



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 LaurierSt./ 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2

Gatineau
Québec
K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This document contains security requirements.

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Infrastructure Maintenance and Solution Services
Division (FK)
L'Esplanade Laurier,
East Tower 4th Floor
L'Esplanade Laurier,
Tour est 4e étage
140 O'Connor, Street
Ottawa
Ontario
K1A 0R5

Title - Sujet RP Appraisal Services	
Solicitation No. - N° de l'invitation EP021-192296/A	Date 2019-04-18
Client Reference No. - N° de référence du client 20192296	Amendment No. - N° modif. 008
File No. - N° de dossier fk290.EP021-192296	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$FK-290-76575	
Date of Original Request for Supply Arrangement 2019-03-01 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-04-30	
Address Enquiries to: - Adresser toutes questions à: Ghoumrassi, Hakim	Buyer Id - Id de l'acheteur fk290
Telephone No. - N° de téléphone (819) 664-7321 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This amendment 008 has been raised to publish the suppliers' Conference Summary Report.

The purpose of the April 15, 2019 suppliers' Conference was to provide potential suppliers with the opportunity to attend a review, provided by the Project Team, Public Services and Procurement Canada (PSPC) Real Property Contracting Directorate and Real Property Services, of the requirements contained in the Request for Supply Arrangement (RFSA).

Suppliers had the opportunity to:

- Ask questions related to the requirements of the RFSA
- Highlight areas of concern regarding the requirements of the RFSA.

The Project Team covered the following topics:

- Overview of Important RFSA Elements

Questions and answers:

Q: What would represent the annual volume of work that PSPC Real Property Appraisal & Valuation Services outsource across the country?

A: We usually solicit external resources (suppliers) for several hundred mandates per year across the country which represent ±\$3 to \$5 million in total contract value.

Q: Could you explain what is needed or required in the mandatory technical criteria regarding the appraisal experience (MT 2.1.2 and MT 2.2.2)?

A: What PSPC is looking for is a summary of the experience for each appraiser of your firm which could be presented in a letter or in a resume (CV). The information indicated in the document that you will be providing (letter or résumé) will help PSPC to link the level of experience with the appraisal services selected by the appraiser in the Appendix A of Annex D.

Q: How a supplier can submit his arrangement?

A: You will find the ARRANGEMENT PREPARATION INSTRUCTIONS in the Part 3 of the RFSA document. You can also refer to the question 12 and RFSA Amendment 004.

Q: In the Mandatory Technical Criteria, it is indicated that that suppliers must provide a proof of accreditation – copy of accreditation or membership card. If our professional organization does not provide any membership card, what are our alternatives to demonstrate our proof of accreditation?

A: If you don't have any proof of accreditation, we recommend that you ask your professional association for a letter proving your accreditation. It has been mentioned by one of the conference/session attendees that the AIC provides this type of letter. Note that a receipt of your membership fee is also accepted.

Q: Does a valid Security Clearance from another Federal department work for this RFSA?

A: The Security Clearance has to be approved by the PWGSC Canadian Industrial Security Directorate (CISD). As indicated in the IMPORTANT NOTICE TO SUPPLIERS – Page 1 of the RFSA document: ... all bidders MUST hold a valid Security Clearance granted or approved by PWGSC Canadian Industrial Security Directorate (CISD) at the level indicated in this solicitation document. Should the supplier not currently hold a valid Security Clearance or require the level to be upgraded, PWGSC will sponsor the supplier. See IMPORTANT NOTICE TO SUPPLIERS – Page 1 of the RFSA document.

Q: Do suppliers have to fill out and sign the pages 1 of the RFSA document and all amendments?

A: Either the page 1 of the RFSA or page 1 of any RFSA amendment needs to be completed and signed.

Q: What type of appraisal report suppliers will have to provide as deliverables?

A: Deliverables are indicated in Section 6.0 of the ANNEX A – Statement of work.

Q: If we provide expertise for a large geographical area, how can we indicate it in the SERVICES SECTORS section of the Appendix A of Annex D?

A: Suppliers have to select the service sector numbers the most representative of their business geographical area. See Maps in the red tabs included in the Appendix A of Annex D.

Q: When you go through a Request for Proposal under the new Supply Arrangement, are the evaluation of the bid results will always be based on the lower quoted prices?

A: Most of our small mandates are typically awarded at the lower quoted prices. However, other items of evaluation may be necessary for larger specific mandates. More information about bid processes are indicated in the section 6.2 – BID SOLICITATION PROCESS of the RFSA document.

Q: Do PSPC Appraisal & Valuation Services have a big volume of residential appraisal requirements to be completed every year?

