



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:**

Bid Receiving/Réception des soumissions
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Ave
Regina, SK S4P 3K7

Fax No. - No de FAX:
(306) 780-5232

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaires :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet: Installation, removal and retrofit emergency and safety equipment in police vehicles		Date April 8, 2019
Solicitation No. – N° de l'invitation M9424-19-2311/A - PW-19-00867456		Amendment No. – N° de la modification 001
Client Reference No. - No. De Référence du Client 201902311		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00 pm	CST (Central Standard Time) HNC (Heure Normale du Centre)
On / le :	April 30, 2019	
Incoterms 2010 "DDP Delivered Duty Paid" See herein — Voir aux présentes	GST – TPS See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Rachel Sookoo, Procurement Officer		
Telephone No. – No. de téléphone 639-625-3291	Facsimile No. – No. de télécopieur 306-780-5232	

Delivery Required – Livraison exigée N/A	Delivery Offered – Livraison proposée N/A
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This amendment is raised to address the following:

- To respond to questions received during the solicitation period;
- To amend the solicitation document accordingly.

QUESTIONS AND ANSWERS

Question 1: Would the RCMP accept the transport of vehicles to Ontario to complete the work defined within Solicitation M9424-19-2311/A?

Answer 1: We are not limiting any contractor from any geographic location from submitting a bid. However, contractors must be able to fulfill the requirement and meet the deliverables in the Request for Standing Offer.

As a result of this question, the solicitation document has been amended as follows:

Delete:

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.8.1 Offeror Ranking

Insert:

7.8.1 Offeror Ranking

1. Build Capacity – The number of vehicles assigned to any contractor for work shall not exceed the number of manned repair stalls in the contractor's shop.
2. Secure Storage Capacity – At no time will the number of vehicles being worked on or assigned to the contract exceed the secure storage capabilities.
3. Turn Around Time – If conditions 1 and 2 are equal, the contractor offering the quickest "turn around time" their shop can build (complete) a standard installation as defined in the Statement of Work, will be selected.

Delete:

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

B. RESULTING CONTRACT CLAUSES

7.3.2 Delivery Date



Insert:

7.3.2 Delivery Date

Delivery must be completed in accordance with the Annex A of the Standing Offer.

Should a contractor not adhere to the timelines outlined in Annex A, Article 13.1 Vehicle and Equipment Deliverables, there will be no guarantee that subsequent call-ups will be made to that particular contractor.

Delete in its entirety:

**ANNEX "A"
STATEMENT OF WORK**

Insert:

Note: changes were made to the following sections.

- 10. DETAILS OF JOCKEY SERVICE REQUIREMENT**
- 11. DETAILS OF K-DIVISION RCMP VEHICLE MOVEMENT**
- 13.1 VEHICLE AND EQUIPMENT DELIVERABLES**
- 18. WARRANTY REPAIR**

**ANNEX "A"
STATEMENT OF WORK**

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- 5. Details of Equipment Installation
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18. Warranty Repair
19. Standing Offer Assumptions and Considerations
20. Statement of Work Definitions
21. Definitions, Descriptions and Terminology



1. SCOPE OF WORK

A Standing Offer for the supply of all labour, certain materials, storage and jockey service necessary to install, remove or repair emergency and safety equipment in police vehicles. The Standing Offer will encompass multiple vehicle platforms and equipment on an “as and when” requested basis for the Royal Canadian Mounted Police (RCMP) Post Garage as per this “Statement of Work”. RCMP authorized installation information will be provided upon contract award.

1.1 SUMMARY: SCOPE OF WORK

INSTALLATION OF STANDARD EQUIPMENT
Stream 1 - Type 1, <u>Option A</u> (Full Installation) Basic Marked Police Vehicle – Sedan/SUV
Stream 2 - Type 1, <u>Option B</u> (Pre-equipped Vehicle, National Fleet) Basic Marked Police Vehicle – Sedan/SUV/PPV Truck
Stream 3 - Type 2: <u>Option A</u> - Highway Patrol Police Vehicle with Light bar – Sedan/SUV/ PPV Truck
Stream 4 - Type 2: <u>Option B</u> - (Pre-equipped Vehicle, National Fleet) Highway Patrol Police Vehicle with Light bar – Sedan/SUV/PPV Truck
Stream 5 - Type 3: <u>Option A</u> - Slick/Clean Roof Sedan/SUV/ PPV Truck
Stream 6 - Type 3: <u>Option B</u> - Slick/Clean Roof Sedan /SUV/ PPV Truck
Stream 7 - Type 4: - Marked Truck
VEHICLE DECOMMISSIONING (REMOVAL OF STANDARD EQUIPMENT)
Stream 8 - Type 1: Basic Marked Police Vehicle Sedan/SUV
Stream 9 - Type 2: Highway Patrol Police Vehicle Sedan/SUV – Slick/Clean Roof
Stream 10 - Type 3: Slick/Clean Roof with Lightbar – Sedan/SUV/PPV Truck
Stream 11 - Type 4: Marked Truck
Stream 12 - Other Vehicle Type
EQUIPMENT INSTALLATION, RETRO-FITTING OR REPAIR
Light bar assembly
Carbine rack
Console system
Headlight flasher assembly
LED Light head
Rear Traffic Advisor Unit only
Rear Traffic Advisor Unit Cable
Power Distribution Unit (PDU)
Police Radio transceiver
Police Radio system
Roof mount antenna and Coaxial antenna
Stick-on discreet antenna and Coaxial antenna
In Car Digital Video System (ICDVS)
ICDVS Main power harness
ICDVS DVR Unit



