



**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
PWGSC/TPSGC Acquisitions Bid  
Receiving/Réception des Soumissions  
126 Prince William Street/  
126, rue Prince William  
Suite 14B  
Saint John  
New Brunswick  
E2L 2B6  
Bid Fax: (506) 636-4376

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Saint John, NB (STJ)  
126 Prince William Street/  
126, rue Prince William  
Suite 14B  
Saint John  
New Bruns  
E2L 2B6

<b>Title - Sujet</b> Courseware Production Services	
<b>Solicitation No. - N° de l'invitation</b> W2037-190094/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> W2037-190094	<b>Date</b> 2019-02-12
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$STJ-005-4386	
<b>File No. - N° de dossier</b> STJ-8-41066 (005)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-02-25</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Standard Time AST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lomax (STJ), Sandra	<b>Buyer Id - Id de l'acheteur</b> stj005
<b>Telephone No. - N° de téléphone</b> (506) 639-8503 ( )	<b>FAX No. - N° de FAX</b> (506) 636-4376
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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W2037-190094/A

Amd. No. - N° de la modif.  
004

Buyer ID - Id de l'acheteur  
STJ005

Client Ref. No. - N° de réf. du client  
W2037-190094

File No. - N° du dossier  
STJ-8-41066

CCC No./N° CCC - FMS No./N° VME

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This Solicitation Amendment No. four (4) is raised to include the following Addendum No. four (4).

The following Addendum to the tender is effective immediately. This addendum shall form part of the contract documents.

**All other terms and conditions remain the same.**

#### **EXTENSION OF TIME**

Notice is hereby given that the time for the reception of tenders previously due February 21, 2019 is hereby extended to 14:00 hours, **February 25, 2019**.

#### **QUESTION AND ANSWERS**

##### **Question 1:**

Please refer to Annex "D" – Technical Evaluation Criteria, Mandatory Requirements, M2 Instructional Designers (ID), 2.3 Junior ID, education requirements 2.3.1 which limits the acceptable education to a college degree in any field.

The Bidder respectfully requests that the Crown **change** the educational requirements for 2.3.1 to " Must have a college degree (in any field) or a university degree (in any field)" to reflect and be consistent with previous **RFPs** and resulting contracts. This change would also be consistent with the education requirements for an Intermediate ID at M 2.2.1.

##### **Answer 1:**

Amend paragraph 2.3.1 of Annex D to read " Must have a college degree (in any field) or a university degree (in any field)"

#### **SOLICITATION**

**REMOVE** "ANNEX B BASIS OF PAYMENT" and **REPLACE** with the attached ANNEX B BASIS OF PAYMENT revised February 12, 2019".

**ANNEX "B"**  
**BASIS OF PAYMENT**  
Revised February 12, 2019

You will be paid your costs reasonably and properly incurred for the performance of the work as follows:

<b>Year 1: from Contract Award to 31 March 2020:</b>		Extended price (daily rate x number of days)
1.	Senior Project Manager (PM)	
	Labour at the following firm rates:	
1.1	\$_____ per day for an estimated 220 days	\$_____
2.	Intermediate PMs	
	Labour at the following firm rates:	
2.1	\$_____ per day for an estimated 1320 days	\$_____
3.	Senior Instructional Designer (ID)	
	Labour at the following firm rates:	
3.1	\$_____ per day for an estimated 220 days	\$_____
4.	Intermediate ID	
	Labour at the following firm rates:	
4.1	\$_____ per day for an estimated 3740 days	\$_____
5.	Junior ID	
	Labour at the following firm rates:	
5.1	\$_____ per day for an estimated 1540 days	\$_____
6.	Quality Assurance (QA) Consultant	
	Labour at the following firm rates:	
6.1	\$_____ per day for an estimated 220 days	\$_____
7.	Quality Control (QC) Consultant (Bilingual)	
	Labour at the following firm rates:	
7.1	\$_____ per day for an estimated 220 days	\$_____

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8.	Senior E-Learning Product Programmer (ELPP)		
	Labour at the following firm rates:		
8.1	\$_____ per day for an estimated 220 days		\$_____
9.	Intermediate E-Learning Product Programmer (ELPP)		
	Labour at the following firm rates:		
9.1	\$_____ per day for an estimated 660 days		\$_____
10.	Junior E-Learning Product Programmer (ELPP)		
	Labour at the following firm rates:		
10.1	\$_____ per day for an estimated 440 days		\$_____
11.	Intermediate 3D / Gaming Programmer (3D GP)		
	Labour at the following firm rates:		
11.1	\$_____ per day for an estimated 660 days		\$_____
12.	Junior 3D / Gaming Programmer (3D GP)		
	Labour at the following firm rates:		
12.1	\$_____ per day for an estimated 660 days		\$_____
13.	3D Animator (3D A)		
	Labour at the following firm rates:		
13.1	\$_____ per day for an estimated 440 days		\$_____
14.	Courseware Technical Advisor (CTA)		
	Labour at the following firm rates:		
14.1	\$_____ per day for an estimated 660 days		\$_____
	<b>TOTAL ESTIMATED COST: Contact Award to 31 March 2020</b>		

