



**RETURN OFFERS TO:
RETOURNER LES OFFRES À :**

By Mail:

Parks Canada Agency Bid Receiving Unit
National Contracting Services
111 Water Street East, Cornwall, ON K6H 6S2

Bid Fax: (877) 558-2349

**REQUEST FOR STANDING
OFFERS**

**DEMANDE D'OFFRES À
COMMANDES**

Canada, as represented by the Minister of the Environment and Climate Change for the purposes of the Parks Canada Agency, hereby requests a Standing Offer on behalf on the Identified Users herein.

Le Canada, représenté par le ministre l'Environnement et du Changement climatique aux fins de l'Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires :

Issuing Office - Bureau de distribution :

Parks Canada Agency
National Contracting Services
111 Water Street East, Cornwall, ON K6H 6S2

Title - Sujet : RFSO - Granular for Bruce Peninsula National Park	
Solicitation No. - N° de l'invitation : 5P300-19-0022/A	Date : April 1, 2019
Client Reference No. - N° de référence du client : N/A	
GETS Reference No. N° de référence de SEAG : PW-19-00869343	

Solicitation Closes - L'invitation prend fin : At - à : 2 pm On - le : May 13, 2019	Time Zone - Fuseau horaire EDT
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F.O.B. - F.A.B. :
Plant - Usine : Destination : Other - Autre :

Address Enquiries to - Adresser toutes demande de renseignements à :
Laura Lowson

Telephone No. - N° de telephone : (613) 938-5791	Fax No. -N° de télécopieur :	Email Address – Courriel : laura.lowson@canada.ca
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Destination of Goods, Services, and Construction - Destination des biens, services, et construction :
120 Chi sin tib dek Road, Tobermory, ON N0H 2R0

TO BE COMPLETED BY THE OFFEROR - À REMPLIR PAR LE L'OFFRANT

Vendor/ Firm Name - Nom du fournisseur/ de l'entrepreneur :

Address - Adresse :

Telephone No. - N° de telephone :	Fax No. - N° de télécopieur :
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Name of person authorized to sign on behalf of the Vendor/ Firm (type or print) - Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) :

Signature :	Date :
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**Standing Offer Authority - Responsable de
l'offre à commandes :**
Laura Lawson

Client Ref. No. - N° de réf. du client :
N/A

Title – Titre :
RFSO - Granular for Bruce Peninsula National Park

IMPORTANT NOTICE TO OFFERORS

Direct Deposit

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a standing offer will be required to complete a Direct Deposit enrolment form in order to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

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PART 1 – GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other annexes.

1.2 Summary

1.2.1 Parks Canada has as a requirement for the supply, delivery and stockpile of gravel on an “as and when requested basis” for various locations in the Bruce Peninsula National Park in Tobermory, Ontario.

The period of the Standing Offer is from Award to March 31, 2022.

1.2.2 The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Canadian Free Trade Agreement (CFTA).

1.3 Security Requirements

There is no security requirement applicable to the Standing Offers.

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1.4 Debriefings

Offerors may request a debriefing on the results of the bid solicitation process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

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PART 2 – OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2018-05-22), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Offers must be submitted only to Parks Canada Agency Bid Receiving Unit by the date, time and place indicated on page 1 of the RFSO.

2.3 Enquiries – Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

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PART 3 – OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that the Offeror provide their bid in separately bound sections as follows:

Canada requests that the Offeror provide their bid in separately bound sections as follows:

Section I: Financial Offer (1 faxed or mailed copy)

Section II: Certifications (1 faxed or mailed copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Offer

Offerors must submit their financial bid in accordance with the Basis of Payment at Annex “B”.

Section II: Certifications

Offerors must submit the certifications and additional information required under Part 5.

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PART 4 – EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Financial Evaluation

SACC *Manual* clause [M0220T](#) (2016-01-28), Evaluation of Price

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

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PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be awarded a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, if applicable, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

The Offeror, regardless of their status under the [Ineligibility and Suspension Policy](#), must submit a list of names prior to issuance of a standing offer. Offerors must provide the information requested at Annex D to Part 5 of the Request for Standing Offers.

5.2.2 Federal Contractors Program for Employment Equity – Bid Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

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Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

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PART 6 – SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

There is no security requirement applicable to the Standing Offers.

6.2 Insurance Requirements

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

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PART 7 – STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex “A”.

