



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC

11 Laurier St./11 rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau, Québec K1A 0S5

**INVITATION TO TENDER**

**APPEL D'OFFRES**

**Tender To: Public Works and Government Services  
Canada**

We hereby offer to sell to Her Majesty the Queen in right of  
Canada, in accordance with the terms and conditions set  
out herein, referred to herein or attached hereto, the goods,  
services, and construction listed herein and on any attached  
sheets at the price(s) set out therefor.

**Soumission aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes  
ci-jointes, les biens, services et construction énumérés  
ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Construction Services Division/Division des services  
de construction  
140 O'Connor Street  
140, rue O'Connor  
Ontario  
Ottawa  
K1A 0S5

<b>Title - Sujet</b> Alexandra Bridge Rehabilitation	
<b>Solicitation No. - N° de l'invitation</b> EP731-192879/A	<b>Date</b> 2019-04-09
<b>Client Reference No. - N° de référence du client</b> 20192879	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$FG-368-76853
<b>File No. - N° de dossier</b> fg368.EP731-192879	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-05-01</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dagenais, Nathalie	<b>Buyer Id - Id de l'acheteur</b> fg368
<b>Telephone No. - N° de téléphone</b> (613) 859-0695 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA PDP3 11 LAURIER ST GATINEAU Quebec K1A0S5 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> Raison sociale et adresse du fournisseur/de l'entrepreneur	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM	Destination	Plant/Usine	Del. Offered Liv. offerte
1	SSR Construction Contract	EP731	EP731	1	LOT	\$	XXXXXXXXXXXX	See Herein	

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## INVITATION TO TENDER

Alexandra Bridge Rehabilitation  
Ottawa, ON and Gatineau, QC

### IMPORTANT NOTICE TO BIDDERS

#### TWO-ENVELOPE BID

This Bid shall be submitted following a “two-envelope” procedure. Refer to SI05 of the Special Instructions to Bidders.

#### PROMPT PAYMENT IN THE CONSTRUCTION INDUSTRY

##### Prompt Payment Principles

Public Works and Government Services Canada advocates that construction-related payments should follow these three principles:

- **Promptness:** The department will review and process invoices promptly. If disputes arise, Public Services and Procurement Canada will pay for items not in dispute, while working to resolve the disputed amount quickly and fairly
- **Transparency:** The department will make construction payment information such as payment dates, company names, contract and project numbers, publicly available; likewise, contractors are expected to share this information with their lower tiers
- **Shared responsibility:** Payers and payees are responsible for fulfilling their contract terms including their obligations to make and receive payment, and to adhere to industry best practices

For more information:

<http://www.tpsgc-pwgsc.gc.ca/biens-property/divulgation-disclosure/psdic-ppci-eng.html>

#### THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

For further instructions please consult “Special Instruction to Bidders”, SI12, “Industrial Security Related Requirements” and “Supplementary Conditions” SC01 “Industrial Security Related Requirements”.

#### PWGSC UPDATE ON ASBESTOS USE

Effective April 1, 2016, all Public Works and Government Services Canada (PWGSC) contracts for new construction and major rehabilitation will prohibit the use of asbestos-containing materials. Further information can be found at <https://www.tpsgc-pwgsc.gc.ca/biens-property/ami-asb/amiante-asbestos-eng.html>

#### LISTING OF SUBCONTRACTORS

Take note that R2710T, GI07 “Listing of Subcontractors and Suppliers” has been amended. See SI14 of the Special Instructions.

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### **R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2018-06-21)**

The following GI's are included by reference and are available at the following Web Site  
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

- GI01 Integrity Provisions - Bid
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**BID AND ACCEPTANCE FORM (BA)**

BA01 Identification  
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BA06 Construction Time  
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**APPENDIX 4 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES**

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**ANNEX A - SECURITY REQUIREMENT CHECK LIST (SRCL)**

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## SPECIAL INSTRUCTIONS TO BIDDERS (SI)

### SI01 INTRODUCTION

1. Public Works and Government Services Canada (PWGSC) intends to retain a Contractor to provide construction services for the project as set out in this Invitation to tender (ITT).
2. Bidders responding to this ITT are requested to submit a full and complete quotation (refer to SI05 'Submission of Bid'). The bid will cover not only the qualifications, experience and organization of the Bidder (Envelope 1 - Qualifications), but also the pricing offered (Envelope 2 - Price).

### SI02 BID DOCUMENTS

1. The following are the bid documents:
  - a. Invitation to Tender - Page 1;
  - b. Special Instructions to Bidders;
  - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2016-04-04)
  - d. Clauses & Conditions identified in "Contract Documents";
  - e. Drawings and Specifications;
  - f. Bid and Acceptance Form and related Appendix(s)
  - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

### SI03 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this Invitation to Tender must be submitted in writing to the Contracting Officer identified in the Invitation to Tender - Page 1 at e-mail address [Nathalie.Dagenais@pwgsc-tpsgc.gc.ca](mailto:Nathalie.Dagenais@pwgsc-tpsgc.gc.ca) as early as possible within the solicitation period. Except for the approval of alternative materials as described in G115 of R2710T, **enquiries should be received no later than five (5) calendar days prior to the date set for solicitation closing** to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed ONLY to the Contracting Officer named on the Invitation to Tender - Page 1. Failure to comply with this requirement may result in the bid being declared non-responsive.

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**SI04 OPTIONAL SITE VISIT**

1. All interested bidders are invited to a site visit on the day of the week, the **April 17, 2019 at 10:00 a.m.** at the Lookout in Ottawa.
2. Safety Equipment -In order to gain access to the site, any person should wear the appropriate personal protective equipment (safety glasses, safety shoes, jacket, hard hat, etc.). The Contractor's personnel and anyone not equipped with the required safety equipment will be denied access to the site.

**Please note:** Paid Parking is available at Major Hill Park, at the By Market in Ottawa, Ontario or at the Marina Jacques-Cartier in Gatineau, Quebec. The names of individuals attending the site visit should be submitted to the Contracting Officer named on the Invitation to Tender (ITT) - Page 1, 48 hours prior to the site visit.

**SI05 SUBMISSION OF BID**

Section GI09 of R2710T is replaced by the following:

1. The bid should be submitted following a "two-envelope" procedure in which the Bidder submits the Qualifications Form and any required associated document(s) in envelope 1 and the Bid and Acceptance Form and any required associated document(s) in envelope 2. Both envelopes should be enclosed and sealed together in a third envelope, the bid envelope. All envelopes are to be provided by the Bidder.
2. The bid envelope should be addressed and submitted to the office designated on the Front Page "Invitation to Tender" for the receipt of the bids. The bid must be received on or before the date and time set for solicitation closing. Prior to submitting the bid, the Bidder should ensure that the following information is clearly printed or typed on the face of the bid envelope:
  - a. Solicitation Number;
  - b. Name of Bidder;
  - c. Return address; and
  - d. Closing Date and Time.
3. The Qualifications Form, and any required associated document(s), should be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
  - a. ENVELOPE 1 – Qualifications;
  - b. Solicitation Number; and
  - c. Name of Bidder.
4. The Bid and Acceptance Form, and any required associated document(s), should be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:
  - a. ENVELOPE 2 - Price;
  - b. Solicitation Number; and
  - c. Name of Bidder.
5. Timely and correct delivery of bids is the sole responsibility of the Bidder.
6. Unless otherwise specified in the Special Instructions to Bidders
  - a. the bid shall be in Canadian currency;

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b. the requirement does not offer exchange rate fluctuation risk mitigation. Requests for exchange rate fluctuation risk mitigation will not be considered. All bids including such provision will render the bid non-responsive.

#### **SI06 REVISION OF BID**

Paragraphs 1 and 3 of GI10 of R2710T are replaced by the following:

A bid submitted in accordance with these instructions may be revised by physically delivering a new price envelope, provided the revision is received at the office designated for the receipt of bids on or before the date and time set for the closing of the solicitation. It shall be enclosed and sealed in an envelope with the following information clearly printed or typed on the face of the envelope:

- a. REVISED ENVELOPPE 1- QUALIFICATION and/or REVISED ENVELOPPE 2 – PRICE,
- b. Solicitation Number, and
- c. Name of Bidder

#### **SI07 OPENING OF BIDS / EVALUATION**

1. There will be no public opening of bids.
2. Bids will be evaluated in accordance with the Submission Requirements and Evaluation (SRE).

#### **SI08 COMPLETION OF SUBMISSION**

The Bidder shall base the Bid on the applicable bid documents listed in the Special Instructions to Bidders. It is the responsibility of the Bidder to obtain clarification on any terms, conditions or technical requirements contained in this document.

#### **SI09 INSUFFICIENT FUNDING**

In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may

- a. cancel the solicitation; or
- b. obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid; and/or
- c. negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

#### **SI10 DEBRIEFINGS**

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within fifteen (15) working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

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## SI11 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1 of SI11 is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1 of SI11 is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
  - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
  - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

## SI12 INDUSTRIAL SECURITY RELATED REQUIREMENTS

1. **At bid closing, the Bidder must hold a valid Security Clearance** as indicated in section SC01 of the Supplementary Conditions. Failure to comply with this requirement will render the Bid non-compliant and no further consideration will be given to the Bid.
2. The successful Bidder's personnel, as well as any subcontractor and its personnel, who are required to perform any part of the Work pursuant to the subsequent contract must meet the mandatory security requirement as indicated in section SC01 of the Supplementary Conditions. **Individuals who do not have the required level of security will not be allowed on site.** It is the responsibility of the successful Bidder to ensure that the security requirements are met throughout the performance of the contract. Canada will not be held liable or accountable for any delays or additional costs associated with the successful Bidder's non-compliance with the mandatory security requirement.
3. For additional information on security requirements, bidders should consult the Web site [Industrial Security Program](#)

## SI13 CONSTRUCTION DOCUMENTS

The successful Contractor will be provided **with one electronic or paper copy** of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Additional copies, up to a maximum of one (1), will be provided free of charge upon request by the Contractor. Obtaining more copies will be the responsibility of the Contractor including costs.

## SI14 LISTING OF SUBCONTRACTORS

R2710T, GI07 has been amended to the following.

### **GI07 (2015-02-25) Listing of Subcontractors**

The Bidder must submit the names of Subcontractors for the part or parts of the Work listed. See **APPENDIX 3**. Failure to do so will result in the disqualification of its bid.

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## SI15 WEB SITES

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appl>

Buy and Sell <https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions <http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505) <http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505.pdf>

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual <http://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Industrial Security Services <Http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

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## **SUBMISSION REQUIREMENTS AND EVALUATION (SRE)**

- SRE 1 General Information
- SRE 2 Qualification Requirements and Evaluation
- SRE 3 Price Evaluation
- SRE 4 Basis of Selection

### **SRE 1 GENERAL INFORMATION**

#### **1.1 Submission of Bids**

- 1.1.1 Bids are to be submitted in accordance with the Special Instructions to Bidders (SI).
- 1.1.2 Bidders must submit one (1) signed original and should submit four (4) copies of the technical bid in a sealed envelope (envelope one).
- 1.1.3 Bidders must submit one (1) original price bid in a sealed envelope (envelope two) which must include the signed Bid and Acceptance Form (BA) plus bid security (BA07). Bidders must submit their price bid in accordance with the Bid and Acceptance Form (BA) and Bid Security Requirements of the General Instructions to Bidders (GI08).

#### **1.3 Overview of Evaluation Procedures**

- 1.3.1 An evaluation team composed of representatives of Canada will evaluate the bids. Not all members of the evaluation team will necessarily participate in all aspects of the evaluation.
- 1.3.2 Bids will be assessed in accordance with the entire requirement of the bid solicitation including the qualification requirements and price evaluation criteria. There are several steps in the evaluation process, which are described below. Even though the evaluation and selection will be conducted in steps, the fact that Canada has proceeded to a later step does not mean that Canada has conclusively determined that the Bidder has successfully passed all the previous steps. Canada may conduct steps of the evaluation in parallel.
- 1.3.3 In conducting its evaluation of the proposals, Canada may, but will have no obligation, to do the following:
  - i. seek clarification or verification from Bidders regarding any or all information provided by them with respect to the ITT;
  - ii. contact any or all references supplied by Bidders to verify and validate any information submitted by them;
  - iii. request, before award of any contract, specific information with respect to Bidders' legal status;
  - iv. correct any error in the total bid amount by using unit pricing and any error in quantities in bids to reflect the quantities stated in the bid solicitation; in case of error in the estimated amount of prices, the unit price will govern;
  - v. verify any information provided by Bidders through independent research, use of any government sources or by contacting third parties; and

Bidders will have the number of days specified in the request by the Contracting Authority to comply with any request related to any of the above items. Failure to comply with the request may result in the bid being declared non-compliant.

## SRE 2 QUALIFICATION REQUIREMENTS AND EVALUATION

### 2.1 INTRODUCTION

This Qualification Form outlines the information Bidders are required to submit. To qualify, Bidders must meet all the mandatory requirements set out in **APPENDIX 5** Qualification Form. Requirements will be evaluated on a pass or fail basis. Failure to meet any or all of the mandatory requirement(s) will render the bid non-responsive and no other consideration will be given to the bid. Envelope 2 will be returned to the bidder.

The evaluation will be based solely on the content of the responses and any correctly submitted amendment/revision. No assumptions should be made that Canada has any previous knowledge of the Bidders qualifications other than those submitted in this Invitation to Tender.

### 2.2 EXPERIENCE

The Bidder certifies that all the information provided in the supporting material submitted with its bid, particularly the information pertaining to education, achievements, experience and work history, has been verified by the Bidder to be true and accurate. Furthermore, the Bidder warrants that every individual proposed by the Bidder for the requirement is capable of performing the Work described in the resulting contract.

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

**Note to Bidders:** Listing experience without providing any supporting data to describe where and how such experience was obtained will result in the experience not being included for evaluation purposes. If any of the requirements under this section is omitted from the bid, it will be set aside without further consideration and the bid will be considered to be non-responsive. In the case of any Mandatory Criteria, a lack of supporting information will render the bid non-responsive and will be set aside without further consideration.

Complete details demonstrating how a Bidder meets each Mandatory Requirement must be provided, including reference to where, when and how experience was obtained and how it relates to each requirement.

### 2.3 DEFINITIONS:

**Bidder:** means the person or entity (or in case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontracts.

**Completed Project:** means a project where all the terms and conditions of the contract were met and where a final certificate of completion has been issued or a final invoice paid and where the date on the certificate or payment instrument indicates the date of completion.

**Client:** means the Project Owner, or representative, of the funding department or organization who was directly involved in contracting the construction activities of the referenced completed project.

**Superintendent:** means the employee or representative of the Contractor designated to act pursuant to PWGSC General Conditions GC2.6 (2008-05-12) "Superintendent".

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**Project Manager:** means the employee or representative of the Contractor acting as the primary contact and manage all labour, Material and Plant for the execution of the Work under the Contract.

