop for sink over a lockable, two-door cabinet finished with products/materials that are resistant to moisture/mold/mildew, scratches and stains		
2.20	Interior walls and ceiling finished with a product/material that is resistant to moisture/mold/mildew, scratches and stains, and will not deteriorate under high moisture conditions		
2.21	Marine grade plywood floors with vinyl flooring that is resistant to moisture/mold/mildew and stains		
2.22	Weatherproof, seamless exterior construction in aluminium or fiberglass finished in white		
2.23	Two (2) 32" doors with bolt lock and gutter; one for each restroom unit; weather sealed		
2.24	One (1) steel door with bolt lock and gutter to provide access to service/mechanical space; weather sealed		
2.25	THREE (3) aluminum retractable/folding stairs with anti-slip surface and stainless steel hand rails; one for access door		
	<b>Electrical, Plumbing and Ventilation</b>		
2.26	All electrical and plumbing components to work with a 12-volt solar-powered electrical system (not including solar components – see Section 5 for solar option)		
2.27	Space in the mechanical/service room to store components of a solar power system, including space for a battery bank of THREE (3) 12-volt, deep cycle batteries		
2.28	Exterior, low-amp LED lighting at each door activated by programmable timer		
2.29	Interior, low-amp LED lighting in each washroom unit and mechanical/service room		
2.30	Electrical circuit box with master shut-off and breakers as required		

Solicitation No. - N° de l'invitation  
5P119-180791/B  
Client Ref. No. - N° de réf. du client  
5P119-180791

Amd. No. - N° de la modif.  
File No. - N° du dossier  
MCT-8-41091

Buyer ID - Id de l'acheteur  
MCT033  
CCC No./N° CCC - FMS No./N° VME

Item #	Mandatory Specification Criteria	X-ref Page Number	Comments
2.31	Dual electrical receptacle in mechanical/service room on its own breaker		
2.32	Water supply lines made of PEX tubing and ABS or braided vinyl drain lines from sinks, toilets and urinals; sloped for easy and complete drainage		
2.33	12-volt, water pump		
2.34	Water heater NOT required		
2.35	Non-powered roof ventilation system in each restroom unit and mechanical/service room with water tight, ram-air roof protection		
	<b>Support Items</b>		
3.1	Technical support to include ONE (1) on-site operational instruction/demonstration at time of pick-up or delivery (if applicable) and provision of technical support advice over the telephone for TWELVE (12) months starting on date of pick-up or delivery (if applicable)		
3.2	An operator's manual for the safe operation and maintenance of the restroom trailer including electrical and plumbing diagrams and parts list <b>must</b> be provided or <b>must</b> be available online		
3.3	TWO (2) keys <b>must</b> be provided for each lock		

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Buyer ID - Id de l'acheteur  
MCT033  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX “D” to PART 3 OF THE BID SOLICITATION ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);
- ☐ Large Value Transfer System (LVTS) (Over \$25M)

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This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.