



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Vehicles & Industrial Products Division
140 O'Connor, Tower East
4th Floor
140 O'Connor, Tour Est
4ème étage
Ottawa
Ontario
K1A 0S5

Title - Sujet Medium/Heavy Trucks	
Solicitation No. - N° de l'invitation 21120-195069/C	Date 2019-03-27
Client Reference No. - N° de référence du client BPA #2925069	
GETS Reference No. - N° de référence de SEAG PW-\$\$HP-927-76780	
File No. - N° de dossier hp927.21120-195069	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-04-15	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Takam(hp927), Maurice	Buyer Id - Id de l'acheteur hp927
Telephone No. - N° de téléphone (613) 297-3516 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Requirement

Canada is seeking proposals to procure Quantity four (4) Trucks, Medium, **Configuration A**, Quantity One (1) Truck, Medium, **Configuration B**, Quantity Three (3) Trucks, Medium, **Configuration C**, Quantity One (1) Truck, Medium, **Configuration D** and related items as described in Annex “A” - Pricing and in accordance with Supply Arrangement E60HP-16TRUK for **Group 3**.

1.2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

1.3 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The **2003 (2018-05-22)** Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 3.a) of Section 01, Integrity provisions – Bid of the 2003 Standard incorporated by reference above is deleted in its entirety and replaced with the following:

- a. At the time of submitting an arrangement under the Request for Supply Arrangement (RFS), the bidder has already provided a list of names, as requested under the Ineligibility and Suspension Policy. During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of names.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary" nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

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Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications
Section IV: Additional Information

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)
Section IV: Additional Information (1 hard copy)

Section I: Technical Bid

Bidders must submit the signed Product Conformance required under Part 5 - Certifications.

Section II: Financial Bid

Bidders must submit their bid in accordance with the Basis of Payment specified in Part 6 and Annex A - Pricing.

3.2 Exchange Rate Fluctuation Risk Mitigation

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form [PWGSC-TPSGC 450 \(2016-06\)](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/450-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/450-eng.html>), Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.

2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSC-TPSGC 450 (2016-06) (<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/450-eng.html>), for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

3.3 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

Section III: Certifications

Bidders must submit the certifications required under Part 5 - Certifications.

Section IV: Additional Information

Canada requests that bidders submit the following information:

3.4 Delivery

While delivery of the vehicle(s) is requested by 30 September 2019, the best delivery that can be offered is as follows:

Item 001 – Qty One (1), Truck, Medium, **Configuration A** (Stake body – 14 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 002 – Qty One (1), Truck, Medium, **Configuration A** (Insulated Van Body – 18 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 003 – Qty One (1), Truck, Medium, **Configuration A** (Insulated Van Body – 18 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 004 – Qty One (1), Truck, Medium, **Configuration A** (Flat Deck – 16 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 005 – Qty One (1), Truck, Medium, **Configuration B** (Van Body, 22 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 006 – Qty One (1), Truck, Medium, **Configuration C** (Insulated Van Body – 20 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 007 – Qty Two (2), Truck, Medium, **Configuration C** (Van Body – 24 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

Item 008 – Qty One (1), Truck, Medium, **Configuration D** (Stake Body – 14 Feet) and related items will be delivered within _____ calendar days from the effective date of the contract.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and the financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Mandatory Technical Evaluation Criteria

Product Conformance

Bidders must submit a signed Product Conformance.

4.1.2 Mandatory Financial Evaluation Criteria

4.1.2.1 Bidders must provide, with their bid, the financial information requested in the bid solicitation and at Annex A - Pricing for all items.

4.1.2.2 The prices of the bid must be in Canadian dollars, DDP Delivered Duty Paid at destination, Incoterms 2000, for all items. Canadian Custom Duties and Excise Taxes included where applicable, and Applicable Taxes are extra.

4.1.2.3 Aggregate Evaluated Price

The firm unit price for each item will be multiplied by their identified quantity and the results for all items will be added together.

4.2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex [Federal Contractors Program for Employment Equity - Certification](#), before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

5.1.3 Product Conformance

The Bidder certifies that all vehicles/equipment being offered are identical to those proposed and accepted under Supply Arrangement E60HP-16TRUK for **Group 3**.

