

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	3
1. INTRODUCTION	3
2. SUMMARY	3
3. DEBRIEFINGS	5
PART 2 - SUPPLIER INSTRUCTIONS	6
1. STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS	6
2. SUBMISSION OF ARRANGEMENTS	6
3. FORMER PUBLIC SERVANT - NOTIFICATION	6
4. ENQUIRIES - REQUEST FOR SUPPLY ARRANGEMENTS	6
5. APPLICABLE LAWS.....	7
6. OPTIONAL SUPPLIER CONFERENCES	7
PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS	8
1. ARRANGEMENT PREPARATION INSTRUCTIONS.....	8
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	9
1. EVALUATION PROCEDURES.....	9
2. BASIS OF SELECTION	9
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	10
1. CERTIFICATIONS REQUIRED WITH THE ARRANGEMENT	10
2. CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A SUPPLY ARRANGEMENT AND ADDITIONAL INFORMATION.....	10
PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES	11
A. SUPPLY ARRANGEMENT	11
1. ARRANGEMENT.....	11
2. SECURITY REQUIREMENTS	11
3. STANDARD CLAUSES AND CONDITIONS.....	11
4. TERM OF SUPPLY ARRANGEMENT	11
5. AUTHORITIES	12
6. IDENTIFIED USERS.....	13
7. ON-GOING OPPORTUNITY FOR QUALIFICATION.....	13
8. PRIORITY OF DOCUMENTS	13
9. CERTIFICATIONS AND ADDITIONAL INFORMATION.....	13
10. APPLICABLE LAWS.....	13
B. BID SOLICITATION	14
1. DEFINITIONS AND TERMINOLOGY	14
2. BID SOLICITATION PROCESS.....	15
3. BID SOLICITATION DOCUMENTS.....	19
C. RESULTING CONTRACT CLAUSES.....	20
1. GENERAL	20
ANNEX "A"	21

Solicitation No. - N° de l'invitation
EW479-192535/A
Client Ref. No. - N° de réf. du client
EW479-192534

Amd. No. - N° de la modif.
File No. - N° du dossier
NCS-8-41248

Buyer ID - Id de l'acheteur
NCS014
CCC No./N° CCC - FMS No./N° VME

DESCRIPTION OF TYPICAL WORK.....	21
ANNEX "B"	23
ADMINISTRATIVE ZONES BY TERRITORY	23
ANNEX "B.1" – MAP OF YT ADMINISTRATIVE ZONE.....	25
ANNEX "B.2" – MAP OF NT ADMINISTRATIVE ZONES	26
ANNEX "B.3" – MAP OF NU ADMINISTRATIVE ZONES.....	27
ANNEX C	28
EVALUATION CRITERIA	28
ANNEX D	33
EVALUATION GRID	33
ANNEX E	35
COMPREHENSIVE LAND CLAIM AGREEMENTS	35
ANNEX "F"	36
ABORIGINAL OPPORTUNITIES CONSIDERATIONS (AOC) PLAN OR INUIT BENEFITS PLAN (IBP).....	36
ANNEX G	40
SUPPLY ARRANGEMENT USAGE REPORT	40

PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Supply Arrangements (RFSA) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Supplier Instructions: provides the instructions applicable to the clauses and conditions of the RFSA;
- Part 3 Arrangement Preparation Instructions: provides Suppliers with instructions on how to prepare the arrangement to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the arrangement and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided; and
- Part 6 6A, Supply Arrangement, 6B, Bid Solicitation, and 6C, Resulting Contract Clauses:
 - 6A, includes the Supply Arrangement (SA) with the applicable clauses and conditions;
 - 6B, includes the instructions for the bid solicitation process within the scope of the SA;
 - 6C, includes general information for the conditions which will apply to any contract entered into pursuant to the SA.

The Annexes include the description of typical work, the evaluation criteria, the supply arrangement usage report provisions and other annexes.

Public Services and Procurement Canada (PSPC) will be referred to by its former name Public Works and Government Services Canada (PWGSC) for the sake of consistency throughout the RFSA.

2. Summary

Under the Government of Canada's Federal Contaminated Sites Action Plan, a number of legacy contaminated site properties—no longer maintained by their original occupants—exist at various remote locations in the Yukon Territory, the Northwest Territories and Nunavut. Such sites are the result of former mining, oil and gas, and military operations extending over a century when the environmental impacts of such activities were not adequately understood. These site properties require a number of remediation or care and maintenance projects generally involving the minor demolition of structures, the remediation of soils and the construction of containment facilities.

This RFSA aims to establish multiple supply arrangements for construction services among the supplier community. The supply arrangements will be used exclusively for the northern contaminated sites projects that are located in remote and semi-remote locations (refer to the definitions in Part 6 (B), Section 1). Limited tendering among supply arrangement holders will streamline the bid solicitation process for the remediation projects described above.

The intent of the SAs is to solicit proposals from qualified suppliers that are local (in proximity) to the location of a remediation project (refer to maps in Annex B) with preference to Aboriginal suppliers. In

addition to achieving socio-economic objectives, this will save on travel costs associated with completing the work in addition to supporting the local economy. Firstly, the RFSA will establish separate lists of qualified suppliers for the Yukon Territory, the Northwest Territories and Nunavut. Secondly, the Northwest Territories and Nunavut will be further divided into administrative zones that allow PWGSC to establish sub-lists of qualified suppliers within each zone, while the Yukon Territory will serve as one whole administrative zone (with preference given to suppliers based within the community in closest proximity to the work site).

To qualify for a supply arrangement, suppliers must be licensed and permitted to provide construction services in one or more of the following Territories: Yukon Territory, the Northwest Territories or Nunavut. Suppliers will be asked to identify if they have a base of operations in one or more of the administrative zones within each Territory. Having a base of operations in a given Territory and within an administrative zone will increase the likelihood that a supplier is invited to bid on a project. Please note that a supplier is not required to have a base of operations within any administrative zone to qualify for a supply arrangement in a given Territory. Should a supplier operate numerous bases of operations, the supplier may qualify for a supply arrangement in each of the corresponding administrative zones or Territories.

Since pricing is specific to each particular remediation project, it will not be evaluated under this RFSA. Pricing will be evaluated on a per project basis within the Request for Proposal (RFP) that will be distributed among qualified supply arrangement holders.

There is no maximum number of supply arrangements that may be awarded as a result of this RFSA.

The supply arrangements have no defined end-date and will remain valid until such time as PWGSC no longer considers them to be advantageous to use them.

Supply arrangements may be used by PWGSC contracting authorities in the Pacific Region and the Western Region.

The supply arrangements are subject to the following:

- 1) Bid solicitations among supply arrangement holders will have two tiers with separate instructions, as defined in Part 6 (B), Section 2 – Bid Solicitation of this RFSA:
 - a. **For requirements estimated below \$100,000.00 (applicable taxes included):**

The requirement is subject to the Government Contracts Regulations (GCRs).
 - b. **For requirements estimated at \$100,000.00 to \$2,000,000.00 (applicable taxes included):**

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).
- 2) The proposed requirement is subject to Comprehensive Land Claims Agreement(s) (CLCAs). One or more of the CLCAs listed in Annex “E” may apply to the bid solicitation of any resulting SA, dependant on delivery location(s). It is not mandatory for suppliers to identify CLCA socio-economic benefits provisions to qualify for a SA, but SA holders may be requested to identify socio-economic benefits provisions under a bid solicitation process for services required within a CLCA. Refer to Annex “F” – Aboriginal Opportunities Considerations Plan or Inuit Benefits Plan – for an example of the socio-economic criteria that may be included in a solicitation.

This RFSA allows suppliers to use the epost Connect service provided by Canada Post Corporation to transmit their arrangement electronically. Suppliers must refer to Part 2 of the RFSA entitled Supplier

Solicitation No. - N° de l'invitation
EW479-192535/A
Client Ref. No. - N° de réf. du client
EW479-192534

Amd. No. - N° de la modif.
File No. - N° du dossier
NCS-8-41248

Buyer ID - Id de l'acheteur
NCS014
CCC No./N° CCC - FMS No./N° VME

Instructions and Part 3 of the RFSA entitled Arrangement Preparation Instructions for further information on using this method.

3. Debriefings

Suppliers may request a debriefing on the results of the request for supply arrangements process. Suppliers should make the request to the Supply Arrangement Authority within 15 working days of receipt of the results of the request for supply arrangements process. The debriefing may be in writing, by telephone or in person.

PART 2 - SUPPLIER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Supply Arrangements (RFSA) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Suppliers who submit an arrangement agree to be bound by the instructions, clauses and conditions of the RFSA and accept the clauses and conditions of the Supply Arrangement and resulting contract(s).

The [2008](#) (2018-05-22) Standard Instructions - Request for Supply Arrangements - Goods or Services, are incorporated by reference into and form part of the RFSA.

2. Submission of Arrangements

Arrangements must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit (BRU) specified below by the date and time indicated on page 1 of the RFSA:

BRU:	Western Region Bid Receiving Unit (Edmonton)
Address:	5 th Floor, ATB Place North Tower, 10025 Jasper Ave Edmonton, AB T5J 1S6
E-Post Connect:	ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca Bids/Offer will be not be accepted if emailed directly to this email address. This email is to initiate an ePost Connect conversation, as detailed in the Standard Instructions.
Bid Fax:	780-497-3510

3. Former Public Servant - Notification

Service contracts awarded to former public servants in receipt of a pension or a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds. Therefore, the bid solicitation will require that you provide information that, were you to be the successful bidder, your status with respect to being a former public servant in receipt of a pension or a lump sum payment, will be required to report this information on the departmental websites as part of the published proactive disclosure reports generated in accordance with Treasury Board policies and directives on contracts with former public servants, [Contracting Policy Notice 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

4. Enquiries - Request for Supply Arrangements

All enquiries must be submitted in writing to the Supply Arrangement Authority.

Suppliers should reference as accurately as possible the numbered item of the RFSA to which the enquiry relates. Care should be taken by Suppliers to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Suppliers do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Suppliers. Enquiries not submitted in a form that can be distributed to all Suppliers may not be answered by Canada.

Solicitation No. - N° de l'invitation
EW479-192535/A
Client Ref. No. - N° de réf. du client
EW479-192534

Amd. No. - N° de la modif.
File No. - N° du dossier
NCS-8-41248

Buyer ID - Id de l'acheteur
NCS014
CCC No./N° CCC - FMS No./N° VME

5. Applicable Laws

The Supply Arrangement (SA) and any contract awarded under the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Suppliers may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of the arrangement, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Suppliers.

6. Optional Supplier Conferences

Two supplier conferences will be held by Webex on Wednesday 20 March 2019 and Wednesday 10 April 2019. The conferences will begin at 9:00 AM MDT. The scope of the requirement outlined in the RFSA will be reviewed during the conference and questions will be answered. It is recommended that suppliers who intend to submit an arrangement attend one of the teleconference meetings; however, suppliers who do not attend will not be precluded from submitting an arrangement.

Suppliers are requested to communicate with the Supply Arrangement Authority before the conference to confirm attendance and obtain call in information by email at mario.giguere@pwgsc-tpsgc.gc.ca or by telephone at 780-246-0393.

Suppliers should provide, in writing, to the Supply Arrangement Authority, the name(s) of the person(s) who will be attending and a list of issues they wish to table no later than Friday 15 March 2019 for the first conference or Friday 5 April 2019 for the second conference.

Any clarifications or changes to the bid solicitation resulting from the bidders' conference will be included as an amendment to the bid solicitation. Bidders who do not attend will not be precluded from submitting a bid.

PART 3 - ARRANGEMENT PREPARATION INSTRUCTIONS

1. Arrangement Preparation Instructions

- If the Supplier chooses to submit its arrangement electronically, Canada requests that the Supplier submits its arrangement in accordance with section 08 of the 2008 standard instructions. Suppliers are required to provide their arrangement in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment. The arrangement must be gathered per section and separated as follows:

Section I: Technical Arrangement
Section II: Certifications

- If the Supplier chooses to submit its arrangement in hard copies, Canada requests that the Supplier submits its arrangement in separately bound sections as follows:

Section I: Technical Arrangement (2 hard copies)
Section II: Certifications (1 hard copy)

- If the Supplier is simultaneously providing copies of its arrangement using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Canada requests that suppliers follow the format instructions described below in the preparation of hard copy of their arrangement:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSA.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, suppliers should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Arrangement

In the technical arrangement, Suppliers should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Certifications

Suppliers must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Arrangements will be assessed in accordance with the entire requirement of the Request for Supply Arrangements including the technical evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the arrangements.

1.1 Technical Evaluation

1.1.1 Mandatory and Point Rated Technical Criteria

Please refer to Annex "C" – Evaluation Criteria for the mandatory and point rated technical criteria.

2. Basis of Selection

2.1 To be declared responsive, an arrangement must:

- a) Comply with all the requirements of the Request for Supply Arrangement.
- b) Meet all mandatory technical and point rated evaluation criteria.

Arrangements not meeting a) or b) above will be declared non-responsive.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Suppliers must provide the required certifications and additional information to be issued a supply arrangement (SA).

The certifications provided by Suppliers to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an arrangement non-responsive, or will declare a contractor in default if any certification made by the Supplier is found to be untrue whether made knowingly or unknowingly during the arrangement evaluation period, or during the period of any supply arrangement arising from this RFSA and any resulting contracts.

The Supply Arrangement Authority will have the right to ask for additional information to verify the Supplier's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Supply Arrangement Authority will render the arrangement non-responsive, or constitute a default under the Contract.

1. Certifications Required with the Arrangement

Suppliers must submit the following duly completed certifications as part of their arrangement.

1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all suppliers must provide with their arrangement, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

2. Certifications Precedent to the Issuance of a Supply Arrangement and Additional Information

The certifications and additional information listed below should be submitted with the arrangement, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Supply Arrangement Authority will inform the Supplier of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the arrangement non-responsive.

2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process.

2.2 Integrity Provisions – List of Names

Suppliers who are incorporated, including those submitting an arrangement as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Supplier.

Suppliers submitting an arrangement as sole proprietorship, as well as those submitting an arrangement as a joint venture, must provide the name of the owner(s).

Suppliers submitting an arrangement as societies, firms or partnerships do not need to provide lists of names.

PART 6 - SUPPLY ARRANGEMENT AND RESULTING CONTRACT CLAUSES

A. SUPPLY ARRANGEMENT

1. Arrangement

The Supply Arrangement covers the Work described in Annex "A" - Description of Typical Work.

2. Security Requirements

2.1 There is no security requirement applicable to the Supply Arrangement.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Supply Arrangement and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2020 (2017-09-21) General Conditions - Supply Arrangement - Goods or Services, apply to and form part of the Supply Arrangement.

3.2 Supply Arrangement Reporting

The Supplier must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Supply Arrangement. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Supplier must provide this data in accordance with the reporting requirements detailed in Annex "G." If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Supplier must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Supply Arrangement Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Supply Arrangement Authority no later than 10 calendar days after the end of the reporting period.

4. Term of Supply Arrangement

4.1 Period of the Supply Arrangement

The Supply Arrangement has no defined end-date and will remain valid until such time as Canada no longer considers it to be advantageous to use it.

Solicitation No. - N° de l'invitation
EW479-192535/A
Client Ref. No. - N° de réf. du client
EW479-192534

Amd. No. - N° de la modif.
File No. - N° du dossier
NCS-8-41248

Buyer ID - Id de l'acheteur
NCS014
CCC No./N° CCC - FMS No./N° VME

The period for awarding contracts under the Supply Arrangement begins _____.

4.2 Comprehensive Land Claims Agreements (CLCAs)

The Supply Arrangement (SA) is for the delivery of construction services across the Yukon Territory, the Northwest Territories and Nunavut, including areas subject to Comprehensive Land Claims Agreements (CLCAs).

5. Authorities

5.1 Supply Arrangement Authority

The Supply Arrangement Authority is:

Name: Mario Giguère
Title: Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Western Region
Address: ATB Place North Tower
5th Floor, 10025 Jasper Ave NW
Edmonton, AB T5J 1S6
Telephone: 780-246-0393
Facsimile: 780-497-3510
E-mail address: mario.giguere@pwgsc-tpsgc.gc.ca

The Supply Arrangement Authority is responsible for the issuance of the Supply Arrangement, its administration and its revision, if applicable.

5.2 Supplier's Representative

5.2.1 Contact Information

Name: _____
Title: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____
Web site: _____

5.2.2 Supplier's Official Language

Canada will issue bid solicitations and resulting contracts during the period of the SA in the following Official Language(s):

- English
- French

6. Identified Users

The Identified User is Public Works and Government Services Canada (PWGSC), Western Region and Pacific Region, on behalf of any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the [Financial Administration Act](#), R.S.C., 1985, c. F-11.

