



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

### RETURN BIDS TO: RETOURNER LES SOUMISSIONS À:

Bid Receiving – PWGSC / Réception des  
soumissions - TPSGC  
11 Laurier St. / 11 rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5

#### Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

#### Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

#### Solicitation Closes – L'invitation prend fin

At – à : 14 :00 EDT

On - le : 06 / 05 / 2019

<b>Title/Titre</b> Multiple Victoria Class Spares / Plusieurs Pièces de Rechange de Classe Victoria	<b>Solicitation No – N° de l'invitation</b> W8482-195202/A
<b>Date of Solicitation – Date de l'invitation</b> 27-03-2019	
<b>Address Enquiries to – Adresser toutes questions à</b>  Jeffrey.Milks@forces.gc.ca	
<b>Telephone No. – N° de téléphone</b> 819-939-3036	<b>FAX No – N° de fax</b> N/A
<b>Destination</b>  Specified Herein / Précisé dans les présentes	

#### Instructions:

**Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.**

**Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.**

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

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## PART 1 - GENERAL INFORMATION

### 1.1 Security Requirements

1.1.1 There is no security requirement applicable to this Contract.

### 1.2 Requirement

The requirement is detailed in Annex "B", Line Item Details.

### 1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.4 Trade Agreements

No trade agreements apply.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2017-04-27) Standard Instructions – Goods and Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 01, Integrity Provisions, is deleted in its entirety and replaced by:

By submitting a bid, the Bidder certifies that it complies with the *Code of Conduct for Procurement* (<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/index-eng.html>) and agrees to be bound by its terms. The Bidder also certifies that it complies with the terms of section 18 of the *Government Contracts Regulations*, (SOR/87-402).

- b) Section 02, Procurement Business Number is deleted in its entirety.

- c) Section 05, Submission of Bids – Subsection 2(d) is deleted and replaced by:

It is the Bidder's responsibility to:

- (a) send its bid only to the Public Works and Government Services Canada organization receiving the bids as specified on page 1 of the bid solicitation.

- d) Section 05, Submission of Bids – Subsection 4 is amended as follows:

Delete: sixty (60) days

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Insert: Ninety (90) days

- e) Section 20, Further Information is deleted in its entirety.

### **2.1.1 SACC Manual Clauses**

B1000T (2014-06-26) Condition of Materiel - Bid

B3000T (2006-06-16) Equivalent Products

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada by the date, time and place indicated on page 1 of the bid solicitation.

Bidders who do not submit a completed Annex C must clearly provide the information indicated in Annex C on their firm's letterhead/template.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

### **2.4 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)

Section II: Financial Bid (1 hard copy)

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**Section III: Certifications (1 hard copy)**

Prices must appear in the financial bid (Annex C) only. No prices must be indicated in any other section of the bid.

Estimated delivery dates must appear in the technical bid.

Canada requests that Bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

**Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

**3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "A" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "A" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

**3.1.2 Exchange Rate Fluctuation**

[C3010T](#) (2014-11-27), Exchange Rate Fluctuation Risk Mitigation

**Section III: Certifications**

Bidders must submit the certifications required under Part 5.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

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## 4.1 Evaluation Procedures

Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

### 4.1.1 Technical Evaluation

#### 4.1.1.1 Mandatory Technical Criteria

Acceptable part number and NCAGE:

Item 1, GSIN: 3950, NSN: 99-5302203, Bearing, Outer Hull  
Part No.: E8523/1, NCAGE: K0107  
Part No.: E/8523 ITEM 1, NCAGE: K0107

Item 2-3, GSIN: 5330, NSN: 99-9115116, Gasket  
Part No.: JT22685-5, NCAGE: U8616

Item 4-5, GSIN: 9515, NSN: 21-8578029, Plate, Metal  
Part No.: CSA G40.21-M98 GRADE 260 WT, NCAGE: 35860

Bidders must indicate the Part Number and the NSCM/NCAGE they are offering.

### 4.1.2 Equivalent Products

- (a) This bid solicitation includes requirements to propose equipment (each, a Line Item) that has been specified by brand name, NATO Stock Number (NSN), and/or part number in order to ensure compatibility, interoperability and interchangeability with existing equipment owned by Canada.
- (b) Where equipment has been described in this bid solicitation by NSN and/or part number, and more than one part number is listed as associated with a single NSN Line Item, equivalency will be assessed against the first part number listed under the NSN. Other part numbers listed under that NSN will be considered to meet the requirement without requiring an assessment as an equivalent product, unless this bid solicitation specifies otherwise.
- (c) Proposed equipment that is a replacement part number (superseded or obsolete) from the Original Equipment Manufacturer of a part number listed under a Line Item must be assessed as an equivalent product under this Article, in order to be considered to meet the requirement.
- (d) Products that are equivalent in form, fit, function and quality that are fully compatible, interchangeable, and interoperable with the existing equipment owned by Canada as identified in the web links associated with each Line Item will be considered where the Bidder:
  - (i) clearly designates in its bid the brand name, NATO Stock Number, and/or part number of the proposed equivalent product;
  - (ii) provides complete specifications and descriptive technical documentation for each equivalent item proposed;
  - (iii) substantiates the compliance of its proposed equivalent by demonstrating that it meets all mandatory performance criteria that are specified in this bid solicitation;
  - (iv) demonstrates that the equipment is fully compatible, interoperates with and is interchangeable with the corresponding Line Item(s) specified in this bid solicitation; and

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- (v) clearly identifies those areas in the specifications and descriptive technical documentation that demonstrate the equivalence of the proposed equivalent product.
  - (e) If requested during evaluation, the Bidder must submit a sample of any proposed equivalent product to the Contracting Authority for testing.
  - (f) If requested during evaluation, the Bidder must provide a demonstration of its proposed equivalent product.
  - (g) Proposed equivalent products will be declared non-responsive if:
    - (i) the bid fails to provide all the information (including Certifications) required to allow the Contracting Authority to evaluate the equivalency of the proposed equivalent, including additional information requested by the Contracting Authority during the evaluation to supplement the information submitted in the bid (Note: it is the responsibility of the Bidder to include all information required to evaluate equivalency as described above; however, all bidders acknowledge that Canada will have the right, but not the obligation, to request any additional information during the evaluation that it requires to make a determination regarding equivalency);
    - (ii) the Contracting Authority determines that the proposed equivalent fails to meet or exceed the mandatory requirements specified in this bid solicitation; or
    - (iii) the Contracting Authority determines that the proposed equivalent is not equivalent in form, fit, function or quality to the item(s) specified in this bid solicitation or that the proposed equivalent is not fully compatible, interoperable and interchangeable with the existing equipment owned by Canada.

B3000T (2006-06-16) Equivalent Products

#### **4.1.3 Financial Evaluation**

SACC Manual Clause A0222T (2014-06-26), Evaluation of Price - Canadian / Foreign Bidders

#### **4.2 Basis of Selection**

SACC Manual Clause A0272T (2010-08-16), Basis of Selection – Multiple Items

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price on an item by item basis will be recommended for award of a contract.

### **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

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The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

## 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### 5.1.2 Declaration of Convicted Offences

As applicable, pursuant to subsection Declaration of Convicted Offences of section 01 of the Standard Instructions, the Bidder must provide with its bid, a completed [Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>), to be given further consideration in the procurement process.

## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

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## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

### 6.2 Requirement

6.2.1 The requirement is detailed in the completed Annex B of the contract.

### 6.2.2 Integrity Provisions – List of Names

Bidders who are incorporated, including those bidding as a joint venture, must provide a complete list of names of all individuals who are currently directors of the Bidder.

Bidders bidding as sole proprietorship, as well as those bidding as a joint venture, must provide the name of the owner(s).

Bidders bidding as societies, firms or partnerships do not need to provide lists of names

6.2.3 For NSN 21-8578029, all requirement stated in Annex E must be met in order to be found compliant.

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

#### 6.3.1 General Conditions

The [2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract, with the following modifications:

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

### 6.4 Term of Contract

#### 6.4.1 Delivery Date

All the deliverables must be received on or before date specified in Annex B.

#### 6.4.2 Delivery Points

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Delivery of the requirement will be made to delivery points specified at Annex "B" of the Contract.

DND reserves the right to negotiate the delivery date to before or after March 31st, 2020.

## **6.5 Authorities**

### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name:  
Title: Material Acquisition and Support Officer  
Department of National Defence  
Maritime Equipment Program Management  
Directorate: D Mar P 5  
Address: 101 Colonel By Drive  
Ottawa, Ontario, K1A 0K2

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### **6.5.2 Technical Authority**

The Technical Authority for the Contract is:

Name: \_\_\_\_\_  
Title: Technical Authority  
Department of National Defence  
Maritime Equipment Program Management  
Directorate: D Mar P 5  
Address: 101 Colonel By Drive  
Ottawa, Ontario, K1A 0K2  
E-Mail : \_\_\_\_\_

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### **6.5.3 Contractor's Representative**

The Contractor's Representative for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_  
Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_  
E-mail: \_\_\_\_\_.

## **6.6 Payment**

### **6.6.1 Basis of Payment**

[H1001C](#) (2008-05-12) Terms of Payment - Multiple Payments

### **6.6.2 Limitation of Price**

[C6000C](#) (2011-05-16) Limitation of Price

### **6.6.3 SACC Manual Clauses**

[C2605C](#) (2008-05-12) Canadian Customs Duty and Sales Tax - Foreign-based Contractor

[C2608C](#) (2015-02-25) Canadian Customs Documentation

[C2610C](#) (2007-11-30) Customs Duties - Department of National Defence – Importer

[A9062C](#) (2011-05-16) Canadian Forces Site Regulations

[A9068C](#) (2010-01-11) Government Site Regulations

[D2000C](#) (2007-11-30) Marking

[D2001C](#) (2007-11-30) Labelling

[D0050C](#) (2007-05-25) End User Certificate

[B7500C](#) (2006-06-16) Excess Goods

## **6.7 Packaging**

[D3018C](#) (2014-09-25) Packaging Requirement using Specification D-LM-008-036/SF-000

The Contractor must prepare item numbers 4 and 5 for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification *D-LM-008-036/SF-000*, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package item numbers 4 and 5 in quantities of up to a maximum of 100 by package.

AND

[D3016C](#) (2014-09-25) Preparation for Delivery - Canadian Forces Packaging Specifications

The Contractor must prepare item 1 for delivery in accordance with the latest issue of the Canadian Forces packaging specifications D-LM-008-037/SF-000, Antifriction Bearings (other than instrument precision bearings).

AND

The Contractor must prepare items 2 and 3 for delivery in accordance with the latest issue of the Canadian Forces packaging specifications D-LM-008-026/SF-001, Preformed Packing, Gaskets or Seals (rubber natural/synthetic, cork, asbestos or leather).

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**D2025C** (2013-11-06) Wood Packaging Materials

**D6010C** (2007-11-30) Palletization

**D2015C** (2010-01-11) Additional Package Markings – Identical

1. The Contractor must ensure that in addition to the required interior and exterior package markings, the following information is provided:

- (a) Manufacturer's name
- (b) drawing number/part number
- (c) Batch or lot number;
- (d) Cure date of rubber components;
- (e) Date of manufacture;
- (f) Expiration date of shelf life

2. These markings must be applied and positioned in accordance with Canadian Forces Packaging Specification D-LM-008-002/SF-001.

**B1204C** (2011-05-16) Shelf Life

The Contractor must ensure that items 2 and 3 will contain 75 percent of the authorized shelf life as listed in *ISO 2230* at date of delivery to the Department of National Defence.

DND approved shelf life for line items 2 and 3 is currently listed as 84 months.

## **6.8 Quality Assurance**

**A1009C** (2008-05-12) Work Site Access

Authorized representatives of Canada must have access to any site where any part of the Work is being carried out at any time during working hours to make examinations and such tests of the Work as they may think fit.

**D5545C** (2010-08-16) ISO 9001:2008 - Quality Management Systems - Requirements (Quality Assurance Code C) for items 4 and 5.

### **AND**

2.12.1 **D5540C** (2010-08-16) ISO 9001:2008 Quality Management Systems - Requirements (QAC Q) for items 1, 2 and 3.

2.12.2 **D5510C** (2017-08-17) Quality Assurance Authority (DND) - Canadian-based Contractor  
*OR*

2.12.2 **D5515C** (2010-01-11) Quality Assurance Authority (DND) - Foreign-based and United States Contractor

2.12.3 **D5604C** (2008-12-12) Release Documents (DND) - Foreign-based Contractor  
*OR*

2.12.3 **D5605C** (2010-01-11) Release Documents (DND) - US based Contractor  
*OR*

2.12.3 **D5606C** (2017-11-28) Release Documents (DND) - Canadian-based Contractor

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Manufacturer Certificate of Conformity: The contractor is advised that in order to have his deliveries accepted and properly receipted the manufacturer Certificate of Conformity must accompany the shipment and be signed by a duly authorized person as designated by the equipment manufacturer. In addition to the signature his or her name must be written in block letters next to or below the signature.

