



**SEN 030 18/19
Ink and Toner Cartridges**

QUESTIONS AND ANSWERS #1

Amendment 1 to RFP

Question 1:

Would it be possible to provide an Excel version of the pricing spreadsheet to ensure accuracy to the format provided in our response?

Answer 1:

Please refer to the attached spreadsheet.

Question 2:

In regards to the remanufactured option, on the Buy and Sell web page, it list two different bid numbers (N7045226 and N7045127). Does this mean that we would need to provide a response for each bid number or could we include them both in a single response?

Answer 2:

N7045226 and N7045127 are Goods and Services Identification Number (GSIN) that are used when publishing the Request for Proposal on Buy and Sell. N7045127 makes reference to Remanufactured Toner, Cartridge and was selected in error. This request for proposal is for Original Equipment Manufacturer (OEM) Ink and Toner imaging supplies, only.

Question 3:

Could we please have a usage at the single product code?

Answer 3:

Unfortunately, The Senate does not have that information available to provide.



SEN 030 18/19
Ink and Toner Cartridges

QUESTIONS AND ANSWERS #1

Question 4:

We would need more clarification on the “firm price” term and the price increase possibilities. Once an increase is accepted, does this become the new firm price?

Products

- 4.1 The Contractor shall supply and deliver the products listed and referenced in **ANNEX B** - Basis of Payment, at the firm prices and discounts indicated therein or at greater discount, for the duration for the Contract term.

Versus

12. Price Increases

The selected bidder must provide the Senate of Canada with a thirty (30) day written notification for any price increase for goods to be supplied under this agreement.

A- Acceptance of Price Increase by The Senate’s Project Authority

Upon receipt of a price increase notification from the selected bidder, the project authority may accept the increase or reject such. In cases of acceptance, the project authority shall advise the selected bidder in writing of the acceptance and an amendment to the contract shall be issued.

B- Rejection of Price Increase by The Senate’s Project Authority

In cases of rejection, the project authority shall advise the selected contractor that the increase is not acceptable and the specific items affected shall be removed from the agreement. In such cases the specific items may be purchased from any other sources as may be determined by the Senate. In cases where price increase affect



SEN 030 18/19
Ink and Toner Cartridges

QUESTIONS AND ANSWERS #1

a significant quantity of items, the Senate at its' discretion may cancel the entire agreement.

The selected bidder must provide justification from the source of the product for all price increases. Such justification must accompany the written notification described above in 9.1

Answer 4:

Paragraph 12 **Price Increases**, below, is what the bidder should reference in Part 6 – Resulting Contract Clauses.

12. Price Increases

The selected bidder must provide the Senate of Canada with a thirty (30) day written notification for any price increase for goods to be supplied under this agreement.

A- Acceptance of Price Increase by The Senate's Project Authority

Upon receipt of a price increase notification from the selected bidder, the project authority may accept the increase or reject such. In cases of acceptance, the project authority shall advise the selected bidder in writing of the acceptance and an amendment to the contract shall be issued.

B- Rejection of Price Increase by The Senate's Project Authority

In cases of rejection, the project authority shall advise the selected contractor that the increase is not acceptable and the specific items affected shall be removed from the agreement. In such cases the specific items may be purchased from any other sources as may be determined by the Senate. In cases where price increases affect a significant quantity of items, the Senate at its' discretion may cancel the entire agreement.

The selected bidder must provide justification from the source of the product for all price increases.