7. On-going Opportunity for Qualification

A Request for Supply Arrangements will be posted indefinitely on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become qualified. Existing qualified Suppliers, who have been issued a supply arrangement, will not be required to submit a new arrangement.

8. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the articles of the Supply Arrangement;
- b) the general conditions [2020](#) (2017-09-21), General Conditions - Supply Arrangement - Goods or Services
- c) Annex "A," Description of Typical Work;
- d) Annex "B," Administrative Zones by Territory;
- e) Annex "C," Evaluation Criteria;
- f) Annex "D," Evaluation Grid;
- g) Annex "E," Comprehensive Land Claim Agreements;
- h) Annex "F," Aboriginal Opportunities Considerations Plan or Inuit Benefits Plan
- i) Annex "G," Supply Arrangement Usage Report;
- j) the Supplier's arrangement dated _____ (*insert date of arrangement*).

9. Certifications and Additional Information

9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Supplier in its arrangement or precedent to issuance of the Supply Arrangement (SA), and the ongoing cooperation in providing additional information are conditions of issuance of the SA and failure to comply will constitute the Supplier in default. Certifications are subject to verification by Canada during the entire period of the SA and of any resulting contract that would continue beyond the period of the SA.

10. Applicable Laws

The Supply Arrangement (SA) and any contract resulting from the SA must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

B. BID SOLICITATION

1. Definitions and Terminology

The following definitions apply to this RFSA and subsequent supply arrangements, notably in the bid solicitation process outlined below:

- “Aboriginal firm/business/supplier/SA holder” refers to any supplier that is registered or identified in one or more of the following Aboriginal business directories or lists:
 - [Aboriginal Business Directory \(http://www.ic.gc.ca/eic/site/ccc_bt-rec_ec.nsf/eng/h_00011.html\)](http://www.ic.gc.ca/eic/site/ccc_bt-rec_ec.nsf/eng/h_00011.html)
 - [Gwich'in Business Directory \(http://gwichin.biz\)](http://gwichin.biz)
 - [Inuit Firm Registry \(https://inuitfirm.tunnqavik.com\)](https://inuitfirm.tunnqavik.com)
 - [Inuvialuit Business List \(http://www.irc.inuvialuit.com/business/inuvialuit-business-list-ibl\)](http://www.irc.inuvialuit.com/business/inuvialuit-business-list-ibl)
 - [Sahtu Business List \(http://www.sahtu.ca\)](http://www.sahtu.ca)
 - [Tlicho Business Website \(http://www.tlicho.ca/businesses\)](http://www.tlicho.ca/businesses)
- “Administrative zones” refer to divisions that are meant to define geographic areas within each Territory. The administrative zones are only pertinent to this RFSA and subsequent supply arrangements. Refer to Annex “B” – Administrative Zones by Territory.
- “Base of Operations” refers to a company facility that holds a meaningful presence in a local community. The company facility must:
 - Be staffed by employees residing in the corresponding administrative zone (defined in Annex “B”).
 - Store equipment that is related to the supplier’s services.
- “Community” refers to a municipality (a city or a town), a local advisory area or an unincorporated locality that is recognized by the governments of Canada, the Yukon Territory (YT), the Northwest Territories (NT) or Nunavut (NU).
- “Northern” refers to a location that is located within the borders of the Yukon Territory, the Northwest Territories or Nunavut.
- “Remote” refers to a location with no road access or only seasonal road access to the communities listed in Annex “B” – Administrative Zones by Territory.
 - For the purposes of the supply arrangements, the Yukon Territory communities of Destruction Bay and Old Crow are exceptions to this definition and are considered remote locations in themselves.
- “Semi-remote” refers to a location:
 - At a distance of a recognized community referenced in Annex “B” – Administrative Zones by Territory with an all-season access roadway.
 - For the purposes of the supply arrangements, all the communities of the Yukon Territory listed in Annex “B” (excluding the City of Whitehorse, its the surrounding local advisory areas and the remote communities of Destruction Bay and Old

Crow) are exceptions to this definition and will be considered semi-remote locations in themselves.

- Little to no commercial services.

2. Bid Solicitation Process

2.1 Bids will be solicited for specific requirements from suppliers who have been issued a SA.

2.2 The bid solicitation will be sent directly to suppliers.

2.2.1 Suppliers

Suppliers must be able to provide the services in one or more of the Territories of Canada—Yukon Territory, Northwest Territories or Nunavut.

During the qualification process, suppliers may indicate if they have a base of operations in any of the administrative zones of a Territory (specified within Annex “B” – Administrative Zones by Territory). In the specific case of the Yukon, where one administrative zone encompasses the whole Territory, suppliers may indicate if they hold a base of operations within a community listed in Annex “B” – Administrative Zones by Territory. Holding a base of operations within a particular administrative zone (or a particular community in the Yukon) will increase the likelihood that a supplier is invited to a bid solicitation for a requirement located there.

When selecting supply arrangement holders to invite to bid solicitations, the project authority and the contracting authority may consider the information provided under the mandatory criteria of each supplier’s arrangement (see Annex “C” – Evaluation Criteria).

Solicitations will be issued as follows:

2.2.1.1 Requirements estimated below \$100,000.00 (applicable taxes included)

- In the Northwest Territories or Nunavut:
 - PWGSC must issue a solicitation to one (1) or more Aboriginal SA holders that hold a base of operations in the administrative zone of the work site.
 - If there are no SA holders that meet the above criteria, PWGSC must then issue a solicitation to one (1) or more Aboriginal SA holder(s) that hold a base of operations within other administrative zones of the same Territory .
 - If there are no SA holders that meet the above criteria, PWGSC must issue a solicitation to one (1) or more non-Aboriginal SA holder(s) that hold a base of operations within the administrative zone of the work site.
 - If there are no SA holders that meet the above criteria, PWGSC must then issue a solicitation to one (1) or more non-Aboriginal SA holder(s) that hold a base of operations within other administrative zones of the same Territory.

- If there are no SA holders that meet the above criteria, PWGSC must then issue a solicitation to one (1) or more Aboriginal or non-Aboriginal SA holder(s) that do not hold a base of operations within the same Territory, but who are nonetheless qualified to perform work there (the Territory where the work will occur).
- In the Yukon Territory:
 - Since one administrative zone encompasses the whole Territory, PWGSC must issue a solicitation to one (1) or more Aboriginal SA holder(s) that hold a base of operations within the community that is in closest proximity to the work site.
 - If there are no SA holders that meet the above criteria, PWGSC must then issue a solicitation to one (1) or more Aboriginal SA holder(s) that hold a base of operations within other communities of the Yukon Territory.
 - If there are no SA holders that meet the above criteria, PWGSC must then issue a solicitation to one (1) or more non-Aboriginal SA holder(s) that hold a base of operations within the community that is in closest proximity to the work site.
 - If there are no SA holders that meet the above criteria, PWGSC must then issue a solicitation to one (1) or more non-Aboriginal SA holder(s) that hold a base of operations within other communities of the Yukon Territory.
 - If there are no SA holders that meet the above criteria, PWGSC must then issue a solicitation to one (1) or more Aboriginal or non-Aboriginal SA holder(s) that do not hold a base of operations in the Yukon Territory, but who are nonetheless qualified to perform work within the Yukon Territory.
- Bidder(s) must be provided with a minimum of five (5) calendar days in which to respond to the RFP.
- Bid financial security will not be required from bidders.

2.2.1.2 Requirements estimated at \$100,000.00 to \$2,000,000.00 (applicable taxes included)

- In the Northwest Territories or Nunavut:
 - PWGSC must issue a solicitation to three (3) or more Aboriginal SA holders that hold a base of operations in the administrative zone of the work site.
 - If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the Aboriginal SA holder(s) that meet the above criteria, then fill the difference with Aboriginal SA holder(s) that hold a base of operations within other administrative zones of the same Territory.
 - If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the Aboriginal SA holder(s) that meet the above criteria, then fill the difference with non-Aboriginal SA holder(s) that hold a base of operations within the administrative zone of the work site.
 - If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the SA holder(s) that meet the above criteria, then fill the difference with non-Aboriginal SA holder(s) that hold a base of operations within other administrative zones of the same Territory.
 - If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the SA holder(s) that meet the above criteria, then fill the difference with Aboriginal or non-Aboriginal SA holder(s) that do not hold a base of operations within the same Territory, but who are nonetheless qualified to perform work there (the Territory where the work will occur).
- In the Yukon Territory:
 - Since one administrative zone encompasses the whole Territory, PWGSC must issue a solicitation to three (3) or more Aboriginal SA holder(s) that hold a base of operations within the community that is in closest proximity to the work site.
 - If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the Aboriginal SA holder(s) that meet the above criteria, then fill the difference with Aboriginal SA holder(s) that hold a base of operations within other communities of the Yukon Territory.
 - If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the Aboriginal SA holder(s) that meet the above criteria, then fill the difference with non-Aboriginal SA holder(s) that hold a base of operations within the community that is in closest proximity to the work site.

