



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS Á:

**Parks Canada Agency**  
**1869 Upper Water Street,**  
**Suite AH 201**  
**Halifax, Nova Scotia**  
**B3J 1S9**

INVITATION TO TENDER

APPEL D'OFFRES

**Tender To: Parks Canada Agency**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission aux: l'Agence Parcs Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaries

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

**Parks Canada Agency**  
**1869 Upper Water Street,**  
**Suite AH 201**  
**Halifax, Nova Scotia**  
**B3J 1S9**

|  |                                    |  |
|--|------------------------------------|--|
| <b>Title-Sujet</b><br>Fort Mississauga Tower Stabilization, Fort Mississauga National Historic Site  |                                    |  |
| <b>Solicitation No. - No. de l'invitation</b><br>5P201-18-0226/A   |                                    | <b>Date:</b><br>04 February 2019                       |
| <b>GETS Reference No. - No de reference de SEAG</b><br>PW-19-00862607  |                                    | <b>Client Ref. No. - No. de réf du client.</b><br>1611 |
| <b>Solicitation Closes - Date de clôture:</b>  |                                    |  |
| <b>at - à</b><br>14:00   | <b>on - le</b><br>26 February 2019 | <b>Time Zone - Fuseau horaire</b><br>AST - HNA         |
| <b>F.O.B. - F.A.B.</b>   |                                    |  |
| <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>                  |                                    |  |
| <b>Address Inquiries to: - Adresser toute demande de renseignements à :</b><br>Jaime Creaser, <a href="mailto:Jaime.Creaser@canada.ca">Jaime.Creaser@canada.ca</a> |                                    |  |
| <b>Telephone No. - No de téléphone</b><br>(902) 426-7513   |                                    | <b>Fax No. - No de FAX:</b><br>(902) 426-1775          |
| <b>Destination of Goods, Services, and Construction:</b><br><b>Destinations des biens, services et construction:</b><br><br>See Herein - Voir aux présentes        |                                    |  |

**TO BE COMPLETED BY THE BIDDER (type or print)**  
**À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE (taper ou écrire en caractères d'imprimerie)**

|  |             |
|--|-------------|
| <b>Vendor/Firm Name - Nom du fournisseur/de l'entrepreneur</b>   |             |
| <b>Address - Adresse</b>   |             |
| <b>Name of person authorized to sign on behalf of the Vendor/Firm</b><br><b>Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur</b> |             |
| <b>Title - Titre</b>   |             |
| <b>Telephone No. - N° de téléphone:</b> _____  |             |
| <b>Facsimile No. - N° de télécopieur:</b> _____  |             |
| <b>Signature</b>   | <b>Date</b> |

## INVITATION TO TENDER

### IMPORTANT NOTICE TO BIDDERS

#### TWO-ENVELOPE BID

This Bid shall be submitted following a "two-envelope" procedure. Refer to SI04 and SI05 of the special Instruction to Bidders.

#### Direct Deposit

In April 2012, the Government of Canada announced that it will be replacing cheques with electronic payments by April 2016. Contract payment(s) currently made by cheque will be replaced by Direct Deposit. Businesses are encouraged to proactively enrol with Parks Canada. Please contact Jaime Creaser at [Jaime.Creaser@canada.ca](mailto:Jaime.Creaser@canada.ca) in order to obtain a Direct Deposit enrolment form.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

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### R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2018-06-21)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

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## **SPECIAL INSTRUCTIONS TO BIDDERS (SI)**

### **SI01 BID DOCUMENTS**

1. The following are the Bid Documents:
  - a. Invitation to Tender - Page 1;
  - b. Special Instructions to Bidders;
  - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2018-06-21)
  - d. Clauses & Conditions identified in "Contract Documents";
  - e. Drawings and Specifications;
  - f. Bid and Acceptance Form and related Appendix(s); and
  - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:  
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

### **SI02 ENQUIRIES DURING THE SOLICITATION PERIOD**

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at [Jaime.Creaser@canada.ca](mailto:Jaime.Creaser@canada.ca). Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

### **SI03 OPTIONAL SITE VISIT**

1. There will be an optional site visit on 19 February 2019 at 13:00 (local time). Interested bidders are to meet at Fort Mississauga (middle of the golf course), 142 Front Street, Niagara-on-the-Lake, ON, L0S 1J0.

