



Fisheries and Oceans
Canada

INVITATION TO TENDER NOTICE

Solicitation #: F5211-180787

Closing Date: Thursday, February 28, 2019

Time for solicitation closure: 2:00 pm Atlantic Time

This Invitation to Tender is for Fisheries and Oceans Canada.

Title: Government Greening General Services Building

Work site location: St. John's, NL

This Invitation to Tender Package includes the following:

1. Invitation to Tender Notice
2. Specifications/Drawings
3. Construction Tender Form (**Mandatory - to be completed by Bidder**)

CLOSING LOCATION(S):

Location #1 – For electronic submissions ONLY

Please send your electronic proposal to: Kimberly.Walker@dfo-mpo.gc.ca

The maximum size per email (including attachments) is limited to **10MB**. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size or send multiple emails to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing period indicated in the RFP.

For bids transmitted by email, DFO will not be responsible for any failure attributable to the transmission or receipt of the email bid. DFO will send a confirmation email to the Bidders when the submission is received.

Location #2 - For hard copy submissions

Fisheries and Oceans Canada,
Attention: Kimberly Walker
Ref: F5211-180787
Procurement Hub – Fredericton Office,
301 Bishop Drive, Fredericton, NB, E3C 2M6

Please Note:

All bids security are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above whether the bid submission is sent via Location #1 or Location #2.

DELIVERABLES / SCOPE OF WORK

SCOPE OF WORK

The contractor is to supply and install one (1) new high-volume low-speed destratification fan. The fan is to be secured to existing structure. Power is to be fed from the closest electrical panel with available capacity within the tenant space. Installation of the fan is to include the power connections and controls. The fan controls are to be supplied with the fan and include a smart wall controller.



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The contractor is to remove all existing destrat fans, controls, conduit, and power back to panel.

The contractor is to relocate an existing electric unit heater.

The contractor is to supply and install one (1) new line-voltage clip-on thermostatic control relay on existing hot water heater domestic return water Piping.

SITE VISIT

Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders or those they invite to site are to review specification Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Should bidder want to attend the optional site visit February 20, 2019 at 10:00am local time they must send an email to Kimberly.Walker@dfo-mpo.gc.ca and provide the following information as an escort to the location is required by DFO:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address

EXPECTED START AND COMPLETION DATES

The services of the Contractor will be commencing upon contract award. The expected completion date of this project is **8 weeks after contract award**.

MANDATORY REQUIREMENTS:

- The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders **must** be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award;

Question and Answer period: DFO will accept questions from Bidders **until Friday, February 22, 2019 at 2:00 pm Atlantic Time**. These are to be sent **directly and only** to the contracting Officer listed below.

Enquiries regarding this Invitation to Tender are **ONLY** to be submitted in writing by emailing to the following:

Kimberly Walker
Senior Contracting Officer
E-mail: Kimberly.Walker@dfo-mpo.gc.ca