- If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the SA holder(s) that meet the above criteria, then fill the difference with non-Aboriginal SA holder(s) that hold a base of operations within other communities of the Yukon Territory.
 - If there are not enough SA holders to meet the above criteria, PWGSC must then issue a solicitation to all of the SA holder(s) that meet the above criteria, then fill the difference with Aboriginal or non-Aboriginal SA holder(s) that do not hold a base of operations in the Yukon Territory, but who are nonetheless qualified to perform work within the Yukon Territory.
- Bidders must be provided a minimum of ten (10) calendar days to respond to the Request for Proposal.
- Bid financial security may be required from bidders.

3. Bid Solicitation Documents

PWGSC will use the following bid solicitation templates:

- Environmental Services Acquisitions Team (ESAT) Remediation Template – Invitation to Tender/Request for Proposal (Standard)
- ESAT Remediation Template – Invitation to Tender/Request for Proposal (Two Envelope)

The bid solicitation will contain as a minimum the following:

- a) Security requirements (if applicable).
- b) A complete description of the Work to be performed, either with a specifications document or a problem statement.
- c) R2410T General Instruction – Construction Services (for projects estimated less than \$100,000)
R2710T General Instructions – Construction Services – Bid Security Requirements (for projects estimated at \$100,000 and above)

“Subsection 3.a) of Section GI01, Integrity Provisions - Bid of the Standard Instructions (R2710T or R2410T) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the *Ineligibility and Suspension Policy*. During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of directors.”
- d) Bid preparation instructions.
- e) Instructions for the submission of bids (address for submission of bids, bid closing date and time).
- f) Evaluation procedures and basis of selection.
- g) Conditions of the resulting contract.

A copy of the standard procurement template(s) can be requested by suppliers from the Supply Arrangement Authority or the Contracting Authority, as applicable.

Note: References to the ESAT remediation templates in PWGSC Requests for Supply Arrangements are provided as examples only. The latest versions of the template and terms and conditions will be used at time of bid solicitation.

C. RESULTING CONTRACT CLAUSES

1. General

The conditions of any contract awarded under the Supply Arrangement will be in accordance with the resulting contract clauses of the template used for the bid solicitation.

- a) For requirements estimated at less than \$100,000.00, the general conditions listed below will apply to the resulting contract :

GC1	General Provisions – Construction Services	R2810D	(2017-11-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2018-06-21);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2550D	(2016-01-28);
GC6	Delays and Changes in the Work	R2860D	(2016-01-28);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2884D	(2016-01-28);
GC10	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);

- b) For requirements estimated at \$100,000.00 to \$2,000,000.00, the general conditions listed below will apply to the resulting contract :

GC1	General Provisions – Construction Services	R2810D	(2017-11-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2018-06-21);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2016-01-28);
GC6	Delays and Changes in the Work	R2860D	(2016-01-28);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2880D	(2016-01-28);
GC9	Contract Security	R2890D	(2018-06-21);
GC10	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);

A copy of the template(s) can be provided upon request by contacting the Supply Arrangement Authority listed in section A, 5.1.

ANNEX "A"

DESCRIPTION OF TYPICAL WORK

Problem Statement

A number of legacy contaminated site properties, no longer maintained by their original occupants, exist at various remote and semi-remote locations throughout the Yukon Territory, the Northwest Territories and Nunavut. Such sites are the result of former mining, oil and gas, and military operations extending over a century when the environmental impacts of such activities were not adequately understood. These site properties require a number of remediation or care and maintenance projects generally involving the minor demolition of structures, the remediation of soils and the construction of containment facilities.

Scope Tasks and Disciplines

Potential scope of work tasks may include--but are not limited to—the list provided below:

Care and Maintenance

- Wildlife monitoring
- Environmental Monitoring (soil/water sampling)
- Building and vehicle maintenance
- Groundwater well installation/decommissioning
- Water treatment
- Fencing/access restriction

Construction

- Tailings containment area
- Site stabilization
- Infrastructure improvements (site roads, airstrip, barge landing areas, drainage channels)
- Sealing mine openings

Demolition

- Building and/or site infrastructure demolition
- Fuel storage tank decommissioning
- Excavation of buried debris

Earthworks

- Contaminated soil excavation and treatment
- Site grading and reshaping
- Borrow source development
- Drilling

Handling and abatement of hazardous or non-hazardous materials

- PHC or metal contaminated soils
- Hazardous building materials (including lead, asbestos and PCBs)
- Batteries, light ballasts, transformer, solvents, chemicals, etc.

Solicitation No. - N° de l'invitation
EW479-192535/A
Client Ref. No. - N° de réf. du client
EW479-192534

Amd. No. - N° de la modif.
File No. - N° du dossier
NCS-8-41248

Buyer ID - Id de l'acheteur
NCS014
CCC No./N° CCC - FMS No./N° VME

- Liquid hydrocarbons
- Collection, consolidation or separation of waste streams
- Transportation
- Temporary storage
- Disposal
- Site restoration

Northern logistics

- Mobilization and demobilization of personnel and supplies
- Remote camp operation
- Communications systems
- Wildlife safety management

Potential subcontractor/supplier services

- Remote Camp supply and operation
- Aircraft charter services
- Accredited Lab services
- Hazardous materials disposal
- Surveying

Work Permits and Licenses

The Contractor must obtain and maintain all permits, licenses and certificates of approval required for the Work to be performed under any applicable federal, provincial or municipal legislation. The Contractor shall be responsible for any charges imposed by such legislation or regulations. Upon request, the Contractor shall provide a copy of any such permit, license, or certificate to Canada.

ANNEX “B”

ADMINISTRATIVE ZONES BY TERRITORY

For the purposes of the supply arrangements, the Yukon Territory, the Northwest Territories and Nunavut each have their own separate administrative zones as defined below:

Yukon Territory

The Yukon Territory constitutes one whole administrative zone comprised of 16 communities. While the Government of Yukon recognizes one city, seven towns and five small, rural “local advisory areas” under the *Municipal Act*, PWGSC recognizes seven other unincorporated localities as communities due to the significance of their residing First Nations populations. The “local advisory areas” of Ibex Valley, Marsh Lake, South Klondike and Mount Lorne are considered to be part of other incorporated municipalities and were therefore omitted from the list of communities below.

Administrative Zone	Community
Yukon Zone	Beaver Creek
	Burwash Landing
	Carcross
	Carmacks*
	Dawson City*
	Destruction Bay
	Faro*
	Haines Junction*
	Mayo*
	Old Crow
	Pelly Crossing
	Ross River
	Tagish*
	Teslin*
	Watson Lake*
	Whitehorse*

*Incorporated municipality or local advisory area recognized under the *Municipal Act*.

Please refer to the attached map of the Yukon Territory administrative zone and communities in Annex “B.1” – Map of YT Administrative Zone.

Solicitation No. - N° de l'invitation
EW479-192535/A
Client Ref. No. - N° de réf. du client
EW479-192534

Amd. No. - N° de la modif.
File No. - N° du dossier
NCS-8-41248

Buyer ID - Id de l'acheteur
NCS014
CCC No./N° CCC - FMS No./N° VME

Northwest Territories

For the purposes of these supply arrangements, PWGSC recognizes seven administrative zones within the Northwest Territories.

Administrative zones:

- Inuvialuit zone
- Gwich'in zone
- Sahtu zone
- Mowhì zone
- NT South West zone
- NT South Central zone
- NT South East zone

Please refer to the attached map of the Northwest Territories administrative zones in Annex "B.2" – Map of NT Administrative Zones.

