



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

Government of Canada Building

101 - 22nd Street East, Suite 110

Saskatoon

Saskatchewan

S7K 0E1

Bid Fax: (306) 975-5397

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Travaux
publics et Services gouvernementaux Canada

Harry Hays Building (HHB)

Room 759, 220-4th Avenue SE

Calgary

Alberta

T2G 4X3

Title - Sujet Toilet Paper	
Solicitation No. - N° de l'invitation 5P421-182390/A	Date 2019-03-06
Client Reference No. - N° de référence du client 5P421-182390	
GETS Reference No. - N° de référence de SEAG PW-\$CAL-142-6887	
File No. - N° de dossier CAL-8-41130 (142)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-04-17	Time Zone Fuseau horaire Mountain Daylight Saving Time MDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Blake, Luke J.	Buyer Id - Id de l'acheteur cal142
Telephone No. - N° de téléphone (403) 613-0725 ()	FAX No. - N° de FAX (403) 292-5786
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA P.O.BOX 900 Tunnel Mountain Campground BANFF Alberta T1L1K2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1.1 STATEMENT OF REQUIREMENT	2
1.2 DEBRIEFINGS	2
1.3 TRADE AGREEMENTS	2
1.4 EPOST CONNECT SERVICE	2
PART 2 - BIDDER INSTRUCTIONS	3
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	3
2.2 SUBMISSION OF BIDS.....	3
2.3 ENQUIRIES - BID SOLICITATION.....	3
2.4 APPLICABLE LAWS.....	3
PART 3 - BID PREPARATION INSTRUCTIONS	5
3.1 BID PREPARATION INSTRUCTIONS	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	7
4.2 BASIS OF SELECTION.....	7
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	8
5.1 CERTIFICATIONS REQUIRED WITH THE BID	8
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	8
PART 6 - RESULTING CONTRACT CLAUSES	9
6.1 SECURITY REQUIREMENTS	9
6.2 STATEMENT OF REQUIREMENT	9
6.3 STANDARD CLAUSES AND CONDITIONS.....	9
6.4 TERM OF CONTRACT	9
6.5 AUTHORITIES	9
6.6 PAYMENT	11
6.7 INVOICING INSTRUCTIONS	11
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	11
6.10 APPLICABLE LAWS.....	12
6.11 PRIORITY OF DOCUMENTS	12
6.12 SACC MANUAL CLAUSES.....	12
ANNEX "A"	13
STATEMENT OF REQUIREMENT	13
ANNEX "B"	14
BASIS OF PAYMENT	14
ANNEX "C"	17
COMPLIANCE MATRIX.....	17
ANNEX "D" TO PART 3 OF THE BID SOLICITATION	19
ELECTRONIC PAYMENT INSTRUMENTS.....	19

Solicitation No. - N° de l'invitation
5P421-182390/A
Client Ref. No. - N° de réf. du client
5P421-182390

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-8-41130

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

PART 1 - GENERAL INFORMATION

1.1 Statement of Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA).

1.4 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information."

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

Bid Receiving Public Works and Government Services Canada
Government of Canada Building
101 22nd Street East, Suite 110
Saskatoon, SK S7K 0E1
Fax: (306) 975-5397

Email: ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca. **Bids/Offer will be not be accepted if emailed directly to this email address. This email is to initiate an ePost Connect conversation, as detailed in the Standard Instructions.**

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory

Solicitation No. - N° de l'invitation
5P421-182390/A
Client Ref. No. - N° de réf. du client
5P421-182390

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-8-41130

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

- Section I: Technical Bid
- Section II: Financial Bid
- Section III: Certifications
- Section IV: Additional Information

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

- Section I: Technical Bid (1 hard copy)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Solicitation No. - N° de l'invitation
5P421-182390/A
Client Ref. No. - N° de réf. du client
5P421-182390

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-8-41130

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “D” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “D” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Ability to meet all mandatory requirements in Annex "A" Statement of Requirement and Annex "C" Compliance Matrix.

4.1.2 Financial Evaluation

Offerors must submit their financial bid in accordance with Annex "B" - Basis of Payment. For each line item, the firm unit price will be multiplied by the quantity to come up with the extended price. The extended prices will be aggregated to come up with the Total Evaluated Bid Price.