The Contractor must prepare the release documents in a current electronic format and distribute them as follows:

- a. One (1) copy mailed to consignee marked: "Attention: Receipts Officer";
- b. Two (2) copies with shipment (in a waterproof envelope) to the consignee;
- c. One (1) copy to the Contracting Authority;
- d. One (1) copy to:

National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2  
Attention: D Mar P 5-4-2-8

- e. One (1) copy to the Quality Assurance Representative;
- f. One (1) copy to the Contractor; and
- g. For all non-Canadian contractors, one (1) copy to:

DQA/Contract Administration  
National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A 0K2

## 6.9 Shipping

### D0037C (2015-02-25) Shipping Instructions (DND) Canadian-Based Contractor

1. Delivery will be FCA Free Carrier at \_\_\_\_\_ Incoterms 2000. The Contractor must load the goods onto the carrier designated by the Department of National Defence (DND). Onward shipment from the delivery point to the consignee will be Canada's responsibility.
2. Before shipping the goods, the Contractor must contact the following DND Inbound Logistics Coordination Center by facsimile or e-mail, to arrange for shipment, and provide the information detailed at paragraph 3.

Inbound Logistics Co-ordination Center (ILCC)  
Telephone: 1-877-877-7423 (toll free)  
Facsimile: 1-877-877-7409 (toll free)  
E-mail: ILHQOttawa@forces.gc.ca

3. The Contractor must provide the following information to the DND Inbound Logistics Coordination Center when arranging for shipment:
  - a) the Contract number;
  - b) consignee address (for multiple addresses, items must be packaged and labelled separately with each consignee address);
  - c) description of each item;
  - d) the number of pieces and type of packaging (i.e., carton, crate, drum, skid);
  - e) actual weight and dimensions of each piece type, including gross weight;
  - f) full details of dangerous material, as required for the applicable mode of transportation, signed certificates for dangerous material as required for shipment by the International Maritime Dangerous

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Goods Code, the International Air Transport Association regulations or the applicable Canadian Dangerous Goods Shipping Regulations, and a copy of the material safety data sheet.

4. Following receipt of this information by Canada, Canada will provide the appropriate shipping instructions, which may include the requirement for specific consignee address labeling, and the marking of each piece with a Transportation Control Number.
5. The Contractor must not ship the goods before receiving shipping instructions from the DND Inbound Logistics contact.
6. If the Contractor delivers the goods at a place and time which are not in accordance with the given delivery instructions or fail to fulfill reasonable delivery instructions given by Canada, the Contractor must reimburse Canada any additional expenses and costs incurred.
7. If Canada is responsible for delays in delivering the goods, ownership and risk will be transferred to Canada upon expiry of either thirty (30) days following the date on which a duly completed shipping application is received by Canada or by its appointed forwarding agent, or thirty (30) days following the delivery date specified in the Contract, whichever is later.

OR

D0035C (2010-01-11) Shipping Instructions (DND) Foreign-Based Contractor

1. Delivery will be FCA Free Carrier at \_\_\_\_\_ Incoterms 2000. The Contractor must load the goods onto the carrier designated by the Department of National Defence (DND). Onward shipment from the delivery point to the consignee will be Canada's responsibility.
2. Before shipping the goods, the Contractor must contact the following DND Inbound Logistics Coordination Center by facsimile or e-mail, to arrange for shipment, and provide the information detailed at paragraph 3.

Inbound Logistics Coordination Center (ILCC):  
Telephone: 1-877-447-7701 (toll free)  
Facsimile: 1-877-877-7409 (toll free)  
E-mail: ILHQOttawa@forces.gc.ca

OR

Inbound Logistics United Kingdom (ILUK):  
Telephone: 011-44-1895-613023, or 011-44-1895-613024, or  
Facsimile: 011-44-1895-613047  
E-mail: CFSUEDetUKMovements@forces.gc.ca

In addition, the Contractor must send to ILUK the completed form "Shipping Advice and Export Certificate" by e-mail to: CFSUEDetUKMovements@forces.gc.ca.