Nunavut

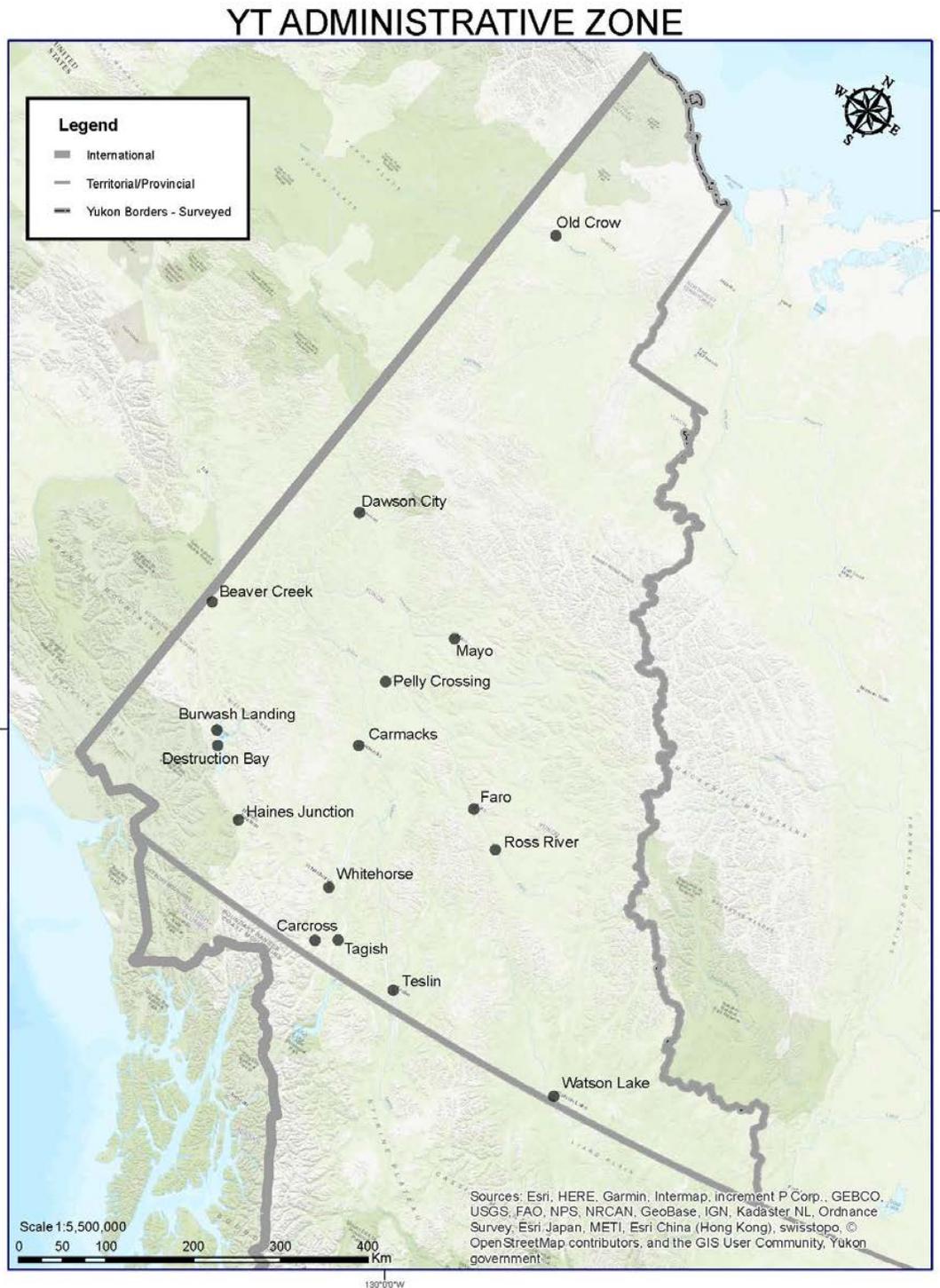
For the purposes of these supply arrangements, PWGSC recognizes three administrative zones within Nunavut.

Administrative zones:

- Kitikmeot zone
- Kivalliq zone
- Qikiqtani zone

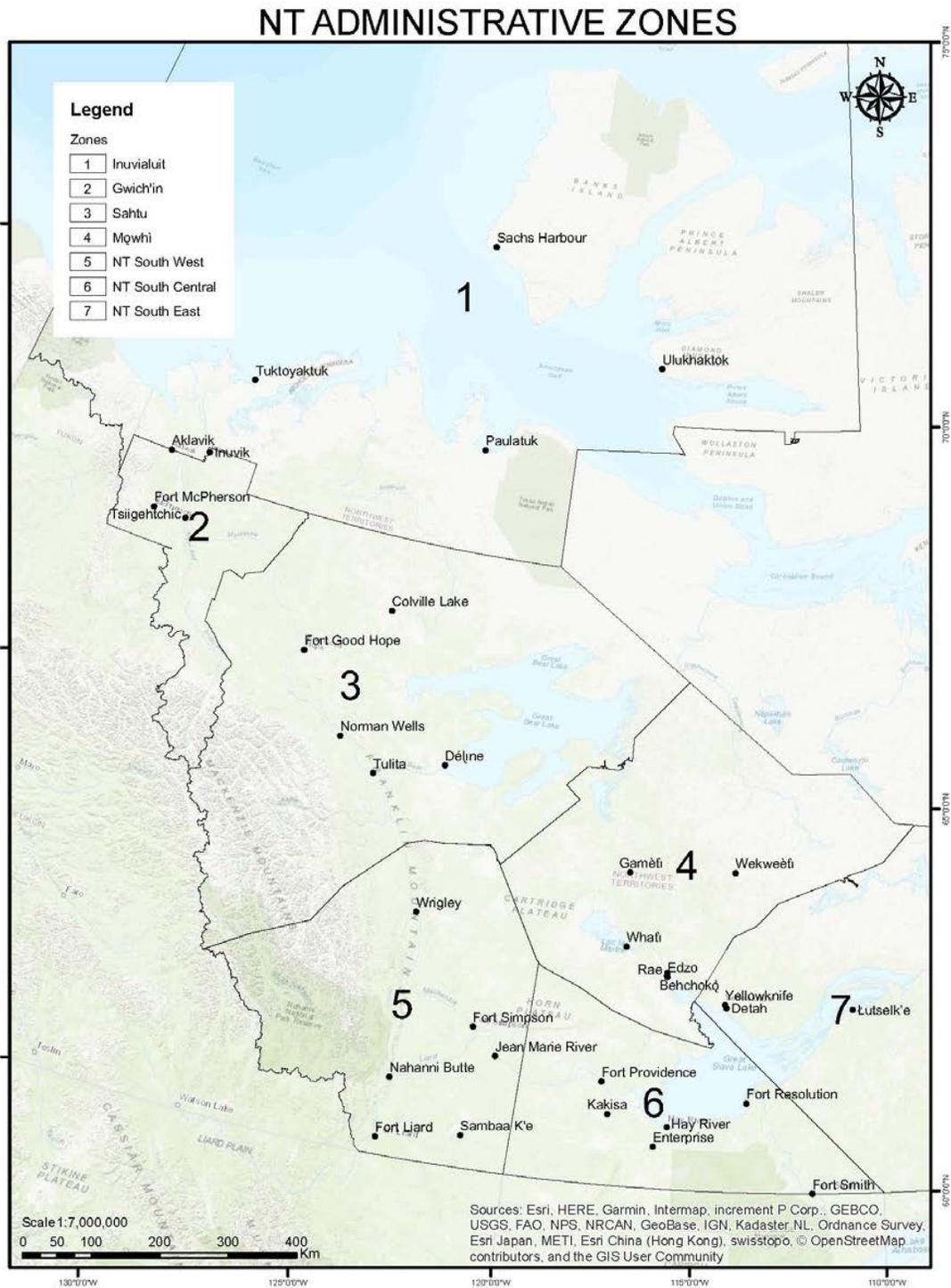
Please refer to the attached map of the Northwest Territories administrative zones in Annex "B.3" – Map of NU Administrative Zones.