SACC Manual Clause A0222T (2014-06-26) Evaluation of Price - Canadian/Foreign Bidders

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC Manual Clause A0031T (2007-05-25), Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to 2019-12-31 inclusive.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to 3 additional 1 year period(s), from 2020-01-01 to 2020-12-31, 2021-01-01 to 2021-12-31, and 2022-01-01 to 2022-12-31, under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "B" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Luke Blake
Title: Procurement Specialist

Solicitation No. - N° de l'invitation
5P421-182390/A
Client Ref. No. - N° de réf. du client
5P421-182390

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-8-41130

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

Public Services and Procurement Canada
Procurement Branch

Address: Harry Hays Building Room 759
220 4th Ave SE
Calgary AB T2G 4X3

Telephone: 403-613-0725
Facsimile: 403-292-5786
E-mail address: luke.blake@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *To be provided at contract award*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

To be filled out by bidder:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex "C" for a cost of \$ _____(to be determined)____. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) Limitation of Price

6.6.3 Multiple Payments

SACC Manual Clause H1001C (2008-05-12) Multiple Payments

6.6.4 SACC Manual Clauses

C2000C (2007-11-30) Taxes, Foreign-based Contractor

6.6.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

(To be determined at contract award)

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21) Goods (medium complexity);
- (c) Annex "A", Statement of Requirement;
- (d) Annex "B", Basis of Payment;
- (e) Annex "C", Compliance Matrix;
- (f) the Contractor's bid dated _____ .

6.11 SACC Manual Clauses

B7500 (2006-06-16) Excess Goods

ANNEX "A"

STATEMENT OF REQUIREMENT

1.0 Objective

Parks Canada Agency Banff Field Unit Visitor Experience requires the supply of 15,000 jumbo rolls of toilet paper per year. Term of contract is from date of award to December 31, 2019 with three (3) options to extend the contract by one (1) year.

2.0 Requirements

Refer to Annex "C" Compliance Matrix for the complete performance specifications and instructions that must be satisfied in order for a bid to be deemed responsive.

3.0 Delivery

15,000 Toilet Paper Rolls are required per year, distributed into six (6) individual shipments of 2,500 rolls.

Each shipment will need to be split up into two (2) drops with deliveries made to the following locations within Banff National Park:

- Tunnel Mountain Campground
- Johnston Canyon Campground

Delivery dates and times will be coordinated with the successful bidder.

It is the responsibility of the bidder to ensure that the delivery vehicle is suitable for traveling on Banff National Park gravel roads and terrain. The delivery vehicle must be able to navigate narrow roads to access the operations yard for delivery at each site. Large cube/cargo trucks are suggested. Tractor trailers are not able to navigate in the operations yard.

ANNEX "B"

BASIS OF PAYMENT

- Prices quoted are to be **Firm**, FOB Destination including all delivery, offloading and assembly charges, in accordance with the requirements in Annex A – Statement of Requirement
- Prices quoted are to remain firm for the duration of the Contract.
- Prices quoted do not include GST/HST, however, GST/HST will be added as a separate item on any invoices issued against this Contract.

Firm Requirement – From date of award to December 31, 2019:

Item	Description	Qty	Unit of Issue	Unit Price (\$ CAD)	Extended Price (Unit Price x Qty)
1	Jumbo Toilet Paper Rolls – in accordance with Annex A Statement of requirement and Annex C Compliance Matrix	15,000	each	\$_____ per roll	\$_____
2	Delivery Charges – in accordance with Annex A Statement of Requirement including offloading, FOB destination to: Tunnel Mountain Village 2 Campground, Tunnel Mountain Road, Banff National Park; and Johnston Canyon Campground, Highway 1A, Banff National Park	6	shipments	\$_____ per shipment	\$_____
TOTAL EXTENDED PRICE					\$_____

Solicitation No. - N° de l'invitation
5P421-182390/A
Client Ref. No. - N° de réf. du client
5P421-182390

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-8-41130

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

Option Year 1 – From January 1, 2020 to December 31, 2020:

Item	Description	Qty	Unit of Issue	Unit Price (\$ CAD)	Extended Price (Unit Price x Qty)
1	Jumbo Toilet Paper Rolls – in accordance with Annex A Statement of requirement and Annex C Compliance Matrix	15,000	each	\$_____ per roll	\$_____
2	Delivery Charges – in accordance with Annex A Statement of Requirement including offloading, FOB destination to: Tunnel Mountain Village 2 Campground, Tunnel Mountain Road, Banff National Park; and Johnston Canyon Campground, Highway 1A, Banff National Park	6	shipments	\$_____ per shipment	\$_____
TOTAL EXTENDED PRICE					\$_____

