



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions - TPSGC**

**11 Laurier St. / 11 rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Commercial Acquisitions & Fast Track Procurement  
Div/Div des Acquisitions commerciales et achats en régime accéléré

L'Esplanade Laurier,

East Tower 7th Floor

140 O'Connor, Street,

Ottawa

Ontario

K1A 0R5

<b>Title - Sujet</b> Catering Services - Toronto	
<b>Solicitation No. - N° de l'invitation</b> EH713-200010/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 20200010	<b>Date</b> 2019-04-17
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PD-051-76898	
<b>File No. - N° de dossier</b> pd051.EH713-200010	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-04-29</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Djona-Guiadem, Cyrielle	<b>Buyer Id - Id de l'acheteur</b> pd051
<b>Telephone No. - N° de téléphone</b> (343) 542-4022 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**The Solicitation Amendment 001 serves to:**

- 1. Answer questions raised by the Industry;**
- 2. Modify Mandatory Criteria #1 of Table 1 - Mandatory Technical Evaluation Criteria That Must Be Provided at Bid Closing;**
- 3. Modify Mandatory Criteria #1 of Table 2 - Mandatory Technical Evaluation Criteria that should be provided at Bid Closing.**

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- 1. Answer questions raised by the Industry;**

**Question #001:**

**Mandatory Criteria 1 - Table 1 - Mandatory Technical Evaluation Criteria That Must Be Provided at Bid Closing**

Our business is not located in Toronto or the GTA; we have however been contracted to provide meal services to in excess of 200+ people daily to Federal departments/agencies; including through PWGSC - will the client consider removing the mandatory criteria of being located in Toronto and specifically in the catering business? We find this criteria very restrictive as our business operates in numerous jurisdictions and in other areas outside catering as well.

**Answer #001:**

Yes, the mandatory criteria 1 is modified to allow businesses located outside of Toronto or the GTA area to bid, as defined below. However, the Bidder must still respect criteria 1. Licenses from "Table 2 - Mandatory Technical Evaluation Criteria that should be provided at Bid Closing" as detailed below.

**Question #002:**

**Mandatory Criteria 2.1 - Table 1 - Mandatory Technical Evaluation Criteria That Must Be Provided at Bid Closing**

In regards to Mandatory criteria Table 1 - 2.1 - if the reference is PWGSC; will a letter from the past contract authority be accepted? Some of the end users/clients are direct military personnel and may take longer periods to get required reference letter.

**Answer #002:**

Yes, a letter from the past contracting authority is accepted.

**Question #003:**

**Mandatory Criteria 1 - Table 2 - Mandatory Technical Evaluation Criteria that should be provided at Bid Closing**

In regards to Mandatory criteria Table 2 - 1.1 & 1.2, will the client accept a City of Toronto Food Premises Business License & a valid liquor license to serve alcohol in the Toronto Region from our subcontractor who would be preparing/cooking/serving the food/beverages? Our company does not have the license directly and we would be utilizing a subcontractor.

**Answer #003:**

Yes, a valid City of Toronto Food Premises Business License, and a valid liquor license to serve alcohol in the Toronto Region from a subcontractor is accepted.

**Question #004:**

As the event is scheduled to start 10 days after this tender closes, can you confirm when contract award will be.

**Answer #004:**

It is expected that the Contract will be awarded by May 3, 2019.

**Question #005:**

Is there a preference to award the contract to an underrepresented company? We notice there is reference to this throughout the solicitation document, but no mention of this in the basis of selection section.

**Answer #005:**

No, there is not preference to award the contract to an underrepresented company. As per the mandate letter for the minister of PWGSC, underrepresented suppliers are encouraged to bid.

**Question #006:**

**Mandatory Criteria 1 - Table 2 - Mandatory Technical Evaluation Criteria that should be provided at Bid Closing**

I have a question in regards to one of the licenses required:

"The Bidder must have a valid liquor license to serve alcohol in the Toronto Region."

Typically, events in a similar format would allow for a Special Occasion Permit (SOP). Special Occasion Permits (SOP) are for the sale and/or service of beverage alcohol at special occasions such as weddings, charity fundraisers, receptions etc. Would we be able to go this route in order to facilitate the bar / reception?

**Answer #006:**

Yes, a valid Special Occasion Permit (SOP) to serve alcohol in the Toronto Region is accepted, as detailed below.

**Question #007:**

If it is not allowed for a SOP [question #006] and that a valid liquor license is required, would we be permitted to partner with a corporation who does in fact have the license?

**Answer #007:**

A valid Special Occasion Permit (SOP) to serve alcohol in the Toronto Region is accepted. However, it is accepted to partner with a corporation who has a valid liquor license to serve alcohol in the Toronto Region.

**2. Modify Mandatory Criteria #1 of Table 1 - Mandatory Technical Evaluation Criteria That Must Be Provided at Bid Closing;**

Mandatory Criteria **1. Bidder's Experience** of "Table 1 - Mandatory Technical Evaluation Criteria That Must Be Provided at Bid Closing" is hereby deleted in its entirety and replaced with the following:

**Insert:**

No.	Mandatory Criteria	Submission Requirements	Bidders Response	Pages in Proposal
<b>1</b>	<b>Bidder's Experience</b>			
1.1	The Bidder must have been providing catering services for a minimum of 2 years from date of issuance of this Request for Proposals (RFP).	The Bidder must provide a detailed history of the Bidder's organization including the date of registration and the nature of the catering services provided on an ongoing basis.		

**3. Modify Mandatory Criteria #1 of Table 2 - Mandatory Technical Evaluation Criteria that should be provided at Bid Closing.**

Mandatory Criteria **1. Licenses** of "Table 2 - Mandatory Technical Evaluation Criteria that should be provided at Bid Closing" is hereby deleted in its entirety and replaced with the following:

**Insert:**

No.	Mandatory Criteria	Submission Requirements	Bidders Response	Pages in Proposal
<b>1</b>	<b>Licenses</b>			
1.1	The Bidder must have a valid City of Toronto Food Premises Business License.	The Bidder must provide a copy of its current valid license.		
1.2	The Bidder must have a valid liquor license to serve alcohol in the Toronto Region. A valid Special Occasion Permit (SOP) to serve alcohol in the Toronto Region is also accepted.	The Bidder must provide a copy of its current valid license/permit.		

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**