



**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

Proposal to / Propositions aux:

Statistics Canada / Statistique Canada

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par le présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

<b>Amendment No. – N° modif.</b> 003	<b>Page</b> 1 of/de 11
<b>Date :</b> April 2, 2019	
<b>Address inquiries to – Adresser toute demande de renseignements à:</b> <a href="mailto:statcan.macs-bids-smc-soumissions.statcan@canada.ca">statcan.macs-bids-smc-soumissions.statcan@canada.ca</a>	
<b>Area code and Telephone No.</b> <b>Code régional et N° de téléphone</b> (613) 882-1902	<b>Facsimile No.</b> <b>N° de télécopieur</b> N/A
<b>Destination</b> MACS BID – RECEIVING Statistics Canada Distribution Centre ATTN: Francesco Germano Room 0702, Main Building Tunney's Pasture Driveway Ottawa, Ontario K1A 0T6 <a href="mailto:statcan.macs-bids-smc-soumissions.statcan@canada.ca">statcan.macs-bids-smc-soumissions.statcan@canada.ca</a>	

**Instructions :**

See herein

**Instructions:**

Voir aux présentes

<b>Solicitation No – N° de l'invitation :</b>  J005163/B
<b>Solicitation closes – L'invitation prend fin</b>  At – à : 14:00 EDT  On – le : April 5, 2019

<b>Name and title of person authorized to sign on behalf of vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'impression).</b>
<b>Name – Nom :</b>
<b>Title – Titre :</b>

<b>Delivery required – Livraison exigée</b>	<b>Delivery offered – Livraison proposé</b>
<b>Vendor Name and Address – Raison sociale et adresse du fournisseur</b>  <b>Facsimile No – N° de télécopieur :</b> <b>Telephone No – N° de téléphone :</b>	
<b>Signature</b>	<b>Date</b>



### AMENDMENT 003

The purpose of this Amendment is to answer questions from industry.

#### Question 1

On page 6 of 40, 2.2 Submission of Bids:

Bids must be submitted only to Statistics Canada (StatCan) by the date, time and place indicated on page 1 of the bid solicitation. On page 9 of 40, 3.1 Bid Preparation Instructions, it is mentioned to provide a soft copy by e-mail in a "pdf" format. Then: If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy. Please clarify how bids should be submitted.

#### Answer 1

StatCan requests that bids are submitted electronically; you may submit your bids to the destination listed on the cover page.

#### Question 2

4.1.4 Building Lockdown Project, page 27 of 40:

The Contractor will complete the project by providing the necessary door hardware, installing such hardware and arranging to provide electrical connection, and programming to Lenel. The Contractor will coordinate with building management for the installation of the necessary hardware, arrange for electrical connection and wiring...

This is a very sensitive part of the project. To be able to include a competitive price, we need to either have a site visit with our locksmith or have detailed pictures of all the doors included in this part. We need the same information for the existing revolving door at the RH Coats East side entrance.

Also who is to be responsible for electrical connection and wiring/conduit, us or StatCan?

#### Answer 2

Site visit clause will be included in RFP Amendment 001.

StatCan will be responsible for booking an electrician to complete the electrical connection and wiring/conduit.

#### Question 3

4.1.1 Access Control Barriers, page 26 of 40:

c) Additional Requirement: It is anticipated that 5 turnstile units will be installed at the Gatineau office/location. These turnstiles were formerly located at StatCan's Tunney's Pasture and have been repurposed. The turnstile units at this location will also require maintenance and repair, which are to be covered under this contract.

In our price, do we need to include:

- Installation of the turnstile, during regular hours?
- Are the turnstiles already on site?
- Installation of the turnstile, 5 lanes located side by side? Please drawing of the display of the 5 lanes.
- Who is to supply access control equipment: controllers, readers, input/output boards?
- Is the Lenel support is already accounted for equipment?
- Who is to supply electrical connection(s) and wiring?