Option year 2 – From January 1, 2021 to December 31, 2021:

Item	Description	Qty	Unit of Issue	Unit Price (\$ CAD)	Extended Price (Unit Price x Qty)
1	Jumbo Toilet Paper Rolls – in accordance with Annex A Statement of requirement and Annex C Compliance Matrix	15,000	each	\$_____ per roll	\$_____
2	Delivery Charges – in accordance with Annex A Statement of Requirement including offloading, FOB destination to: Tunnel Mountain Village 2 Campground, Tunnel Mountain Road, Banff National Park; and Johnston Canyon Campground, Highway 1A, Banff National Park	6	shipments	\$_____ per shipment	\$_____
TOTAL EXTENDED PRICE					\$_____

Solicitation No. - N° de l'invitation
 5P421-182390/A
 Client Ref. No. - N° de réf. du client
 5P421-182390

Amd. No. - N° de la modif.
 File No. - N° du dossier
 CAL-8-41130

Buyer ID - Id de l'acheteur
 CAL142
 CCC No./N° CCC - FMS No./N° VME

Option year 3 – From January 1, 2022 to December 31, 2022:

Item	Description	Qty	Unit of Issue	Unit Price (\$ CAD)	Extended Price (Unit Price x Qty)
1	Jumbo Toilet Paper Rolls – in accordance with Annex A Statement of requirement and Annex C Compliance Matrix	15,000	each	\$_____ per roll	\$_____
2	Delivery Charges – in accordance with Annex A Statement of Requirement including offloading, FOB destination to: Tunnel Mountain Village 2 Campground, Tunnel Mountain Road, Banff National Park; and Johnston Canyon Campground, Highway 1A, Banff National Park	6	shipments	\$_____ per shipment	\$_____
TOTAL EXTENDED PRICE					\$_____

ANNEX "C"

COMPLIANCE MATRIX

COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS

A complete list of the minimum mandatory performance specifications are detailed below in the "Compliance Matrix". Bidders are to clearly demonstrate compliance with each mandatory specification.

1. Bidders **must** show compliance by addressing each performance specification in the Compliance Matrix, whether the product offered "meets" or "doesn't meet".
2. Bidders are requested to indicate how they meet each performance specification by recording this information under the Performance Specification Offered column in the Compliance Matrix.
3. It is requested that supporting technical documentation, including but not limited to, specification sheets, technical brochures, photographs or illustrations be provided with the bid at solicitation close and be cross-referenced on the Compliance Matrix for each performance specification to outline where in the supporting technical documentation it demonstrates compliance. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to prove that the proposed product(s) meet the requirements of the Performance Specification. If published supporting technical document is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance.
4. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.
5. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.
6. Failure to meet each mandatory performance specification will result in the bid being deemed non-responsive, and be given no further consideration.

COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS:

Item #	Performance Specification	Status (M) Mandatory	Performance Specification Met? Indicate either Yes/No	Performance Specification Offered: Bidder should indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documents.
1.0	Mandatory Specifications				

Solicitation No. - N° de l'invitation
 5P421-182390/A
 Client Ref. No. - N° de réf. du client
 5P421-182390

Amd. No. - N° de la modif.
 File No. - N° du dossier
 CAL-8-41130

Buyer ID - Id de l'acheteur
 CAL142
 CCC No./N° CCC - FMS No./N° VME

1.1	Individual toilet paper rolls must be a minimum of 1000 feet in length.	M			
1.2	Individual toilet paper rolls must be 2 ply.	M			
1.3	The minimum composite dry tensile strength of each toilet paper roll must be (gf/in) 502	M			
1.4	Toilet paper rolls must be 100% recycled content	M			
2.0	Delivery				
2.1	Cases must be shipped on pallets with a maximum height of 7 feet	M			
2.2	Deliver vehicle must be able to offload to ground level at storage buildings without assistance from Parks staff	M			
2.3	The bidder must be able to deliver a shipment to the sites given ten days' notice.	M			

Solicitation No. - N° de l'invitation
5P421-182390/A
Client Ref. No. - N° de réf. du client
5P421-182390

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-8-41130

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

ANNEX "D" to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

() Direct Deposit (Domestic and International);