A: Our assignments may vary from year to year. PSPC Appraisal & Valuation Services is currently working on the appraisal of several residential property for several client portfolios such as Parks Canada. We estimate that last year our residential appraisals represented ±20% of our total volume of assignments.

Q: For how long this Supply Arrangement will be valid?

A: This Supply Arrangement will be valid for the next five years. Note that a Notice will be posted “twice a year” on the Government Electronic Tendering Service (GETS) to allow new Suppliers to become prequalified. Existing prequalified Suppliers who have been already selected in our supply arrangement will not be required to submit a new arrangement.

Q: Can we upload all the information and documents needed on only one USB key?

A: Yes, the information and documents can be uploaded on only one USB key.

Q: Is it possible to send our arrangement by email?

A: No. As explained in Part 3 – ARRANGEMENT PREPARATION INSTRUCTIONS: If the Supplier chooses to submit its arrangement electronically, Canada requests that the Supplier submits its arrangement in accordance with section 08 of the 2008 standard instructions. Suppliers are required to provide their arrangement in a single transmission. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

Q: When do PSPC Appraisal & Valuation Services think that the supply arrangement will be in place and use by the contracting authorities?

A: It all depends on the volume of arrangements that we will receive but we believe the evaluation of all arrangements and the creation of a data base could be done within a month. We are targeting June 1st 2019 for the completion of our supply arrangement.

Suppliers were reminded that all enquiries must be submitted **in writing** to the Supply Arrangement Authority **no later than seven (7) calendar days** before the Request for Supply Arrangements (RFSA) closing date.

It is important that suppliers consult RFSA amendments in a regular basis on the web site BuyandSell: <https://buyandsell.gc.ca/procurement-data/tender-notice/PW-FK-290-76575>

Suppliers can submit their arrangements even the security sponsorship process is not completed yet or they have not obtained the required security clearance yet.



**SUPPLIER’S CONFERENCE
PDP II, GATINEAU
2019-04-15**

**National Supply Arrangement for the provision of Real Estate
Appraisal and Valuation services (EP021-192296/A)**



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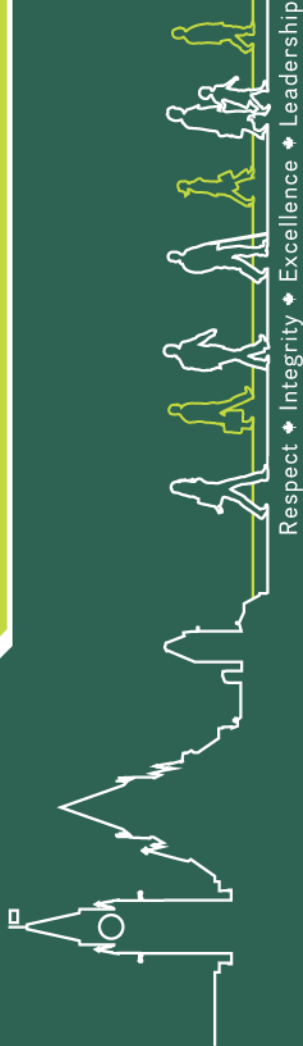
OVERVIEW OF THE REQUEST FOR SUPPLY ARRANGEMENT SECTIONS

**Solicitation Closes - L'invitation prend fin
at - à 02:00 PM
on - le 2019-04-30**

**Time Zone
Fuseau horaire
Eastern Daylight
Saving Time EDT**

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date





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RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**

11 Laurier St./ 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Receiving Unit, Procurement Operational Support

Division, telephone 819-420-7200.

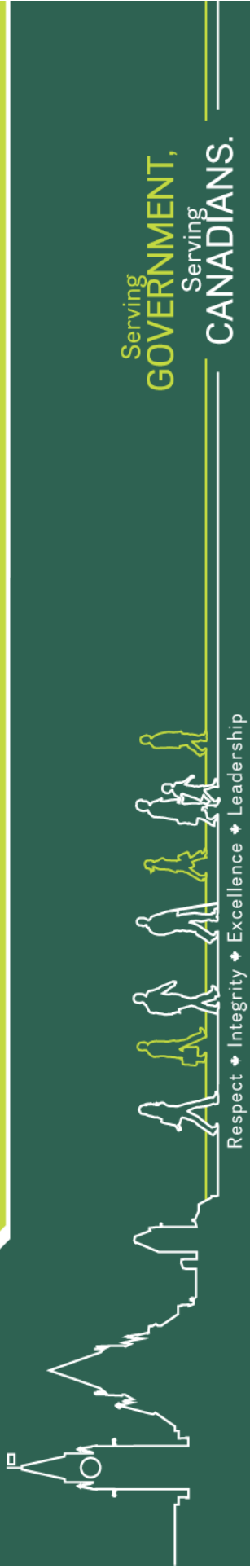
**Electronic bids are accepted by e-post. Facsimile bids are not
accepted.**



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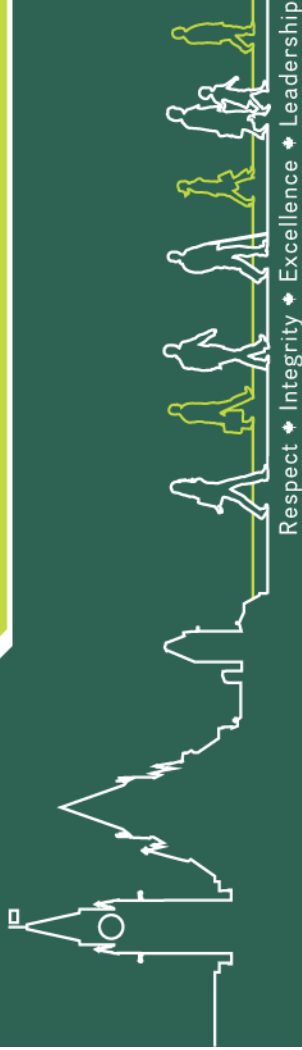


OVERVIEW OF THE REQUEST FOR SUPPLY ARRANGEMENT SECTIONS

Bidders **MUST** hold a valid Security Clearance granted or approved by PWGSC Canadian Industrial Security Directorate (CISD).

Security is required during the bid solicitation process (RFPs issued against the Supply Arrangement). However, if suppliers wish to be sponsored by PWGSC, they should submit the required information on Page 1 of the RFS. Please refer to 1.3 Security Requirements.

Sponsorship: Submit your written request with information on Page 1 to Hakim Ghomrassi by e-mail to:
hakim.Ghomrassi@tpsgc-pwgsc.gc.ca



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OVERVIEW OF THE REQUEST FOR SUPPLY ARRANGEMENT SECTIONS

Standard Instructions, Clauses and Conditions

Standard Instructions

2003 (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/1/2003/23>

General Conditions

2035 (2018-06-21) General Conditions - Higher Complexity – Services

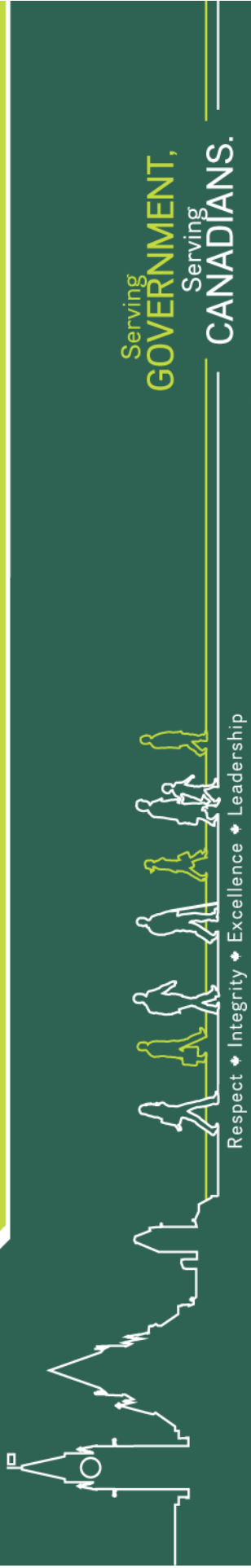
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/3/2035/17>



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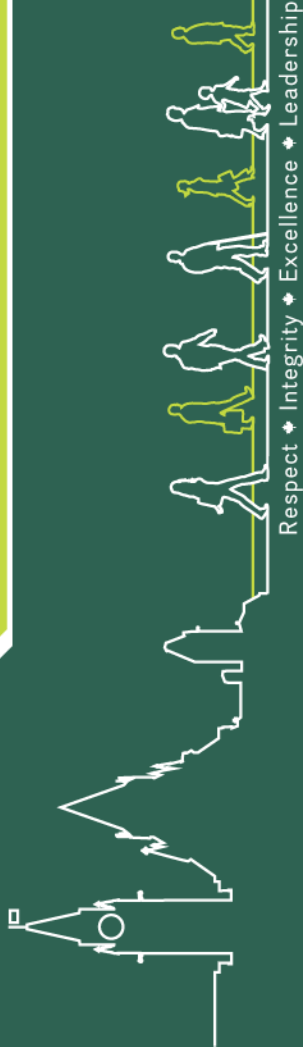
OVERVIEW OF THE REQUEST FOR SUPPLY ARRANGEMENT SECTIONS