- Any conduit, drilling or coring? If yes, we will need a site visit or detailed plans showing where controller(s) is (are) to be installed. Electrical panel should be indicated on the plans.
- Difficult to know what repairs are needed, when was the last maintenance on them, have they been damaged since they were removed, etc.?

**Answer 3**

These turnstile have already been installed as the perimeter needed to be secured and this contract was not yet in force. This item should not be priced as it will be removed.

The maintenance of the 5 turnstiles is to be priced. The turnstiles are presently installed and functioning properly.

**Question 4**

Attachment 3.1 – Pricing Schedule, page 11 of 40, Table 1 Monthly Maintenance:

We need to give prices for the monthly maintenance services including Lenel support. Lenel is to commit with prices for 3 years. They are not to commit for year 4 and 5.

Please advise.

**Answer 4**

The monthly maintenance should include turnstiles, readers and cameras. Lenel support comes with the licensing once the Supplier become StatCan primary.

**Question 5**

ANNEX A, STATEMENT OF WORK, 4.1.6 Maintenance Schedule and Support, page 28 of 40:

StatCan's security equipment, such as turnstiles/revolving door and video cameras require inspection and servicing to ensure on-going performance. The contractor will be required to conduct a monthly inspection of turnstiles and cameras.

To be able to provide a price on the monthly inspections for the cameras, we need to know the total number of cameras per site, how many indoor and outdoor.

It is very rare we are ask to perform monthly inspections on each camera. Usually camera inspections are to be perform once (indoor) or twice (outdoor) a year. Are the monthly inspections on cameras to be at the console to make sure they are all working properly or is it to be at each camera location on a monthly basis. Please clarify

**Answer 5**

There are a total of 76 Interior/exterior cameras. 68 in Tunney's Pasture Complex and 8 in the Gatineau location.

The monthly maintenance inspections can be verified through the console, via the interior or exterior at the actual camera. This can be negotiated with the winning Bidder. Please ensure to specify exactly what the pricing includes to avoid confusion.

**Question 6**

We need clarification on the Pricing Schedule:

Attachment 3.1 – Pricing Schedule, page 11 of 40

ANNEX B, BASIS OF PAYMENT, page 33 of 40

Which pages should we use to give our price, the Pricing Schedule or Annex B?

**Answer 6**

The Bidder is to complete Attachment 3.1 - Pricing Schedule. Annex B will be adjusted accordingly.

**Question 7**

On table 1, page 11, initial period is for 12 months. Annex B, Initial period is for 13 months. Please clarify.

Also on page 26 of 40, 4.1 Scope of Work, 4.1.1 Access Control Barriers, b): Turnstiles: conduct preventative maintenance<sup>1</sup>.

The note 1 at the bottom of the page:

1 Preventative maintenance to start June 1, 2019.

If the Preventive maintenance is to start June 1st on the turnstiles, your Pricing Schedule and Annex B will need to be modify to reflect the 2 first months, then the 10 following ones.

**Answer 7**

Attachment 3.1 - Pricing Schedule and Annex B will be adjusted accordingly.

**Question 8**

We would like to request a device count and types for the Statistics Canada RFP # J005163/B.

We will also need to know which version of Lenel OnGuard is being used.

We will also need to know if there is a valid SUSP in use.

For the lockdown process is there a data conduit feature license already in place?

**Answer 8**

Departmental Security will not be releasing a device count at this time.

Departmental Security is presently using LENEL ONGUARD 7.3.345

No. This will be part of a Task Authorization upon contract being awarded.

There is no data conduit feature in place.

**Question 9**

Are the metal conduits included in the project?

Which company was part of the initial ongoing project before it was stop?

Are the as-built drawings available for all the security system?

Is all the work for this project needed to be done after hours?

**Answer 9**

No, metal conduits are not included in the project.

The initial project was done by FSC. Further information can be found on Proactive Disclosure.

No, as-built drawings available for all the security system.



Only the work that requires noise, conduits and cables installation + lockdown are to be done after hours.