7.2 Security Requirements

There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.4 Term of Standing Offer

7.4.1 Period of the Contract

The period for making call-ups against the Standing Offer is from Standing Offer Award to March 31, 2022.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Laura Lawson
Contracting Offer
Parks Canada Agency
National Contracting Services
Chief Financial Officer Directorate
111 Water Street East, Cornwall, ON K6H 6S2

Telephone: 613-938-5791

E-mail address: laura.lowson@canada.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

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7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

The Offeror's Representative for the Standing Offer is:

Representative's Name:		
Title:		
Vendor/ Firm Name:		
Address:		
City:	Province / Territory:	Postal Code / ZIP Code:
Telephone:		Facsimile:
Email Address:		
Procurement Business Number (PBN) or Goods and Services Tax (GST) Number:		

7.6 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Parks Canada;
Bruce Peninsula National Park designated representative(s).

7.7 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or SAP generated Call-up Against a Standing Offer.

7.8 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$25,000.00 (Applicable Taxes included).

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7.9 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$150,000.00 (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or one (1) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the call up against the Standing Offer, including any annexes;
- (b) the Articles of the Standing Offer;
- (c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services;
- (d) the general conditions [2029](#) (2016-04-04), General Conditions – Goods or Services (Low Dollar Value);
- (e) Annex a, Requirement;
- (f) Annex B, Basis of Payment;
- (g) Annex C, Attestation and Proof of Compliance with Occupational Health and Safety (OHS);
- (h) the Offeror's offer dated *** to be inserted at issuance of a standing offer ***.

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

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B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2029](#) (2016-04-04), General Conditions – Goods or Services (Low Dollar Value) apply to and form part of the Contract.

7.3 Term of Contract

7.3.1 Period of the Contract

The period of the Contract is from date of Contract to March 31, 2022 inclusive.

7.3.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Payment

7.4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex "B". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.4.2 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12), Single Payment

7.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

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7.6 Insurance

SACC Manual clause [G1005C](#) (2016-01-28) Insurance

7.7 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX A

REQUIREMENT

1.0 REQUIREMENT DEFINITION

Request for Standing Offer Agreement for Gravel supply and delivery at Parks Canada Sites in the Bruce Peninsula National Park located in the Municipality of Northern Bruce Peninsula. Delivery of material could be at any of the identified locations throughout the National Park and will be clearly specified during each individual call up.

2.0 PURPOSE OF STANDING OFFER

To supply, deliver and stockpile gravel to various locations in the Bruce Peninsula National Park as required on a per tonne basis. The individual gravel types are detailed below. All types of gravel should meet the following minimum requirements.

3.0 GENERAL REQUIREMENTS ALL TYPES OF GRAVEL

3.1 SOURCE APPROVAL

- .1 Inform Departmental Representative of proposed source of aggregates and provide access for sampling prior to commencing production.
- .2 Should a change of aggregate source be proposed during work, advise Departmental Representative 3 weeks in advance of proposed change to allow sampling and testing.
- .3 Acceptance of an aggregate at source does not preclude future rejection if it is subsequently found to lack uniformity or if it fails to conform to requirements specified, or if its field performance is found to be unsatisfactory.

3.2 STOCKPILING

- .1 Stockpile aggregates on-site in locations as indicated unless directed by Departmental Representative.
- .2 Stockpile aggregates in sufficient quantities to meet project schedules.
- .3 Stockpiling sites to be level, well drained, and of adequate bearing capacity and stability to support stockpiled materials and handling equipment (locations to be provided).
- .4 Separate different aggregates far enough apart to prevent intermixing
- .5 Do not use intermixed or contaminated materials. Remove and dispose of rejected materials.

3.3 MATERIAL ACCEPTANCE

- .1 Contractor to schedule material delivery with Departmental Representative.
- .2 Departmental Representative to be onsite during delivery of material and contractors to provide a weigh slip to Department Representative for all materials. Departmental Representative to sign all weigh slips in order to guarantee payment of material.

3.4 REFERENCES

- .1 Pit and Quarry Guidelines, Environmental Construction Practice Specifications, National Parks Act and Regulations, Canadian Environmental Protection Act.

3.5 CODES

- .1 Perform work in accordance with Code of Practice of the Department of Labour, as it pertains to the Temporary Workplace Traffic Control Manual (Department of