Bid Preparation Instructions

- Section I: Technical Arrangement in one (1) soft copy on USB key.
- Section II: Certifications in one (1) hard copy OR one (1) soft copy on USB key.
- Section III: Additional Information in one (1) hard copy OR one (1) soft copy on USB key

Attachments		
File	Amendment number	Language
appendi x a-appendice a.zip	Not available	Bilingual
annexes.zip	Not available	Bilingual





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OVERVIEW OF THE REQUEST FOR SUPPLY ARRANGEMENT SECTIONS

Bid Submission Forms Overview

Section I: Technical Evaluation

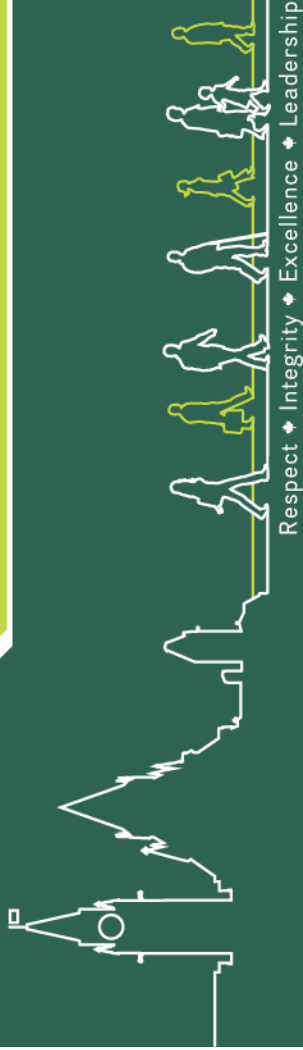
- General information – Appendix A
- Category of work 1 or 2 or both
- Appraisal Services:
 1. General Appraisal Services
 2. Specialized Appraisal Services



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OVERVIEW OF THE REQUEST FOR SUPPLY ARRANGEMENT SECTIONS

Bid Submission Forms Overview

Section II: Certifications

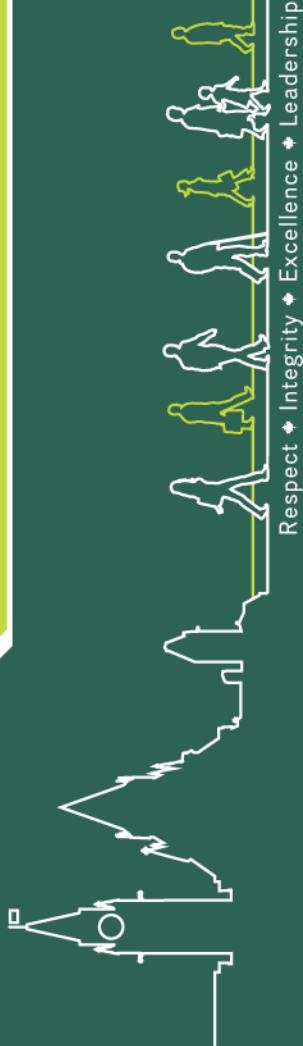
- 5.1.1- Integrity Provisions - Declaration of Convicted Offences
- 5.2.1-Integrity Provisions
- Status and Availability of Resources
- Education and Experience
- Professional liability Insurance for each appraiser



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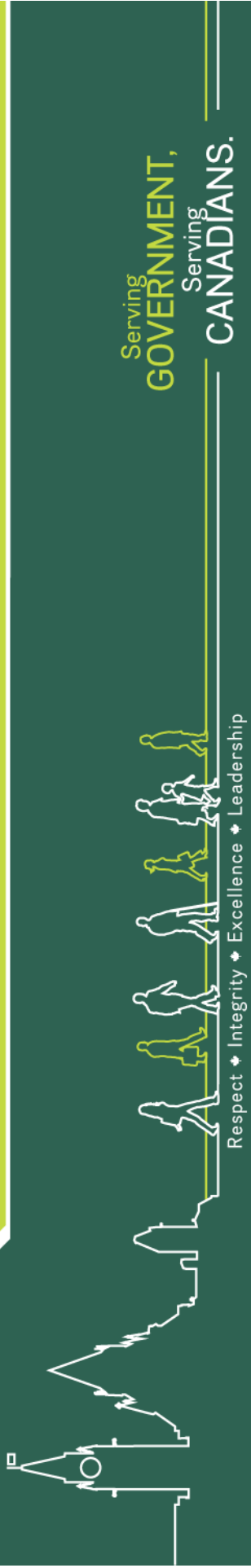
Section III: Additional information

- Legal name
- PBN
- Contact person
- Language

Basis of selection

An arrangement must comply with the requirements of the request for Supply Arrangements and meet all mandatory technical evaluation criteria to be declared responsive.