ANNEX "B.1" – MAP OF YT ADMINISTRATIVE ZONE



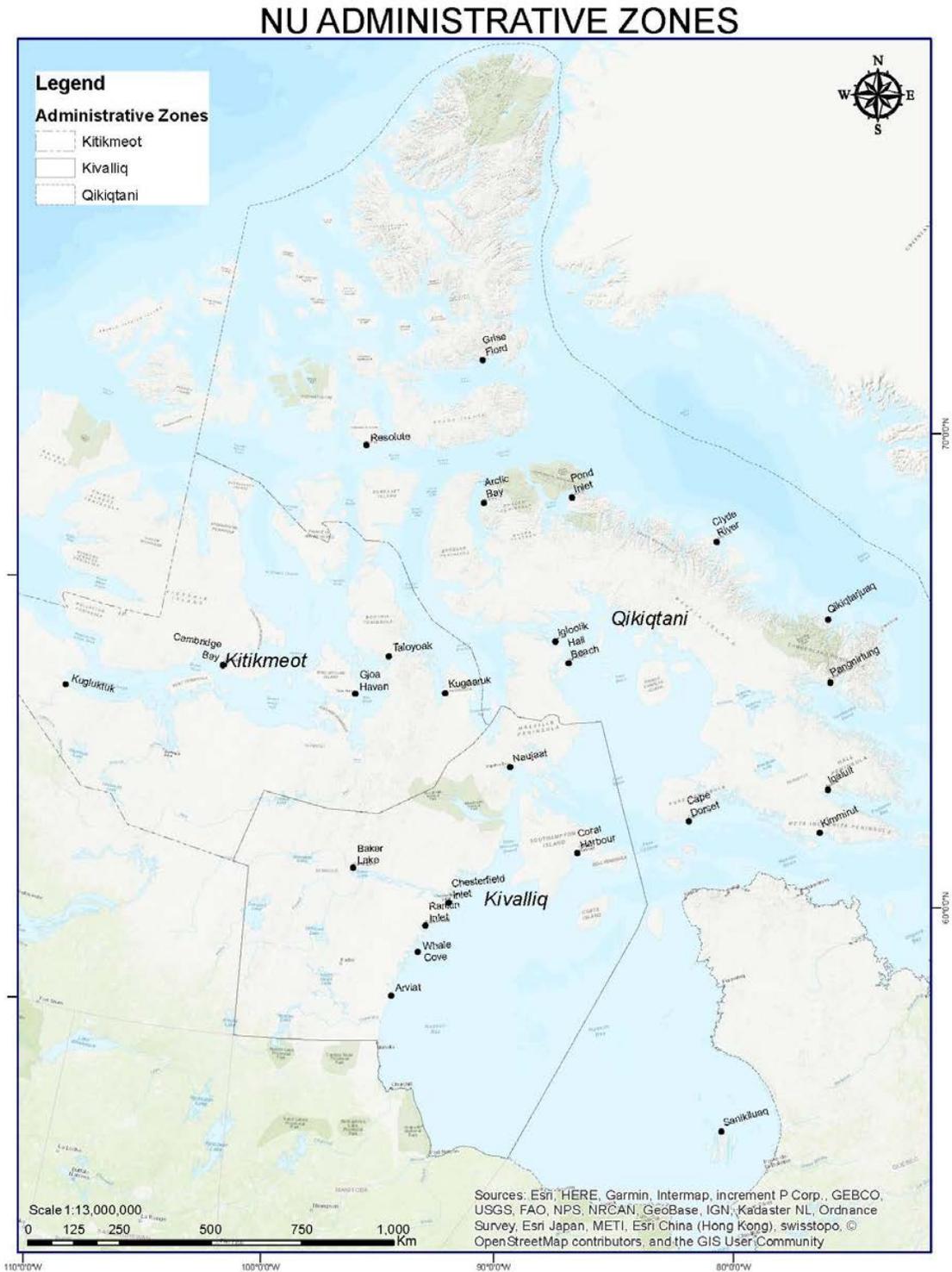
Note that the communities shown on the map are relevant to the bid solicitation process.

ANNEX "B.2" – MAP OF NT ADMINISTRATIVE ZONES



Note that the communities shown on the map are for reference purposes only.

ANNEX "B.3" – MAP OF NU ADMINISTRATIVE ZONES



Note that the communities shown on the map are for reference purposes only.

ANNEX C

EVALUATION CRITERIA

Mandatory Criteria

1 Supplier Profile

The supplier must:

- 1.1 Specify its full legal name.
- 1.2 Provide its time in operation as a business.
- 1.3 Indicate the address(es) of its base(s) of operations, including the postal code.
- 1.4 Identify its scope of services, notably those from the non-exhaustive list provided in Annex "A" – Description of Typical Work.
- 1.5 Indicate if it is an "Aboriginal Supplier" as per the definition in Part 6 (B), Section 1. Specify its registration in one or more of the following business directories or lists:
 - [Aboriginal Business Directory \(http://www.ic.gc.ca/eic/site/ccc_bt-rec_ec.nsf/eng/h_00011.html\)](http://www.ic.gc.ca/eic/site/ccc_bt-rec_ec.nsf/eng/h_00011.html)
 - [Gwich'in Business Directory \(http://gwichin.biz\)](http://gwichin.biz)
 - [Inuit Firm Registry \(https://inuitfirm.tunngavik.com/\)](https://inuitfirm.tunngavik.com/)
 - [Inuvialuit Business List \(http://www.irc.inuvialuit.com/business/inuvialuit-business-list-ib1\)](http://www.irc.inuvialuit.com/business/inuvialuit-business-list-ib1)
 - [Sahtu Business List \(http://www.sahtu.ca\)](http://www.sahtu.ca)
 - [Tlicho Business Website \(http://www.tlicho.ca/businesses\)](http://www.tlicho.ca/businesses)

2 Administrative Zones by Territory

The supplier must complete the following tables by indicating the following:

- 2.1 If the supplier's base of operations is located within an administrative zone or community listed in the tables below (in the "Base of Operations" column).
- 2.2 Each administrative zone where the supplier can perform services under a supply arrangement (in the "Qualification" column).

Please note:

- A supplier is not required to have a base of operations within any administrative zone to qualify for a supply arrangement in a given Territory. A supplier can demonstrate this by leaving the "base of operations" column blank, but checking the "qualification" column next to the administrative zone(s) where they can perform construction services.
- Should a supplier operate numerous bases of operations, the supplier may qualify for a supply arrangement in each of the corresponding administrative zones or Territories.

Solicitation No. - N° de l'invitation
 EW479-192535/A
 Client Ref. No. - N° de réf. du client
 EW479-192534

Amd. No. - N° de la modif.
 File No. - N° du dossier
 NCS-8-41248

Buyer ID - Id de l'acheteur
 NCS014
 CCC No./N° CCC - FMS No./N° VME

Table 1 – Yukon Territory

Administrative Zone	Community	Base of Operations
Yukon Zone	Beaver Creek	
	Burwash Landing	
	Carcross	
	Carmacks	
	Dawson City	
	Destruction Bay	
	Faro	
	Haines Junction	
	Mayo	
	Old Crow	
	Pelly Crossing	
	Ross River	
	Tagish	
	Teslin	
Watson Lake		
Whitehorse		

If a supplier does not have a base of operations in the Yukon Territory, but would like to qualify for work within the Yukon Territory, check this box:

Table 2 – Northwest Territories

Administrative Zone	Base of Operations	Qualification
Inuvialuit Zone		
Gwich'in Zone		
Sahtu Zone		
Mowhi Zone		
NT South West Zone		
NT South Central Zone		
NT South East Zone		

Table 3 - Nunavut

Administrative Zone	Base of Operations	Qualification
Kitikmeot Zone		
Kivalliq Zone		
Qikiqtani Zone		

3 Organizational Depth

Demonstrate how the supplier has the ability to provide and maintain adequate staffing of core positions throughout a remediation requirement. Clearly identify the following:

3.1 Organization structure and division of responsibilities.

- 3.1.1 Provide a team's organization with position titles.
- 3.1.2 Identify which positions are normally occupied by Aboriginal personnel, if applicable.
- 3.1.3 Identify which positions are typically full time or part time, along with which ones are on-site or off-site.
- 3.1.4 Identify which positions are the main contacts for the departmental representatives regarding contract matters, day-to-day supervisions, etc.
- 3.1.5 Outline the lines of communication/reporting relationships.

3.2 Documented policies procedures:

- 3.2.1 The measures that ensure that key individuals in core positions are available throughout a contract.
- 3.2.2 The measures that ensure personnel with equivalent skills are available, should a replacement be required.

4 Socio-Economic Benefit Objectives

Demonstrate an understanding and appreciation for the unique nature of northern projects with respect to socio-economic benefits for local and Aboriginal communities. Provide the following:

- 4.1 A human resources staffing strategy that describes how the supplier intends to maximize the use of local Aboriginal employment.
- 4.2 A skills development strategy to maximize training and skills development opportunities for local Aboriginal participants.
- 4.3 A business strategy that outlines how the supplier intends to maximize the use of local Aboriginal firms.

Responses may include other measures such as—but not limited to—specialized training, community engagement, community outreach projects, scholarships, etc.

