



INVITATION TO TENDER NOTICE

Solicitation #: FP802-180205
Closing Date: Tuesday, March 26, 2019
Time for solicitation closure: 02:00 PM, Eastern Daylight Time (EDT)

Title: Repair to damages due to water infiltration, Main building – 772, avenue Amicale

Work site location: Havre-Saint-Pierre, Quebec

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder**);
3. Specifications (*Description of the required work*); and
4. Plans (1-3).

CLOSING LOCATION(S):

Location #1: Please send your completed “Construction Tender Form” via email ONLY, as an attachment to: Lynda.Coulombe@dfo-mpo.gc.ca

Location #2: Should your submitted bid be over \$100,000.00 you are required to provide a Bid Bond. **This Bid Bond must be in its original version and sent via Canada Post or by Courier by closing time and date to:**

**Fisheries and Oceans Canada,
Attention: Lynda Coulombe
Procurement Hub – Ottawa Office,
Station 9N087C, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6
Telephone: 613-327-9911**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.



LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) **The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.***
- (b) **The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.***

SCOPE OF WORK / DELIVERABLES:

Work is required to the Canadian Coastguard main building of Havre Saint-Pierre in order to fix a systemic problem due to mold and water infiltration. This work includes replacing windows and exterior siding as well as repairs to damaged or deteriorated components due to water infiltration.

Fisheries and Oceans Canada requests the following:

- Removal and replacement of the Malvec exterior wood cladding with NOVIK's NOVIkSake RSB (or an approved equivalent) as detailed in the plans;
- As needed, repair any components damaged by water infiltration. This work will require a bid per linear meter (see detail plans for wall components). This work, if needed, will require the client's preauthorization before proceeding. There are 12 suspected locations that may require attention, for a total of approximately 19 linear meters;
- Removal and replacement of the wind barrier and nailer surface as detailed in the plans;
- Removal and replacement of 15 existing windows as detailed in the plans;
- Reinstalling 7 windows already installed temporarily during Spring 2018;



SITE VISIT:

There is no mandatory site visit.

Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders or those they invite to site are to review Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Should a Bidder want a voluntary site visit they must send an email to Lynda.Coulombe@dfo-mpo.gc.ca and provide the following information:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **5:00 PM Eastern Daylight Time (EDT) on Tuesday, March 19, 2019**. Bidders must send their enquiries by email to Lynda.Coulombe@dfo-mpo.gc.ca.



EXPECTED START AND COMPLETION DATES:

Start Date: Upon contract award
Completion Date: Mai 31st, 2019

SECURITY LEVEL REQUIREMENTS:

Security Clauses #1 – No Security Requirement, escort required at DFO site(s)

- The supplier and all individuals assigned to work on the contract or arrangement **MUST NOT** have access to PROTECTED or CLASSIFIED information/assets.
- The supplier and all individuals assigned to work on the contract or arrangement **MUST NOT** have unescorted access to restricted access areas of Fisheries and Oceans Canada facilities, or Canadian Coast Guard vessels.
- The supplier and all individuals assigned to work on the contract or arrangement **MUST NOT** remove any PROTECTED or CLASSIFIED information/assets from DFO site(s).
- Subcontracts or arrangements with a third party are not to be awarded without the prior written permission of the Contracting Authority (i.e. a new SRCL must be submitted and processed following the same procedure as for the initial contract).

ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind regards,

Lynda Coulombe
Procurement and Contracting Consultant
Procurement Hub, Materiel and Procurement Services
Fisheries and Oceans Canada
200 Kent Street, 9N087C
Ottawa, ON, K1A 0E6
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