**Question 10**

When you push a red button to activate the lockdown, do you deactivate it by pulling the red button?

**Answer 10**

No, the deactivation is done manually through the security system.

**Question 11**

Does programming and wires connections need to be done?

**Answer 11**

Not for all the project but it might needs some additional programming and wires connections.

**Question 12**

Do the electrical wires need to be inside metal conduits?

**Answer 12**

Yes, electrical wires need to be inside metal conduits.

**Question 13**

At the RHC - Do the 3 sets of doors on the Tunney's side and the 2 sets on the Parkdale side need to be connected to the security system for the lockdown?

**Answer 13**

Yes, but not the new revolving doors.

**Question 14**

At the RHC - Do we have to install a red button at the guard post?

**Answer 14**

Yes. A clear plastic cover (See Security office 1102 as reference) also needs to be installed over the red button.

**Question 15**

When is the deadline for this project?

**Answer 15**

The deadline is May 5, 2019.

**Question 16**

Do you provide all the power supplies and parts for the doors?

**Answer 16**

Statistics Canada will supply all the parts for the doors. If more power supplies are missing, it will be the RFP winning bidder's responsibility to provide them.

**Question 17**

In order to calculate the proper labour to install the supplied lockdown equipment, we need to know the quantities, the manufacturer and the exact models of all the parts you are supplying.

**Answer 17**

StatCan is supplying the panic hardware for the Main building (150 Tunney's Pasture) that will match existing hardware in the Jean Talon and R.H. Coats building.

**Question 18**

Existing buttons to connect; if possible, we would like to know how many?  
Again, if possible, how many you have purchased that we need install.  
Please confirm that we need to supply and install 2 new ones.

**Answer 18**

Two (2) buttons are already installed but not connected (Jean Talon reception desk and Security office). Two (2) more buttons to be supplied, installed and connected (Main building reception and R.H. Coats reception).

**Question 19**

Do the side by side building entrance doors need to be connected individually or by group for each entrance?

**Answer 19**

The doors require individual connections as each one is separate and has its own hardware (panic).

**Question 20**

LENEL certificates are requested for technicians. Does the company need to send a letter from LENEL stating that the company does have a valid agreement in place with LENEL that authorizes the company to market, resell and implement LENEL Products and support services?

**Answer 20**

The Company does not require a letter from LENEL. Each technician must have a valid certification from LENEL.

**Question 21**

Do we need to provide a valid certificate proving certification for both PNG and SmartLane turnstiles?

**Answer 21**

Yes, you are to provide a certification for both PNG and SlimLine turnstiles.

**Question 22**

Smartlane and SlimLane are two different products from Automatic Systems. Please indicate which product was installed in 2018?

**Answer 22**

SlimLane was installed in the Tunney's Pasture complex.

**Question 23**

The MTC1 requires the bidder to provide a minimum of 2 resumes for both the specialist and service technician roles who can complete the work as outlined in the SOW. Can you please confirm the requirement that a resource needs to be identified as either a specialist or a service technician; is it permitted to use the same resource/resume for both roles? Specifically, can you confirm that MTC1 is requiring the identification of a minimum of 4 separate resources?

**Answer 23**

The MTC1 clearly stated that "The Bidder must submit a minimum of two (2) resumes per category (Specialist, Service Technician) and identify the resource as either a Specialist or Service Technician".

The same person cannot be names in both categories and must be identified as either Specialist or Service Technician.

**At Attachment 3.1 - Pricing Schedule**

**DELETE in its entirety**

**INSERT:**

**Attachment 3.1 – Pricing Schedule**

The Bidder must complete this pricing schedule and include it in its financial bid.