5 Health and Safety Requirements

For each Territory where one desires qualification, provide evidence of a system to manage health and safety requirements with the following certifications:

- 5.1 A Worker's Compensation Board (WCB) or Worker's Safety and Compensation Commission (WSCC) letter of good standing, also listing covered directors, principals, proprietor(s) or partners who will be or who are anticipated to be present on the work site(s), or equivalent documentation from another jurisdiction.
- 5.2 A Certificate of Recognition (COR) or Registered Safety Plan (RSP). A health and safety policy and program, as required by other provincial/territorial Occupational Health and Safety Acts, will be acceptable in lieu of a COR or RSP.
- 5.3 Exemption to Generic Safety Programs – Contractors having ten (10) or less employees do not require a written program. However, evidence of a system to manage health and safety remains a requirement.

Point Rated Criteria

1 Hypothetical Statement of Objectives

Prepare a proposal for one (1) of the following three (3) hypothetical projects. The supplier should not provide a design, but rather propose a solution to the problem and outline the necessary steps and methodology to achieve it. The hypothetical projects do not require any architecture or engineering services. Suppliers can qualify for multiple territories and administrative zones (or communities in the Yukon) regardless of the location that is specified in the hypothetical project. Proposals are limited to ten pages and suppliers must use a font size of 10.

- 1.1 PWGSC requires 1) demolition of three (3) abandoned buildings from a former mining camp that may contain hazardous waste building materials, 2) collection of scattered site debris and 3) construction of an on-site non-hazardous waste landfill and the consolidation of waste therein. The site is located on a mountain side 100 km southwest of a city. The only access is by a narrow 25 km overgrown abandoned mining road with steep sections. A Departmental Representative will be on site to stamp as-built drawings, so engineered components will be provided.
- 1.2 PWGSC requires 1) cast in place of three concrete caps for closure of vertical mine openings and 2) backfill two mine portals using local aggregate. The site located 35 km north of a town. An ice road will be required to access the site with heavy equipment. The airstrip has a useable length of 500 m.
- 1.3 PWGSC requires 1) repair to surficial erosion of existing landfill and 2) inventory or full collection, sorting and disposal of 200 fuel drums containing residual hydrocarbon, aqueous and glycol products. The site is located at the northern tip of a remote island. The airstrip is located 2 km from the worksite and has a useable length of 1,500 m. There is potential for barge access at 5 km from the work site..

The proposals will be evaluated against the following criteria:

- 1) Propose a solution to the statement of objectives and list the necessary steps and methodology to complete the work. Include the following:
 - Indicate the applicable scope tasks and disciplines, notably those listed in Annex "A" – Description of Typical Work.
 - Identify one's assumptions related to the work in light of the limited information provided in the statement of objectives.
 - Identify the proposed personnel positions (specific names not required).
 - Include a hypothetical schedule.
- 2) Describe how all the proposed equipment, fuel, materials, waste containers, supplies or personnel for use at site will be transported to and from the site.
- 3) Demonstrate an understanding of the constraints and the unique nature of working in remote northern environments. One may include examples of past experience working on similar projects.

ANNEX D

EVALUATION GRID

The supplier's bid must meet the mandatory evaluation criteria defined in Annex "C" – Evaluation Criteria as per the following evaluation process.

The mandatory criteria will be evaluated on a met/not met basis for the provision of the required information.

Table 1 – Mandatory Criteria Evaluation Table

Item	Category	Met/Not Met
1	Supplier Profile	
2	Administrative Zones by Territory	
3	Organizational Depth	
4	Socio-Economic Benefit Objectives	
5	Health and Safety Requirements	

If the supplier has met the mandatory criteria listed in Table 1, the suppliers must then achieve the required minimum pass mark for each of the rated criteria listed in Annex "C" – Evaluation Criteria.

Table 2 – Rated Criteria Evaluation Table

Item	Category/Description	Minimum Points	Available Points
1	Propose a solution to the statement of objectives and list the necessary steps and methodology to complete the work. Include the following: <ul style="list-style-type: none"> • Indicate the applicable scope tasks and disciplines, notably those listed in Annex "A" – Description of Typical Work. • Identify one's assumptions related to the work in light of the limited information provided in the statement of objectives. • Identify the proposed personnel positions (specific names not required). • Include a hypothetical schedule. 	6	10
2	Describe how all the proposed equipment, fuel, materials, waste containers, supplies or personnel for use at site will be transported to and from the site.	6	10
3	Demonstrate an understanding of the constraints and the unique nature of working in remote or semi-remote northern environments. One may include examples of past experience working on similar projects.	6	10

The PWGSC evaluation team will evaluate the strengths and the weaknesses of the supplier's response to the "hypothetical statement of objectives" and will rate each criterion with even numbers (0, 2, 4, 6, 8, 10) according to the generic evaluation table shown in Table 3 below.

Table 3 – Generic Evaluation Table

Non Responsive	Inadequate	Weak	Adequate	Fully Satisfactory	Strong
0 Point	2 Points	4 Points	6 Points	8 Points	10 Points
Did not submit information which could be evaluated	Lacks complete or almost complete understanding of the requirements	Some understanding of the requirements but lacks adequate understanding in some areas of the requirements	Demonstrates a good understanding of the requirements	Demonstrates a very good understanding of the requirements	Demonstrates an excellent understanding of the requirements
	Weaknesses cannot be corrected	Generally doubtful that weaknesses can be corrected	Weaknesses can be corrected	No significant weaknesses	No apparent weaknesses
	Bidder does not possess qualifications	Bidder lacks qualifications	Bidder has an acceptable level of qualifications	Bidder is qualified	Bidder is highly qualified
	Team proposed is not likely able to meet requirements	Team does not cover all components or overall experience is weak	Team covers most components and will likely meet requirements	Team covers all components and will meet requirements.	Strong team.
	Assumptions not related to this requirement	Assumptions generally not related to this requirement	Assumptions generally related to this requirement	Assumptions directly related to this requirement	Leads in assumptions directly related to this requirement
	Extremely poor, insufficient to meet performance requirements	Little capability to meet performance requirements	Acceptable capability, should ensure adequate results	Satisfactory capability, should ensure effective results	Superior capability, should ensure very effective results

ANNEX E

COMPREHENSIVE LAND CLAIM AGREEMENTS

One or more of the following Comprehensive Land Claim Agreements (CLCAs) may apply to the bid solicitation of any resulting supply arrangement dependent on the location of services

- 1) Inuvialuit Final Agreement
- 2) Sahtu Dene and Metis Comprehensive Land Claim Agreement
- 3) Tlicho Land Claims and Self-Government Agreement
- 4) Gwich'in Comprehensive Land Claim Agreement
- 5) Agreement between the Inuit of the Nunavut Settlement Area and Her Majesty the Queen in Right of Canada
- 6) Nunavik Inuit Land Claims Agreement
- 7) Eeyou Marine Region Land Claims Agreement
- 8) Yukon Umbrella Final Agreement – Council for Yukon Indians
 - a) First Nation of Nacho Nyak Dun Final Agreement
 - b) Champagne and Aishihik First Nations Final Agreement
 - c) Teslin Tlingit Council Final Agreement
 - d) Vuntut Gwitchin First Nation Final Agreement
 - e) Selkirk First Nation Final Agreement
 - f) Little Salmon/Carmacks First Nation Final Agreement
 - g) Tr'ondëk Hwëch'in Final Agreement
 - h) Ta'an Kwach'an Council Final Agreement
 - i) Kluane First Nation Final Agreement
 - j) Kwanlin Dun First Nation Final Agreement
 - k) Carcross/Tagish First Nation Final Agreement

The Western Region of PWGSC requires the inclusion of socio-economic benefit provisions such as Aboriginal Opportunities Considerations (AOCs) or Inuit Benefit Plans (IBP) for all requirements within a CLCA, including the CLCAs that do not require socio-economic evaluation criteria.

ANNEX “F”

ABORIGINAL OPPORTUNITIES CONSIDERATIONS (AOC) PLAN OR INUIT BENEFITS PLAN (IBP)

The following is an example of socio-economic criteria and the resulting basis of selection process that may be included in a bid solicitation for work occurring in a CLCA.

Templates for the inclusion of socio-economic criteria that are specific to a CLCA can be provided upon request by contacting the Supply Arrangement Authority by sending a query to mario.giguere@pwgsc-tpsgc.gc.ca.

The [text in blue](#) requires modification from the contracting authority at the time of a bid solicitation process.

EXAMPLE OF CLCA SOCIO-ECONOMIC CRITERIA:

Evaluation and Assessment of AOC / IBP

For a bid to be assigned points for guarantees made in respect of any [AOC / IBP](#) bid criteria, [THE BIDDER MUST PROVIDE PROOF WITH THEIR BID](#) to demonstrate how they will meet the objective of each criterion. Bidders may use the attached GUARANTEE TABLES to supplement the [AOC / IBP](#) submission provided in their bid.

