



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

11 Laurier St.\11, rue Laurier

Gatineau

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

THIS RFP CONTAINS A SECURITY REQUIREMENT.

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Business Transformation and Systems Integration
Service/Division de transformation des opérations et d'intégrat
Special Procurement Initiative Dir
Dir. des initiatives spéciales
d'approvisionnement
Terrasses de la Chaudière 4th Floor
10 Wellington Street
Gatineau
Québec
K1A 0S5

Title - Sujet HR-to-Pay Env Innovation Challenges	
Solicitation No. - N° de l'invitation EN920-190988/J	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 20190988	Date 2019-03-26
GETS Reference No. - N° de référence de SEAG PW-\$\$XE-681-34759	
File No. - N° de dossier 681xe.EN920-190988	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-03-28	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Ouellette(682xe), Kristen	Buyer Id - Id de l'acheteur 681xe
Telephone No. - N° de téléphone (613) 402-8745 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment 001

This Amendment serves to provide answers to questions 1 through 8, regarding the Request for Proposal (RFP) EN920-190988/J – Stream 3.

This Amendment modifies the diagram at Section 4.1 of Annex A SOW to reflect a 5-page Implementation Plan requirement. This Amendment also modifies Attachment 1 for R-1, R-2 and R-3 to include Big Data Analytics Projects of similar scope and size.

IMPORTANT REMINDER FOR INDUSTRY: To facilitate search for industry all current and future postings related to Stabilizing Phoenix innovations and the HR and Pay Next Generation solution will include “**HRP-RHP**” in the title. Please note that vendors can subscribe to tender notice updates (RSS, ATOM, e-mail) using the keyword “**HRP-RHP**”.

TRACKING LOG OF QUESTIONS AND ANSWERS PROVIDED TO DATE

QUESTIONS AND ANSWERS	PROVIDED IN DOCUMENT
Questions and Answers 1 to 9	Amendment 001

Q#	QUESTION	RESPONSE
1	Page limit: pg. 6 of Annex A requires the RFP response to be in the form of a 2-page proposal solution document, while pg. 2 of Attachment 1 Technical Evaluation Criteria says 5 pages. Please confirm the page limit.	The page limit is 5-pages, single-sided. The diagram on page 6, at section 4.1 of Annex is amended to reflect 5 pages.
2	Count of cases for project #2: for contractors who go above and beyond in project #1 by closing more than 5,000 cases, would PSPC allow those additional cases to be counted against the 25,000 closed cases requirement of project #2?	No. The 25,000 cases are considered separate.
3	With regards to the Implementation Plan deliverable, can you please further explain points C and D, and how they are different?	Please refer to Appendix A to Annex A: For point C of the Implementation Plan (the number of HR Transactions targeted), how many of the listed HR Transaction Types in Appendix A, will the bidder target? For point D of the Implementation Plan (priority list of HR transactions intended for closure or cancelling), using the list of HR Transaction Types in Appendix A, how would the bidder prioritize this list?
4	Do we need one reference for each qualification, or can a reference cover more than one qualification?	One reference for each criteria specified. However, the vendor can use the same reference if it is applicable to each rated criteria.

5	For successful project 1 bidders, will they be provided with data on cases that have been successfully closed?	Bidders will have access to either a live test environment and or an updated flat file on a regular basis as deemed necessary by the Technical Authority.
6	Are deliverables to be provided in English only, or English and French?	Please refer to section 13. Language Requirements in the SOW.
7	Mandatory Criteria – M1 – General – Project Management. Given that the Innovation Challenge Procurement approach is intended to “find innovative ways to lower the Queue” would the Crown consider providing some Rated Criteria to the Project Management approach in order to recognize innovation that may be presented for reducing the backlog? The current pass/fail approach does not place any value of innovation, feasibility of the approach or proven methodology.	No changes to this criteria will be made.
8	Rated Criteria R-1, R-2, R-3 – The Rated criteria are based solely on a very narrowly defined set of project qualifications. Specifically, projects that are defined as a “solution that resulted in the closure of HR and/or payroll cases, over a 12 month time period or shorter” across a number of named HR transaction types. Our understanding is that we are being asked to provide an innovative data analytics approach that will result in detailed insights and actionable recommendations for cases to be closed in your production systems. We feel that project qualification is too restrictive and not inherent to the requirement (i.e. “to implement ... analytics solution” – page 2 of 33 of the SOW) and not essential to the fulfillment of the contract. This may result in the Crown not receiving any compliant bids. Would the Crown consider modifying the Rated Criteria to include projects involving big data analytics and actionable recommendations?	R-1, R-2 and R-3 have been modified to include Big Data Analytics Projects of similar scope and size. Please refer to the modified Attachment 1.
9	For Attachment 1 Technical Evaluation Criteria for Stream 3, Criteria M-2, M-3 and M-4 require, as evaluation proof, certification from Bidders that the proposed solution meets the referenced policies. What demonstration of compliance is required?	Bidders must have someone authorized to sign-off (signature required) to attest the proposed solution meets each government policy. If at any time during the contract, it is discovered that the proposed solution does not meet one of these policies, the contract may be terminated.

- 1) Modification to Annex A at Section 4.1 the diagram under Issue RFP:

Delete: Contractor to provide 2-page Proposed Solution document, Implementation Plan and Pricing for Project #1 in RFP response.

Insert: Contractor to provide 5-page Proposed Solution document, Implementation Plan and Pricing for Project #1 in RFP response.

- 2) Modification to Attachment 1 at Rated criteria R-1 under Rated Requirement:

Delete: Bidder should demonstrate previous project experience implementing software or non-software solutions to reduce numerous open HR and/or payroll cases by closing them, over a 12-month time period or shorter.

Insert: Bidder should demonstrate previous project experience implementing software or non-software solutions to reduce numerous open HR and/or payroll cases (may include Big Data Analytics Projects of similar scope and size) by closing them, over a 12-month time period or shorter.

- 3) Modification to Attachment 1 at Rated criteria R-1 under Rated Requirement:

Delete: Bidder should demonstrate previous project experience implementing software or non-software solutions that resulted in the successful closure of a minimum of 1000 HR and/or payroll cases within a short period of time.

Insert: Bidder should demonstrate previous project experience implementing software or non-software solutions that resulted in the successful closure of a minimum of 1000 HR and/or payroll cases (may include Big Data Analytics Projects of similar scope and size) within a short period of time.

- 4) Modification to Attachment 1 at Rated criteria R-3 under Rated Requirement:

Delete: Bidder should demonstrate previous project experience implementing software or non-software solutions that resulted in the successful closure of a minimum of 1000 HR and/or payroll cases, over a 12-month time period, which included the successful closure of the following HR transaction types:

Insert: Bidder should demonstrate previous project experience implementing software or non-software solutions that resulted in the successful closure of a minimum of 1000 HR and/or payroll cases (may include Big Data Analytics Projects of similar scope and size), over a 12-month time period, which included the successful closure of the following HR transaction types:

Solicitation No. - N° de l'offre
EN920-190988/J
N° de réf. du client - Client Ref. No.
EN920-190988

N° de la modif - Amd. No.
001
File No. - N° du dossier
682xe.EN920-190988/J

Id de l'acheteur - Buyer ID
682xe
N° CCC / CCC No. / N° VME - FMS

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED