



**RETURN BIDS TO:**

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**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services - EL Division/Services  
professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> TBIPS IT Security Prof. Services	
<b>Solicitation No. - N° de l'invitation</b> E60ZR-181639/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 20181639	<b>Date</b> 2019-03-07
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EL-629-34671	
<b>File No. - N° de dossier</b> 629el.E60ZR-181639	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-03-25</b>	<b>Time Zone Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Morin, Sylvie	<b>Buyer Id - Id de l'acheteur</b> 629el
<b>Telephone No. - N° de téléphone</b> (613) 859-0761 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

The Request for Proposal (RFP) Amendment 001 is raised to answer Bidders' questions and amend the RFP.

## QUESTIONS AND ANSWERS

### Question 1

RFP's Attachment 2 – Bid Evaluation Criteria – Mandatory Requirements, 1.0 Corporate Mandatory Evaluation Criteria, point (b), "Each of the identified contract must have been **awarded** within the 5 years prior to the solicitation posting date"

The intent of this requirement is to ensure that bidders are proposing current and relevant projects as the evolving threat landscape necessitates it. The current wording precludes bidders from referencing long-standing contracts that were awarded prior to that timeline and for which they have been successfully servicing enterprise clients within the last 5 years. Please confirm that the language should instead state must have been **active** within the 5 years prior to the solicitation posting date as this fulfills the intent of the requirement.

### Answer 1

Yes, see RFP amendment below. Revision is provided in Red.

### Question 2

**Reference 2A:** RFP's Attachment 2 – Bid Evaluation Criteria – Mandatory Requirements, 1.0 Corporate Mandatory Evaluation Criteria, point (c), "The work delivered under each Resource Category must include at least 50% of the associated tasks listed in the Statement of Work at Annex A of this bid solicitation for the same resource category."

**Reference 2B:** RFP's Attachment 3 – Bid Evaluation Criteria – Rated Requirements, R.1

The Cyber Protection Supply Arrangement (CPSA) was collapsed into TBIPS Stream 6 years ago and listed the same roles and associated tasks. CPSA should also be considered equivalent to not discount long-standing successful projects that clients have chosen to extend, but are ongoing and relevant. Please confirm that bidders are not required to map 50% of associated tasks listed in the Statement of Work at Annex A for those resource categories that were on contracts that were TBIPS or CPSA procurement vehicle for the exact same resource category being claimed for billable days.

### Answer 2

If bidders use TBIPS or CPSA contracts to demonstrate compliancy, for the referenced contract to demonstrate experience, the work delivered under each Resource Category must include at least 50% of the associated tasks listed in the Statement of Work at Annex A of this bid solicitation for the same resource category.

### Question 3a

RFP's Attachment 3 – Bid Evaluation Criteria – Rated Requirements, 2.1 Business Continuity/Disaster Recovery Specialist – Level 3 Point Rated Criteria, R5:

- a) five (5) bonus points for holding an Master Business Continuity Professional (MBCP). Respectfully, a Master Business Continuity Professional (MBCP) is a very elite designation that is not widely held and will therefore unduly limit the pool of qualified resources that bidders are able to provide to Canada for this role.

Would Canada please add the following additional and relevant industry certifications and professional designations for full points in this criterion:

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- Certified Security Professional (CSP);
- Certified Business Relationship Manager (CBRM);
- Business Relationship Management Professional (BRMP®)
- Certified Business Continuity Vendor (CBCV).

**Answer 3a**

Canada has added the Certified Business Continuity Vendor (CBCV) to the list of acceptable certifications. However, the MBCP is still the ONLY certification that will qualify for the bonus 5pts.

See RFP amendment below. Revision is provided in Red.

**b**

Would Canada consider a Diploma in Information System Development and a Diploma in Security Management as equivalent to a certification or for the bonus points?

**Answer 3b**

No.

**Question 3c**

Would Canada consider a resource holding five (5) current professional qualifications or certifications as sufficient to obtain the maximum points for R5 (25 points)?

