



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS Á:

**Parks Canada Agency**  
**1869 Upper Water Street,**  
**Suite AH 201**  
**Halifax, Nova Scotia**  
**B3J 1S9**

INVITATION TO TENDER

APPEL D'OFFRES

**Tender To: Parks Canada Agency**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission aux: l'Agence Parcs Canada**  
Nous offrons par la présente de vendre à Sa Majesté la Reine du Chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaries

Issuing Office - Bureau de distribution

**Parks Canada Agency**  
**1869 Upper Water Street,**  
**Suite AH 201**  
**Halifax, Nova Scotia**  
**B3J 1S9**

<b>Title-Sujet</b> Garage Refit and Enlargement - Saint-Paul-de-l'Île-aux-Noix, Fort Lennox National Historic Site		
<b>Solicitation No. - No. de l'invitation</b> 5P201-18-0249/A		<b>Date:</b> 18 April 2019
<b>GETS Reference No. - No de reference de SEAG</b> PW-19-00872134		<b>Client Ref. No. - No. de réf du client.</b> N/A
<b>Solicitation Closes - L'invitation prend fin :</b>		
<b>at - à</b> 14:00	<b>on - le</b> 08 May 2019	<b>Time Zone - Fuseau horaire</b> ADT - HAA
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>		
<b>Address Inquiries to: - Adresser toute demande de renseignements à :</b> Jaime Creaser, <a href="mailto:Jaime.Creaser@canada.ca">Jaime.Creaser@canada.ca</a>		
<b>Telephone No. - No de téléphone</b> (902) 426-7513		<b>Fax No. - No de FAX:</b> (902) 426-1775
<b>Destination of Goods, Services, and Construction:</b> <b>Destinations des biens, services et construction:</b> See Herein - Voir aux présentes		

**TO BE COMPLETED BY THE BIDDER  
À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE**

<b>Vendor/Firm Name - Nom du fournisseur/de l'entrepreneur</b>	
<b>Address - Adresse</b>	
<b>Name of person authorized to sign on behalf of the Vendor/Firm</b> <b>Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur</b>	
<b>Titale - Titre</b>	
<b>Telephone No. - N° de téléphone:</b> _____	
<b>Facsimile No. - N° de télécopieur:</b> _____	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation  
5P201-18-0249/A

Amd. No. - N° de la modif.

Buyer - l'acheteur  
Jaime Creaser

Client Ref. No. - N° de réf. du client

File Name - Nom du dossier  
Garage Refit and Enlargement - Saint-Paul-de-l'Île-aux-Noix,  
Fort Lennox National Historic Site

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## INVITATION TO TENDER

### IMPORTANT NOTICE TO BIDDERS

#### DIRECT DEPOSIT

The Government of Canada has replaced cheques with direct deposit payment(s), an electronic transfer of funds deposited directly into a bank account. New vendors who are awarded a contract will be required to register their direct deposit information with Parks Canada to receive payment.

Additional information on this Government of Canada initiative is available at:

<http://www.directdeposit.gc.ca>

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### R2710T GENERAL INSTRUCTIONS - CONSTRUCTION SERVICES - BID SECURITY REQUIREMENTS (GI) (2018-06-21)

The following GI's are included by reference and are available at the following Web Site

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

- GI01 Integrity Provisions - Bid
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## **SPECIAL INSTRUCTIONS TO BIDDERS (SI)**

### **SI01 BID DOCUMENTS**

1. The following are the Bid Documents:
  - a. Invitation to Tender - Page 1;
  - b. Special Instructions to Bidders;
  - c. General Instructions - Construction Services - Bid Security Requirements R2710T (2018-06-21)
  - d. Clauses & Conditions identified in "Contract Documents";
  - e. Drawings and Specifications;
  - f. Bid and Acceptance Form and related Appendix(s); and
  - g. Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions - Construction Services - Bid Security Requirements R2710T is incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada shall be deleted and replaced with the Parks Canada Agency.

### **SI02 ENQUIRIES DURING THE SOLICITATION PERIOD**

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 at [Jaime.Creaser@canada.ca](mailto:Jaime.Creaser@canada.ca). Except for the approval of alternative materials as described in GI15 of R2710T, enquiries should be received no later than five (5) business days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may result in an answer NOT being provided.
2. To ensure consistency and quality of the information provided to Bidders, PCA will examine the content of the enquiry and will decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period must be directed ONLY to the Contracting Authority named in paragraph 1. above. Failure to comply with this requirement may result in the bid being declared non-compliant.

### **SI03 OPTIONAL SITE VISIT**

1. There will be an optional site visit on 24 April 2019 at 10:00 (local time). Interested bidders are to meet at the existing Parks Canada garage, 1, 61st Av, Saint-Paul de l'Île-aux-Noix, QC J0J 1G0.

The site visit for this project is OPTIONAL. The representative of the Bidder must sign the Site Visit Attendance Sheet at the site visit. Bidders who do not attend or do not send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

2. Safety Attire - It is mandatory that all persons attending the site visit have the proper personal protection equipment (safety glasses, footwear, vests and hard hats etc.). Contractor's personnel/individuals who do not have the proper safety attire may be denied access to the site.

#### **SI04 REVISION OF BID**

A bid may be revised by letter or facsimile in accordance with GI10 of R2710T. The facsimile number for receipt of revisions is (902) 426-1775

#### **SI05 BID RESULTS**

1. A public bid opening will be held in the office designated on the Front Page "Invitation to Tender" for the receipt of bids shortly after the time set for solicitation closing.
2. Following solicitation closing, bid results may be obtained by emailing [Jaime.Creaser@canada.ca](mailto:Jaime.Creaser@canada.ca).

#### **SI06 INSUFFICIENT FUNDING**

- 1) In the event that the lowest compliant bid exceeds the amount of funding Canada has allocated for the construction phase of the work
  - (a) by 15% or less, Canada, at its sole discretion, shall either
    - (i) Cancel the solicitation; or
    - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
    - (iii) Revise the scope of the work accordingly and negotiate, with the Bidder submitting the lowest compliant bid, a corresponding reduction in its bid price.
  - (b) by more than 15%, Canada, at its sole discretion, shall either
    - (i) Cancel the solicitation; or
    - (ii) Obtain additional funding and, subject to the provisions of GI11 of the General Instructions to Bidders, award the Contract to the Bidder submitting the lowest compliant bid; or
    - (iii) Revise the scope of the work accordingly and invite those who submitted compliant bids at the original solicitation to re-bid the work.
- 2) If negotiations or a re-bid are undertaken as is contemplated in subparagraphs 1)(a)(iii) or 1)(b)(iii) above, Bidders shall retain the same subcontractors and suppliers as they carried in their original bids.
- 3) If Canada elects to negotiate a reduction in the bid price as is contemplated in subparagraph 1)(a)(iii) herein and the negotiations fail to reach an agreement, Canada shall then exercise either of the options referred to subparagraphs 1)(a)(i) or 1)(a)(ii)

#### **SI07 BID VALIDITY PERIOD**

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1.above is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1.above is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either
  - a. continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
  - b. cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI11 of R2710T.

## **SI08 CONSTRUCTION DOCUMENTS**

The successful Contractor will be provided with one paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Obtaining more copies will be the responsibility of the Contractor including costs.

## **SI09 WEB SITES**

The connection to some of the Web sites in the solicitation documents is established by the use of hyperlinks. The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494&section=text#appl>

Buy and Sell

<https://www.achatsetventes-buyandsell.gc.ca>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

[http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505\\_eng.pdf](http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505_eng.pdf)

Labour and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

Standard Acquisition Clauses and Conditions (SACC) Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R>

PWGSC, Code of Conduct and Certifications

<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/contexte-context-eng.html>

Construction and Consultant Services Contract Administration Forms Real Property Contracting

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/formulaires-forms-eng.html>

Declaration Form

<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaire-form-eng.html>

Trade agreements

<https://buyandsell.gc.ca/policy-and-guidelines/Policy-and-Legal-Framework/Trade-Agreements>

## CONTRACT DOCUMENTS (CD)

1. The following are the Contract Documents:
  - a. Contract Page when signed by Canada;
  - b. Duly completed Bid and Acceptance Form and any Appendices attached thereto;
  - c. Drawings and Specifications;
  - d. General Conditions and clauses

GC1	General Provisions – Construction Services	R2810D	(2017-11-28);
GC2	Administration of the Contract	R2820D	(2016-01-28);
GC3	Execution and Control of the Work	R2830D	(2018-06-21);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2016-01-28);
GC6	Delays and Changes in the Work	R2865D	(2016-01-28);
GC7	Default, Suspension or Termination of Contract	R2870D	(2018-06-21);
GC8	Dispute Resolution	R2880D	(2016-01-28);
GC9	Contract Security	R2890D	(2018-06-21);
GC10	Insurance	R2900D	(2008-05-12);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2015-02-25);
  - e. Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
  - f. Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
  - g. Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site:  
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>

All reference to the Minister of Public Works and Government Services Canada shall be deleted and replaced with the Minister of the Environment for the purposes of the Parks Canada Agency. All reference to the Department of Public Works and Government Services Canada Shall be deleted and replaced with the Parks Canada Agency.
3. The language of the contract documents is the language of the Bid and Acceptance Form submitted.

## **SUPPLEMENTARY CONDITIONS (SC)**

### **SC01 INSURANCE TERMS**

#### **1) Insurance Contracts**

- (a) The Contractor must, at the Contractor's expense, obtain and maintain insurance contracts in accordance with the requirements of the Certificate of Insurance. Coverage must be placed with an Insurer licensed to carry out business in Canada.
- (b) Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract. The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

#### **2) Period of Insurance**

- (a) The policies required in the Certificate of Insurance must be in force from the date of contract award and be maintained throughout the duration of the Contract.
- (b) The Contractor must be responsible to provide and maintain coverage for Products/Completed Operations hazards on its Commercial General Liability insurance policy, for a period of six (6) years beyond the date of the Certificate of Substantial Performance.

#### **3) Proof of Insurance**

- (a) Before commencement of the Work, and no later than thirty (30) days after contract award, the Contractor must deposit with Canada a Certificate of Insurance on the form attached herein.
- (b) Upon request by Canada, the Contractor must provide originals or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the Certificate of Insurance.

#### **4) Insurance Proceeds**

In the event of a claim, the Contractor must, without delay, do such things and execute such documents as are necessary to effect payment of the proceeds.

#### **5) Deductible**

The payment of monies up to the deductible amount made in satisfaction of a claim must be borne by the Contractor.



Solicitation No. - N° de l'invitation  
5P201-18-0249/A

Amd. No. - N° de la modif.

Buyer - l'acheteur  
Jaime Creaser

Client Ref. No. - N° de réf. du client

File Name - Nom du dossier  
Garage Refit and Enlargement - Saint-Paul-de-l'Île-aux-Noix,  
Fort Lennox National Historic Site

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## **BID AND ACCEPTANCE FORM (BA)**

### **BA01 IDENTIFICATION**

Title: Garage Refit and Enlargement - Saint-Paul-de-l'Île-aux-Noix, Fort Lennox National Historic Site

Solicitation Number: 5P201-18-0249/A

### **BA02 BUSINESS NAME AND ADDRESS OF BIDDER**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ PBN: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### **BA03 THE OFFER**

The Bidder offers to Canada to perform and complete the Work for the above named project in accordance with the Bid Documents for the **TOTAL BID AMOUNT INDICATED IN APPENDIX 1**.

### **BA04 BID VALIDITY PERIOD**

The bid must not be withdrawn for a period of thirty (30) days following the date of solicitation closing.

### **BA05 ACCEPTANCE AND CONTRACT**

Upon acceptance of the Bidder's offer by Canada, a binding Contract will be formed between Canada and the Bidder. The documents forming the Contract will be the Contract Documents identified in "Contract Documents (CD)" section.

### **BA06 CONSTRUCTION TIME**

The Contractor must perform and complete the Work by 31 March 2020.

### **BA07 BID SECURITY**

The Bidder must enclose bid security with its bid in accordance with GI08 - Bid Security Requirements of R2710T - General Instructions - Construction Services - Bid Security Requirements.

### **BA08 SIGNATURE**

\_\_\_\_\_  
Name and title of person authorized to sign on behalf of Bidder (Type or print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## APPENDIX 1 – LUMP SUM FORM

- 1) The prices per unit will govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Canada.
- 2) Canada may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Note: Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table including but not limited to Mobilization, De-Mobilization, etc. is to be included in the Lump Sum Table.

### LUMP SUM TABLE

The Total Lump Sum Amount designates Work to which a Lump Sum Arrangement applies. Bidders are reminded that it is their responsibility to include in their bid all work as described in the drawings and specifications. Pricing for work not accounted for in the Unit Price Table is to be included in the Lump Sum Amount.

For all items, costs shall include for both Phases of work. Where noted, cost breakdown of each Phase shall be provided.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price Excluding Applicable Tax(es)
1	01 29 00	General Instructions	Lump Sum	\$ _____
2	01 29 00	Heavy Equipment Protection	Lump Sum	\$ _____
3	01 29 00	Traffic Control	Lump Sum	\$ _____
4	01 29 00	Demolition Work	Lump Sum	\$ _____
5	01 29 00	Structure Demolition	Lump Sum	\$ _____
6	01 29 00	Site Works Demolition	Lump Sum	\$ _____
7	01 29 00	Concrete Finishing	Lump Sum	\$ _____
8	01 29 00	Intramural Flashing and Masonry	Lump Sum	\$ _____
9	01 29 00	Miscellaneous Metal Works	Lump Sum	\$ _____
10	01 29 00	Rough Carpentry	Lump Sum	\$ _____
11	01 29 00	Finish Carpentry and Cabinet Making	Lump Sum	\$ _____
12	01 29 00	Bituminous Sealants – Foundations	Lump Sum	\$ _____
13	01 29 00	Waterproof Membrane for Foundations	Lump Sum	\$ _____
14	01 29 00	Rigid Insulation – Foundations	Lump Sum	\$ _____
15	01 29 00	Batt Insulation, Semi-Rigid Insulation and Air/Vapour Barrier Membranes	Lump Sum	\$ _____
16	01 29 00	Wall Cladding and Metal Soffits	Lump Sum	\$ _____
17	01 29 00	Roof Waterproofing and Roof Ventilators	Lump Sum	\$ _____
18	01 29 00	Roof Gutters, Metal Flashing and Metal Trim	Lump Sum	\$ _____
19	01 29 00	Waterproofing Products (Sealants)	Lump Sum	\$ _____
20	01 29 00	Steel Doors and Frames	Lump Sum	\$ _____
21	01 29 00	Wood Doors	Lump Sum	\$ _____
22	01 29 00	Aluminum Windows	Lump Sum	\$ _____
23	01 29 00	Architectural Hardware	Lump Sum	\$ _____
24	01 29 00	Interior and Exterior Windows	Lump Sum	\$ _____
25	01 29 00	Drywall and Drywall Finishes	Lump Sum	\$ _____

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price Excluding Applicable Tax(es)
26	01 29 00	Ceramic Tiles – Floors and Walls	Lump Sum	\$ _____
27	01 29 00	Acoustic Tiles and Ceiling Grid	Lump Sum	\$ _____
28	01 29 00	Flexible Floor Coverings	Lump Sum	\$ _____
29	01 29 00	Paint	Lump Sum	\$ _____
30	01 29 00	Washroom Accessories and Corner Protectors	Lump Sum	\$ _____
31	01 29 00	Metal Lockers	Lump Sum	\$ _____
32	01 29 00	Tree and Shrub Protection and Preservation	Lump Sum	\$ _____
33	01 29 00	Topsoil Placement and Grading	Lump Sum	\$ _____
34	01 29 00	Sodding	Lump Sum	\$ _____
35	01 29 00	Concrete Formwork	Lump Sum	\$ _____
36	01 29 00	Concrete Reinforcing	Lump Sum	\$ _____
37	01 29 00	Products and Accessories for Concrete	Lump Sum	\$ _____
38	01 29 00	Cast-in-Place Concrete	Lump Sum	\$ _____
39	01 29 00	Concrete Floor Finishes	Lump Sum	\$ _____
40	01 29 00	Frame, Beams and Wooden Lintels	Lump Sum	\$ _____
41	01 29 00	Pre-engineered Wood Trusses	Lump Sum	\$ _____
42	01 29 00	Engineered Wood Frame Members	Lump Sum	\$ _____
43	01 29 00	Excavation, Trenches and Backfill (Structure)	Lump Sum	\$ _____
44	01 29 00	Earthquake Protection System	Lump Sum	\$ _____
45	01 29 00	Pipe Insulation	Lump Sum	\$ _____
46	01 29 00	Air Duct Insulation	Lump Sum	\$ _____
<b>Plumbing Sub-Total</b>				\$ _____
47	01 29 00	Domestic Water Piping	Lump Sum	\$ _____
48	01 29 00	Drainage and Ventilation Piping	Lump Sum	\$ _____
49	01 29 00	Domestic Water Heater	Lump Sum	\$ _____
50	01 29 00	Plumbing – Special Fixtures	Lump Sum	\$ _____
51	01 29 00	Plumbing Equipment	Lump Sum	\$ _____
52	01 29 00	Testing, Adjusting and Balancing for HVAC Systems	Lump Sum	\$ _____
<b>Ventilation Sub-Total</b>				\$ _____
53	01 29 00	Air Ducts	Lump Sum	\$ _____
54	01 29 00	Ventilation Equipment	Lump Sum	\$ _____
55	01 29 00	Air Duct Accessories	Lump Sum	\$ _____
56	01 29 00	Fans	Lump Sum	\$ _____
57	01 29 00	Diffusers and Grilles	Lump Sum	\$ _____
58	01 29 00	Automatic Regulation	Lump Sum	\$ _____
<b>Electricity Sub-Total</b>				\$ _____
59	01 29 00	Wire and Box Connectors – 0-1000 V	Lump Sum	\$ _____
60	01 29 00	Wires and Cables – 0-1000 V	Lump Sum	\$ _____
61	01 29 00	Grounding – Secondary	Lump Sum	\$ _____

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Total Price Excluding Applicable Tax(es)
62	01 29 00	Hangers and Supports for Electrical Systems	Lump Sum	\$ _____
63	01 29 00	Cabinets and Splitter, Junction and Pull Boxes	Lump Sum	\$ _____
64	01 29 00	Outlet Boxes, Conduit Boxes and Fittings	Lump Sum	\$ _____
65	01 29 00	Conduits, Conduit Clips and Conduit Fittings	Lump Sum	\$ _____
66	01 29 00	Motors up to 600 V	Lump Sum	\$ _____
67	01 29 00	Circuit Breaker Panel boards	Lump Sum	\$ _____
68	01 29 00	Wiring Devices	Lump Sum	\$ _____
69	01 29 00	Fused and Non-Fused Disconnect Switches	Lump Sum	\$ _____
70	01 29 00	Washroom Accessories and Corner Protectors	Lump Sum	\$ _____
71	01 29 00	Contactors	Lump Sum	\$ _____
72	01 29 00	Motor Starters up to 600 V	Lump Sum	\$ _____
73	01 29 00	Lighting	Lump Sum	\$ _____
74	01 29 00	Telecommunications – Interior Wiring	Lump Sum	\$ _____
75	01 29 00	Conduits for Telecommunications Networks	Lump Sum	\$ _____
76	01 29 00	Intrusion Detection	Lump Sum	\$ _____
77	01 29 00	Multiplex Fire Alarm System	Lump Sum	\$ _____
<b>TOTAL LUMP SUM AMOUNT (LSA)</b>				\$ _____
Excluding Applicable Tax(es)				\$ _____



**ANNEX A - CERTIFICATE OF INSURANCE** (Not required at solicitation closing)

**CERTIFICATE OF INSURANCE**



Travaux publics et  
Services gouvernementaux  
Canada

Public Works and  
Government Services  
Canada

Description and Location of Work  Garage Refit and Enlargement - Saint-Paul-de-l'Île-aux-Noix, Fort Lennox National Historic Site	Contract No. 5P201-18-0249
	Project No. N/A

Name of Insurer, Broker or Agent	Address (No., Street)	City	Province	Postal Code
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Name of Insured (Contractor)	Address (No., Street)	City	Province	Postal Code
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Additional Insured  
  
***Her Majesty the Queen in right of Canada, referred to in the contract as "Her Majesty," represented by the Minister of the Environment for the purposes of the Parks Canada Agency, referred to in the contract as the "Minister"***

Type of Insurance	Insurer Name and Policy Number	Inception Date D / M / Y	Expiry Date D / M / Y	Limits of Liability		
				Per Occurrence	Annual General Aggregate	Completed Operations Aggregate
<b>Commercial General Liability Umbrella/Excess Liability</b>				\$	\$	\$
				\$	\$	\$
<b>Builder's Risk / Installation Floater</b>				\$		

I certify that the above policies were issued by insurers in the course of their Insurance business in Canada, are currently in force and include the applicable insurance coverage's stated on page 2 of this Certificate of Insurance, including advance notice of cancellation / reduction in coverage.

<input type="text"/>	<input type="text"/>
Name of person authorized to sign on behalf of Insurer(s) (Officer, Agent, Broker)	Telephone number
<input type="text"/>	<input type="text"/>
Signature	Date D / M / Y

### General

The insurance policies required on page 1 of the Certificate of Insurance must be in force and must include the insurance coverage listed under the corresponding type of insurance on this page.

The policies must insure the Contractor and must include Her Majesty the Queen in Right of Canada as represented by the Minister of the Environment for the purposes of the Parks Canada Agency.

The Policy shall be endorsed to provide the Owner with not less than 30 days' notice in writing in advance of any cancellation or change or amendment restricting coverage.

Without increasing the limit of liability, the policies must protect all insured parties to the full extent of coverage provided. Further, the policies must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

### Commercial General Liability

The insurance coverage provided must not be substantially less than that provided by the latest edition of IBC Form 2100.

The policy must either include or be endorsed to include coverage for the following exposures or hazards if the Work is subject thereto:

- (a) Blasting.
- (b) Pile driving and caisson work.
- (c) Underpinning.
- (d) Removal or weakening of support of any structure or land whether such support be natural or otherwise if the work is performed by the insured contractor.

The policy must have the following minimum limits:

- (a) **\$5,000,000** Each Occurrence Limit;
- (b) **\$10,000,000** General Aggregate Limit per policy year if the policy contains a General Aggregate; and
- (c) **\$5,000,000** Products/Completed Operations Aggregate Limit.

Umbrella or excess liability insurance may be used to achieve the required limits.

### Builder's Risk / Installation Floater

The insurance coverage provided must not be less than that provided by the latest edition of IBC Forms 4042 and 4047.

The policy must permit use and occupancy of any of the projects, or any part thereof, where such use and occupancy is for the purposes for which a project is intended upon completion.

The policy may exclude or be endorsed to exclude coverage for loss or damage caused by asbestos, fungi or spores, cyber and terrorism.

The policy must have a limit that is **not less than the sum of the contract value** plus the declared value (if any) set forth in the contract documents of all material and equipment supplied by Canada at the site of the project to be incorporated into and form part of the finished Work. If the value of the Work is changed, the policy must be changed to reflect the revised contract value.

The policy must provide that the proceeds thereof are payable to Canada or as Canada may direct in accordance with GC10.2, "Insurance Proceeds" (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/R/R2900D/2>).

## ANNEX B - ATTESTATION FORM

### Attestation and Proof of Compliance with Occupational Health and Safety (OHS)

*The following form must be completed and signed prior to commencing work on Parks Canada Sites.*

**Submission of this completed form, satisfactory to Parks Canada, is a condition of gaining access to the work place.**

Parks Canada recognizes that federal OHS legislation places certain specific responsibilities upon Parks Canada as owner of the work place. In order to meet those responsibilities, Parks Canada is implementing a contractor safety regime that will ensure that roles and responsibilities assigned under Part II of the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulations* are implemented and observed when involving contractor(s) to undertake works in Parks Canada work places.

Parks Canada Responsible Authority/Project Lead	Address	Contact Information
Project Manager/Contracting Authority (delete as required)		
Prime Contractor		
Subcontractor(s) (add additional fields as required)		

Location of Work
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General Description of Work to be Completed
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Mark "Yes" where applicable.

	A meeting has been held to discuss hazards and access to the work place and all known and foreseeable hazards have been identified to the contractor and/or subcontractor(s)
	The contractor and/or its subcontractor(s) will comply with all federal and provincial/territorial legislation and Parks Canada's policies and procedures, regarding occupational health and safety.
	The contractor and/or its subcontractor(s) will provide all prescribed safety materials, equipment, devices and clothing.
	The contractor and/or its subcontractor(s) will ensure that its employees are familiar with and use all prescribed safety materials, equipment, devices and clothing at all times.
	The contractor and/or its subcontractor(s) will ensure that its activities do not endanger the health and safety of Parks Canada employees.
	The contractor and/or its subcontractor(s) has inspected the site and has carried out a hazard assessment and has put in place a health and safety plan and informed its employees accordingly, prior to the commencement of the work.
	Where a contractor and/or its subcontractor(s) will be storing, handling or using hazardous substances in the work place, it will place warning signs at access points warning persons of the presence of the substances and any precautions to be taken to prevent or reduce any hazard of injury or death.
	The contractor and/or its subcontractor(s) will ensure that its employees are instructed in respect of any emergency procedures applicable to the site.

I, \_\_\_\_\_ (contractor), certify that I have read, understood and attest that my firm, employees and all sub-contractors will comply with the requirements set out in this document and the terms and conditions of the contract.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_