The shipment of any items above the value of 600 GBP (pound sterling) being exported from the United Kingdom and Ireland will be cleared by DND using Her Majesty's Customs & Excise (HMCE) New Export Systems (NES). The Contractor must comply with HMCE requirements by registering with HMCE or by having a freight forwarder complete the entry. A printed copy of the NES entry Export Declaration clearly displaying the Declaration Unique Consignment Reference Number must be provided by the Contractor and attached to the consignment. The Contractor must ensure that this procedure is carried out for all stores whether they be initial purchase or repair and overhaul export items. HMCE will authorize Canadian Forces Support Unit (Europe) to ship the goods only if the procedure has been adhered to completely and properly by the Contractor.

OR

Inbound Logistics Europe Area (ILEA):  
Telephone: +49-(0)-2451-717199 or 717200  
Facsimile: +49-(0)-2451-717189  
Email: ILEA@forces.gc.ca

3. The Contractor must provide the following information to the DND Inbound Logistics contact when arranging for shipment:

- a) the Contract number;
- b) consignee address (if multiple addresses, items must be packaged and labeled separately with each consignee address);
- c) description of each item;
- d) the number of pieces and type of packaging (e.g. carton, crate, drum, skid);
- e) actual weight and dimensions of each piece type, including gross weight;
- f) copy of the commercial invoice (in accordance with clause C2608C, section 4, of the Standard Acquisition Clauses and Conditions Manual) or a copy of the Canada Border Services Agency form C11, Canada Customs Invoice;
- g) Schedule B codes (for exports) and the Harmonized Tariff Schedule codes (for imports);
- h) North American Free Trade Agreement Certificate of Origin (in accordance with clause C2608C, section 2) for the U.S. and Mexico only;
- i) full details of dangerous material, as required for the applicable mode of transportation, signed certificates for dangerous material as required for shipment by the International Maritime Dangerous Goods Code, or International Air Transport Association regulations or the applicable Canadian Dangerous Goods Shipping Regulations and a copy of the material safety data sheet.

4. Following receipt of this information by Canada, Canada will provide the appropriate shipping instructions, which may include the requirement for specific consignee address labeling, the marking of each piece with a Transportation Control Number and customs documentation.

5. The Contractor must not ship goods before receiving shipping instructions from the DND Inbound Logistics contact.

6. If the Contractor delivers the goods at a place and time that are not in accordance with the given delivery instructions or fail to fulfill reasonable delivery instructions given by Canada, the Contractor must reimburse Canada any additional expenses and costs incurred.

7. If Canada is responsible for delays in delivering the goods, ownership and risk will be transferred to Canada upon expiry of either thirty (30) days following the date on which a duly completed shipping application is received by Canada or by its appointed forwarding agent, or thirty (30) days following the delivery date specified in the Contract, whichever is later.

## **6.10 Invoicing Instructions**

### **H5001C** (2008-12-12) Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be submitted on the supplier's own invoice form and must be prepared to show:

- 
- a) The date
  - b) Name and address of the consignee(s)
  - c) Item number, quantity, part number, reference number and description
  - d) Contract numbers.

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the consignee for certification and payment.

Department of National Defence  
Maritime Forces Atlantic  
Accts Payable Bldg. S-90, Room 334  
2686 Sextant Lane, Stadacona  
PO Box 99000 Stn Forces  
Halifax, NS B3K 5X5  
Canada

**AND**

Department of National Defence  
Base Logistics Officer  
CFB Esquimalt  
STN Forces, P.O. Box 17000  
Victoria, BC V9A 7N2  
Canada

- b. One (1) copy must be forwarded to:

Department of National Defence  
101 Colonel By Drive  
Ottawa, Ontario K1A 0K2  
Attention: D Mar P 5-4-2-8

- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
- c. one (1) copy must be forwarded to the consignee.

## **6.11 Equivalent Products**

### **6.11.1 Equivalency of Equipment**

- a. The Contractor guarantees that the equipment to be delivered under the Contract is:
  - a. equivalent in form, fit, function, quality and performance to the equipment requested by Canada that was described in the bid solicitation that resulted in the Contract;
  - b. if required by DND in the documentation submitted by the Contractor to obtain this Contract, Technical Airworthiness Cleared through the Technical Airworthiness Certification process, and that the original equipment manufacturer of such equipment has been certified as an Acceptable Manufacturing Organization, all in accordance with the DND C-05-005-001/AG-001 Technical Airworthiness Manual, and the DND C-05-005-P12/AM-001 AEPM Division Engineering Process Manual; and
  - c. fully compatible, interchangeable and interoperable with the existing equipment owned by Canada identified in the bid solicitation that resulted in this Contract.