Configuration A:

Make Model Package (Supplier is to complete)

Bidder's authorized representative signature Date

Configuration B:

Make Model Package (Supplier is to complete)

Bidder's authorized representative signature Date

Configuration C:

Make Model Package (Supplier is to complete)

Bidder's authorized representative signature Date

Configuration D:

Make Model Package (Supplier is to complete)

Bidder's authorized representative signature Date

PART 6 - RESULTING CONTRACT CLAUSES

6.1. Security Requirements

There is no security requirement applicable to the Contract

6.2 Requirement

6.2.1 The Contractor must deliver Four (4) Trucks, Medium, **Configuration A**, One (1) Truck, Medium, **Configuration B**, Three (3) Trucks, Medium, **Configuration C** and One (1) Truck, Medium, **Configuration D** and related items as described in Annex “A” - Pricing and in accordance with Supply Arrangement E60HP-16TRUK for **Group 3**.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2010A (2018-06-21) General Conditions – Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery of Vehicles

Delivery date of the vehicle(s) must be made as follows:

Item 001 – Qty One (1), Truck, Medium, **Configuration A** (Stake Body, 14 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

Item 002 – Qty 1, Truck, Medium, **Configuration A** (Insulated Van Body, 18 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

Item 003 – Qty One (1), Truck, Medium, **Configuration A** (Insulated Van Body, 18 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

Item 004 – Qty One (1), Truck, Medium, **Configuration A** (Flat Deck, 16 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

Item 005 – Qty One (1), Truck, Medium, **Configuration B** (Van Body, 22 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

Item 006 – Qty One (1), Truck, Medium, **Configuration C** (Insulated Van Body, 20 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

Item 007 – Qty Two (2), Truck, Medium, **Configuration C** (Van Body, 24 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

Item 008 – Qty One (1), Truck, Medium, **Configuration D** (Stake Body, 14 Feet) in accordance with Supply Arrangement E60HP-16TRUK for **Group 3** - and related items must be delivered on or before _____ *(Date to be inserted by the Contracting Authority at time of contract award.)*

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Maurice Takam
Title: Supply Officer
Organization: Public Services and Procurement Canada
Telephone: 613-297-3516
E-mail: maurice.takam@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: _____ *(To be inserted by PSPC at time of contract award.)*
Title: _____
Organization: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Technical Authority:

The Technical Authority for the Contract is:

Name: _____ *(To be inserted by PSPC at time of contract award.)*
Title: _____
Organization: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.4 Contractor's Representative

Name and telephone number of the person responsible for:

General enquiries

Name: _____ *(To be completed by the bidder.)*
Title: _____

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Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail: _____

Delivery follow-up

Name: _____ *(To be completed by the bidder.)* Title:

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail: _____

6.5.5 Factory Certified Warranty Providers

The following dealer and/or agent is authorized to provide after sales service, maintenance and warranty repairs and a full range of repair parts for the vehicle/equipment offered:

Item 001 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____
Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

For the Body:

Name: _____
Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

Item 002 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____
Address: _____

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Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

For the Body:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 003 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

For the Body:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 004 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

For the Body:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 005 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

For the Body:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 006 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

For the Body:

Name: _____
Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 007 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____
Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

For the Body:

Name: _____
Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

Item 008 *(To be completed by the bidder.)*

For the Cab and Chassis:

Name: _____
Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

For the Body:

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____ km

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm price(s) specified in Annex "A" - Pricing, and as follows:

Firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

The price paid will be adjusted in accordance with the exchange rate fluctuation provision (as applicable).

6.6.2 Electronic Payment of Invoices – Contract (if applicable)

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

6.6.3 SACC Manual Clauses

C6000C Limitation of price	2017-08-17
H1001C Multiple Payments	2008-05-12
C3015C Exchange rate fluctuation adjustment	2017-08-17 (if applicable)

6.7 Invoicing Instructions

6.7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Suppliers are requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.

6.7.2 Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the Procurement Authority identified under the section entitled "Authorities" of the Contract
- (b) One (1) copy must be forwarded to the PSPC Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4)" list (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>). The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of the Agreement;
- (b) 2010A (2018-06-21) General Conditions – Goods (Medium Complexity);
- (c) Annex "A" – Pricing;
- (d) Appendix 1 to Annex "A" – List of Additional Features
- (e) Annex "B", Federal Contractors Program for Employment Equity – Certification;
- (f) The Contractor's bid dated _____.