The site visit for this project is OPTIONAL. The representative of the Bidder must sign the Site Visit Attendance Sheet at the site visit. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

2. Safety Attire - It is mandatory that all persons attending the site visit have the proper personal protection equipment (safety glasses, footwear, vests and hard hats etc.). Contractor's personnel/individuals who do not have the proper safety attire may be denied access to the site.

#### **SI04 SUBMISSION OF BID**

Section GI09 of R2710T is replaced by the following:

1. The bid shall be submitted following a "two-envelope" procedure both envelopes shall be enclosed and sealed together in a third envelope, the bid envelope. All envelopes are to be provided by the Bidder.
2. The bid envelope shall be addressed and submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. The Bidder shall ensure that the following information is clearly printed or typed on the face of the bid envelope:
  - a. Solicitation Number;
  - b. Name of Bidder;
  - c. Return address; and
  - d. Closing Date and Time.
3. The Qualifications Form (Appendix 3), and any required associated document(s), shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
  - a. ENVELOPE 1 - QUALIFICATIONS;
  - b. Solicitation Number; and
  - c. Name of Bidder.
4. The Bid and Acceptance Form (BA), Combined Price Form, and Bid Security if applicable, shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
  - a. ENVELOPE 2 - PRICE;
  - b. Solicitation Number; and
  - c. Name of Bidder.
5. Timely and correct delivery of bids is the sole responsibility of the Bidder.

#### **SI05 REVISION OF BID**

Paragraphs 1 and 3 of GI10 of R2710T are replaced by the following:

A bid submitted in accordance with these instructions may be revised by physically delivering a new price envelope, provided the revision is received at the office designated for the receipt of bids on or before the date and time set for the closing of the solicitation. It shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:

- a. REVISED ENVELOPE 2 – PRICE,
- b. Solicitation Number, and
- c. Name of Bidder

#### **SI06 OPENING OF BIDS / EVALUATION**

1. There will be no public opening at bid deposit time.
2. Envelope 1 - Qualifications - will be opened privately. This envelope will be opened first to evaluate the submittal requirements. Requirements will be evaluated on a Pass or Fail basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid. Envelope 2 will be returned unopened to the bidder.
3. Envelope 2 - Price: Only those envelopes from Bidders that meet the mandatory requirements of the Qualifications shall be opened. Envelope 2 submittals will be evaluated against the mandatory requirements, failure to comply with any or all of the mandatory requirement(s) will render the bid non-compliant and no other consideration will be given to the bid.

4. The responsive bid carrying the lowest price will be recommended for contract award.
5. Bid results may be obtained from the Contracting Authority named on the cover page of the Invitation to tender following completed evaluation.

#### **SI07 INSUFFICIENT FUNDING**

- 1) In the event that the lowest compliant bid exceeds the amount of funding Canada has allocated for the construction phase of the work
  - (a) by 15% or less, Canada, at its sole discretion, shall either
    - (i) Cancel the solicitation; or
    - (ii) Obtain additional funding and, subject to the provisions of G111 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
    - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
  - (b) by more than 15%, Canada, at its sole discretion, shall either
    - (i) Cancel the solicitation; or
    - (ii) Obtain additional funding and, subject to the provisions of G111 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
    - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1)(a)(iii) or 1)(b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1)(a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1)(a)(i) or 1)(a)(ii)

#### **SI08 BID VALIDITY PERIOD**

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1.above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1.above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
  - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
  - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under G111 of R2710T.

#### **SI09 CONSTRUCTION DOCUMENTS**

The successful Contractor will be provided with one paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining more copies will be the responsibility of the Contractor including costs.

