

## 1. Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

## 2. Definition of the requirement

The Department of *Environment Canada* has a requirement for the provision of full service accommodations and year round storage of equipment and small vehicles while conducting research in a remote area of Saskatchewan on a frequent year round basis. The work will involve the following:

- a. Sleeping accommodations
- b. Meal service and meals,
- c. Storage facilities/Temporary laboratory facilities,

## 3. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

- a. Accommodations for minimum of 4 personnel with separate facilities to support cultural/gender/religious variations in team differences for period between 10 days and 20 days,
- b. Cooked food and meals for the duration of the stay,
- c. On site or local access to an air strip with aircraft fueling capacity to fuel fixed wing and rotary wing aircraft,
- d. Secure storage facilities, as a minimum 320 square foot (16' x 20'), for the following equipment and off-road vehicles:
  - i. 2 X All terrain vehicles (ATV)
  - ii. 2 X snowmobile,
  - iii. 2 X small boats/canoe (winter storage, and;
  - iv. Small hand tools, fuel containers and similar items.
- e. Use of coolers and fridges separate, from food, for storage of water samples which will be removed at the end of the period.
- f. Additional considerations:
  - i. Permission for the year round erection of a weather monitoring tower, approximately ten (10) foot diameter and 8 foot height, and;
  - ii. Option for year round services as above if required.

## 4. Applicability of the trade agreement(s) to the procurement

This procurement is NOT subject to trade agreements.

## 5. Set-aside under the Procurement Strategy for Aboriginal Business

This procurement is NOT subject to a set-aside.

## 6. Comprehensive Land Claims Agreement

This procurement is NOT subject to the CLCA.

## 7. Justification for the Pre-Identified Supplier

The selected provider meets all requirements and is less than 30 minutes off road travel time to geologically significant testing area, at 57°21' by 109°06' (Big Fish Lake area).

## 8. Government Contracts Regulations Exception(s)

The following exception(s) to the *Government Contracts Regulations* is (are) invoked for this procurement under subsection 6(d), Only One Supplier is Capable of Performing the Work.

## 9. Trade Agreement-Exclusions and/or Limited Tendering Reasons

This Procurement is not subject to Trade Agreements.

## 10. Ownership of Intellectual Property

There is no intellectual property associated with this procurement.

## 11. Period of the proposed contract or delivery date

The proposed contract is for a period of three (3) years, from April 1, 2019 to March 31, 2022.

## 12. Cost estimate of the proposed contract

The estimated value of the contract, including option(s), is \$81,000.00 (GST/HST extra).

## 13. Name and address of the pre-identified supplier

Piece of Peace Conference Centre Ltd.  
Lloyd Lake Lodge  
Two Hills AB T0B 4K0

## 14. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

## 15. Closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is 18 February 2019 at 3:00pm Atlantic time.

## 16. Inquiries and submissions of statement of capabilities

Any inquiries or submissions of statement of capabilities can be submitted to:

Tim Pelletier  
Procurement Officer  
Environment and Climate Change Canada  
[Timothy.pelletier@canada.ca](mailto:Timothy.pelletier@canada.ca)  
Phone: 902-426-5231  
Fax: 902-426-2690