- Transportation & Public Works and all applicable codes of federal, provincial or local application provided that in any case of conflict or discrepancy, the more stringent requirements shall apply (if required).
- .2 Materials must conform to or exceed applicable standards of Canadian General Standards Board (CGSB), Canadian Standards Association, and other standards organizations.
 - .3 Conform to latest revision of any referenced standard as reaffirmed or revised to date of specification. Standards or codes not dated shall be deemed editions in force on date of tender advertisement.
 - .4 Vehicle weights and dimensions shall conform to all relevant highway and road acts.
- 3.6 WORK WITHIN PARK BOUNDARIES
- .1 The Contractor shall be fully aware that the project is within a national park and it is essential that lands remain as undisturbed as possible. The Contractor will be expected to use standards and methods beyond those for normal construction in order to protect the environment and ensure the aesthetics of the work. Contract limits shall be strictly adhered to and every precaution shall be taken to minimize environmental damage and disruption to vegetation, wildlife habitat, and structures or existing services, both on construction and storage sites.
 - .2 If any damage occurs during supply, the Contractor is responsible to bear the expense to immediately restore such damaged areas to the satisfaction of the Departmental Representative.
 - .3 If Contractor fails to repair damage to the satisfaction of the Departmental Representative, the Departmental Representative may complete repairs at the Contractor's expense.
 - .4 The Contractor shall ensure that contracted work meets the standards outlined in the contract specifications.
- 3.7 DOCUMENTS REQUIRED
- .1 Maintain at job site, one copy each document as follows:
 - .1 Specifications.
 - .2 Specific request (call-up) for materials.
- 3.8 SITE CONDITIONS
- .1 The Contractor will be deemed to have familiarized them self with existing site and working conditions and all other conditions which may affect performance of the Contract. No plea of ignorance of such conditions as a result of failure to make all necessary examinations will be accepted as a basis for any claims for extra compensation or an extension of time.
 - .2 The Contractor will be deemed to have examined the site of work for nature of location of work, local conditions, soil and subsurface structure and topography, nature and quality of material to be used, equipment and facilities needed to execute the work, means of access, existing underground and overhead infrastructure and understand the risk, contingencies and circumstances that may affect the Work.
 - .3 Any information provided by the Owner as to the subsurface or concealed conditions is only for informational purposes.
- 3.9 WORK SCHEDULE
- .1 Parks Canada may require delivery of gravel at any time throughout the duration of the contract. It will not be expected that the contractor will have to deliver gravel when roads are closed during the spring weight restrictions set by the Municipality of the Northern Bruce Peninsula, or other relevant jurisdiction. However, the Contractor may be required to deliver gravel immediately before or after the road closure period.

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- .2 Contractor will be expected to commence delivery of material a maximum of 4 days after request to provide service (call-up) unless approved otherwise by Departmental Representative.

3.10 CONTRACTOR'S USE OF SITE

- .1 The Departmental Representative will specify the areas for work and storage for each call-up and project.
- .2 Contractor will make arrangements with Department Representative in order to make deliveries outside normal working operational hours.

3.11 EXISTING SERVICES

- .1 Carry out work at times directed by authorities having jurisdiction, with minimum of disturbance to operations of surrounding facilities.
- .2 Before commencing work, establish location and extent of service lines in area of work and notify Departmental Representative of findings.

4.0 GRAVEL CATEGORY REQUIREMENTS

- 4.1 The project stockpile is to be located in Bruce Peninsula National Park, Municipality of Northern Bruce Peninsula, Tobermory Ontario.
Exact area will be identified before the arrival of materials.

- 4.2 The work generally includes, but is not limited to:

- .1 The supply of Granulars (see table 1) to Bruce Peninsula National Park, Municipality of Northern Bruce Peninsula, Tobermory Ontario, which includes all the labour, equipment and material to supply and transport to this location.
- .2 Contractor will be required to provide gravel at this location ensuring it is contained to the area designated by Parks Canada per each call-up.
- .3 Gravel to meet the following minimum specifications:

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Table 1: Granular Requirements - Bruce Peninsula National Park

Granular Type	Referenced Size	OPSS	Reference	Special Considerations
Granular 'A'	1"	1010	1010.05.02	Accepted production will be limited to crushed quarried bedrock (1010.05.02) a) 100% of material must pass 26.5mm seive
Granular 'B', Type 2	2"	1010	1010.05.03.02	Accepted production will be limited to crushed quarried bedrock (1010.05.03.02) a) 50% of material must pass 37.5mm seive, 100% of material must pass 106mm seive
Granular 'B', Type 2	4"	1010	1010.05.03.02	Accepted production will be limited to crushed quarried bedrock (1010.05.03.02) a) 100% of material must pass 106mm sieve
Rip-Rap	4-6"	1004	Table 7	Size will range from 100mm to 150mm (clean)
Crushed B Gravel	2"			
Crushed Stone	2" to 3"			
Natural Round Stone	2" to 8"			
Drainage Stone	¾" to 1 ¼"			
Screened Top Soil				
Screened Sand				
Pit Run Sand				
Gravel A	5/8"			Accepted production will be limited to crush quarried bedrock

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5.0 TRAVEL

The per tonne cost submitted for this standing offer agreement will include all travel, or lodging costs required to provide gravel to the specified locations.

6.0 CONFIDENTIALITY

It is understood and agreed that the Contractor will, during and after the effective period of the solicitation, and any resultant contract, treat as confidential and not divulge, unless authorized in writing by Parks Canada, any information obtained in the course of the performance of the proposed Work.