Year 2: from 01 April 2020 to 31 March 2021:		Extended price (daily rate x number of days)
1.	Senior Project Manager (PM)	
	Labour at the following firm rates:	
1.1	\$_____per day for an estimated 220 days	\$_____
2.	Intermediate PMs	
	Labour at the following firm rates:	
2.1	\$_____per day for an estimated 1320 days	\$_____
3.	Senior Instructional Designer (ID)	
	Labour at the following firm rates:	
3.1	\$_____per day for an estimated 220 days	\$_____
4.	Intermediate ID	
	Labour at the following firm rates:	
4.1	\$_____per day for an estimated 3740 days	\$_____
5.	Junior ID	
	Labour at the following firm rates:	
5.1	\$_____per day for an estimated 1540 days	\$_____
6.	Quality Assurance (QA) Consultant	
	Labour at the following firm rates:	
6.1	\$_____per day for an estimated 220 days	\$_____
7.	Quality Control (QC) Consultant (Bilingual)	
	Labour at the following firm rates:	
7.1	\$_____per day for an estimated 220 days	\$_____
8.	Senior E-Learning Product Programmer (ELPP)	
	Labour at the following firm rates:	
8.1	\$_____per day for an estimated 220 days	\$_____

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9.	Intermediate E-Learning Product Programmer (ELPP)		
	Labour at the following firm rates:		
9.1	\$_____ per day for an estimated 660 days		\$_____
10.	Junior E-Learning Product Programmer (ELPP)		
	Labour at the following firm rates:		
10.1	\$_____ per day for an estimated 440 days		\$_____
11.	Intermediate 3D / Gaming Programmer (3D GP)		
	Labour at the following firm rates:		
11.1	\$_____ per day for an estimated 660 days		\$_____
12.	Junior 3D / Gaming Programmer (3D GP)		
	Labour at the following firm rates:		
12.1	\$_____ per day for an estimated 660 days		\$_____
13.	3D Animator (3D A)		
	Labour at the following firm rates:		
13.1	\$_____ per day for an estimated 440 days		\$_____
14.	Courseware Technical Advisor (CTA)		
	Labour at the following firm rates:		
14.1	\$_____ per day for an estimated 660 days		\$_____
	<b>TOTAL ESTIMATED COST: 01April 2020 to 31 March 2021</b>		

Year 3: from 01 April 2021 to 31 March 2022:		Extended price (daily rate x number of days)
1.	Senior Project Manager (PM)	
	Labour at the following firm rates:	
1.1	\$_____per day for an estimated 220 days	\$_____
2.	Intermediate PMs	
	Labour at the following firm rates:	
2.1	\$_____per day for an estimated 1320 days	\$_____
3.	Senior Instructional Designer (ID)	
	Labour at the following firm rates:	
3.1	\$_____per day for an estimated 220 days	\$_____
4.	Intermediate ID	
	Labour at the following firm rates:	
4.1	\$_____per day for an estimated 3740 days	\$_____
5.	Junior ID	
	Labour at the following firm rates:	
5.1	\$_____per day for an estimated 1540 days	\$_____
6.	Quality Assurance (QA) Consultant	
	Labour at the following firm rates:	
6.1	\$_____per day for an estimated 220 days	\$_____
7.	Quality Control (QC) Consultant (Bilingual)	
	Labour at the following firm rates:	
7.1	\$_____per day for an estimated 220 days	\$_____
8.	Senior E-Learning Product Programmer (ELPP)	
	Labour at the following firm rates:	
8.1	\$_____per day for an estimated 220 days	\$_____

9.	Intermediate E-Learning Product Programmer (ELPP)	
	Labour at the following firm rates:	
9.1	\$_____ per day for an estimated 660 days	\$_____
10.	Junior E-Learning Product Programmer (ELPP)	
	Labour at the following firm rates:	
10.1	\$_____ per day for an estimated 440 days	\$_____
11.	Intermediate 3D / Gaming Programmer (3D GP)	
	Labour at the following firm rates:	
11.1	\$_____ per day for an estimated 660 days	\$_____
12.	Junior 3D / Gaming Programmer (3D GP)	
	Labour at the following firm rates:	
12.1	\$_____ per day for an estimated 660 days	\$_____
13.	3D Animator (3D A)	
	Labour at the following firm rates:	
13.1	\$_____ per day for an estimated 440 days	\$_____
14.	Courseware Technical Advisor (CTA)	
	Labour at the following firm rates:	
14.1	\$_____ per day for an estimated 660 days	\$_____
	<b>TOTAL ESTIMATED COST: 01 April 2021 to 31 March 2022</b>	

Allowance for travel as required\*

\$ 20,000.00

**Grand Total:**

\$ \_\_\_\_\_

The sum of all periods and allowance for travel will be used for evaluation purposes



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**Notes:**

1. The basis of payment will be on an all inclusive per diem rate based on seven point five (7.5) hours of work. For work performed for duration of more or less than one day, the daily rate specified will be prorated accordingly. The Contractor is to submit a monthly invoice for consulting days/hours utilized each month before the 15th day of the following month.
2. The minimum guaranteed level of effort for this requirement is 10% of the maximum contract value. All resources must be available to start working within 30 days of contract award unless otherwise specified.

\* All travel and living costs will require prior authorization from the Technical Authority. Travel and living expenses incurred in the performance of the work will be reimbursed in accordance with the National Joint Council Travel Directive.