- 
- b. The Contractor also guarantees that any warranties with third parties concerning the existing equipment owned by Canada identified in the bid solicitation will not be adversely affected by Canada's use of the equipment delivered under the Contract (for example, by interconnecting the equipment) or by any other services provided by the Contractor under the Contract. If Canada determines in its sole discretion that any such warranty has been adversely affected, at Canada's sole option, the Contractor must:
- a. pay to Canada the amount that Canada must pay to the original supplier (or an authorized reseller of that supplier) to re-certify Canada's existing equipment for warranty purposes and any other amounts paid by Canada to a third party in order to restore the equipment to full warranty status;
  - b. perform all warranty work on Canada's existing equipment in place of the original supplier; or
  - c. pay to Canada the amount that Canada must pay to the original supplier (or an authorized reseller of that supplier) to perform maintenance work on the equipment that otherwise would have been covered by the warranty.
- c. The Contractor agrees that, during the Contract Period, if Canada determines that any of the equipment is not equivalent in form, fit, function, quality and performance to the existing equipment owned by Canada that was identified in the bid solicitation, or is not fully compatible, interchangeable and interoperable with the existing equipment owned by Canada that was identified in the bid solicitation, the Contractor must immediately and entirely at its own expense take all steps necessary to ensure that the equipment satisfies these requirements (for example, by implementing any additional software or firmware), failing which Canada will have the immediate right to terminate the Contract for default. The Contractor agrees that, if Canada terminates the Contract for this reason, the Contractor must pay to Canada the costs of reprocurring the equipment from a third party and the difference, if any, in price paid by Canada to the third party. The Contractor acknowledges that its failure to deliver equivalent equipment that satisfies the above requirements may result in the Contractor (as well as its affiliates and any other entities with whom the Contractor or its principals do not deal at arm's length) being unable to propose equivalent substitutes in response to future DND bid solicitations, on the basis that Canada has satisfactory evidence that based on this past behaviour, such entity is unsuitable and its equivalent bid should be rejected pursuant to Canada's standard instructions for competitive requirements.

## 6.12 Exchange Rate Fluctuation Adjustment

[C3015C](#) (2017-08-17) - Exchange Rate Fluctuation Adjustment

## 6.13 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.14 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The DND Contract;
- (b) [2010A](#) (2016-04-04) General Conditions - Goods (Medium Complexity);
- (c) The Contractor's bid dated \_\_\_\_\_", as clarified on \_\_\_\_\_. (do not keep)

Solicitation No. - N° de l'invitation  
W8482-195202/A  
Client Ref. No. - N° de réf. du client

Amd. No. - N° de la modif.  
File No. - N° du dossier  
W8482 -195202

Buyer ID - Id de l'acheteur  
29G  
CCC No./N° CCC - FMS No./N° VME

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## 6.15 Defence Contract

SACC *Manual* clause [A9006C](#) (2012-07-16) Defence Contract

## **ANNEX « A » to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

As indicated in Part 3, clause 3.1.1, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- Direct Deposit (Domestic and International) ;
- Electronic Data Interchange (EDI) ;
- Wire Transfer (International Only) ;

W8482-195202/A ANNEX B - For procurement Officer to complete (DND's requirement)