**Project Engineer:** means the professional engineer of the Contractor acting as the primary contact that signed and sealed the majority of the shop drawings and work procedures for the execution of the Work under the Contract.

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### **SRE 3 PRICE BID EVALUATION**

Canada will open the price envelopes of all bids that have not been deemed non-responsive following Canada's initial evaluation the qualification requirements.

Envelope 2 submittals will be evaluated against the mandatory requirements; failure to comply with any or all of the mandatory requirement(s) will render the bid non-responsive and no other consideration will be given to the bid.

### **SRE 4 BASIS OF SELECTION**

1. To be declared responsive, a bid must:
  - (a) comply with all the requirements of the bid solicitation; and
  - (b) Meet all of the mandatory bid evaluation criteria; and
  - (c) the price bid must consist of the Bid and Acceptance Form, duly completed and accompanied by the required bid security.
2. Bids not meeting (a), or (b), or (c) above will be declared non-responsive.
3. A pass/fail method of evaluation is being applied to this submission. The lowest compliant bid will be recommended for award of a contract.

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## SUPPLEMENTARY CONDITIONS (SC)

### SC01 INDUSTRIAL SECURITY RELATED REQUIREMENTS

The following security requirement (SRCL and related clauses) applies and form part of the Contract.

#### SECURITY REQUIREMENT FOR CANADIAN SUPPLIER: PWGSC FILE # EP731-192879

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by CISD, PWGSC, the Contractor personnel **MAY NOT ENTER** sites without an escort.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
  - a. Security Requirements Check List and security guide (if applicable), attached at **Annex A**;
  - b. Industrial Security Manual (Latest Edition).

### SC02 LIMITATION OF LIABILITY

GC1.6 of R2810D is deleted and replaced with the following:

GC1.6 Indemnification by the Contractor

1. The Contractor shall indemnify and save Canada harmless from and against all claims, demands, losses, costs, damages, actions, suits, or proceedings whether in respect to losses suffered by Canada or in respect of claims by any third party, brought or prosecuted and in any manner based upon, arising out of, related to, occasioned by, or attributable to the activities of the Contractor in performing the Work, provided such claims are caused by the negligent or deliberate acts or omissions of the Contractor, or those for whom it is responsible at law.
2. The Contractor's obligation to indemnify Canada for losses related to first party liability shall be limited to:
  - a. In respect to each loss for which insurance is to be provided pursuant to the insurance requirements of the Contract, the Commercial General Liability insurance limit for one occurrence as referred to in the insurance requirements of the Contract .
  - b. In respect to losses for which insurance is not required to be provided in accordance with the insurance requirements of the Contract, the greater of the Contract Amount or \$5,000,000, but in no event shall the sum be greater than \$20,000,000.

The limitation of this obligation shall be exclusive of interest and all legal costs and shall not apply to any infringement of intellectual property rights or any breach of warranty obligations.

- 
1. The Contractor's obligation to indemnify Canada for losses related to third party liability shall have no limitation and shall include the complete costs of defending any legal action by a third party. If requested by Canada, the Contractor shall defend Canada against any third party claims.
  2. The Contractor shall pay all royalties and patent fees required for the performance of the Contract and, at the Contractor's expense, shall defend all claims, actions or proceedings against Canada charging or claiming that the Work or any part thereof provided or furnished by the Contractor to Canada infringes any patent, industrial design, copyright trademark, trade secret or other proprietary right enforceable in Canada.
  3. Notice in writing of a claim shall be given within a reasonable time after the facts, upon which such claim is based, became known.

### **SC03 INSURANCE TERMS**

#### 1) Insurance Contracts

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

#### 2) Period of Insurance

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

#### 3) Proof of Insurance

- (a) Before commencement of the Work, and no later than thirty (30) days after acceptance of its bid, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

#### 4) Insurance Proceeds

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

#### 5) Deductible

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.

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#### **SC04 Replacement of Specific Individuals**

- 1) If specific individuals are identified in the Contract to perform the Work, the Contractor must provide the services of those individuals unless the Contractor is unable to do so for reasons beyond its control.
- 2) If the Contractor is unable to provide the services of any specific individual identified in the Contract, it must provide a replacement with the same level of qualifications and experience as the individual who is being replaced. The replacement must meet the criteria used in the selection of the Contractor and be acceptable to Canada. The Contractor must, as soon as possible, give notice to the Contracting Authority of the reason for replacing the individual and provide:
  - a. the name, qualifications and experience of the proposed replacement; and
  - b. proof that the proposed replacement has the required security clearance granted by Canada, if applicable.
- 3) The Contractor must not, in any event, allow performance of the Work by unauthorized replacement persons. The Departmental Representative (DR) may order that a replacement stop performing the Work. In such a case, the Contractor must immediately comply with the order and secure a further replacement in accordance with subsection 2. The fact that the DR does not order that a replacement stop performing the Work does not relieve the Contractor from its responsibility to meet the requirements of the Contract.