ICDVS display
ICDVS display cable
ICDVS rear camera
ICDVS rear camera cable
ICDVS front camera
ICDVS front camera cable
ICDVS rear microphone
ICDVS Wireless microphone antenna
ICDVS Wireless Upload Antenna
ICDVS Wireless Upload Cables
Radar system
Radar antenna
Radar rear antenna cable
Automated license plate readers (ALPRs)
Vehicle battery maintainer system
Printer mount / printer connecting arm
Cellular Phone Car Kit
Siren/lighting controller unit
Siren speaker
MWS Dock

2. SUMMARY OF STANDARD EQUIPMENT INSTALLATION

All vehicle equipment installation will be in accordance with the respective RCMP Installation Procedures and include the following listed equipment:

The Contractor will be required to complete the fit-up of vehicle Types 1 - 3 at two different options:

Option A - Full Installation - Installation of all required police equipment.

Option B - Pre-Equipped Installation - Installation of required equipment in addition to equipment already installed by the National Up-fitter.



Stream 1 - Type 1, Option A (Full Installation) Basic Marked Police Vehicle – Sedan/SUV

- ☛ Siren/lighting controller unit, keypad
- ☛ Siren speaker
- ☛ Light bar assembly
- ☛ Headlight flashers
- ☛ Corner strobes/power supply and/or LED lights
- ☛ Rear traffic advisor
- ☛ Possible additional lighting in certain vehicles
- ☛ Horn transfer and vehicle lighting disable
- ☛ Power distribution unit (PDU)
- ☛ Base wiring harness
- ☛ Police radio/s system
- ☛ Roof antennas
- ☛ Centre console assembly
- ☛ Dash mount Siren keypad and radio display system
- ☛ Laptop docking station
- ☛ Dual battery Isolator and wiring
- ☛ Additional Battery
- ☛ In Car Digital Video System (ICDVS)
- ☛ Interior lighting (partition and additional roof lighting)
- ☛ Prisoner partition shield (potentially two SUV models)
- ☛ Rear equipment/storage box installation
- ☛ RCMP Carbine rack
- ☛ Rear side window bars
- ☛ Rear interior door modification and emergency door lock release
- ☛ Disable/remove factory hooks and/or lighting
- ☛ Radar system including VSS cable installation and video interface cable
- ☛ Cell phone/hands free kit and booster
- ☛ Driver's license reader
- ☛ Thermal printer
- ☛ Secure idle
- ☛ Mud flaps
- ☛ Additional Battery maintainer



Stream 2 - Type 1, Option B (Pre-equipped Vehicle, National Fleet) Basic Marked Police Vehicle – Sedan/SUV/PPV Truck

- 🚒 Siren/lighting controller unit, keypad
- 🚒 Light bar assembly – New or Reissued
- 🚒 Rear traffic advisor (may be included in Option B pre-equipped)
- 🚒 Possible additional lighting in certain vehicles
- 🚒 Power distribution unit (PDU)
- 🚒 Police radio/s system
- 🚒 Roof antennas
- 🚒 Centre console assembly
- 🚒 Laptop docking station Mobile Work Station (MWS)
- 🚒 Dash mount - Siren keypad and Radio display system
- 🚒 In Car Digital Video System (ICDVS)
- 🚒 Rear equipment/storage box installation in the SUV (Option B pre-equipped in Some Models)
- 🚒 RCMP Carbine rack
- 🚒 Rear side window bars
- 🚒 Rear interior door modification and emergency door lock release
- 🚒 Disable/remove factory interior components – E.g. Coat hooks, vents, handle and/or interior lighting
- 🚒 Radar system including VSS cable installation and video interface cable
- 🚒 Cell phone/hands free kit and booster
- 🚒 Driver's license reader
- 🚒 Thermal printer/ Mounting system
- 🚒 Factory Up-fitter base wire change or addition*
- 🚒 Additional Battery maintainer

Stream 3 - Type 2: Option A - Highway Patrol Police Vehicle with Light bar – Sedan/SUV

The vehicle will be built based on the Type 1 vehicle above in accordance with the ****RCMP Provided Procedural Standards with the following changes:

In Addition:

- 🚒 Additional lighting (e.g. mirror lights, grill)

Stream 4 - Type 2: Option B - Highway Patrol Police Vehicle with Light bar – Sedan/SUV/PPV Truck

The vehicle will be built based on the Type 1 vehicle above in accordance with the ****RCMP Provided Procedural Standards with the following changes:

In Addition:

- 🚒 Additional lighting (e.g. mirror lights, grill)



Stream 5 - Type 3: Option A - Slick/Clean Roof Sedan/SUV/PPV Truck

The vehicle will be built based on the Type 1 vehicle above in accordance with the ****RCMP Provided Procedural Standards with the following changes:

Minus:

- ☒ Light bar assembly

In Addition:

- ☒ Additional front lighting (e.g. grill, windshield lighting)
- ☒ Additional rear lighting (e.g. back window, bumper, hatch)
- ☒ Additional side lighting (e.g. side mirror, side body panel)

Stream 6 - Type 3: Option B - Slick/Clean Roof Sedan/SUV/PPV Truck

The vehicle will be built based on the Type 1 vehicle above with the following changes:

Minus:

- ☒ Light bar assembly

In Addition:

- ☒ Additional front lighting (e.g. grill, windshield lighting)
- ☒ Additional rear lighting (e.g. back window, bumper, hatch)
- ☒ Additional side lighting (e.g. side mirror, side body panel)

Stream 7 - Type 4: - Marked Truck

The vehicle will be built based on the Type 1 Option (A) vehicle above in accordance with the following changes:

In Addition:

- ☒ Rear window bars
- ☒ Rear seat equipment storage box
- ☒ Tool box
- ☒ Bed mat
- ☒ Step tubes
- ☒ Winch and Vehicle Mounting Hardware



2.1 DETAILS OF EQUIPMENT INSTALLATION

Depending on the vehicle platform being fit-up; some items listed may be pre-installed (option B). Listed below are the main installation stages of a police vehicle fit-up.

Front-End / Under Hood

The initial steps of the fit-up are to install the heavy duty power wiring, power breaker, front siren speaker, front corner strobe lights and controller, headlight flasher along with the associated wiring. Installation must be performed as per the ****RCMP Provided Procedural Standards.

Headliner/Roof

At this stage of the fit-up, attachment of the rooftop antennas and light bar occurs which requires the lowering of the interior headliner and other trim. Installation of miscellaneous wires along headliner as per vehicle platform, e.g. interior lighting, and cabling for rear LED lighting, traffic advisor, ICDVS, radar, partition light. Installation must be performed as per the ****RCMP Provided Procedural Standards.

Driver Compartment

Work in the front cabin includes installation of the center console assembly, radio communications equipment, ICDVS, Idle control and horn transfer relay/DRL cut-off module with wiring, and disabling the auto light sensor. Wiring passing through the cabin is routed at this step. Installation must be performed as per the ****RCMP Provided Procedural Standards.

Police Equipment Storage Unit

Each vehicle platform has a specific electronic equipment storage unit. The unit contains the PDU, siren and lighting controllers, radio unit, supplemental wiring for the ICDVS, radio, lighting, siren and console. While the box or tray is custom manufactured, the specific attachment points and openings are not pre-done to allow flexibility for future changes in the following (e.g. PDU, siren and lighting controllers, radio unit and video hardware). The electronics equipment unit and or storage unit is secured to the vehicle and equipment is mounted and connections made. There is a significant amount of wiring in this stage of vehicle equipment installation, this includes adding wire splices, terminations and connections. Care and caution must be exercised to ensure quality is consistent. Excess wiring and cabling must be properly coiled, tied up and loomed. Installation must be performed as per the ****RCMP Provided Procedural Standards.

Prisoner Shield / Partition

The rear seat is converted to a secure space for transporting occupants. This requires installation of a partition behind the front seat. Multiple pieces of equipment are also installed on the partition at this stage including the RCMP Carbine rack, camera equipment, rear compartment light. A pass through\conduit of wiring and cabling from the front of the vehicle to the rear may also be installed on certain platforms to protect against damage to equipment wiring. Prior to the installation of the partition some factory installed equipment must be disabled or removed on certain platforms (e.g. roof vent, handles, coat hooks). Installation must be performed as per the ****RCMP Provided Procedural Standards.

Second Row Partition

On Police vehicles that require and not provided with National Fit-up Vehicles. Installation must be performed as per the ****RCMP Provided Procedural Standards.

Front Cabin Finish

Final equipment is installed in the driver's compartment at this stage. Wiring was prepared in earlier stages, but actual mounting and connection was deferred to allow easier movement by technicians and avoid potential damage. Such equipment includes camera system ICDVS, wireless upload antenna, radar heads/display/logic unit and laptop docking station assembly. Installation must be performed as per the RCMP ****RCMP Provided Procedural Standards.



Rear Passenger Doors

Changing out the door panels to a more secure version, the addition of window barriers and a mechanical emergency door release is done at this point. The door release process must be done very meticulously to ensure the safety of the occupants. Installation must be performed as per the RCMP ****RCMP Provided Procedural Standards.

Finish Fit-up

Final equipment is installed (e.g. flashlight holder, cell phone and booster, fire extinguisher, step rails, jack holder, winch assembly and mud-flaps). Installation must be performed as per the****RCMP Provided Procedural Standards.

3. SUMMARY OF VEHICLE DECOMMISSIONING

The Contractor will be required to remove all vehicle equipment in accordance with the respective RCMP Procedures and include the following listed equipment:

Streams 8 to 12 - All Vehicle Fit-Up Types - If Present the Contractor Must Remove From Vehicle

- | | |
|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| ☛ Siren controller unit, keypad and Wiring | ☛ Laptop docking station |
| ☛ Siren speaker and bracket | ☛ In Car Digital Video System (ICDVS) |
| ☛ Light bar assembly | ☛ Prisoner partition shield (Maybe two SUV) |
| ☛ Headlight flasher (returned to original equipment manufacturer status) (OEM) | ☛ Rear equipment/storage box or equipment tray |
| ☛ Corner Light and power supply | ☛ Shotgun rack and/or carbine rack |
| ☛ Rear traffic advisor and hardware | ☛ Rear and/or rear side window bars |
| ☛ Any additional lighting | ☛ Radar system including Vehicle Speed Sensor cable installation (VSS) and video interface cable |
| ☛ Horn transfer and vehicle lighting enable (returned to OEM status) | ☛ Cell phone/hands free kit |
| ☛ Power distribution unit (PDU) | ☛ Secure idle (returned to OEM status) |
| ☛ Added interior lighting (partition and additional roof lighting) | ☛ Door chime module |
| ☛ Base wiring harness | ☛ All Integrated Police Vehicle (IPV) equipment |
| ☛ Police radio/s system | ☛ Other equipment components – (e.g. hidden lighting, lock boxes). |
| ☛ Antennas and cabling | ☛ Factory Up-fitter base wire change or addition* |
| ☛ Centre console assembly | ☛ Additional Battery maintainer |
| ☛ Dash mount system | ☛ Automated license plate readers (ALPRs) |



3.1 DETAILS OF VEHICLE DECOMMISSIONING - EQUIPMENT REMOVAL AND HANDLING

The Contractor will be contacted by the ***RCMP Representative, “as and when requested” to remove all or requested police/safety/additional equipment without damage to the equipment or vehicle as per the ****RCMP Provided Procedural Standards. The vehicle manufacturers wiring must be returned to factory state. In addition to the removal of the police/safety equipment platform specific factory equipment will need to be re-enabled (e.g. daytime running lights, lighting, horn, secure idle removal). A pre-inspection check sheet will be provided by the RCMP to assist with testing equipment before vehicle decommissioning.

All equipment must be returned to the ***RCMP Representative, in an organized fashion unless detailed in decommissioning list. The RCMP may require the Contractor to dispose equipment on behalf of the identified user. A list of disposal equipment will be provided upon the award of contract. Listed equipment and all other waste replaced / acquired during vehicle decommissioning must be handled with accordance to Good Practices and Environmental Laws governing the proper disposal of materials. Items listed as being retained or reissued with any defects must be marked with defect noted with green painter's tape.

4. DETAILS OF DECOMMISSIONING EQUIPMENT

In accordance with Life Cycle Management, The RCMP will require the vender to: retain, return, reissue, or properly dispose equipment. A list will be supplied of requested decommissioning equipment on award of contract. If the Contractor finds equipment not on the list, they are required to contact the ***RCMP Representative. Care must be taken with the decommissioned equipment and disposal of Police equipment must be followed the ****RCMP Provided Procedural Standards.

5. DETAILS OF ADDITIONAL EQUIPMENT INSTALLATION

The Contractor may be contacted by the ***RCMP Representative, “as and when requested” to install additional police equipment in vehicles currently in-service within Identified User Division. Installation must be performed as per ****RCMP Provided Procedural Standards. Items that are removed as part of a retro-fit are to be removed without damage to the equipment, vehicle and manufacturers wiring. All equipment must be returned to the ***RCMP Representative, in an organized fashion.

6. DETAILS OF EQUIPMENT RETRO-FIT

The Contractor may be contacted by the ***RCMP Representative, “as and when requested” to retro-fit police equipment in vehicles currently in service within the K Division fleet. Installation must be performed as per ****RCMP Provided Procedural Standards. Items that are removed as part of a retro-fit are to be removed without damage to the equipment, vehicle and manufacturers wiring. All equipment must be returned to the ***RCMP Representative, in an organized fashion.

7. DETAILS OF EQUIPMENT ON-VEHICLE REPAIR (In-Service Vehicles)

The Contractor may be contacted by the ***RCMP Representative, “as and when requested” to repair police/safety equipment on vehicles currently in service within the Division Fleet. Repairs completed by the Contractor will be at the guidance ****RCMP Provided Procedural Standards.

8. DETAILS OF OFF-VEHICLE EQUIPMENT REFURBISHING

The Contractor may be contacted by the ***RCMP Representative, “as and when requested” to refurbish off-vehicle police/safety equipment. The ***RCMP Representative will provide detailed instructions on refurbishing procedures at the guidance ****RCMP Provided Procedural Standards.



9. DETAILS OF MOBILE OPERATIONS REQUIREMENT

The Contractor will be contacted by the Identified user “as and when requested” to attend RCMP locations within Alberta to repair or retro-fit police/safety equipment. A planned rollout schedule will be provided with every projected trip and the Contractor must supply Contractor employee/s all the tools and consumables necessary to complete the requirement. All travel to be invoiced as per the Treasury Board of Canada Travel Directive rates. Installation must be performed as per RCMP ****RCMP Provided Procedural Standards. Items that are removed as part of a retro-fit are to be removed without damage to the equipment, vehicle and manufacturers wiring and returned to the ***RCMP Representative.