## SI10 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appl>

Buy and Sell

<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

[http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505\\_eng.pdf](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf)

Labour and Material Payment Bond (form PWGSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

## CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:

- a. Contract Page when signed by Canada;
- b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
- c. Drawings and Specifications;
- d. General Conditions and clauses

|      |  |        |               |
|------|--|--------|---------------|
| GC1  | General Provisions – Construction Services         | R2810D | (2017-11-28); |
| GC2  | Administration of the Contract                     | R2820D | (2016-01-28); |
| GC3  | Execution and Control of the Work                  | R2830D | (2018-06-21); |
| GC4  | Protective Measures                                | R2840D | (2008-05-12); |
| GC5  | Terms of Payment                                   | R2850D | (2016-01-28); |
| GC6  | Delays and Changes in the Work                     | R2865D | (2016-01-28); |
| GC7  | Default, Suspension or Termination of Contract     | R2870D | (2018-06-21); |
| GC8  | Dispute Resolution                                 | R2880D | (2016-01-28); |
| GC9  | Contract Security                                  | R2890D | (2018-06-21); |
| GC10 | Insurance  | R2900D | (2008-05-12); |
|      | Allowable Costs for Contract Changes under GC6.4.1 | R2950D | (2015-02-25); |
|      | Supplementary Conditions                           |        |               |
- e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
- f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
- g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.

2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.



## **SUPPLEMENTARY CONDITIONS (SC)**

### **SC01 INSURANCE TERMS**

#### **1) Insurance Contracts**

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

#### **2) Period of Insurance**

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

#### **3) Proof of Insurance**

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

#### **4) Insurance Proceeds**

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

#### **5) Deductible**

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

## **BID AND ACCEPTANCE FORM (BA)**

### **BA01 IDENTIFICATION**

Title: Fort Mississauga Tower Stabilization, Fort Mississauga National Historic Site

Solicitation Number: 5P201-18-0226/A

### **BA02 BUSINESS NAME AND ADDRESS OF BIDDER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### **BA03 THE OFFER**

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

### **BA04 BID VALIDITY PERIOD**

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

### **BA05 ACCEPTANCE AND CONTRACT**

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

### **BA06 CONSTRUCTION TIME**

The Contractor must perform and complete the Work by 01 September 2019

### **BA07 BID SECURITY**

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

### **BA08 SIGNATURE**

\_\_\_\_\_  
Name and title of person authorized to sign on behalf of Bidder (Type or print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPENDIX 1 - COMBINED PRICE FORM (2 pages)**

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

**LUMP SUM TABLE**

The Total Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table is to be included in the Lump Sum Amount.

| Item | Specification Reference  | Class of Labour, Plant or Material                    | Unit of Measurement | Estimated Total Price<br>HST Extra |
|------|--|---|---------------------|------------------------------------|
| 1    | Div. 01  | Mobilization  | Lump Sum            | \$ _____                           |
| 2    | Div. 02  | Demolition of existing roof                           | Lump Sum            | \$ _____                           |
| 3    | Div. 01, Div. 04   | Brick & mortar material testing                       | Lump Sum            | \$ _____                           |
| 4    | Div. 02  | Removal of existing rainwater system                  | Lump Sum            | \$ _____                           |
| 5    | Div. 06  | Dormers   | Lump Sum            | \$ _____                           |
| 6    | Div. 07  | Waterproof membrane                                   | Lump Sum            | \$ _____                           |
| 7    | 01 56 00   | Temporary steel                                       | Lump Sum            | \$ _____                           |
| 8    | 01 74 19   | Construction demolition waste management and disposal | Lump Sum            | \$ _____                           |
| 9    | 04 05 00<br>04 03 43.16<br>04 03 05.21   | Temporary exterior scaffolding                        | Lump Sum            | \$ _____                           |
| 10   | 04 05 00<br>04 03 43.16<br>04 03 05.21   | Temporary interior scaffolding                        | Lump Sum            | \$ _____                           |
| 11   | Div. 04  | Brick repointing – exterior                           | Lump Sum            | \$ _____                           |
| 12   | Div. 04  | Brick repointing – interior                           | Lump Sum            | \$ _____                           |
| 13   | 03 30 00.09  | Concrete grade beam                                   | Lump Sum            | \$ _____                           |
| 14   | 03 30 00.09  | Stair foundations                                     | Lump Sum            | \$ _____                           |
| 15   | 01 61 00<br>01 74 11<br>Div. 26  | Electrical upgrades                                   | Lump Sum            | \$ _____                           |
| 16   | Div. 01  | Miscellaneous hardware/finishes                       | Lump Sum            | \$ _____                           |
| 17   | Div. 06  | Exterior stairs                                       | Lump Sum            | \$ _____                           |
| 18   | 01 61 00<br>06 10 00<br>06 17 53<br>07 31 13<br>07 62 00<br>08 90 00<br>26 05 29 | Fabricated metal                                      | Lump Sum            | \$ _____                           |
| 19   | Drawing<br>E1, E2,E3   | Solar panels  | Lump Sum            | \$ _____                           |
| 20   | Div. 01  | Construction road maintenance                         | Lump Sum            | \$ _____                           |
| 21   | Div. 01  | Construction road removals                            | Lump Sum            | \$ _____                           |
| 22   | Div. 01-09   | General requirements                                  | Lump Sum            | \$ _____                           |

