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**Department of Foreign Affairs, Trade and
Development (DFATD)**

Ministère des Affaires étrangères, commerce et
développement (MAECD)

Request for Proposal

Demande de proposition

proposal to: Department of Foreign Affairs Trade
and Development.

We hereby offer to sell to Her Majesty the Queen in
right of Canada, in accordance with the terms and
conditions set out herein, referred to herein or
attached here to, the goods, services, and
construction listed herein and on any attached
sheets at the price(s) set out therefor.

Proposition à: Ministère des Affaires Étrangères,
commerce et développement

Nous offrons par la présente de vendre à Sa
Majesté la Reine du chef du Canada, aux
conditions énoncées ou incluses par référence
dans la présente et aux appendices ci-jointes,
les biens, services et construction énumérés ici
sur toute feuille ci-annexée, au(x) prix
indiqué(s).

Comments — Commentaires:

**THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT — LE PRÉSENT DOCUMENT
COMPORTE UNE EXIGENCE EN MATIÈRE DE
SÉCURITÉ**

Issuing Office – Bureau de distribution

Foreign Affairs, Trade and Development / Affaires
étrangères, commerce et développement
It Contracting Services Unit / Unité des services de
contrats TI
200 Promenade du Portage,
Gatineau, QC

Title — Sujet: State of Trade Report Design and Update for Global Affairs Canada (GAC)/ Conception et mise à jour de rapports sur l'état du commerce Affaires Canada (AMC)	
Solicitation No. - N° de l'invitation 19-148612 AMD003	Date: February 26 Février 2019
Solicitation Closes - L'invitation prend fin	Time Zone — Fuseau horaire
At / à: 2:00 PM On / le March 4 mars, 2019	EST (Eastern Standard Time)
F.O.B. — F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: X Other — Autre: <input type="checkbox"/>	
Address Enquiries to — Addresser toutes questions à: Name : Justin Hirsch E-Mail : justin.hirsch@international.gc.ca	
Telephone No. — No de téléphone: (343) 203-6382	FAX No. — No de télécopieur :
Destination of Goods and or Services/Destination — des biens et ou services: Department of Foreign Affairs, Trade and Development (DFATD)/ Ministère des Affaires étrangères, commerce et développement (MAECD)	
Vendor/Firm Name and Address — Raison sociale et adresse du fournisseur/de l'entrepreneur:	
Telephone No. — No de téléphone:	FAX No. — No de télécopieur:
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) — Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This amendment 003 to the RFP is raised to answer questions regarding the RFP.

#	Bidder's Question	DFATD Answer
15	<p>"M1 requires the bidder to demonstrate experience in graphic design of large and complex reports with significant infographic content by providing examples and detailed project descriptions. Based on our experience with private sector and various levels of government, the on-line reporting industry has shifted to web-based reports with dynamic displays that aggregate in excess of 100+ pages. These web-based reports include:</p> <ul style="list-style-type: none">○ Hyper-links to graphics, reports, tables and data○ Multi-part reports○ Combines multiple documents and styles○ Complex content,○ Infographic content○ Charts, graphs and tables <p>In addition, these dynamic and complex reports can also be updated in "real-time" to capture consistently changing data across various jurisdictions, demographic areas and countries, which could be value added to GAC given its global mandate. Would the Crown consider including these web-based dynamic reports as relevant projects in M1 if the bidder can demonstrate that the reports meet the mandatory requirements in which the Crown has set out?"</p>	<p>DFATD has reviewed your inquiry and decides to leave the requirement as stated in the RFP.</p>

#	Bidder's Question	DFATD Answer
16	<p>"M3 states: "The Bidder must demonstrate experience, within the last 2 years, working with the Web Content Accessibility Guidelines 2.0 (WCAG 2.0) by providing examples including the hard copy or weblink. The Bidder must demonstrate by providing examples experience developing accessible web PDFs that comply with the WCAG 2.0 and have layout and design elements. The Bidder must provide two (2) examples of an accessible web PDFs (in English and/or French) that maintain the same layout and design elements as the print version and comply with the WCAG 2.0. For the purposes of this criterion, "governmental reports" shall mean "a report of at least 25 pages with a minimum of 5 full-page infographics".</p> <p>M3 is asking for examples of accessible web PDFs that comply with WCAG 2.0. However, the requirement includes a definition of governmental reports and includes a minimum of pages. Can the Crown please confirm that the statement "For the purposes of this criterion, "governmental reports" shall mean "a report of at least 25 pages with a minimum of 5 full-page infographics", can be removed from M3?"</p>	<p>DFATD has reviewed your inquiry and decides to leave the requirement as stated in the RFP.</p>

*****ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED*****