**c**

No. 4 certifications will get you 20 pts, having a MBCP will get you the bonus pts to achieve the maximum 25pts.

**RFP AMENDMENT**

**1. At RFP cover page at Time Zone:**

**DELETE:** Eastern Standard Time EST

**INSERT:** Eastern Daylight Saving Time EDT

**2. ADD: ATTACHMENT 4.2** (see attached)

**3. At Attachment 2, Bid Evaluation Criteria – Mandatory Requirements, 1.0 Corporate Mandatory Evaluation Criteria M.1**

Delete:

(b) Each of the identified contract must have been **awarded** within the 5 years prior to the solicitation posting date; and

Insert:

(b) Each of the identified contract must have been **active** within the 5 years prior to the solicitation posting date; and

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**4. At Attachment 3,**

Delete: R1 in its entirety

Insert:

The Bidder should demonstrate that the proposed resource has one or more of the current professional qualifications or certifications from the following:

- i. Master Business Continuity Professional (MBCP)
- ii. Certified Business Continuity Professional (CBCP)
- iii. Associate Business Continuity Professional (ABCP)
- iv. Member of the Business Continuity Institute (MBCI)
- v. Certified Business Resilience Professional (CBRP)
- vi. Certified Business Continuity Capability Maturity Assessor (BCMM)
- vii. Fellow of the Business Continuity Institute (FBCI)
- viii. Certified Business Continuity Professional (CBCP)
- ix. Certified Public Sector Continuity Professional (CPSCP)
- x. Certified Business Continuity Auditor (CBCA)
- xi. **Certified Business Continuity Vendor (CBCV)**

**Note:** Copies of certifications should be enclosed with the bid for points to be allocated.

Five (5) bonus points are allocated for resources holding a MBCP.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

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**ATTACHMENT 4.2**

**BIDDER RESPONSE TEMPLATES**

**1. BIDDER RESPONSE TEMPLATE FOR BILLABLE DAYS**

<b>RESOURCE CATEGORY</b>	<b>NUMBER OF BILLABLE DAYS</b>						
	<b>Cross- Reference to Contract Reference #</b>	<b>Cross- Reference to Contract Reference #</b>	<b>Cross- Reference to Contract Reference #</b>	<b>Cross- Reference to Contract Reference #</b>	<b>Cross- Reference to Contract Reference #</b>	<b>Total Billable Days</b>	<b>Dollar Value of Total Billable Days</b>
B4 Business Continuity/Disaster Recovery Specialist, Level 3							
C2. IT Security Methodology, Policy and Procedures Analyst, Level 3							
C3. IT Security TRA and C&A Analyst, Level 3							
C.12 - Incident Management Specialist, Level 3							
C.6 - IT Security Engineer, Level 3							
C.11 - IT Security VA Specialist, Level 3							
<b>Total:</b>							

**2. BIDDER RESPONSE TEMPLATE FOR CONTRACT REFERENCES****REPLICATE THE FOLLOWING FORM AS REQUIRED**

<b>CLIENT REFERENCE FORM</b> << insert resource category and level>>	
	Bidder Name
	Bidder Assigned Contract Reference Number
<b>Customer Contact Information</b>	Name of Organization
	Project Title
	Client Contact Name and Title
	Contact Information (telephone and email)
<b>Project Details</b>	Project Value to Bidder
	Project start and end date (mm/yyyy to mm/yyyy) of the Bidder's time on the project
	Project Description
<b>Resource Category Substantiation</b>	
A. Resource Category Name (as it appears in the Referenced Contract)	
B. List of tasks for the Resource Category named in A above	
C. Billable Days	
D. Billable Days starting on date:   dd/mm/yyyy and ending on date:   dd/mm/yyyy	<b>NOTE:</b> As per M1 (b), all demonstrated billable days must fall within the 5 years prior to the solicitation posting date.
All resources provided must have completed at least 50% of the tasks detailed in Article 5 of Annex A (SOW), for the resource category for which they were provided. The substantiation must not simply be a repetition of the tasks, but must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.	