7.0 COMMUNICATIONS

During the contract period a Contractor contact shall remain regularly available to the Departmental Representative. In event contractor contact is unavailable, a substitute shall be provided.

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ANNEX B

BASIS OF PAYMENT (Page 1 of 3)

Bidders must provide pricing in the format specified in this Annex B – Basis of Payment. Failure to provide prices in the format specified will render the quotation non-responsive.

In consideration of the Contractor satisfactorily completing all of its obligations under the Standing Offer, the Contractor will be paid firm prices (including but not limited to all labour, materials, travel and disbursements), as specified below.

Goods and Services Tax (GST) or Harmonized Sales Tax (HST) is extra, if applicable. The quotation is to be in **Canadian dollars**.

Table A - Standing Offer Year 1: Award to March 31, 2020

Item	Description	Unit	Estimated Quantity A	Unit price B	Extended Price (A X B)
1	Granular Type "A" – 1"	Tonnes	1000	\$	\$
2	Granular Type "B" – Type 2 – 2"	Tonnes	1000	\$	\$
3	Granular Type "B" – Type 2 – 4"	Tonnes	1000	\$	\$
4	Rip-rap – 4" to 6"	Tonnes	1000	\$	\$
5	Crushed B Gravel – 2"	Tonnes	1000	\$	\$
6	Crushed Stone – 2" to 3"	Tonnes	1000	\$	\$
7	Natural Round Stone – 2" to 8"	Tonnes	1000	\$	\$
8	Drainage Stone – ¾" to 1 ¼"	Tonnes	500	\$	\$
9	Screened Top Soil	Tonnes	500	\$	\$
10	Screened Sand	Tonnes	500	\$	\$
11	Pit Run Sand	Tonnes	500	\$	\$
12	Gravel A – 5/8"	Tonnes	1000	\$	\$
TOTAL TABLE A (applicable taxes excluded)					\$

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ANNEX B

BASIS OF PAYMENT (Page 2 of 3)

Table B - Standing Offer Year 2: April 1, 2020 to March 31, 2021					
Item	Description	Unit	Estimated Quantity A	Unit price B	Extended Price (A X B)
1	Granular Type "A" – 1"	Tonnes	750	\$	\$
2	Granular Type "B" – Type 2 – 2"	Tonnes	750	\$	\$
3	Granular Type "B" – Type 2 – 4"	Tonnes	750	\$	\$
4	Rip-rap – 4" to 6"	Tonnes	750	\$	\$
5	Crushed B Gravel – 2"	Tonnes	750	\$	\$
6	Crushed Stone – 2" to 3"	Tonnes	750	\$	\$
7	Natural Round Stone – 2" to 8"	Tonnes	750	\$	\$
8	Drainage Stone – ¾" to 1 ¼"	Tonnes	750	\$	\$
9	Screened Top Soil	Tonnes	250	\$	\$
10	Screened Sand	Tonnes	250	\$	\$
11	Pit Run Sand	Tonnes	250	\$	\$
12	Gravel A – 5/8"	Tonnes	500	\$	\$
TOTAL TABLE B (applicable taxes excluded)					\$

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ANNEX B

BASIS OF PAYMENT (Page 3 of 3)

Table C - Standing Offer Year 3: April 1, 2021 to March 31, 2022					
Item	Description	Unit	Estimated Quantity A	Unit price B	Extended Price (A X B)
1	Granular Type "A" – 1"	Tonnes	500	\$	\$
2	Granular Type "B" – Type 2 – 2"	Tonnes	500	\$	\$
3	Granular Type "B" – Type 2 – 4"	Tonnes	500	\$	\$
4	Rip-rap – 4" to 6"	Tonnes	500	\$	\$
5	Crushed B Gravel – 2"	Tonnes	500	\$	\$
6	Crushed Stone – 2" to 3"	Tonnes	500	\$	\$
7	Natural Round Stone – 2" to 8"	Tonnes	500	\$	\$
8	Drainage Stone – ¾" to 1 ¼"	Tonnes	500	\$	\$
9	Screened Top Soil	Tonnes	250	\$	\$
10	Screened Sand	Tonnes	250	\$	\$
11	Pit Run Sand	Tonnes	250	\$	\$
12	Gravel A – 5/8"	Tonnes	250	\$	\$
TOTAL TABLE C (applicable taxes excluded)					\$

TOTAL EVALUATED PRICE – TABLES A+B+C	\$
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ANNEX C

ATTESTATION AND PROOF OF COMPLIANCE WITH OCCUPATIONAL HEALTH AND SAFETY (OHS)

The following form must be completed and signed prior to commencing work on Parks Canada Sites.

Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager/Contracting Authority		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work

General Description of Work to be Completed
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Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, _____ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name **Signature** **Date**