| Item  | Specification Reference | Class of Labour, Plant or Material | Unit of Measurement | Estimated Total Price HST Extra |
|---|-------------------------|------------------------------------|---------------------|---------------------------------|
| 23  | Div. 01                 | Site grading and drainage          | Lump Sum            | \$ _____                        |
| 24  | Div. 01                 | Landscape and grounds repairs      | Lump Sum            | \$ _____                        |
| 25  | Div. 06                 | Roof trusses                       | Lump Sum            | \$ _____                        |
| 26  | Div. 06                 | Rafters                            | Lump Sum            | \$ _____                        |
| 27  | Div. 06                 | Pony wall                          | Lump Sum            | \$ _____                        |
| 28  | 08 90 00                | Louvers                            | Lump Sum            | \$ _____                        |
| 29  | 07 31 13                | Shingles                           | Lump Sum            | \$ _____                        |
| 30  | Div. 07                 | Metal gutters                      | Lump Sum            | \$ _____                        |
| 31  | 09 91 13                | Paint/wood finishes                | Lump Sum            | \$ _____                        |
| 32  | Div. 07                 | Metal downspouts                   | Lump Sum            | \$ _____                        |
| 33  | Div. 06                 | Roof plywood decking               | Lump Sum            | \$ _____                        |
| <b>TOTAL LUMP SUM AMOUNT (LSA)</b><br>Excluding HST |                         |                                    |                     | \$ _____                        |

**UNIT PRICE TABLE**

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
- (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.

| Item   | Specification Reference | Class of Labour, Plant or Material   | Unit of Measurement | Estimated Quantity (EQ) | Price per Unit applicable tax(s) extra (PU) | Extended amount (EQ x PU) applicable tax(s) extra |
|--|-------------------------|--|---------------------|-------------------------|---|---|
| 1  | Div. 04                 | Rebuilding, rubble core. Repair type "RC" as noted on drawings.  | m <sup>3</sup>      | 60                      | \$ _____                                    | \$ _____  |
| 2  | Div. 04                 | Rebuilding, brick. Repair type "RB" as noted on drawings.  | m <sup>2</sup>      | 460                     | \$ _____                                    | \$ _____  |
| 3  | Div. 04                 | Rebuilding, brick, at intrados of arch. Repair type "RA" as noted on drawings  | m <sup>2</sup>      | 5                       | \$ _____                                    | \$ _____  |
| 4  | Div. 04                 | Rebuilding, rubble stone foundation wall. Repair type "RS" as noted on drawings.   | m <sup>2</sup>      | 2                       | \$ _____                                    | \$ _____  |
| 5  | Div. 04                 | New brick (supply only crediting salvage of existing, install recorded under "RB"). Repair type "NB" as noted on drawings. | m <sup>2</sup>      | 303                     | \$ _____                                    | \$ _____  |
| 6  | Div. 04                 | New limestone rubble core. Repair type "NC" as noted on drawings.  | m <sup>3</sup>      | 12                      | \$ _____                                    | \$ _____  |
| 7  | Div. 04                 | New stone infill, rubble masonry foundation wall. Repair type "F" as noted on drawings.                                    | m <sup>2</sup>      | 3                       | \$ _____                                    | \$ _____  |
| 8  | Div. 04                 | Exterior parging removal. Repair type "PR" as noted on drawings.   | m <sup>2</sup>      | 20                      | \$ _____                                    | \$ _____  |
| 9  | Div. 04                 | Descaling of interior brick. Repair type "DS" as noted on drawings.  | m <sup>2</sup>      | 40                      | \$ _____                                    | \$ _____  |
| 10   | Div. 04                 | Grouting. Repair type "G" as noted on drawings.  | m <sup>3</sup>      | 0.1                     | \$ _____                                    | \$ _____  |
| 11   | Div. 04                 | Helical Anchors. Repair type "HA" as noted on drawings.  | each                | 40                      | \$ _____                                    | \$ _____  |
| <b>TOTAL EXTENDED AMOUNT (TEA)</b><br>Excluding applicable tax(s)  |                         |  |                     |                         |   | \$ _____  |
| <b>TOTAL BID AMOUNT (LSA + TEA)</b><br>Excluding applicable tax(s) |                         |  |                     |                         |   | \$ _____  |