6.11 SACC Manual Clauses

A1009C	Work Site Access	2008-05-12
A9049C	Vehicle Safety	2011-05-16
A9068C	Government Site Regulations	2010-01-11
D3010C	Delivery of Dangerous Goods / Hazardous Products	2016-01-28
D9002C	Incomplete Assemblies	2007-11-30
G1005C	Insurance	2016-01-28

6.12 Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.13 Shipping Instructions - Delivery at Destination

6.13.1 The Contractor must ship the goods prepaid DDP - Delivered Duty Paid (as detailed at Annex "A"- Pricing). Unless otherwise directed, delivery must be made by the most economical means. Shipping charges must be shown as a separate item on the Contractor's invoice. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

6.13.2 The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the contacts specified in Annex "A"- Pricing. The consignee may refuse shipments when prior arrangements have not been made.

6.14 Post-Contract Award Meeting/Pre-Production Meeting

Within ten (10) calendar days from the effective date of the Contract, the Contractor must contact the Contracting Authority to determine if a post-contract award meeting is required. A meeting will be convened at the discretion of the Technical Authority after contract award to review technical and contractual requirements. The Contractor shall be responsible for the preparation and distribution of the minutes of meeting within five (5) calendar days after the meeting has been held. The meeting will be held at the Contractor's facilities or at a Government facility or via teleconference, at Canada's discretion at no additional cost to Canada, with representatives of the Contractor, the client department and Public Services and Procurement Canada.

6.15 Material

Material supplied must be new, unused and of current production by manufacturer.

6.16 Interchangeability

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Unless changes during the production run are authorized by Contracting Authority, all vehicles supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.

6.17 Packaging

The methods used for preservation and packaging must be in conformity with the Contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment as below deck cargo.

6.18 Vehicle Recall Notices

All vehicle recall notices must be forwarded to the Technical Authority.

ANNEX "A" – PRICING

Item 001 Group 3, Truck, Medium, Configuration A (Stake Body, 14 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 001.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make	Model	Package
------	-------	---------

The truck and related items must be delivered to:

Correctional Services of Canada
Stony Mountain Institution
Highway 7 North, Building C-17
Stony Mountain, Manitoba, R0C 3A0

Delivery contact: _____ *(to be inserted by PSPC at time of contract award.)*

Date of delivery: _____ *(to be inserted by PSPC at time of contract award.)*

Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: One (1)

Item 002 Group 3, Truck, Medium, Configuration A (Insulated Van Body, 18 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 002.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make	Model	Package
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The truck and related items must be delivered to:

Correctional Services of Canada
Drumheller Institution
Highway 9, P.O. Box 3000
Drumheller, Alberta, T0J 0Y0

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Delivery contact: _____ *(to be inserted by PSPC at time of contract award.)*

Date of delivery: _____ *(to be inserted by PSPC at time of contract award.)*

Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: One (1)

Item 003 Group 3, Truck, Medium, Configuration A (Insulated Van Body 18 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 003.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make	Model	Package
------	-------	---------

The truck and related items must be delivered to:

Correctional Services of Canada
Bowden Institution
Highway 2, P.O. Box 6000
Innisfail, Alberta, T4G 1V1

Delivery contact: _____ *(to be inserted by PSPC at time of contract award.)*

Date of delivery: _____ *(to be inserted by PSPC at time of contract award.)*

Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: One (1)

Item 004 Group 3, Truck, Medium, Configuration A (Flat Deck, 16 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 004.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make	Model	Package
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The truck and related items must be delivered to:

Correctional Services of Canada
William Head Institution
6000, William Head Road
Victoria, BC V9C 0B5

Delivery contact: _____ *(to be inserted by PSPC at time of contract award.)*

Date of delivery: _____ *(to be inserted by PSPC at time of contract award.)*

Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: One (1)

Item 005 Group 3, Truck, Medium, Configuration B (Van Body, 22 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 005.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make	Model	Package
------	-------	---------

The truck and related items must be delivered to:

Correctional Services of Canada
Edmonton Institution
21611 Meridian Street
Edmonton, Alberta, T5Y 6E7

Delivery contact: _____ *(to be inserted by PSPC at time of contract award.)*

Date of delivery: _____ *(to be inserted by PSPC at time of contract award.)*

Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: One (1)

Item 006 Group 3, Truck, Medium, Configuration C (Insulated Van Body, 20 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 006.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make	Model	Package
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The truck and related items must be delivered to:

Correctional Services of Canada
Collins Bay Institution
Major Equipment Section
1455 Bath road, P.O. Box 190
Kingston Ontario, K7L 4V9

Delivery contact: _____ (to be inserted by PSPC at time of contract award.)

Date of delivery: _____ (to be inserted by PSPC at time of contract award.)

Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: One (1)

Item 007 Group 3, Truck, Medium, Configuration C (Van Body, 24 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 007.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make	Model	Package
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The truck and related items must be delivered to:

Correctional Services of Canada
Regional Supply Depot
33344 King Road
Abbotsford, BC, V2S 6J5

Delivery contact: _____ (to be inserted by PSPC at time of contract award.)

Date of delivery: _____ (to be inserted by PSPC at time of contract award.)

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Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: Two (2)

Item 008 Group 3, Truck, Medium, Configuration D (Stake Body, 14 Feet)

Including Attached Appendix 1 to Annex A - List of Additional Required Features for Item 008.

The Contractor must deliver the vehicle/equipment including the manuals, warranty letter(s), rust protection warranty, material safety data sheets, keys, line setting ticket, and data summary in accordance with SA E60HP-16TRUK for Group 3

Make

Model

Package

The truck and related items must be delivered to:

Correctional Services Canada
Saskatchewan Penitentiary
15th St. W., P.O. Box 160
Prince Albert, Saskatchewan, S6V 5R6

Delivery contact: _____ *(to be inserted by PSPC at time of contract award.)*

Date of delivery: _____ *(to be inserted by PSPC at time of contract award.)*

Firm unit price of \$ _____ per vehicle, including all equipment and related items, in accordance with Basis of Payment (as detailed at Clause 6.5.1 Basis of Payment).

Quantity: One (1)

Appendix 1 to Annex "A"

(Updated) List of Additional Required Features

GROUP 3, CONFIGURATION A

Item 001

Group 3 - Configuration A - Quantity 1 (**Stony Mountain Institution**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Crew Cab	3.5.1 (b)	1
Hydraulic Brake System	3.9.1 (a)	1
Spare Wheel Assembly with storage	3.11.1 (b)	1
Beacon	3.15.1 (a)	1
Paint – Dark blue	3.18	1
Stake body – 14 Foot	3.20.1 (s)	1
Truck-under Electro-Hydraulic Tailgate	3.20.1 (y)	1
Digital Maintenance Manual - English	4.1.4 (a)	1
Digital Parts Manual	4.1.4 (c)	1
Training – Familiarization - English	4.2 (a)	1

Appendix 1 to Annex "A"

List of Additional Required Features

GROUP 3, CONFIGURATION A

Item 002

Group 3 - Configuration A - Quantity 1 (**Drumheller Institution**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Conventional Cab	3.5 (a)	1
Hydraulic Brake System	3.9.1 (a)	1
Spare Wheel Assembly with storage	3.11.1 (b)	1
Beacon	3.15.1 (a)	1
Paint – Dark blue	3.18	1
Insulated Van Body – 18 Foot	3.20.1 (i)	1
Truck-under Electro-Hydraulic Tailgate	3.20.1 (y)	1
Dangerous Goods Placard Holders	3.20.1 (ad)	1
Digital Maintenance Manual - English	4.1.4 (a)	1
Digital Parts Manual	4.1.4 (c)	1

Appendix 1 to Annex "A"

List of Additional Required Features

GROUP 3 - CONFIGURATION A

Item 003

Group 3 - Configuration A - Quantity 1 (**Bowden Institution**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Conventional Cab	3.5 (a)	1
Hydraulic Brake System	3.9.1 (a)	1
Spare Wheel Assembly with Storage	3.11.1 (b)	1
Beacon	3.15.1 (a)	1
Paint –Dark Blue	3.18	1
Insulated Van Body – 18 Foot	3.20.1 (i)	1
Truck-under Electro-Hydraulic Tailgate	3.20.1 (y)	1
Dangerous Goods Placard Holders	3.20.1 (ad)	1
Digital Maintenance Manual - English	4.1.4 (a)	1
Digital Parts Manual	4.1.4 (c)	1