<b>Table 1 – Monthly Maintenance</b>			
<b>Description</b>	<b>Firm All-Inclusive Price per month</b>	<b>Estimated Level of Effort</b>	<b>Extended Price</b>
Initial Period (Contract Award to March 31, 2020) Monthly Maintenance Services – turnstile warranty	\$	2 months	\$
Initial Period (Contract Award to March 31, 2020) Monthly Maintenance Services – preventative maintenance	\$	10 months	\$
Option Period 1 (April 1, 2020 to March 31, 2021) Monthly Maintenance Services	\$	12 months	\$
Option Period 2 (April 1, 2021 to March 31, 2022) Monthly Maintenance Services	\$	12 months	\$
Option Period 3 (April 1, 2022 to March 31, 2023) Monthly Maintenance Services	\$	12 months	\$
Option Period 4 (April 1, 2023 to March 31, 2024) Monthly Maintenance Services	\$	12 months	\$
<b>Evaluated Price (A)</b>			<b>\$</b>

<b>Table 2 – Building Lockdown Project Initial Period (Contract Award to March 31, 2020)</b>	
<b>Description</b>	<b>Firm All-Inclusive Price</b>
Complete the building lockdown project	\$
<b>Evaluated Price (B)</b>	

<b>Table 3 – Task Authorization Initial Period (Contract Award to March 31, 2020)</b>			
<b>Description</b>	<b>Firm All-Inclusive Price</b>	<b>Estimated Level of Effort / Percentage of Markup</b>	<b>Extended Price</b>
Hourly Rate for Specialist	\$	1 Hrs	\$
Hourly Rate for Service Technician	\$	1 Hrs	\$
Parts (if applicable)	\$500.00	%	\$
<b>Evaluated Price (C)</b>			<b>\$</b>

<b>Table 4 – Task Authorization Option Period 1 (April 1, 2020 to March 31, 2021)</b>			
<b>Description</b>	<b>Firm All-Inclusive Price</b>	<b>Estimated Level of Effort / Percentage of Markup</b>	<b>Extended Price</b>
Hourly Rate for Specialist	\$	1 Hrs	\$
Hourly Rate for Service Technician	\$	1 Hrs	\$
Parts (if applicable)	\$500.00	%	\$
<b>Evaluated Price (D)</b>			<b>\$</b>

<b>Table 5 – Task Authorization Option Period 2 (April 1, 2021 to March 31, 2022)</b>			
<b>Description</b>	<b>Firm All-Inclusive Price</b>	<b>Estimated Level of Effort / Percentage of Markup</b>	<b>Extended Price</b>
Hourly Rate for Specialist	\$	1 Hrs	\$
Hourly Rate for Service Technician	\$	1 Hrs	\$
Parts (if applicable)	\$500.00	%	\$
<b>Evaluated Price (E)</b>			<b>\$</b>

<b>Table 6 – Task Authorization Option Period 3 (April 1, 2022 to March 31, 2023)</b>			
<b>Description</b>	<b>Firm All-Inclusive Price</b>	<b>Estimated Level of Effort / Percentage of Markup</b>	<b>Extended Price</b>



Hourly Rate for Specialist	\$	1 Hrs	\$
Hourly Rate for Service Technician	\$	1 Hrs	\$
Parts (if applicable)	\$500.00	%	\$
<b>Evaluated Price (F)</b>			<b>\$</b>

<b>Table 7 – Task Authorization</b>			
<b>Option Period 4 (April 1, 2023 to March 31, 2024)</b>			
<b>Description</b>	<b>Firm All-Inclusive Price</b>	<b>Estimated Level of Effort / Percentage of Markup</b>	<b>Extended Price</b>
Hourly Rate for Specialist	\$	1 Hrs	\$
Hourly Rate for Service Technician	\$	1 Hrs	\$
Parts (if applicable)	\$500.00	%	\$
<b>Evaluated Price (G)</b>			<b>\$</b>

<b>Total Evaluated Price</b>	
<b>Total Evaluated Price (A + B + C + D + E + F + G)</b>	<b>\$</b>