10. DETAILS OF JOCKEY SERVICE REQUIREMENT

The RCMP prides themselves on keeping an outstanding Corporate Identity. Under the Treasury Board Motor Vehicles Policies, the RCMP vehicles are considered a workplace and therefore, in all instances the person/s in RCMP vehicles they are required to follow the Workplace Standards of Conduct. The Contractor employees must operate with reasonable and respectful dress, behavior and language that reflecting a professional image listed in the definition of workplace. All Contractors are expected to operate RCMP vehicles in accordance to all Federal and Provincial Traffic Safety Acts.

The Contractor will be contacted by the ***RCMP Representative, “as and when requested” apart of each and all individual “call up” listed to transport vehicles from identified user from requested location. Upon the completion of the work performed the Contractor will be required to return the vehicle to identified user requested location.

The Jockey service is part and parcel per call-up for Items: Installation of Standard Equipment and Removal of Standard Equipment. The Jockey service up to four (4) vehicles per one (1) vehicle delivery.

The Contractor may be asked “as and when requested” for additional Vehicle Jockey Service only for the following: Additional Equipment Install, Equipment to be Retro-Fitted, Equipment On-Vehicle Repair R&R. The Jockey service maybe one-way vehicle delivery. The contractor may be expected to provide themselves with a ride back without means of an RCMP vehicle.

In all instances, where a vehicle with RCMP markings and a roof mounted light bar is to be driven by the Contractor's employee, a light bar cover stating the vehicle is not in service must be used. RCMP owned covers will be supplied by Post Garage upon contract award. If the supplied covers are lost or damaged or if additional covers are required, it will be at the expense of the Contractor. The RCMP reserves the right to request the return of the supplied covers at any time. All jockey service will take place with the Contractor's dealer plate attached to the vehicle.

In all instances, where a vehicle with RCMP markings without a roof mounted light bar is to be driven, a RCMP supplied ‘Out of Service’ decal cover will be used to cover the front driver and passenger side door crests. RCMP owned covers will be supplied by the RCMP Post Garage upon contract award. If the supplied covers are lost or damaged or if additional covers are required, it will be at the expense of the Contractor. The RCMP reserves the right to request the return of the supplied covers at any time.

In order to prevent incurring excessive mileage on the vehicles, contractors located outside a 50 kilometer radius from the requested location, will have to transport the vehicles by transport carrier. The costs of the transport carrier are to be borne by the contractor.

11. DETAILS OF K-DIVISION RCMP VEHICLE MOVEMENT:

The majority of vehicles will be direct shipped via Transport carrier by the RCMP to the Contractor facility. The care and control of vehicle/s occurs once the Transfer of care and control is accepted from Contractor Delegate. The Contractor must accept up to fourteen (14) vehicles per scheduled delivery. The RCMP may deliver individual vehicles to the Contractor location as well as be required to accept keys for vehicle pickup at a later date.



12. FACILITY REQUIREMENT:

Vehicle Storage: Vehicles must be secure at all times. Vehicles must remain locked when outside the Contractors facility. Vehicles must be stored inside the Contractors facility, in a monitored alarmed building overnight and the Contractor needs to provide on-site storage compound for RCMP vehicles that has the capacity to store Twenty-five (25) vehicles. The storage compound must have an eight-gauge chain link fence, not less than 8 feet high with the bottom of the fence not more than 2 inches from the ground and the top secured by an angled one-foot extension for extra security. Storage compound must also have sufficient lighting to illuminate vehicles contained therein and be operational from dusk until dawn.

***NOTE:** Contractor facility and storage area must be kept in such a condition as to ensure no damage to RCMP owned vehicles. The facility and secure storage compound will be inspected by an RCMP representative prior to award of Standing Offer.

To avoid damaging the vehicle batteries, the Contractor must ensure that the battery is disconnected in the vehicles while being stored at their location.

Stored Equipment: The Contractor must securely store all RCMP owned equipment and accessories until they are to be used to complete a vehicle install or are returned to the RCMP. RCMP emergency and communication equipment will be inventoried and stored in an access controlled area. The contractor must have the ability to store the required amount of equipment for sixteen (16) vehicles. The RCMP may require the space for a portable storage container of 10 x 40 for vehicle equipment storage.

Storage: The Contractor will be required to store inventory in such a manner as to avoid damage to and loss of the equipment. Inventory facilities will be periodically inspected by ***RCMP Representative. The RCMP equipment not being installed on current vehicle in work area must not be stored in employee work space or toolboxes.

K-Division Sea-Can: The vender must account for space allocation for the entire duration of the Standing Offer. The K-Division Sea-Can dimensions are 40 feet x 8 feet and has two access doors on both 8 foot sides. The Contractor will have direct access to the container and is responsible for all the contents within the container.

13. DELIVERABLES

The Contractor is required to provide the following deliverables for the entire duration of the Standing Offer.

Only RCMP approved equipment is to be used on/in RCMP vehicles. The Contractor must have approval from the ***RCMP Representative prior to fabricating any product for the installation of equipment in RCMP owned vehicles; this includes but is not limited to brackets and cages.

The Contractor must keep all requested forms information up-to-date and current.

The Contractor must meet Vehicle and Equipment Deliverables Timelines as per call-up as and when requested. All work must meet the ****RCMP Provided Procedural Standards.