## APPENDIX 3 – QUALIFICATION FORM

### MANDATORY CRITERIA (MC)

Failure to present supporting documents with their bid will be considered non-responsive and rejected.

Parks Canada reserves the right to verify the completeness and accuracy of the information provided. Supporting documents may be verified by Canada.

**The mandatory criteria must ALL be met in order to proceed to the second step of the financial evaluation.**

**The lowest bidder meeting the mandatory criteria will be recommended for contract award.**

**Prices must appear in the financial bid only. No price must be indicated in any other section of the bid.**

### MC1 HERITAGE MASONRY CONTRACTOR EXPERIENCE

The Heritage Masonry Contractor or Sub-trade Team must demonstrate with their bid that they have experience on brick masonry heritage projects within the past 5 years.

**MC2** The heritage masonry contractor or sub-trade team must have completed at least one (1) similar project within the past 5 years, minimum value of \$1 million (excluding tax) Ref: Client Reference Form for Bidder.

**MC3** The heritage masonry contractor or sub-trade team must demonstrate in Table 1 that they have the required experience, respecting the standards and guidelines for the conservation of historic places in Canada, of all of the following tasks collectively within project #1.

- Raking joints by hand;
- Cutting brick/stone;
- Pinning techniques;
- Historical repointing;
- Full brick replacement;

### MC4 Masonry Site Superintendent Experience

1. The **Masonry Site Superintendent** must have a minimum of ten (10) years' experience in the overall management, sub-trade organization and scheduling of masonry projects.
2. The Masonry Site Superintendent must have three (3) **Completed Projects** each of which meets the following criteria:
  1. The **Completed Projects** must each have a minimum value of \$400,000 (Excluding tax).
  2. The **Completed Projects** must have been completed within the last ten (10) years.

The **Heritage Masonry as a sub-contractor** may include a **Site Superintendent** who possesses the required experience on projects done under another general contractor.

### MC5 Masonry Team Experience

1. The heritage masonry contractor must demonstrate in Table 3 that all masonry personnel to be used on the project are certified masons in the Province of Ontario as:
  - a) Red seal Journeyman or
  - b) Apprentice currently enrolled in the mason program.







**TABLE 2. Site Superintendent Experience (MC4)**

Name of **Site Superintendent** to be used on this project: \_\_\_\_\_

1. Does the **Site Superintendent** have a minimum of ten (10) years' experience in the overall management and scheduling of construction masonry projects?

YES \_\_\_ NO \_\_\_

2. Identify projects for **Superintendent Experience**:

**Project #1 Superintendent Experience**

|   |  |
|---|--|
| Project Name:   |  |
| Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax): |  |
| Street Address:   |  |
| City:   |  |
| Country :   |  |
| Start Date (Month/Year) :   |  |
| Completion Date (Month/Year):   |  |
| Project Description:  |  |
| <b>Client</b> Organization Name:  |  |

**Project #2 Superintendent Experience**

|   |  |
|---|--|
| Project Name:   |  |
| Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax): |  |
| Street Address:   |  |
| City:   |  |
| Country :   |  |
| Start Date (Month/Year) :   |  |
| Completion Date (Month/Year):   |  |
| Project Description:  |  |
| <b>Client</b> Organization Name:  |  |