Item / Article	Item Details/ Détails de l'article	Unit of Issue / Unité de distribution	Quantity / Quantité	Deliver Code and Invoice Code/ Codes de livraison et de facturation	Security Requirement / Besoin de Sécurité	Quality Assurance Code (QAC) / Code de l'Assurance de la Qualité	SOQR Required	Controlled Goods (CTAT or ITAR) / Marchandises Contrôlées (ATTC ou ITAR)	Trade Agreements / Accords commerciaux
1	NSN/NNO 3950-99-530-2203 Item/Article: BEARING, OUTER HULL  PN/N Z/E8523/1  NCAGE/EEPO K0107 MANUFACTURER / FABRICANT MACTAGGART SCOTT & CO LTD  PN/N Z/E8523 ITEM 1  NCAGE/EEPO K0107 MANUFACTURER / FABRICANT MACTAGGART SCOTT & CO LTD  Or equivalent / Ou Equivalent	EA / CH	2	CFB Esquimalt Delivery Code 002E Invoice Code W0103	NO / NON	Q	No/Non	No/Non	Yes/Oui
2	NSN/NNO 5330-99-911-9115 Item/Article: GASKET / JOINT  PN/N JT22685-5  NCAGE/EEPO U8616 MANUFACTURER / FABRICANT JAMES WALKER & CO LTD  Or equivalent / Ou Equivalent	EA / CH	6	CFB Esquimalt Delivery Code 002E Invoice Code W0103	NO / NON	Q	No/Non	No/Non	Yes/Oui
3	NSN/NNO 5330-99-911-9115 Item/Article: GASKET / JOINT  PN/N JT22685-5  NCAGE/EEPO U8616 MANUFACTURER / FABRICANT JAMES WALKER & CO LTD  Or equivalent / Ou Equivalent	EA / CH	5	CFB Halifax Delivery Code 007X Invoice Code W010B	NO / NON	Q	No/Non	No/Non	Yes/Oui
4	NSN/NNO 9515-21-857-8029 Item/Article: PLATE, METAL / TOLE FORTE  PN/N CSA G40.21-M98 GRADE 260 WT  NCAGE/EEPO 35860 MANUFACTURER / FABRICANT CANADIAN STANDARDS ASSN  Or equivalent / Ou Equivalent	PM	2	CFB Esquimalt Delivery Code 002E Invoice Code W0103	NO / NON	C	No/Non	No/Non	No/Non
5	NSN/NNO 9515-21-857-8029 Item/Article: PLATE, METAL / TOLE FORTE  PN/N CSA G40.21-M98 GRADE 260 WT  NCAGE/EEPO 35860 MANUFACTURER / FABRICANT CANADIAN STANDARDS ASSN  Or equivalent / Ou Equivalent	PM	2	CFB Halifax Delivery Code 007X Invoice Code W010B	NO / NON	C	No/Non	No/Non	No/Non

NOTE: To receive the Excel Format of this Annex, please contact me at Jeffrey.Milks@forces.gc.ca

REMARQUE: Pour recevoir le format Excel de cette annexe, veuillez communiquer avec moi à l'adresse suivante: Jeffrey.Milks@forces.gc.ca

W8482-195202/A - ANNEX C

Line/Ligne	Item Details/ Détails de l'article	Unit of Issue/ Unité de distribution	Quantity/ Quantité	Delivery and Invoice Codes / Codes de livraison et de facturation	Delivey Date / Date de Livraison	Firm Unit Price/ Prix unitaire ferme **Please clearly specify currency** **S'il vous plaît confirmer la devise** (Applicable taxes extra/ Les taxes applicables sont en sus)
1	NSN/NNO: Item Description/ DESCRIPTION DE L'ARTICLE: PN/NdP: NCAGE/EEPO: Manufacturer Name/ Nom de Fabricant:	EA/CH	2	CFB ESQUIMALT Delivery Code 002E Invoice Code W0103	DD-MM-YYYY JJ-MM-AAAA	\$0.00
2	NSN/NNO: Item Description/ DESCRIPTION DE L'ARTICLE: PN/NdP: NCAGE/EEPO: Manufacturer Name/ Nom de Fabricant:	EA/CH	6	CFB ESQUIMALT Delivery Code 002E Invoice Code W0103	DD-MM-YYYY JJ-MM-AAAA	\$0.00
3	NSN/NNO: Item Description/ DESCRIPTION DE L'ARTICLE: PN/NdP: NCAGE/EEPO: Manufacturer Name/ Nom de Fabricant:	EA/CH	5	CFB HALIFAX Delivery Code 007X Invoice Code W010B	DD-MM-YYYY JJ-MM-AAAA	\$0.00
4	NSN/NNO: Item Description/ DESCRIPTION DE L'ARTICLE: PN/NdP: NCAGE/EEPO: Manufacturer Name/ Nom de Fabricant:	EA/CH	2	CFB ESQUIMALT Delivery Code 002E Invoice Code W0103	DD-MM-YYYY JJ-MM-AAAA	\$0.00
5	NSN/NNO: Item Description/ DESCRIPTION DE L'ARTICLE: PN/NdP: NCAGE/EEPO: Manufacturer Name/ Nom de Fabricant:	EA/CH	2	CFB HALIFAX Delivery Code 007X Invoice Code W010B	DD-MM-YYYY JJ-MM-AAAA	\$0.00