Proof of efforts and/or guarantees made by Bidders should include, but not be limited to, the names of persons or companies contacted and the nature of the undertakings at the time of the submission as applicable. Bidders must ensure their [AOC / IBP](#) documentation demonstrates sufficient evidence to assess the compliance of their bid against the criteria listed herein. It is the Bidders' responsibility to provide sufficient information in its bid to enable the Evaluation Committee to complete its evaluation. **BIDDERS WILL ONLY BE ELIGIBLE TO RECEIVE POINTS FOR DEMONSTRATED COMMITMENTS.** Bidders must include all reference material to be considered. Only material and/or documents submitted as part of the bid proposal will be considered. URL links to website will not be considered.

Canada reserves the right to verify any information provided in the [AOC / IBP](#) guarantee and that untrue statements may result in the tender being declared non-responsive.

<p style="text-align: center;">BID CRITERIA</p> <p>The requirements of the TBD apply to this procurement. Canada reserves the right to confirm validity of all declarations / guarantees.</p>	<p style="text-align: center;">TOTAL AVAIL. POINTS</p>
<p>1. HEAD OFFICE:</p> <p>The existence of head offices, staffed administrative offices or other staffed facilities in the area of the contract OR CLCA OR Nunavut Settlement Area</p>	<p style="text-align: center;">5 Points</p>

2. TRAINING:

Bidders will be evaluated on their undertaking of a commitment with respect to delivery of on-the-job training and apprenticeship programs for [Aboriginal people from the area of the contract](#) [OR](#) [Aboriginal people from the CLCA](#) [OR](#) [Inuit from the Nunavut Settlement Area](#) at no additional cost under this Contract. "Training and Apprenticeship" is considered delivered when the receiving individuals have acquired certifiable work skills. This is typically achieved through an independent third party certification process.

To establish the training score, each responsive bid will be prorated against the bidder proposing the highest number of total [Aboriginal / Inuit](#) training hours, with the proposal committing to the highest number of training hours receiving full points.

15
points

	Bidder 1	Bidder 2	Bidder 3
Total number of Aboriginal / Inuit training hours proposed	20 hours	35 hours	60 hours
Calculation of points	20/60 = 33% of total points available	35/60 = 58% of total points available	60/60 = 100 % of total points available

3. LABOUR:

The employment of [onsite Aboriginal/Inuit](#) in carrying out the work of the contracts.

Bidder will be evaluated on their firm guarantee to use [onsite Aboriginal people from the area of the contract](#) [OR](#) [Aboriginal people from the CLCA](#) [OR](#) [Inuit from the Nunavut Settlement Area](#) in carrying out the work. The percentages identified below relate specifically to on-site labour hours regardless of whether they are Prime Contractor staff and/or Sub-contractor staff.

Percentages should be supported by a list of specific positions, categories, overall percentage of labor, labour hours and the total project hours that may or will be staffed by [onsite Aboriginal / Inuit](#). [Onsite Aboriginal / Inuit](#) employment will be confirmed during activities based on supporting documentation provided by the Contractor and Departmental Representative if applicable.

0-100% of total labour hours = 0-40 points. Points will be assigned based on a percentage % of the total Points available.

___ % x total points available = assigned points

Example:

Bidder guarantees 65% of labor hours will be [Aboriginal / Inuit](#) = 65% of total points (40)

65 % x 40 = 26 points

NOTE:

Bidder must demonstrate how they will meet their Labor %. Simply indicating a "%" commitment is not sufficient to achieve points. Your score will be adjusted in accordance with your backup documentation.

*** Penalties Conditions will apply to this criterion.

40
Points

<p>4. SUB-CONTRACTORS / SUPPLIERS:</p> <p>The use of sub-contractors or suppliers that are Aboriginal/Inuit in carrying out the contract.</p> <p>Bidder will be evaluated on their firm guarantee to use Aboriginal/Inuit Sub-Contractors for services or the procurement of supplies and equipment from the Aboriginal people from the area of the contract OR Aboriginal people from the CLCA OR Inuit from the Nunavut Settlement Area associated with the Contract.</p> <p>Note: if the Prime Contractor is an Aboriginal / Inuit owned business, all supplier and subcontracting costs qualify as Inuit Sub-Contracting/Supplier Costs.</p> <p><u>Bidders should provide their guarantee of Aboriginal / Inuit Subcontractors in accordance with the following:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Estimated value of Contract:</td> <td style="text-align: right;">\$ _____</td> </tr> <tr> <td>- Less Non-Aboriginal/Non-Inuit subcontracting:</td> <td style="text-align: right;">\$ _____ =</td> </tr> <tr> <td>Total guaranteed for Aboriginal / Inuit Subcontractors/Suppliers:</td> <td style="text-align: right;">\$ _____</td> </tr> </table> <p>Points will be assigned to bidder as follows: Total guaranteed / Estimated value of contracting = ___ a ___ %</p> <p>Points will be assigned based on a percentage % of the total points available: _a_ % x total points = assigned points</p> <p>Example:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Estimated value of Contract:</td> <td style="text-align: right;">\$100,000</td> </tr> <tr> <td>- Less Non-Aboriginal/Non-Inuit subcontracting:</td> <td style="text-align: right;">\$ 45,000 =</td> </tr> <tr> <td>Total guaranteed for Aboriginal / Inuit Subcontractors/Suppliers:</td> <td style="text-align: right;">\$ 55,000</td> </tr> </table> <p>$\\$55,000 / \\$100,000 = 0.55 \times 100 = 55\%$</p> <p>$55 \% \times 40 = 22 \text{ points}$</p> <p>NOTE:</p> <p>Percentages MUST BE SUPPORTED by a list of specific subcontractor/suppliers that can be confirmed as Aboriginal/Inuit subcontractors. Verification of Aboriginal / Inuit businesses will be made through:</p> <ul style="list-style-type: none"> • Indigenous and Northern Affairs Canada (INAC) Aboriginal Business Directory. https://www.aadnc-aandc.gc.ca/eng/1100100033057/1100100033058 <p>or</p> <ul style="list-style-type: none"> • In accordance with the Supply Manual Chapter 9.35.60 Business Directories / Lists. <p>Or</p> <ul style="list-style-type: none"> • The Inuit Firm Registry Database http://inuitfirm.tunngavik.com/ <p>*** Penalty Conditions will apply to this criterion.</p>	Estimated value of Contract:	\$ _____	- Less Non-Aboriginal/Non-Inuit subcontracting :	\$ _____ =	Total guaranteed for Aboriginal / Inuit Subcontractors/Suppliers:	\$ _____	Estimated value of Contract:	\$100,000	- Less Non-Aboriginal/Non-Inuit subcontracting :	\$ 45,000 =	Total guaranteed for Aboriginal / Inuit Subcontractors/Suppliers:	\$ 55,000	<p>40 Points</p>
Estimated value of Contract:	\$ _____												
- Less Non-Aboriginal/Non-Inuit subcontracting :	\$ _____ =												
Total guaranteed for Aboriginal / Inuit Subcontractors/Suppliers:	\$ _____												
Estimated value of Contract:	\$100,000												
- Less Non-Aboriginal/Non-Inuit subcontracting :	\$ 45,000 =												
Total guaranteed for Aboriginal / Inuit Subcontractors/Suppliers:	\$ 55,000												
<p>TOTAL POSSIBLE POINTS</p>	<p>100 Points</p>												

EXAMPLE OF THE BASIS OF SELECTION PROCESS:

Basis of Selection - Highest Combined Rating of Technical AOC / IBP Merit and Price (A0027T)

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - b. meet all mandatory criteria; and
 - c. obtain the required minimum of "0" points overall for the technical evaluation criteria

which are subject to point rating. The rating is performed on a scale of 100 points.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be ___% for the technical merit and ___% for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of ___ %.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of ___ %.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

90 Price and 10 AOC / IBP

Successful Bidder

Bidder	Total Bid Price	\$ Price Calc \$50,000/bidder	Price Score	Price Score out of 90%	AOC / IBP Score	AOC / IBP Score out of 10%	TOTAL SCORE
a	\$50,000.00	\$50,000/\$50,000	100.0	90.0	0.0	0.0	90.0
b	\$55,000.00	\$50,000/\$55,000	90.9	81.8	10.0	10.0	91.8
c	\$54,000.00	\$50,000/\$54,000	92.6	83.3	10.0	10.0	93.3