**Project #3 Superintendent Experience**

|   |  |
|---|--|
| Project Name:   |  |
| Total value of the <b>Heritage Masonry</b> component of the work (Excluding tax): |  |
| Street Address:   |  |
| City:   |  |
| Country :   |  |
| Start Date (Month/Year) :   |  |
| Completion Date (Month/Year):   |  |
| Project Description:  |  |
| <b>Client</b> Organization Name:  |  |

**TABLE 3 Masonry Team Experience (MC5)**

1. Has the contractor identified that they have access to the required skilled and certified personnel required to complete the project?

YES \_\_\_ NO \_\_\_

| Name of Qualified Person | Certification                       |                                     |
|--------------------------|-------------------------------------|-------------------------------------|
|                          | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Apprentice |
|                          | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Apprentice |
|                          | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Apprentice |
|                          | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Apprentice |
|                          | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Apprentice |
|                          | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Apprentice |
|                          | <input type="checkbox"/> Journeyman | <input type="checkbox"/> Apprentice |

**ANNEX A - CERTIFICATE OF INSURANCE** (Not required at solicitation closing)



Travaux publics et  
Services gouvernementaux  
Canada

Public Works and  
Government Services  
Canada

**CERTIFICATE OF INSURANCE**

Page 1 of 2

|   |                               |
|---|-------------------------------|
| Description and Location of Work<br><br>Fort Mississauga Tower Stabilization, Fort Mississauga National Historic Site | Contract No.<br>5P201-18-0226 |
|   | Project No.<br>1611           |

|                                  |                       |      |          |             |
|----------------------------------|-----------------------|------|----------|-------------|
| Name of Insurer, Broker or Agent | Address (No., Street) | City | Province | Postal Code |
|----------------------------------|-----------------------|------|----------|-------------|

|                              |                       |      |          |             |
|------------------------------|-----------------------|------|----------|-------------|
| Name of Insured (Contractor) | Address (No., Street) | City | Province | Postal Code |
|------------------------------|-----------------------|------|----------|-------------|

Additional Insured  
  
***Her Majesty the Queen in right of Canada, referred to in the contract as "Her Majesty," represented by the Minister of the Environment for the purposes of the Parks Canada Agency, referred to in the contract as the "Minister"***

| Type of Insurance   | Insurer Name and Policy Number | Inception Date<br>D / M / Y | Expiry Date<br>D / M / Y | Limits of Liability |                          |                                |
|---|--------------------------------|-----------------------------|--------------------------|---------------------|--------------------------|--------------------------------|
|   |                                |                             |                          | Per Occurrence      | Annual General Aggregate | Completed Operations Aggregate |
| <b>Commercial General Liability</b><br><b>Umbrella/Excess Liability</b> |                                |                             |                          | \$                  | \$                       | \$                             |
|   |                                |                             |                          | \$                  | \$                       | \$                             |
| <b>Builder's Risk / Installation Floater</b>                            |                                |                             |                          | \$                  |                          |                                |
|   |                                |                             |                          |                     |                          |                                |

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

|  |                  |
|--|------------------|
|  |                  |
| Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker) | Telephone number |
|  |                  |
| Signature  | Date D / M / Y   |

### General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

### Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

### Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

## ANNEX B - ATTESTATION FORM

### Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

*The following form must be completed and signed prior to commencing work on Parks Canada Sites.*

**Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.**

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

| Parks Canada Responsible Authority/Project Lead            | Address | Contact Information |
|--|---------|---------------------|
| Project Manager/Contracting Authority (delete as required) |         |                     |
| Prime Contractor   |         |                     |
| Subcontractor(s) (add additional fields as required)       |         |                     |

|                  |
|------------------|
| Location of Work |
|------------------|

|   |
|---|
| General Description of Work to be Completed |
|---|

Mark "Yes" where applicable.

|  |  |
|--|--|
|  | A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)   |
|  | The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.   |
|  | The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.  |
|  | The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.   |
|  | The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.  |
|  | The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.   |
|  | Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death. |
|  | The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.  |

I, \_\_\_\_\_ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_