The Contractor must supply all tools necessary to complete call-up requirements as well as select consumable items such as bolts, screws, wires, connectors, etc. Refer to Appendix 1 and 2 for a complete list of required consumables and specialty tools.

13.1 VEHICLE AND EQUIPMENT DELIVERABLES

The Contractor must be able to adhere to the following timelines:

New Vehicle Equipment Fit Up – The ***RCMP Representative will provide notification to the vendor, during regular business hours, forty-eight (48) hours prior to a required call-up.

- Streams one to five (1 to 5) (Type 1 to Type 3) platform vehicle from point of jockey service pick up to vehicle delivery after completion is expected to take a maximum of 6 business days to complete.



- Stream seven (7) – (Type 4) Marked Truck platform vehicles from point of jockey service pick up to delivery after completion is expected to take a maximum of 7 business days to complete Extra time will be allotted due to extra equipment needed. Multiple vehicles may be called up at a time.

Vehicle Decommissioning Equipment Removal – The ***RCMP Representative will provide notification to the vendor, twenty-four (24) hours prior to a required call-up. Streams eight to twelve (8-12) from point of jockey service pick up to vehicle delivery is expected to take a maximum of 3 days to complete. Multiple vehicles can be called up at a time.

Equipment Installation- The ***RCMP Representative will provide notification to the vendor, forty-eight (48) hours prior to a required call-up. From point of jockey service pick up to vehicle delivery is expected to take a maximum of 3 days to complete. Multiple vehicles can be called up at a time.

Equipment Retro-fitting- The ***RCMP Representative will provide notification to the vendor, forty-eight (48) hours prior to a required call-up. From point of jockey service pick up to vehicle delivery is expected to take a maximum of 3 days to complete. Multiple vehicles can be called up at a time.

Equipment On-vehicle Repair- The ***RCMP Representative will provide notification to the vendor, forty-eight (48) hours prior to a required call-up. From point of jockey service pick up to vehicle delivery is expected to take a maximum of 3 days to complete. Multiple vehicles can be called up at a time.

Equipment Off-vehicle Repair- The ***RCMP Representative will provide notification to the vendor, forty-eight (48) hours prior to a required call-up. From point of jockey service pick up to vehicle delivery is expected to take a maximum of 3 days to complete. Multiple vehicles can be called up at a time.

Warranty Repair - The RCMP will notify the Contractor of a description of the vehicle and the Contractor defect. From the time of notification, the RCMP will give the Contractor the ability to diagnose and repair any warranty issues caused by faulty installation within a one (1) week time line.

14. REPORTING

The Contractor will be required to provide the ***RCMP Representative with various reports for tracking and monitoring purposes. The following is comprehensive but may not contain all reporting required for the duration of the contract. The RCMP may require other information.

Vehicle Acceptance Form - When accepting vehicles from a transporter the Contractor will be required to accept vehicles and sign the Form. The Contractor will provide the ***RCMP Representative the forms upon request. A copy of the Form will be provided by the ***RCMP Representative, upon award of Standing Offer Agreement.

Vehicle Movement Tracking Report - The Contractor must keep all Vehicle movement up-to-date on a single tracking sheet when vehicles are transported by the Contractor off the contracting facility premises. See appendix #3

Equipment Tracking and Reporting - The RCMP equipment must be added into the Contractor's electronic inventory system to track when equipment is received or deducted at the Contractor's premises. The equipment will be added to the work order with required serial and asset numbers if required. A report can be requested weekly with the status of equipment inventory. The report will be provided in the requested format of excel Spreadsheet. The Installation Stream 1 to 7 (Type 1 to Type 3) platform vehicle/s must have an equipment tracking sheet in the vehicle when delivered as well as entered in the invoice.

Vehicle Tracking Report - By-weekly update list of vehicles installed or retrofitted will be provided upon request. This list may include vehicle on hand inventory and select equipment asset numbers. The report will be provided in the requested format of excel Spreadsheet.

Security Clearance Report – With award of Standing Offer the ***RCMP Representative may request a summary of employees and Security Clearance. The report will be provided in the requested format of excel Spreadsheet.



Pre/Post Vehicle Inspection Form – With award of Standing Offer, the Contractor will be required a Pre/Post Vehicle Inspection form as part of Quality Assurance QA. The forms are vehicle specific and require changes and modifications to stay current with vehicle platforms. The Installation Streams 1 to 7 (Type 1 to Type 3) platform vehicle/s must have an installation pre/post inspection form in vehicle when delivered. The decommissioned Streams 8 to 12 vehicle/s must have a pre/post decommissioning vehicle inspection form completed and saved on file.

15. GOVERNMENT FURNISHED SUPPORT/EQUIPMENT

The ***RCMP Representative will provide the Contractor with a forecast of call-up requirements quarterly throughout the year.

The RCMP will supply all major components and emergency equipment. The components and emergency equipment supplied by the RCMP may be new, or used. The equipment may be delivered or picked up with regular vehicle movement within timelines of deliverables. Some items may be shipped via courier.

16. CARE, CONTROL AND CUSTODY

The Contractor is responsible for the care, control and custody of RCMP vehicles and equipment while performing any services pursuant to the terms of the Standing Offer.