**ANNEX "D" ADDITIONAL ITEM DETAILS**

NSN/NNO	DESCRIPTION																				
3950-99-530-2203	N/A																				
5330-99-911-5116	<table border="1"> <thead> <tr> <th>Characteristic</th> <th>Reply</th> </tr> </thead> <tbody> <tr> <td><b>MATERIAL</b></td> <td>RUBBER</td> </tr> <tr> <td><b>MATERIAL DOCUMENT AND CLASSIFICATION</b></td> <td>ADSPEC 1049 COMPOUND BA (H) 4 (WITHDRAWN, SEE LATEST NES337) MFR REF SINGLE MATERIAL RESPONSE</td> </tr> <tr> <td><b>HARDNESS RATING</b></td> <td>61.0 INTERNATIONAL RUBBER HARDNESS DEGREE SCALE MINIMUM AND 70.0 INTERNATIONAL RUBBER HARDNESS DEGREE SCALE MAXIMUM</td> </tr> <tr> <td><b>CROSS-SECTIONAL SHAPE STYLE</b></td> <td>F33 SOLID SINGLE OR COMPOSITION NONMETALLIC MATERIAL</td> </tr> <tr> <td><b>CROSS-SECTIONAL THICKNESS STYLE DESIGNATOR</b></td> <td>6.50 MILLIMETERS NOMINAL B1 CIRCULAR</td> </tr> <tr> <td><b>OUTSIDE DIAMETER</b></td> <td>320.00 MILLIMETERS NOMINAL</td> </tr> <tr> <td><b>APERTURE DIAMETER</b></td> <td>230.00 MILLIMETERS NOMINAL</td> </tr> </tbody> </table>	Characteristic	Reply	<b>MATERIAL</b>	RUBBER	<b>MATERIAL DOCUMENT AND CLASSIFICATION</b>	ADSPEC 1049 COMPOUND BA (H) 4 (WITHDRAWN, SEE LATEST NES337) MFR REF SINGLE MATERIAL RESPONSE	<b>HARDNESS RATING</b>	61.0 INTERNATIONAL RUBBER HARDNESS DEGREE SCALE MINIMUM AND 70.0 INTERNATIONAL RUBBER HARDNESS DEGREE SCALE MAXIMUM	<b>CROSS-SECTIONAL SHAPE STYLE</b>	F33 SOLID SINGLE OR COMPOSITION NONMETALLIC MATERIAL	<b>CROSS-SECTIONAL THICKNESS STYLE DESIGNATOR</b>	6.50 MILLIMETERS NOMINAL B1 CIRCULAR	<b>OUTSIDE DIAMETER</b>	320.00 MILLIMETERS NOMINAL	<b>APERTURE DIAMETER</b>	230.00 MILLIMETERS NOMINAL				
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**ANNEX "E" METAL SHEET AND PLATE, HEAT CERTIFICATES**

**FOR NSN: 21-8578029**  
**METAL SHEET AND PLATE, HEAT CERTIFICATES**

**PAINT AND PRESERVATION:**

**Each metal sheet or plates are to be Blast cleaned to SSPC-SP-10 with a profile of 50-75 microns.**

Apply one coat of International Intershield 300 HS at 125-150 microns, colour aluminum.

**IDENTIFICATION MARKINGS:**

Item (s) are to be marked in accordance with the latest version of SAE AMS2807.

1. Each steel sheets and plates must be marked in accordance with Federal Standard 183C. In rows of constantly recurring symbols at intervals not greater than 3 feet and printing in adjacent rows shall be alternately staggered and not less than 2 rows over 24 to 48 inches and or 3 rows over 48 inches throughout the length of product. Markings shall be legible and of a colour to be in accordance with SAE-AMS-STD 595A.
2. Each Steel Sheets and Plates must be marked with the following information;
  - A. NSN,
  - B. The producer's name or registered trademark of the product, who performs the final processing or finishing operation prior to marking the product,
  - C. Heat number, and
  - D. Contract and item number.
  - E. Dimensions of the plate.

**CERTIFICATES:**

A copy of the MILL Test Certificate (report) for each plate showing the contract and item number shall be supplied and forwarded to;

Att: DNPS 4-2-5 LSTL Building.  
National Defence Headquarters  
101 Colonel By drive  
Ottawa, Ontario Canada,  
K1A 0K2