



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

Parks Canada Agency Bid Receiving Unit
National Contracting Services
111 Water Street East
Cornwall ON K6H 6S2
Bid Fax: 1-877-558-2349
Bid E-mail address: pc.soumissioncornwall-cornwallquote.pc@canada.ca

The only acceptable email address for responses to bid solicitations is pc.soumissioncornwall-cornwallquote.pc@canada.ca. Bids submitted by email directly to the Contracting Authority or to any email address other than pc.soumissioncornwall-cornwallquote.pc@canada.ca will not be accepted.

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REQUEST FOR PROPOSAL

Q AND A NO. 1

Proposal to: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the goods, services and construction listed herein or on any attached sheets at the price(s) set out therefor.

Proposition à : l'Agence Parcs Canada

Nous offrons par la présente de vendre à sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et travaux de construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Issuing Office - Bureau de distribution :

Parks Canada Agency
National Contracting Services
111 Water St. East, Cornwall ON K6H 6S2

Title - Sujet : Analysis of the hydrodynamic conditions of Mingan Thistle colonies in the Mingan Archipelago National Park Reserve	
Solicitation No. - N° de l'invitation : 5P300-18-0350/A	Date : February 26, 2019
Client Reference No. - N° de référence du client : N/A	
GETS Reference No. N° de référence du SEAG :	

Solicitation Closes - L'invitation prend fin : At - à : 2 :00 p.m. On - le : March 5, 2019	Time Zone - Fuseau horaire Eastern Standard Time (EST)
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F.O.B. - F.A.B. :
Plant - Usine : **Destination :** **Other - Autre :**

Address Enquiries to - Adresser toutes demande de renseignements à :
Insert name of Contracting Authority

Telephone No. - N° de téléphone : 613-938-5940	Fax No. -N° de télécopieur :	Email Address – Courriel : Ceine.morin@canada.ca
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Destination of Goods, Services, and Construction - Destination des biens, services et travaux de construction :
Parks Canada
1340, rue de la Digue, Havre-St-Pierre QC G0G 1P0

TO BE COMPLETED BY THE BIDDER - À REMPLIR PAR LE SOUMISSIONNAIRE

Vendor/ Firm Name - Nom du fournisseur/de l'entrepreneur :	
Address - Adresse :	
Telephone No. - N° de téléphone :	Fax No. - N° de télécopieur :
Name of person authorized to sign on behalf of the Vendor/ Firm (type or print) - Nom de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie) :	
Signature :	Date :

Analysis of the hydrodynamic conditions of Mingan Thistle colonies

- 1) Page 18 – Section 4 of Annex A : In what format (conference call or in-person) will the work meeting take place (Task 1) ? If in person, where would it take place?

ANSWER : The Contractor will not have to travel for the initial meeting. It will be held via videoconference or conference call.

- 2) Page 18 – Section 4 of Annex A: What is the expected duration of the field visit (Task 2) ? Will Parks Canada cover other expenses for this visit, other than the transportation by boat to visit the sites?

ANSWER : A long day visiting the Mingan archipelago islands (approximately 10 hours) should be sufficient to clearly understand the situation. Parks Canada will provide the personal floatation devices, the transportation by boat from Havre-Saint-Pierre to the islands where the Mingan Thistle is found, and one resource person to accompany the contractor on site.

- 3) Page 27 – Annex B – Point 3 : What do you mean exactly by price breakdown ? Costs per person ? per phase ? per task ? Other ? Would you have a template to recommend ?

ANSWER : Costs for phases 1 and 2 must be presented separately. The cost breakdown must include the salary expenses for each person working on the project and the other costs (for example : travel costs for the field visit) related to each main step of the project. Bidders are not obliged to conform to this format, however the main steps could be : 1) costs related to the field visit; 2) costs leading to the submission of the progress report; 3) costs leading to the submission of the final report; and 4) costs for phase 2. We do not have a specific template to suggest.

- 4) Are the forms to be completed (Annex B, D and E) available in Word format for ease of completion and formatting ?

No, as only PDF's can be posted on Buy and Sell.