

TASK Based Professional Services (TSPS) Requirement

This requirement is for the Administrative Tribunals Support Service of Canada (ATSSC).

This requirement is open only to those **Supply Arrangement Holders under E60ZT-16TSPS** who qualified under Tier 1 for the following category(ies):

- 2.3 Business Consultant – Level 3

The following SA Holders have been invited to submit a proposal:

1. *4Plan Consulting Corp.*
2. *Cistel Technology Inc.*
3. *CORE Software Corp*
4. *Donna Cona Inc.*
5. *DPRCA Canada Incorporated*
6. *Econ Inc.*
7. *Lean Agility Inc.*
8. *Performance Management Network Inc.*
9. *PLAN:NET LIMITED*
10. *QMR Staffing Solutions Incorporated*
11. *Somos Consulting Group Ltd.*
12. *The Halifax Computer Consulting Group Inc*
13. *The Right Door Consulting & Solutions Incorporated*
14. *Toppazzini & Lee Consulting Inc*
15. *TPG Technology Consulting Ltd.*

Description of the Requirement:

The Administrative Tribunals Support Service of Canada (ATSSC) requires on an “as and when requested basis” the services of one (1) Senior Business Consultant to conduct via Task Authorizations (TAs):

Phase 1: Four (4) Privacy Impact Assessments (PIAs)

- A PIA as it relates to the case management system of the CIRB
- A PIA as it relates to the e-filing solution for the FPSLRB
- A PIA as it relates to the e-filing solution for the CITT
- A PIA as it relates to the publishing of notices and decisions of Review applications submitted to the CCPERB

Phase 2: Preliminary Privacy Impact Assessments (PPIA) of the ATSSC and the 11 tribunals (excluding the areas already identified in Phase 1).

Following the PPIAs, the ATSSC requires a plan for the way forward which will identify the level of privacy risks and the need of PIAs for ATSSC’s business units and Tribunals’ programs, products, and services, including Case Management Systems (CMS) and E-Filing procedures. The ATSSC business units include:

- The Human Resources Directorate
- The Finance Directorate
- The Accommodation and Security Division
- The Planning and Communications Unit
- The Corporate Services Directorate
- The Information Services and Solutions Team

Phase 3: Additional PIAs identified per the PPIA assessments and as required by the Project Authority (PA)

Level of Security Requirement: Common PS SRCL # 19 applies

Company Minimum Security Level Required:

Canada	NATO	Foreign
<input type="checkbox"/> Protected A	<input type="checkbox"/> NATO Unclassified	<input type="checkbox"/> Protected A
<input type="checkbox"/> Protected B	<input type="checkbox"/> NATO Restricted	<input type="checkbox"/> Protected B
<input type="checkbox"/> Protected C	<input type="checkbox"/> NATO Confidential	<input type="checkbox"/> Protected C
<input type="checkbox"/> Confidential	<input type="checkbox"/> NATO Secret	<input type="checkbox"/> Confidential
<input checked="" type="checkbox"/> Secret	<input type="checkbox"/> Cosmic Top Secret	<input type="checkbox"/> Secret
<input type="checkbox"/> Top Secret		<input type="checkbox"/> Top Secret
<input type="checkbox"/> Top Secret (SIGINT)		<input type="checkbox"/> Top Secret (SIGINT)

Resource Minimum Security Level Required:

Canada	NATO	Foreign
<input type="checkbox"/> Protected A	<input type="checkbox"/> NATO Unclassified	<input type="checkbox"/> Protected A
<input type="checkbox"/> Protected B	<input type="checkbox"/> NATO Restricted	<input type="checkbox"/> Protected B
<input type="checkbox"/> Protected C	<input type="checkbox"/> NATO Confidential	<input type="checkbox"/> Protected C
<input type="checkbox"/> Confidential	<input type="checkbox"/> NATO Secret	<input type="checkbox"/> Confidential
<input checked="" type="checkbox"/> Secret	<input type="checkbox"/> Cosmic Top Secret	<input type="checkbox"/> Secret
<input type="checkbox"/> Top Secret		<input type="checkbox"/> Top Secret
<input type="checkbox"/> Top Secret (SIGINT)		<input type="checkbox"/> Top Secret (SIGINT)

Applicable Trade Agreements:

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA), the Canada-Chile Free Trade Agreement (CCFTA), the Canada-Columbia Free Trade Agreement, the Canada - Honduras Free Trade Agreement, the Canada - Korea Free Trade Agreement, the Canada - Panama Free Trade Agreement, the Canada-Peru Free Trade Agreement (CPFTA), and the Canada-Ukraine Free Trade Agreement (CUFTA).

Proposed period of contract:

The proposed period of contract shall be from date of Contract to March 31, 2020 inclusive, plus two (2) irrevocable options periods of one (1) year each allowing Canada to extend the term of the contract under the same terms and conditions.

Estimated Level of Effort:

The estimated level of effort of the contract will be for:
 250 days (Initial contract period)
 250 days (Option 1)
 250 das (Option 2)

File Number: **20182854**
Contracting Authority: Paula Todorovic
Phone Number: (613) 998 9640
E-Mail: procurements-achats@tribunal.gc.ca

NOTE: The Task and Solutions Professional Services (TSPS) Method of Supply is subject to quarterly refresh cycles. If you wish to find out how you can be a “Qualified SA Holder”, please contact SPTS.TSPS@TPSGC-PWGSC.GC.CA