All marked vehicles must display a visible "Out of Service" light bar cover when in contractor possession not on contractor property. The Contractor will ensure only authorized Contractor personnel drive RCMP vehicles.

All work performed by the Contractor will meet the requirements of the Provincial Highway Act and in accordance with National/Provincial Standards.

All work performed by the Contractor will meet the ****RCMP Provided Procedural Standards.

17. QUALITY ASSURANCE REQUIREMENTS

All work must be performed by the Contractor must consistently follow RCMP provided procedural standards in accordance with one or more methods approved by ***RCMP Representative: Verbal direction, duplicate demonstration vehicle, with created or provided Manual, Pictogram.

The ***RCMP Representative may perform any inspection assumed necessary to ensure that installations meet the standards described in the provided by the RCMP procedures. The Contractor must have an on-site Technical Quality Advisor available to address any issues brought forward from the ***RCMP Representative.

The Contractor will be promptly notified when a deficiency has been acknowledged by ***RCMP Representative. The Contractor is required to make corrective changes to meet the standards provided by RCMP work procedures. The Contractor will be responsible rectifying all deficiencies and will include necessary jockey service with no cost bourn by the RCMP.

All RCMP equipment installed by the Contractor must be in good operating condition. If the supplied equipment is not, the Contractor will notify the ***RCMP Representative immediately. It is up to the Contractor to verify condition of equipment before installation.

The Contractor must perform a pre-delivery test verifying proper operation of the installed equipment. The pre-delivery inspection form will be vehicle specific. The proposed test procedures to be performed prior to shipping and the means of certifying each unit. A failure rate of greater that 25% will be deemed unacceptable and may terminate the contract.

The Contractor will immediately notify any damage with vehicle/s or equipment/s to ***RCMP Representative. Damage done by the Contractor to vehicle/s and or equipment/s will be the responsibility of the Contractor. All repairs or replacements will be at the Contractors expense. No costs for such repairs or replacements shall be borne by the RCMP. The repair to the vehicle must be completed using OEM parts and OEM repair facilities.



The Contractor employees performing vehicle fit-up will need to have a good understanding and vehicle installations and must follow vehicle manufactures best practices:

1. <https://www.fleet.ford.com/truckbbas/topics/2012/modGuide.html>
2. <https://www.gmupfitter.com/>
3. <https://assets.fcacanada.ca/fleet/medias/fleet/medias/pdf/en/vehicles/law-enforcement/fleet-law-enforcement-ram-ssv-upfitter-guide.59d73ee0554493b7.pdf>

The battery must be disconnected whenever the Contractor is working on any RCMP vehicle. This is to prevent discharge of battery, electrical circuits shorting out, fuses blowing and vehicle fires. The vehicle must be returned the Post Garage with the batteries in the fully charged state.

The Contractor must check for wiring/wiring harness, fuel lines, fuel tanks, drive shaft, air bag sensors and coolant lines whenever drilling holes or installing equipment on any RCMP vehicles to prevent damage.

18. WARRANTY REPAIR

The RCMP will address any defects found or occurred due to faulty installation during the twelve (12) months from actual date on invoice with the following procedure:

The RCMP will notify the Contractor of a description of the vehicle and the Contractor defect. From the time of notification, the RCMP will give the Contractor the ability to diagnose and repair any warranty issues caused by faulty installation within a one (1) week time line.

If the warrantable repair has not been completed within the one (1) week time line from notification, the RCMP reserves the right to choose a repair facility of convenience to perform the repair with all costs for the repair borne by the Contractor. If the vehicle has been deployed to a remote location, the Contractor is required to resolve warranty issues.

19. STANDING OFFER ASSUMPTIONS AND CONSIDERATIONS

Factory Up-fitter Vehicle/s: In some circumstances; Factory Up-fit vehicles may require a change, addition or alterations while vehicle is in the disassembled state during vehicle equipment installation. The RCMP may request a change in one or more of the following factory Up-fitter items or wiring alterations to installed equipment. In the circumstance that an alteration is required, the requested change or alteration of less than one hour (1hr) to complete will be included as part and parcel of the vehicle build procedure.

In some circumstances the RCMP vehicles may have an issue with the factory installed police package. The Contractor is required to contact the ***RCMP Representative when an issue is discovered. The Contractor may be required to place the vehicle on hold while a decision is made. The Contractor may be asked to make a repair that will be less than one hour (1hr) total per vehicle. The time is included as part and parcel of the vehicle build procedure.

Equipment Faults: The RCMP will provide new or re-issued equipment for installation in vehicles. It is the responsibility of the Contractor to verify that all equipment is operational before installation. When a fault is found with the equipment, the Contractor is required to report the findings to the ***RCMP Representative. In some circumstances during vehicle equipment installation, the RCMP may request to repair or replace the item with a limit of up to one hour (1hr) total per vehicle. The time is included as part and parcel of the vehicle Installation Streams 1 to 7 (Type 1 to Type 3) platform vehicle/s.

Equipment Re-issued: The RCMP will require the Contractor to install RCMP owned re-issued equipment. The equipment must be cleaned and verified operational by the Contractor and be in full operational condition within 30 days from date on invoice.