**At Annex B, Basis of Payment**

**DELETE in its entirety**

**INSERT:**

**ANNEX B  
BASIS OF PAYMENT**

<b>Table 1 – Monthly Maintenance</b>			
<b>Description</b>	<b>Firm All-Inclusive Price per month</b>	<b>Estimated Level of Effort</b>	<b>Extended Price</b>
Initial Period (Contract Award to March 31, 2020) Monthly Maintenance Services – turnstile warranty	\$	2 months	\$
Initial Period (Contract Award to March 31, 2020) Monthly Maintenance Services – preventative maintenance	\$	10 months	\$
Option Period 1 (April 1, 2020 to March 31, 2021) Monthly Maintenance Services	\$	12 months	\$
Option Period 2 (April 1, 2021 to March 31,	\$	12 months	\$

2022) Monthly Maintenance Services			
Option Period 3 (April 1, 2022 to March 31, 2023) Monthly Maintenance Services	\$	12 months	\$
Option Period 4 (April 1, 2023 to March 31, 2024) Monthly Maintenance Services	\$	12 months	\$

<b>Table 2 – Building Lockdown Project Initial Period (Contract Award to March 31, 2020)</b>	
<b>Description</b>	<b>Firm All-Inclusive Price</b>
Complete the building lockdown project	\$

<b>Table 3 – Task Authorization* Initial Period (Contract Award to March 31, 2020)</b>	
<b>Description</b>	<b>Firm All-Inclusive Hourly Rate Price</b>
Hourly Rate for a Specialist	\$
Hourly Rate for a Service Technician	\$

\*Material and Replacement Parts (except free issue) and supplies must be charged at the Contractors laid down cost, plus a markup of \_\_\_\_ % not to exceed the Manufacturer's suggested retail price. Cost must be supported by the Contractor's paid invoices submitted with invoices.

<b>Table 4 – Task Authorization* Option Period 1 (April 1, 2020 to March 31, 2021)</b>	
<b>Description</b>	<b>Firm All-Inclusive Hourly Rate Price</b>
Hourly Rate for a Specialist	\$
Hourly Rate for a Service Technician	\$

\*Material and Replacement Parts (except free issue) and supplies must be charged at the Contractors laid down cost, plus a markup of \_\_\_\_ % not to exceed the Manufacturer's suggested retail price. Cost must be supported by the Contractor's paid invoices submitted with invoices.

<b>Table 5 – Task Authorization* Option Period 2 (April 1, 2021 to March 31, 2022)</b>	
<b>Description</b>	<b>Firm All-Inclusive Hourly Rate Price</b>
Hourly Rate for a Specialist	\$
Hourly Rate for a Service Technician	\$

\*Material and Replacement Parts (except free issue) and supplies must be charged at the Contractors laid down cost, plus a markup of \_\_\_\_ % not to exceed the Manufacturer's suggested retail price. Cost must be supported by the Contractor's paid invoices submitted with invoices.

<b>Table 6 – Task Authorization* Option Period 3 (April 1, 2022 to March 31, 2023)</b>	
<b>Description</b>	<b>Firm All-Inclusive Hourly Rate Price</b>
Hourly Rate for a Specialist	\$
Hourly Rate for a Service Technician	\$

\*Material and Replacement Parts (except free issue) and supplies must be charged at the Contractors laid down cost, plus a markup of \_\_\_\_ % not to exceed the Manufacturer's suggested retail price. Cost must be supported by the Contractor's paid invoices submitted with invoices.

<b>Table 7 – Task Authorization*</b>	
<b>Option Period 4 (April 1, 2023 to March 31, 2024)</b>	
<b>Description</b>	<b>Firm All-Inclusive Hourly Rate Price</b>
Hourly Rate for a Specialist	\$
Hourly Rate for a Service Technician	\$

\*Material and Replacement Parts (except free issue) and supplies must be charged at the Contractors laid down cost, plus a markup of \_\_\_\_ % not to exceed the Manufacturer's suggested retail price. Cost must be supported by the Contractor's paid invoices submitted with invoices.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**