Appendix 1 to Annex "A"

List of Additional Required Features

GROUP 3 - CONFIGURATION A

Item 004

Group 3 - Configuration A - Quantity 1 (**William Head Institution**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Extended Cab	3.5.1 (a)	1
Spare Wheel Assembly with Storage	3.11.1 (b)	1
Paint – Dark blue	3.18	1
Flat Deck – 16 Foot	3.20.1 (n)	1

Appendix 1 to Annex "A"

(Updated) List of Additional Required Features

GROUP 3 - CONFIGURATION B

Item 005

Group 3 - Configuration B - Quantity 1 (**Edmonton Institution**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Conventional Cab	3.5 (a)	1
Spare Wheel Assembly	3.11.1 (a)	1
Paint – Dark blue	3.18	1
Van Body – 22 Foot	3.20.1 (e)	1
Truck-under Electro-Hydraulic Tailgate	3.20.1 (y)	1

Appendix 1 to Annex "A"

(Updated) List of Additional Required Features

GROUP 3 - CONFIGURATION C

Item 006

Group 3 - Configuration C - Quantity 1 (**Collins Bay Institution**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Conventional Cab	3.5 (a)	1
Spare Wheel Assembly	3.11.1 (a)	1
Paint – Dark blue	3.18	1
Insulated Van Body – 20 Foot	3.20.1 (j)	1
Truck-under Electro-Hydraulic Tailgate	3.20.1 (y)	1
Dangerous Goods Placard Holders	3.20.1 (ad)	1
Digital Maintenance Manual - English	4.1.4 (a)	1
Digital Parts Manual	4.1.4 (c)	1
Training – Familiarization - English	4.2 (a)	1

Appendix 1 to Annex "A"

List of Additional Required Features

GROUP 3 - CONFIGURATION C

Item 007

Group 3 - Configuration C - Quantity 2 (**Regional Supply Depot**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Conventional Cab	3.5 (a)	2
Paint – Dark blue	3.18	2
Van Body – 24 Foot	3.20.1 (f)	2
Truck-under Electro-Hydraulic Tailgate	3.20.1 (y)	2

Appendix 1 to Annex "A"

List of Additional Required Features

GROUP 3 - CONFIGURATION D

Item 008

Group 3 - Configuration D - Quantity 1 (**Saskatchewan Penitentiary**)

In accordance with Purchase Description Group 3 (Truck, Medium) including the following features and accessories:

ITEM	PARAGRAPH	QUANTITY
Conventional Cab	3.5 (a)	1
Spare Wheel Assembly	3.11.1 (a)	1
Paint –Dark Blue	3.18	1
Stake Body – 14 Foot	3.20.1 (s)	1
Truck-under Electro-Hydraulic Tailgate	3.20.1 (y)	1
Dangerous Goods Placard Holders	3.20.1 (ad)	1
Digital Maintenance Manual - English	4.1.4 (a)	1
Digital Maintenance Manuel – French	4.1.4 (b)	1
Digital Parts Manual	4.1.4 (c)	1
Training – Familiarization - English	4.2 (a)	1

**ANNEX “B” to PART 5 – BID SOLICITATION
FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY -
CERTIFICATION**

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit Employment and Social Development Canada (ESDC) -Labour's website.

Date: _____ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- ☐ A1. The Bidder certifies having no work force in Canada.
- ☐ A2. The Bidder certifies being a public sector employer.
- ☐ A3. The Bidder certifies being a federally regulated employer being subject to the Employment Equity Act.
- ☐ A4. The Bidder certifies having a combined work force in Canada of less than 100 employees (combined work force includes: permanent full-time, permanent part-time and temporary employees [temporary employees only includes those who have worked 12 weeks or more during a calendar year and who are not full-time students]).

A5. The Bidder has a combined workforce in Canada of 100 or more employees; and

- ☐ A5.1. The Bidder certifies already having a valid and current Agreement to Implement Employment Equity (AIEE) in place with ESDC -Labour.

OR

- ☐ A5.2. The Bidder certifies having submitted the Agreement to Implement Employment Equity (LAB1168) to ESDC -Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC C-Labour.

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B. Check only one of the following:

☐ B1. The Bidder is not a Joint Venture.

OR

☐ B2. The Bidder is a Joint Venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

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ANNEX “C” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);