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## CONTRACT DOCUMENTS (CD)

1. The following are the contract documents:
  - a. Contract Page when signed by Canada;
  - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
  - c. Drawings and Specifications;
  - d. General Conditions and clauses

GC1 General Provisions	R2810D	(2016-04-04);
GC2 Administration of the Contract	R2820D	(2016-01-28);
GC3 Execution and Control of the Work	R2830D	(2015-02-25);
GC4 Protective Measures	R2840D	(2008-05-12);
GC5 Terms of Payment	R2850D	(2016-01-28);
GC6 Delays and Changes in the Work	R2860D	(2016-01-28);
GC7 Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8 Dispute Resolution	R2882D	(2016-01-28);
GC9 Contract Security	R2890D	(2014-06-26);
GC10 Insurance	R2900D	(2008-05-12);
Allowable Costs for Contract Changes under GC6.4.1 Supplementary Conditions	R2950D	(2015-02-25);
  - e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
  - f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
  - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>
3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

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## BID AND ACCEPTANCE FORM

### BA01 IDENTIFICATION

**Alexandra Bridge Rehabilitation  
Ottawa, Ontario and Gatineau, Quebec**

### BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

Industrial Security Program Organisation Number (ISP ORG#) \_\_\_\_\_  
(when required)

### BA03 THE OFFER

- 1) The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1.**

### BA04 BID VALIDITY PERIOD

The bid shall not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

### BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in Contract Documents (CD) section.

### BA06 CONSTRUCTION TIME

The Contractor shall perform and complete the Work within (52) weeks from the date of notification of acceptance of the offer.

### BA07 BID SECURITY

The Bidder is enclosing bid security with its bid in accordance with GI08 - Bid Security Requirements of General Instructions to Bidders.

### BA08 SIGNATURE

\_\_\_\_\_  
Name and title of person authorized to sign on behalf of Bidder (Type or print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## APPENDIX 1 - COMBINED PRICE FORM

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

### LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

- (a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

<b>LUMP SUM AMOUNT (LSA)</b> Excluding applicable tax(es)
--

### UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

- (a) Work included in each item is as described in the referenced specification section.
- (b) The Price per Unit shall not include any amounts for Work that is not included in that unit price Item.
- (c) The Bidder must provide a Price per Unit for each Item in the Unit Price Table.
- (d) The Bidder's Price per Unit for any given Item must not be \$0.00 or nil value.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity	Price Per Unit GST/HST extra	Estimated Total Price GST/HST
1	01 35 00.06	PVMS Signage North Approach	Weeks	48		
2	01 35 00.06	PVMS Signage South Approach	Weeks	2		
3	04 05 13	Pier Repointing	M	20		
4	31 37 00	Rip Rap Erosion Protection at South Abut.	T	13		
5	03 10 00, 03 20 00, 03 30 00	South Approach Concrete Fascia Repairs	M3	1		
6	05 12 33, 01 54 23, 09 91 13.26	Flange Angle Repair	M	365		
7	05 12 33, 01 54 23, 09 91 13.26	Splice plates (Intermediate)	EA	107		
8	05 12 33, 01 54 23, 09 91 13.26	Splice plates (Node)	EA	62		
9	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 1	EA	33		
10	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 2	EA	6		

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11	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 3	EA	11		
12	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 4	EA	4		
13	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 5	EA	15		
14	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 6	EA	2		
15	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 7	EA	19		
16	05 12 33, 01 54 23, 09 91 13.26	Truss Lattice Replacement - Type 8	EA	2		
17	05 12 33, 01 54 23, 09 91 13.26	Truss Batten Plate Repair - Type 1	EA	9		
18	05 12 33, 01 54 23, 09 91 13.26	Truss Batten Plate Repair - Type 2	EA	5		
19	05 12 33, 01 54 23, 09 91 13.26	Truss Batten Plate Repair - Type 3	EA	4		
20	05 12 33, 01 54 23, 09 91 13.26	Truss Batten Plate Repair - Type 4	EA	6		
21	05 12 33, 01 54 23, 09 91 13.26	Truss Batten Plate Repair - Type 5	EA	10		
22	05 12 33, 01 54 23, 09 91 13.26	Bottom Chord Gusset Plate Replacement	EA	2		
23	05 12 33, 01 54 23, 09 91 13.26	Compression Block Replacement - Type 1	EA	5		
24	05 12 33, 01 54 23, 09 91 13.26	Compression Block Replacement - Type 2	EA	1		
25	05 12 33, 01 54 23, 09 91 13.26	Tack Weld Removal	EA	61		
26	05 12 33, 01 54 23, 09 91 13.26	Barrier Brace Connection Plate Repair	EA	10		
27	05 12 33, 01 54 23, 09 91 13.26	Diagonal Cross Bracing Repairs - New Angle	M	82		
28	05 12 33, 01 54 23, 09 91 13.26	Diagonal Cross Bracing Repairs - New Lattice	EA	19		
29	05 12 33, 01 54 23, 09 91 13.26	Diagonal Cross Bracing Repairs - Gusset plate (UNx460x324)	EA	5		
30	05 12 33, 01 54 23, 09 91 13.26	Diagonal Cross Bracing Repairs - Gusset plate (12.7x1070x375)	EA	5		

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31	05 12 33, 01 54 23, 09 91 13.26	Diagonal Cross Bracing Repairs - Splice plate (12.7x120x470)	EA	31		
32	05 12 33, 01 54 23, 09 91 13.26	Diagonal Cross Bracing Repairs - Splice plate (16x65x545)	EA	31		
33	05 12 33, 01 54 23, 09 91 13.26	Diagonal Cross Bracing Repairs - Splice plate (19x65x545)	EA	22		
34	05 12 33, 01 54 23, 09 91 13.26	Rivet Hole Bolt filler (Contingency)	EA	50		
<b>TOTAL EXTENDED AMOUNT (TEA)</b> Excluding applicable taxe(s)						

<b>TOTAL BID AMOUNT (LSA +TEA)</b> Excluding applicable taxe(s)					
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EA= Each  
M = Meter length  
T = Tonnes  
M3= Meters Cubed



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### APPENDIX 3 - LISTING OF SUBCONTRACTORS

The Bidder must submit the list of Subcontractors for any division of the Work as listed in the table below. If "own forces" of the General Contractor are planned to be used to execute certain division(s) of work it must also be indicated in the table below.

	Subcontractor	Division
1		05 12 33 – Structural Steel
2		
3		
4		

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## APPENDIX 4 - VOLUNTARY CERTIFICATION TO SUPPORT THE USE OF APPRENTICES

(page 1 of 2)

### PUBLIC WORKS AND GOVERNMENT SERVICES CANADA APPRENTICE PROCUREMENT INITIATIVE

1. To encourage employers to participate in apprenticeship training, Bidders bidding on construction and maintenance contracts by Public Works and Government Services Canada (PWGSC) are being asked to sign a voluntary certification, signaling their commitment to hire and train apprentices.
2. Canada is facing skills shortages across various sectors and regions, especially in the skilled trades. Equipping Canadians with skills and training is a shared responsibility. The Government of Canada made a commitment to support the use of apprentices in federal construction and maintenance contracts. Contractors have an important role in supporting apprentices through hiring and training and are encouraged to certify that they are providing opportunities to apprentices as part of doing business with the Government of Canada.
3. The Government of Canada is encouraging apprenticeships and careers in the skilled trades. In addition, the government offers a tax credit to employers to encourage them to hire apprentices. Information on this tax measure administered by the Canada Revenue Agency can be found at: [www.cra-arc.gc.ca](http://www.cra-arc.gc.ca). Employers are also encouraged to find out what additional information and supports are available from their respective provincial or territorial jurisdiction.
4. Signed certifications on page 2 of 2 will be used to better understand contractor use of apprentices on Government of Canada maintenance and construction contracts and may inform future policy and program development.
5. The Contractor hereby certifies the following:

In order to help meet demand for skilled trades people, the Contractor agrees to use, and require its subcontractors to use, reasonable commercial efforts to hire and train registered apprentices, to strive to fully utilize allowable apprenticeship ratios\* and to respect any hiring requirements prescribed by provincial or territorial statutes

The Contractor hereby consents to this information being collected and held by PWGSC, and Employment and Social Development Canada to support work to gather data on the hiring and training of apprentices in federal construction and maintenance contracts.

To support this initiative, a voluntary certification signaling the Contractor's commitment to hire and train apprentices is available on page 2 of 2.

If you accept fill out and sign page 2 of 2

*\* The journey-person-apprentice ratio is defined as the number of qualified/certified journeypersons that an employer must employ in a designated trade or occupation in order to be eligible to register an apprentice as determined by provincial/territorial (P/T) legislation, regulation, policy directive or by law issued by the responsible authority or agency.*

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### Voluntary Certification

(To be filled out and returned with bid on a voluntary basis)

(page 2 of 2)

*Note; The contractor will be asked to fill out a report every six months or at project completion as per sample "Voluntary Reports for Apprentices Employed during the Contract" provided at Annex C*

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Legal Name: \_\_\_\_\_

Solicitation Number: \_\_\_\_\_

Number of company employees: \_\_\_\_\_

Number of apprentices planned to be working on this contract: \_\_\_\_\_

Trades of those apprentices:

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## APPENDIX 5 - QUALIFICATION FORM

### IDENTIFICATION OF THE BIDDER

<b>Legal Operating name of the Bidder:</b>	
<b>Contact Name:</b>	
<b>Mailing Address:</b>	
<b>Telephone No.:</b>	
<b>Facsimile No.:</b>	
<b>E-mail Address:</b>	

In the case of a joint venture, the following must also be completed:

<b>Name of each member of the joint venture:</b>	
<b>Role and expertise of each member of the joint venture:</b>	
<b>Name of the representative of the joint venture:</b>	
<b>Name of the joint venture:</b>	

**Please Note:** If the contract is awarded to a joint venture, the joint venture will be requested to apply for a new Procurement Business Number (PBN).

	Mandatory Criteria	Bidder Substantiation	Met/Did not Meet (for PWGSC use)
M1	<ol style="list-style-type: none"> <li>1. The Bidder must have experience in the overall management and scheduling of steel truss bridge rehabilitation projects.</li> <li>2. The Bidder must have two (2) Completed Projects on a steel truss bridge each of which meets the following criteria: <ul style="list-style-type: none"> <li>• The Completed Projects must each have a minimum value of \$2.5M (Excluding tax).</li> <li>• The Completed Projects must have been completed within the last ten (10) years.</li> <li>• For these two (2) Completed Projects, the Bidder must complete and submit the Client Reference Forms (Tables 1.1 and 1.2).</li> </ul> </li> </ol>		<ol style="list-style-type: none"> <li>1. Do the Client Reference Forms demonstrate that the Bidder has experience in the overall management and scheduling of steel truss bridge rehabilitation projects as required under M1?</li> </ol> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
M2	<ol style="list-style-type: none"> <li>1. The Bidder's proposed Project Manager must have experience in the overall management and scheduling of steel truss bridge rehabilitation projects.</li> <li>2. The proposed Project Manager must have two (2) Completed Projects on steel truss bridges each of which meets the following criteria: <ul style="list-style-type: none"> <li>• The Completed Projects must each have a minimum value of \$2.5M (Excluding tax).</li> <li>• The Completed Projects must have been completed within the last ten (10) years.</li> <li>• For these two (2) Completed Projects, the Bidder must complete and submit the Client Reference Forms (Tables 2.1 and 2.2).</li> </ul> </li> </ol>		<ol style="list-style-type: none"> <li>1. Do the Client Reference Forms demonstrate that the Bidder's Project Manager has experience in the overall management and scheduling of steel truss bridge rehabilitation projects?</li> </ol> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>

Mandatory Criteria		Bidder Substantiation	Met/Did not Meet (for PWGSC use)
<b>M3</b>	<ol style="list-style-type: none"> <li>1. The Bidder's proposed Superintendent must have experience in the overall management and scheduling of steel truss bridge rehabilitation projects.</li> <li>2. The proposed Superintendent must have two (2) Completed Projects on steel truss bridges each of which meets the following criteria: <ul style="list-style-type: none"> <li>• The Completed Projects must each have a minimum value of \$2.5M (Excluding tax).</li> <li>• The Completed Projects must have been completed within the last ten (10) years.</li> <li>• For these two (2) Completed Projects, the Bidder must complete and submit the Client Reference Forms (Tables 3.1 and 3.2).</li> </ul> </li> </ol>		<ol style="list-style-type: none"> <li>1. Do the Client Reference Forms demonstrate that the Bidder's Superintendent has experience in the overall management and scheduling of steel truss bridge rehabilitation projects?</li> </ol> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
<b>M4</b>	<ol style="list-style-type: none"> <li>1. The Bidder's proposed Project Engineer must have experience in the overall preparation and signing and sealing of shop drawings and work procedures of steel truss bridge rehabilitation projects.</li> <li>2. The proposed Project Engineer must have completed two (2) Projects on steel truss bridges each of which meets the following criteria: <ul style="list-style-type: none"> <li>• The Completed Projects must each have a minimum value of \$2.5M (Excluding tax).</li> <li>• The Completed Projects must have been completed within the last ten (10) years.</li> <li>• For these two (2) Completed Projects, the Bidder must complete and submit the Client Reference Forms (Tables 4.1 and 4.2).</li> </ul> </li> </ol>		<ol style="list-style-type: none"> <li>1. Do the Client Reference Forms demonstrate that the Bidder's Superintendent has experience in the overall preparation and signing and sealing of shop drawings and work procedures of steel truss bridge rehabilitation projects?</li> </ol> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>

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**Table 1.1 - Project Form (M1)**

**Project #1**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_ Actual Completion Date: \_\_\_\_\_  
(yyyy-mm) (yyyy-mm)

Original Contract Amount: \_\_\_\_\_ Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #1)**

This hereby confirms that the following contractor: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_

Client Name

Title

Signature

\_\_\_\_\_

Client Organization Name

Telephone

Date

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**Table 1.2 - Project Form (M1)**

**Project #2**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_ Actual Completion Date: \_\_\_\_\_  
(yyyy-mm) (yyyy-mm)

Original Contract Amount: \_\_\_\_\_ Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #2)**

This hereby confirms that the following contractor: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
Client Name Title Signature

\_\_\_\_\_  
Client Organization Name Telephone Date

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**Table 2.1 - Project Manager Experience Form (M2)**

**Project #1**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Name of the proposed project manager: \_\_\_\_\_

Name of the company of the proposed Project Manager: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_  
(yyyy-mm)

Actual Completion Date: \_\_\_\_\_  
(yyyy-mm)

Original Contract Amount: \_\_\_\_\_

Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project Manager's Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #1)**

This hereby confirms that the following project manager: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
Client Name Title Signature

\_\_\_\_\_  
Client Organization Name Telephone Date

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**Table 2.2 - Project Manager Experience Form (M2)**

**Project #2**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Name of the proposed project manager: \_\_\_\_\_

Name of the company of the proposed project manager: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_  
(yyyy-mm)

Actual Completion Date: \_\_\_\_\_  
(yyyy-mm)

Original Contract Amount: \_\_\_\_\_

Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project Manager's Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #2)**

This hereby confirms that the following project manager: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
Client Name Title Signature

\_\_\_\_\_  
Client Organization Name Telephone Date

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**Table 3.1 -Superintendent Experience Form (M3)**

**Project #1**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Name of the proposed superintendent: \_\_\_\_\_

Name of the company of the proposed superintendent: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_  
(yyyy-mm)

Actual Completion Date: \_\_\_\_\_  
(yyyy-mm)

Original Contract Amount: \_\_\_\_\_

Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Superintendent's Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #1)**

This hereby confirms that the following superintendent: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
Client Name Title Signature

\_\_\_\_\_  
Client Organization Name Telephone Date

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**Table 3.2 - Superintendent Experience Form (M3)**

**Project #2**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Name of the proposed superintendent: \_\_\_\_\_

Name of the company of the proposed superintendent: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_  
(yyyy-mm)

Actual Completion Date: \_\_\_\_\_  
(yyyy-mm)

Original Contract Amount: \_\_\_\_\_

Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Superintendent's Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #2)**

This hereby confirms that the following superintendent: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
Client Name Title Signature

\_\_\_\_\_  
Client Organization Name Telephone Date

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**Table 4.1 – Project Engineer Experience Form (M4)**

**Project #1**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Name of the proposed project engineer: \_\_\_\_\_

Name of the company of the proposed project engineer: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_  
(yyyy-mm)

Actual Completion Date: \_\_\_\_\_  
(yyyy-mm)

Original Contract Amount: \_\_\_\_\_

Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project Engineer's Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #1)**

This hereby confirms that the following project engineer: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
Client Name Title Signature

\_\_\_\_\_  
Client Organization Name Telephone Date

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**Table 4.2 – Project Engineer Experience Form (M4)**

**Project #2**

Name of the project: \_\_\_\_\_

Address of the project: \_\_\_\_\_

Name of the proposed project engineer: \_\_\_\_\_

Name of the company of the proposed project engineer: \_\_\_\_\_

Start Date: \_\_\_\_\_  
(yyyy-mm)

Original Completion Date: \_\_\_\_\_  
(yyyy-mm)

Actual Completion Date: \_\_\_\_\_  
(yyyy-mm)

Original Contract Amount: \_\_\_\_\_

Final Contract Amount: \_\_\_\_\_

Explain any variance:

\_\_\_\_\_  
\_\_\_\_\_

Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Project Engineer's Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Client reference (Project #2)**

This hereby confirms that the following project engineer: \_\_\_\_\_, executed work as described above and certify the information provided in this client reference form to be true and factual.

\_\_\_\_\_  
Client Name Title Signature

\_\_\_\_\_  
Client Organization Name Telephone Date

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## **ANNEX A - SECURITY REQUIREMENT CHECK LIST (SRCL)**

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**SECURITY REQUIREMENTS CHECK LIST (SRCL)  
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	Public Works and Government Services Canada	2. Branch or Directorate / Direction générale ou Direction Real Property Services
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail Alexandra Bridge Superstructure Steel Replacement Project Construction Contract		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

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Security Classification / Classification de sécurité  
UNCLASSIFIED



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**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  No  Yes  
Non  Oui

If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  No  Yes  
Non  Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET- SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:  
Commentaires spéciaux : \_\_\_\_\_

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?  No  Yes  
Non  Oui

If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté?  No  Yes  
Non  Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?  No  Yes  
Non  Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?  No  Yes  
Non  Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?  No  Yes  
Non  Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?  No  Yes  
Non  Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?  No  Yes  
Non  Oui

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**PART C - (continued) / PARTIE C - (suite)**

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.  
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.  
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens / Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.**
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).**

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## ANNEX B - CERTIFICATE OF INSURANCE (Not required at solicitation closing)



Travaux publics et  
Services gouvernementaux  
Canada

Public Works and  
Government Services  
Canada

# CERTIFICATE OF INSURANCE

Page 1 of 2

Description and Location of Work  Alexandra Bridge Rehabilitation / Ottawa Ontario and Gatineau Quebec	Contract No.
	Project No. R.090209.008

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
----------------------------------	-----------------------	------	----------	-------------

Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
------------------------------	-----------------------	------	----------	-------------

Additional Insured  <i>Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services</i>
--

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<b>Commercial General Liability</b> <b>Umbrella/Excess Liability</b>				\$	\$	\$
				\$	\$	\$
<b>Builder's Risk / Installation Floater</b>				\$		
<b>Pollution Liability</b>				\$ <input type="checkbox"/> Per Incident <input type="checkbox"/> Per Occurrence		Aggregate \$

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)	Telephone number
Signature	
	Date D / M / Y

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20192879

File No. - N° du dossier  
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## CERTIFICATE OF INSURANCE Page 2 of 2

### General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of Public Works and Government Services as an additional Insured.

The insurance policies must be endorsed to provide Canada with not less than thirty (30) days notice in writing in advance of a cancellation of insurance or any reduction in coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

### Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

### Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds"  
(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