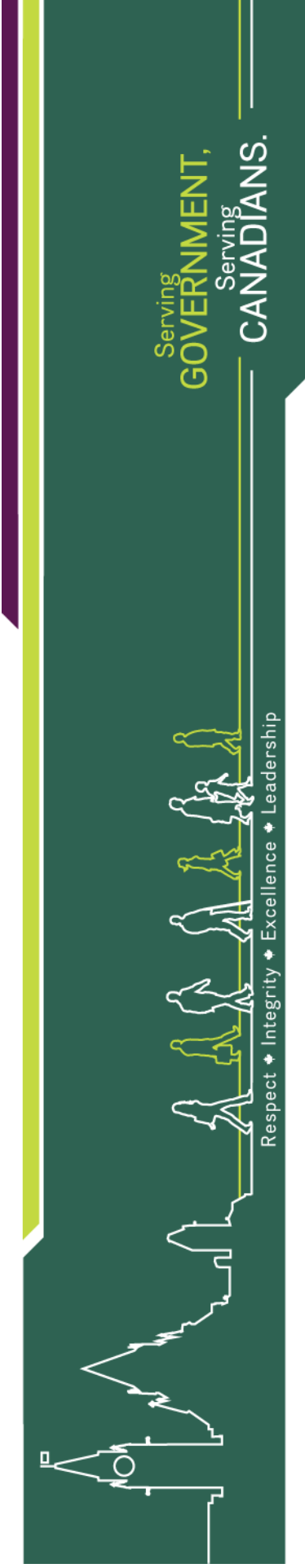


- The full RFSA copy and amendments are available online at:

<https://buyandsell.gc.ca/procurement-data/tender-notice/PW-FK-290-76575>

Solicitation Documents						
File	Amendment number	Language	Unique Download Event (English page)	Date added		
ABES.PROD.PW_FK.B290.E76575.EBSU000.PDF	000	English	310	2019-03-04		
ABES.PROD.PW_FK.B290.F76575.EBSU000.PDF	000	French	31	2019-03-04		
ABES.PROD.PW_FK.B290.E76575.EBSU001.PDF	001	English	47	2019-03-19		
ABES.PROD.PW_FK.B290.E76575.EBSU001.PDF	001	French	5	2019-03-19		
ABES.PROD.PW_FK.B290.E76575.EBSU002.PDF	002	English	39	2019-03-20		
ABES.PROD.PW_FK.B290.F76575.EBSU002.PDF	002	French	4	2019-03-20		





Any resulting questions must be directed to

Hakim Ghoumrassi

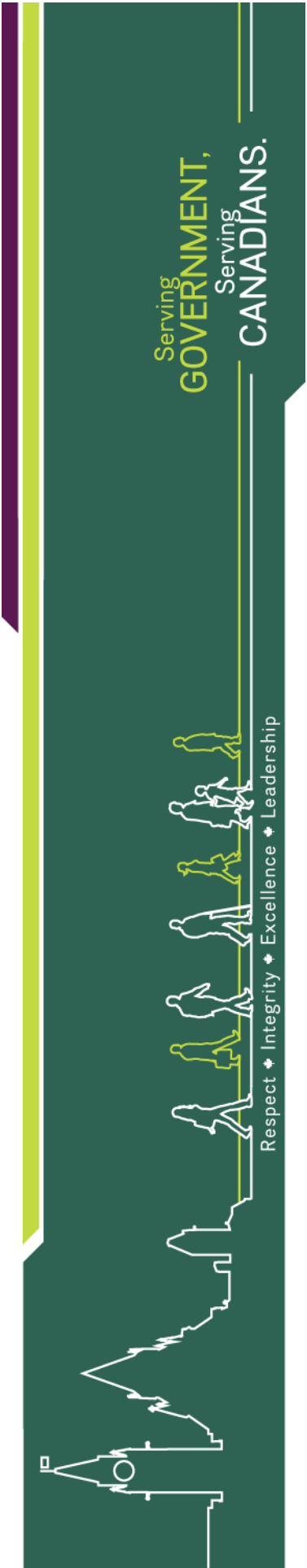
Hakim.ghoumrassi@tpsgc-pwgsc.gc.ca



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Thank you for your participation!



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