Equipment System Variations: All emergency police equipment will be acquired by the RCMP and will require installation services of the Contractor. The equipment description within the solicitation is presented as systems. The models and manufactures or the equipment may change due to changes in supply arrangements or requirements. The routing, operation, manufacture and products may also change during the solicitation.



For example: The vehicle will contain a Radar system. The connection points, mounting and equipment may vary.

Equipment Supply: If due to the loss in equipment supply chain and previously addressed with the ***RCMP Representative before vehicle has been started. The ***RCMP Representative may ask the Contractor to perform vehicle equipment installation up-to the point the vehicle cannot be fit-up any longer without the missing equipment. If It has been determined the vehicle equipment supply cannot be supplied within two (2) hours from notification of work hold, the ***RCMP Representative reserves the right to approve one (1) hour to be allotted to relocate vehicle and restart at a time when equipment is available. This additional charge does not include equipment supply issue with vehicles that are already in progress.

Equipment Request: The RCMP may request the Contractor to provide competitive pricing on Police equipment. With approval, from the RCMP.

Vehicle Keys: All keys in Contractor's possession must be kept in a locked cabinet when not in direct care or with vehicle is in Contractor building. The Contractor must inform the ***RCMP Representative immediately if keys are lost or stolen.

Contractor Preparation Requirement: The Contractor must prepare and provide their staff the proper tools, safety equipment to perform the REPAIR / REMOVE AND REPLACE / RETROFIT to active vehicles and to the decommissioning of vehicles. The RCMP can provide safety guidelines but it is up to the Contractor to ensure the safety of its employees.

Unknown Toxic Substances: RCMP will provide the awarded Contractor with an unknown toxic substances injury mitigation procedure for decommissioning or repairing operational vehicles. The Contractor must be aware of potential risks and risk mitigation strategies to insure the safety of its employees. The Contractor is responsible to take all appropriate measures required to protect their employees according to Provincial guidelines, and internal company Health and safety/WHIMIS guidelines to avoid potential exposure to toxic substances while working on RCMP vehicles. As part of the procedure, if required, the vehicle may need to be safely removed from the inside of Contractor facility for a scheduled on-site safety inspection of the potentially contaminated vehicle. The employees must have required PPE listed in the procedure.

20. DEFINITIONS, DESCRIPTIONS AND TERMINOLOGY

*****RCMP Representative** – Is described as: The identified user, as per Contract 7.7 or RCMP delegated Technical Authority.

******RCMP Provided Procedural Standards** - Is described as: Procedures may be provided with one or more of the following methods: visual demonstration either by "hands-on" training, verbal communication, written or diagram format. The RCMP may provide direction using demonstration vehicles. Due to the constant equipment changes, Installation procedures will be constantly changing.

National Fit-Up – The National fit-up is performed by the Manufacture contractor of choice and is set to perform installations to meet National Fleet standards.

In-Service - A vehicle that is considered to be operational and has been deployed to operations.

Repair – On/In Vehicle Repair - The repair of a piece of equipment previously installed in the vehicle.

Refurbishing - Off Vehicle Repair - The RCMP as and when requested may provide the following listed for off vehicle Refurbishing.

Remove and Replace (R&R) Retro-Fit - Refers to the removal of a piece of equipment and replace it with another. Is described as the removal and installation of the requested itemized in the Solicitation. The Retro-fit will include the removal of the old equipment, recording the requested asset numbers, follow disposal procedure and installation following RCMP procedure. This may include the removal and relocation of other equipment to accommodate the installation with Sub-systems and verification of connection and or programing.

For Example: Remove and Replace the ICVDS system, may include removal of old video system and installing the New ICVDS. Other components may need to be relocated for the installation of the video system. The Retro-fit will include connections to sub systems E.g. (Radar system, Siren/Lighting, vehicle outputs) and system programming and calibration.



Retro-fit Additional Item- To add (a component or accessory) to the vehicle that didn't previously have one. The installation may require the relocation and installation of other items that may be affected with the installation of the requested item.

Platform/Equipment Changes - The RCMP will provide different vehicle platforms throughout the period of the solicitation. The following changes may include: change in vehicle model, vehicle spec change, equipment products and equipment manufactures.

The RCMP will require the vendor to provide support during the change of a vehicle model or platform with Installation and manual documents.

Systems – The description of the equipment listed within the contract in the individual system. This would include all components provided with the contract and connections to applicable periphery system/s or vehicle.

Materials – Supplies provided by the Contractor – See Appendix Installation of Equipment.

Equipment - All emergency police equipment will be acquired by the RCMP but will require installation by the Contractor. Emergency police equipment acquired by the RCMP and installed by the Contractor is stated in this section. The equipment is described within the solicitation systems. The equipment provided may change during the progression of the solicitation. The models and manufacture may change due to changes in supply arrangements or requirements. The routing, operation, manufacture and products may also change during the solicitation.

For example: Requested call-up for a radar system installation. The Radar system is described as; all components, connection points, mounting and equipment as directed by RCMP Identified user and or provided by demonstration vehicle and or Manual. The connection points, mounting and equipment may vary from vehicle platforms and radar manufacture. The requirement radar system will not.

PPV- Acronym for Police Pursuit Vehicle

OEM – Acronym for original equipment manufacturer

VSS – Acronym for vehicle speed signal

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME