



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Bid Receiving - PWGSC / Réception des
soumissions - TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

**LETTER OF INTEREST
LETTRE D'INTÉRÊT**

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Military Aircraft / Aéronefs Militaires
11 Laurier St. / 11, rue Laurier
8C1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet LETTER OF INTEREST - INDUSTRY INFO.	
Solicitation No. - N° de l'invitation W8486-148564/J	Date 2019-04-23
Client Reference No. - N° de référence du client W8486-148564	GETS Ref. No. - N° de réf. de SEAG PW-\$\$\$B-238-27288
File No. - N° de dossier 238bb.W8486-148564	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-05-09	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Perry, Tara	Buyer Id - Id de l'acheteur 238bb
Telephone No. - N° de téléphone (000) 000-0000 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	N/A	I - 1	N/A



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
10	LETTER OF INTEREST J - MAISR	D - 1	I - 1	1	Each	\$	\$	See Herein	

**MANNED AIRBORNE INTELLIGENCE
SURVEILLANCE AND RECONNAISSANCE (MAISR) PROJECT
IN-SERVICE SUPPORT (ISS) PROGRAM
LETTER OF INTEREST (LOI) W8486-148564/J**

PART I – INTRODUCTION

Background

The Manned Airborne Intelligence Surveillance and Reconnaissance (MAISR) In-Service Support (ISS) Program requirement falls under the Defence Procurement Strategy (DPS) as announced in February 2014. The Sustainment Initiative (SI) framework has been developed under the DPS to create more cost-effective and flexible sustainment contracts. Further details concerning the SI are available on <https://buyandsell.gc.ca/policy-and-guidelines/policy-notifications/PN-118>

From October 26-30, 2015 an Industry consultation was held under the original procurement strategy for Element 1: Aircraft Acquisition in support of the MAISR project. During industry engagement, information was solicited and, as a result, Canada refined the MAISR procurement strategy as previously provided on April 12, 2018 on www.buyandsell.gc.ca LOI W8486-148564/G.

The first MAISR ISS Program Industry Day was held under the new procurement strategy on June 4-7, 2018 in Gatineau, QC, and as a result, Canada has since refined some requirements.

Purpose of this Letter of Interest (LOI)

Public Services and Procurement Canada (PSPC), on behalf of The Department of National Defence (DND) and Canadian Special Operations Forces Command (CANSOFCOM) is releasing this LOI to inform Industry of, and to seek input to, the draft Request for Proposal (RFP) related to the MAISR ISS Program. The draft RFP is available to those interested participants who meet the security requirements. The objective of this LOI is to seek feedback from eligible Canadian suppliers to the draft Request for Proposals (RFP) and reply to it within the prescribed timelines.

Proposed Engagement and Procurement Process

The proposed engagement and procurement process for the project is explained in greater detail in Part 1 of this LOI and consist of a multi-phased approach as detailed below.

This procurement is currently designed in four (4) Phases.

Phase 1

Letter of Interest: Phase 1 consisted of several LOIs. The first LOI was issued August 20, 2013 under buyandsell.gc.ca solicitation number [W8486-148564/A](#) and an Industry day was held September 20, 2013.

The second LOI was issued August 4, 2014 under buyandsell.gc.ca solicitation number [W8486-148564/B](#).

The third LOI was issued September 29, 2014 under buyandsell.gc.ca solicitation number [W8486-148564/C](#).

The fourth LOI was issued July 8, 2015 under buyandsell.gc.ca solicitation number [W8486-148564/D](#).

The fifth LOI was issued September 21, 2015 under buyandsell.gc.ca solicitation number [W8486-148564/E](#).

The sixth LOI was issued November 30, 2015 under buyandsell.gc.ca solicitation number [W8486-148564/F](#).

The seventh LOI was issued April 12, 2018 under buyandsell.gc.ca solicitation number [W8486-148564/G](#).

The eighth LOI was issued April 26, 2018 under buyandsell.gc.ca solicitation number [W8486-148564/H](#). A total of 11 companies responded to the LOI.

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The ninth LOI was issued October 4, 2018 under Buyandsell.gc.ca solicitation number [W8486-148564/J](#). A total of 7 companies responded to the LOI. The results of the LOI indicated the need for a more detailed LOI.

Unclassified Industry Day: An unclassified industry day was conducted October 30, 2018. The purpose of this event was to present an overview of the requirements and engagement process.

Phase 2

Draft Request for Proposal: A draft RFP for the project will be released to Canadian suppliers meeting the security requirements for their review and input.

Phase 3

Request for Proposal: The final Request for Proposal for the project will be issued.

Evaluation: Bids will be evaluated in accordance with the terms of the RFP.

Phase 4

Contract Award: A contract may be awarded to the successful bidder in accordance with the terms of the RFP.

Procurement Timeline

It is Canada's intention that the engagement and procurement activities follow the timeline below. Canadian suppliers are advised to note the dates for information requested by Canada and are asked to submit the information requested on or before that date.

Table 1 – Procurement / Engagement Activity and Related Dates

Procurement / Engagement Activity	Target Date	Date Completed
Phase 1 – Unclassified		
Request for Information (RFI)	April and October 2018	26 April, 2018 and 4 October, 2018
Industry Days	June 4 th , 2018 and October 30 th , 2018	June 4 th , 2018 and October 30 th , 2018
Questions and Answers Follow-on Information	March 7 th , 2019	March 7 th , 2019
Phase 2 – Classified		
Draft Request for Proposal	29 April 2019	
Request for One-on-One meeting No Later Than	17 May 2019	
TBD One-on-one meetings	18 to 21 June 2019	
Last day of submitting a question to GC and ensuring a response before closing	14 June 2019	
Last day for Submission and Feedback	28 June 2019	
Phase 3 – Classified		
Request for Proposal	August - September 2019	
View Classified Information	TBD	
Obtain a hard copy of Classified Information	TBD	
Classified Meetings	TBD	
Phase 4 – Classified		
Contract	TBD	

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PART II – LETTER OF INTEREST

1. INSTRUCTIONS FOR RESPONDING TO THIS LETTER OF INTEREST

1.1 Nature of the Letter of Interest

Respondents are reminded that this LOI is related to a draft RFP. As such, respondents are requested to provide their comments, concerns and recommendations regarding how the requirements or objectives described in the subsequent RFP could be satisfied. Respondents should explain any assumptions they make in their responses.

Responses may be used in the development of the final RFP and thus the response format is not as rigorously defined as would normally be for an RFP. However, for ease of use and in order for the greatest value to be gained from responses, Canada requests that respondents follow the structure outlined in the Format of Responses.

Whether or not any potential Canadian supplier responds to this draft RFP, it will not preclude that Canadian supplier from participating in any future procurement. Also, the procurement of any of the goods and services described in this draft RFP may not necessarily be part of the final RFP.

1.2 Response Costs

Canada will not reimburse any organization for expenses incurred in responding to this LOI, including, but not limited to, expenses incurred for participating in the additional engagement activities.

1.3 Treatment of Responses

Use of Responses: Responses will not be evaluated. However, the responses received may be used by Canada to develop or modify the procurement approach and subsequent RFP. Canada will review all responses received. Canada may, at its discretion, review responses received after the LOI Response Request Date.

Review Team: A review team composed of representatives of Public Services and Procurement Canada (PSPC), the Department of National Defence (DND) and Innovation, Science and Economic Development Canada (ISED) will review the responses. Canada reserves the right to hire any independent consultant or to use any Government of Canada (GOC) resources that it considers necessary to review any response. Not all members of the review team will necessarily review all responses.

Confidentiality: Respondents should mark any portions of their response that they consider proprietary or confidential. Responses will be handled in accordance with the provision of various legislations including the *Access to Information Act* (R.S. 1985, c. P-21) and the *Defence Production Act* (R.S. 1985, c. D-1)

Clarifications: Canada may, at its discretion, contact any respondents to follow up for clarification on any aspect of their response.

1.4 National Security Exception

To protect national security interests, Canada has invoked its right under national and international trade agreements to use a National Security Exception (NSE) for this procurement.

An NSE allows Canada to remove a procurement from some or all of the obligations of the relevant trade agreement where Canada considers it necessary to do so in order to protect its national security or other related interests specified in the text of the national security exceptions.

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1.5 Nature and Format of Responses Requested

Respondents are requested to provide their comments, concerns and, where applicable, alternative recommendations regarding how the requirements described in the draft RFP could be satisfied. Respondents are also invited to provide comments regarding the content, format and/or organization of any draft documents included in the final RFP. Respondents should list and explain any assumptions that they make in their responses.

Canadian vendors are requested to provide a response to the following questions related to this LOI:

1. The timing of LOI J allows industry to provide feedback to DND concerning the 8 Wing Hangar 7 Infrastructure modifications. To optimize the ISS, does your company have any Hangar 7 recommendations? Any preferred space allocations? Please provide sketches, pictures, or other supporting documents to provide input to the design of the required workspace within 7 Hangar.
2. As presented in Annex B of the draft RFP, Basis of Payment, does your company support the use of gain share? If so, what are your recommendations for implementation? Please include any justifications.
3. As presented in Annex D of the draft RFP, Performance Management Plan, paragraph 3.5.8, what values does your company recommended for each of the \$ per % for KPI 1-1 and 1-2 and include justification for each.
4. Does your company have a DND COMSEC account? Do you see any limitations or constraints if DND were to make provisions for the ISS contractor to manage, store, load cryptographic keys (CCI) instead of being managed by DND?
5. Please provide comments all ITB draft RFP documentation.
6. Please provide comments on the Labour Categories provided in Annex B, Basis of Payment, in the **Table P2D** provided under part 2.2.3.1. Do you foresee any other Labour categories that will be required to perform the Work as stated in Annex A, PWS and its appendices?

1.6 Contents of the LOI

The information contained in this document remains a work in progress and respondents should not assume that new requirements will not be added to any bid solicitation that is ultimately published by Canada. Nor should respondents assume that none of the requirements will be deleted or revised. Comments regarding any aspect of the requirement are welcome.

As some information cannot be published to www.BuyandSell.gc.ca a signed Non-Disclosure Agreement (Annex B) by the Company Participant is required to be on file with the Contracting Authority to receive the complete draft RFP.

1.7 Solicitation Caveat

The draft RFP associated with this LOI does not imply that Canada has made a final decision on any procurement strategy. PSPC/DND/CANSOFCOM may not select any of the solutions or equipment identified in the responses. Canada shall not be liable for any cost incurred under any circumstances to any supplier who has prepared a response to this draft RFP.

1.8 Format of Responses

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Industry is invited to respond to this draft RFP and provide the following information no later than the specified response request date. Respondents are asked to consider the following in preparing their response:

Cover Page: If the response includes multiple volumes, respondents are requested to indicate on the front cover page of each volume the title of the response, the solicitation number, the volume number and the full legal name of the respondent.

Title Page: The first page after the cover page should be the title page, which should contain the following information:

- i. the title of the respondent's response and the volume number;
- ii. the name and address of the respondent;
- iii. the name, address and telephone number of the respondent's contact;
- iv. the date; and
- v. the LOI's Solicitation Number.

General Layout and File Format: Use the written format of respondent's choice, but should use the draft RFP template provided to interested Canadian suppliers who meet the security qualifications. Responses should be provided electronically in MS Word, MS Excel, and/or PDF format. The layout of the submissions should follow this proposed format:

- i. Part 1: General Information;
- ii. Part 2: Bidder Instructions;
- iii. Part 3: Bid Preparation Instructions;
- iv. Part 4: Evaluation Procedures and Basis of Selection;
- v. Part 5: Certifications and Additional Information;
- vi. Part 6: Security, Financial and Other Requirements;
- vii. Part 7A: Resulting Contract Clauses;
- viii. Part 7B: Resulting Industrial and Technical Benefits Contract Clauses;
- ix. Annex A: Performance Work Statement (PWS);
- x. Annex B: Basis of Payment;
- xi. Annex C: Security Requirements Check List (SRCL);
- xii. Annex D: Performance Management Framework;
- xiii. Annex E: Emergent Work – Task Authorization Process;
- xiv. Annex F: Insurance Requirements;
- xv. Annex G: Non-Disclosure Agreement;
- xvi. Annex H: Technical Bid Evaluation;
- xvii. Annex I: Financial and Bid Evaluation Criteria;
- xviii. Annex J: Industrial and Technical Benefits – Bidders Instructions;
- xix. Annex K: Industrial and Technical Benefits – Bid Evaluation Plan;
- xx. Annex L: Certifications;
- xxi. Annex M : Schedules; and
- xxii. References.

Number of Copies: Canada requests that respondents submit their response, by the date, time and place indicated on page 1 of this LOI, and in unprotected (i.e. no password) PDF format by email, if the size of the document is less than 8MB, to the MAISR general inbox:

TPSGC.PRSRAP-MAISR.PWGSC@tpsgc-pwgsc.gc.ca

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Alternatively, Canada requests that respondents save a copy of their PDF (2003 or later) document into each of four (4) CD Rom or DVD and mail them to the Contract Authority below, by the date, time and place indicated on page 1 of this LOI.

Responses may be submitted in either of Canada's official languages, English or French, at the preference of the respondent.

1.9 Enquiries

All enquiries and other communications related to this draft RFP shall be directed exclusively to the PSPC Contracting Authority. Since this is not a bid solicitation, Canada will not necessarily respond to enquiries in writing or by circulating answers to all respondents; however, respondents with questions regarding this draft RFP may direct their enquiries to:

Primary Contracting Authority:

Tara Perry
Public Services and Procurement Canada
11 Laurier Street.
Place du Portage III, 8C1
Gatineau, Québec, K1A 0S5
E-mail : [TPSGC.PRSRAP-
MAISR.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.PRSRAP-MAISR.PWGSC@tpsgc-pwgsc.gc.ca)
Telephone : 819-420-6005

Secondary Contracting Authority:

Melissa Bechamp
Public Services and Procurement Canada
11 Laurier Street.
Place du Portage III, 8C1
Gatineau, Québec, K1A 0S5
E-mail : [TPSGC.PRSRAP-
MAISR.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.PRSRAP-MAISR.PWGSC@tpsgc-pwgsc.gc.ca)
Telephone : 819-420-4575

The use of email to communicate is preferred. Canadian suppliers **must not email** enquiries which contain classified information.

1.10 Language of Response

Responses may be submitted in French or English, at the preference of the respondent.

1.11 Submission of Responses

Time and Place for Submitting of Responses: Canada requests Canadian suppliers submit responses in accordance with the draft RFP Response Request Date listed in Table 1 – Procurement/Engagement Activity and Related Dates. The closing date on the draft RFP is listed on page 1 of the LOI and is the deadline for comments or input. Canadian suppliers interested in providing a response should deliver it as identified above by the time and date indicated.

Identification of Response: Each respondent should ensure that its name, return address, the solicitation number appear legibly on the outside of the response.

Return of Response: Responses to this LOI will not be returned.

Comments and input will be accepted any time up to the time when/if a follow-on solicitation is published.

Optional One-on-One: Canada will host, in the National Capital Region, optional One-on-One sessions with interested Industry Participants to listen to recommendations. In the interest of fairness and transparency, Canada will only receive information rather than participate in any question and answer period. The One-On-One sessions will be available to Participants who have registered, and will take place in the National Capital Region commencing on 18 June to 21 June 2019, from 08:45 to 16:00 each day (Annex A). The individual sessions will provide another opportunity for both Canada and Industry to interact and discuss the presented material. No Industry content from One-on-One sessions will be published on BuyandSell.gc.ca.

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One-on-One meeting arrangements will be confirmed with the participants NLT 21 May 2019.

One-on-One Sessions will be scheduled on a first come, first served basis. Participants must identify themselves by their legal name, corporate address, the names of all representatives attending and their respective title as well as their office address, telephone number and e-mail address. Company Participants wishing to attend a One-on-One meeting are requested to complete the form:

- Annex A, Appendix 1 – One-on-One Session Registration

Upon completion of the One-on-One Sessions, Canada will analyze and summarize Industry's feedback, and identify topics that need to be addressed, if applicable.

1.13 Fairness Monitor

Canada has engaged the services of an organization to act as an independent, third-party Fairness Monitor (FM). The role of the Fairness Monitor is to provide an attestation of assurance on the fairness, openness, and transparency of the monitored activities.

The Fairness Monitor's duties include, but are not limited to the following;

- i. observing all or part of the procurement process (including, but not limited to, the engagement and contemplated RFP processes);
- ii. providing feedback to Canada on fairness issues; and
- iii. attesting to the fairness of the procurement process.

Please note, for the purpose of carrying out its Fairness Monitor related obligations, the Fairness Monitor will be granted access to industry responses and related correspondence received by Canada as a result of this draft RFP and may act as an observer at potential follow-up engagement or contracting activities.

2. OBJECTIVE OF THIS LETTER OF INTEREST

2.1 Purpose

This LOI is being issued with the key objective of:

- Soliciting detailed industry feedback on the draft RFP document.
- Soliciting feedback on industry capabilities to assist in the development of the Industrial and Technological Benefits (ITB) Policy and Value Proposition.
- Serving as a continuous point of contact for Canada and Industry throughout the engagement and procurement process.
- Providing schedule and procurement updates.

3. SECURITY

There are Security Requirements associated with this draft RFP. For more information on personnel and organization security screening or security clauses, Canadian suppliers shall refer to the Contract Security Program of Public Works and Government Services Canada (www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) website.

One of the key purposes of this draft RFP is to advise Canadian suppliers of the mandatory security requirements associated with the various procurement and engagement activities. Canada will not delay the release or closing of a RFP while Canadian suppliers obtain the required security clearance.

1.1 Security Requirements of Procurement and Engagement Activities

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The draft RFP, RFP and resulting contract each contain specific mandatory security requirements detailed within the Security Requirements Check List and security clauses of the respective documents. Table 2 summarizes the planned security requirements by procurement/engagement activity. Security clearance(s) must be issued by PSPC's CISD. To receive the draft RFP products, Canadian companies must meet all of the Phase 2 security requirements.

Table 2 – Procurement / Engagement Activity and Associated Security Requirements.

Procurement / Engagement Activity	Security Clearance Required
Phase 1 - Unclassified	
Request for Information (RFI)	
Industry Days	- None - Company Participant signed NDA
Questions and Answers Follow-on Information	- None - Company Participant signed NDA - This will not be publicly posted and will be provided only to Company Participants directly
Phase 2 - Classified	
Draft Request for Proposal*	- Facility Security Clearance: SECRET, Canadian Eyes Only - Personnel: SECRET, Canadian Eyes Only
View Classified Information	- Personnel Viewing: SECRET, Canadian Eyes Only
Classified Meetings	- Personnel Attending: SECRET, Canadian Eyes Only
Phase 3 - Classified	
Request for Proposal*	- Facility Security Clearance: SECRET, Canadian Eyes Only - Personnel: SECRET, Canadian Eyes Only - Document Safeguarding Capability: SECRET
View Classified Information	- Personnel Viewing: SECRET, Canadian Eyes Only
Obtain a hard copy of Classified Information	- Personnel Transporting Document: SECRET, Canadian Eyes Only - Document Safeguarding Capability: SECRET
Classified Meetings	- Personnel Attending: SECRET, Canadian Eyes Only
Phase 4 - Classified	
Contract*	- Facility Security Clearance: SECRET, Canadian Eyes Only - Multiple levels of Personnel Screening: up to SECRET - Document Safeguarding Capability: SECRET - COMSEC (Access and Safeguarding): SECRET, Restricted to Canadian/USA Eyes Only - Production of Protected and/or Classified Material or Equipment at the supplier's site or premises: SECRET - Supplier's site IT systems: Protected A

* Draft only at this time. Security Requirements may be amended throughout the procurement process. Please be advised the proposed procurement activities beyond the initial RFI are for discussion only and may be amended at any time. The decision to conduct any further procurement activities has not been taken.

4. INDUSTRIAL AND TECHNOLOGICAL BENEFITS (ITB) POLICY

4.1 This requirement is exempt from the international trade agreements and falls within the framework of the Defence Procurement Strategy announced on February 5, 2014. Therefore, ITB Policy with Value Proposition will apply to this procurement. The ITB Policy is administered by Innovation, Science and Economic Development Canada (ISED). To obtain information about Canada's ITB Policy, visit www.canada.ca/itb

4.2 In-Service Support is a Key Industrial Capability (KIC) and leading industrial service. The five (5) ITB Policy main objectives are:

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- Support the long-term sustainability and growth of Canada's defence sector;
- Support the growth of prime contractors and Canadian suppliers in Canada, including small and medium-sized enterprises in all regions of the country;
- Enhance innovation through Research and Development (R&D) in Canada;
- Increase the export potential of Canadian-based firms; and
- Support Skills Development and Training in Canada.

5. OFFICIAL LANGUAGES

Any future contract for the MAISR ISS Program will require the Contractor to provide all documentation and technical and client support in both official languages.

6. ENGAGEMENT APPROACH

The industry engagement process began with a Letter of Interest and will conclude when a final Request for Proposal is issued or when Canada advises Canadian suppliers that the engagement process has concluded. As any final solicitation documents may themselves be classified they may not be publicly posted. Please be advised the proposed engagement approach and related procurement activities beyond this draft RFP may be amended at any time.

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ANNEX A ONE-ON-ONE PROPOSED MEETING SESSIONS

DATES:

18 - 21 JUNE 2019

LOCATION:

TBD IN THE NATIONAL CAPITAL REGION

MAISR In-Service Support Representatives

PSPC	DND	ISED	Fairness Monitor
Tim Babcock Manager	Lieutenant-Colonel François Lavertu Project Director (PD)	Henrique Santos Deputy Director	Bruce Maynard FM Specialist
Tara Perry Contracting Authority	Major Stephane Bourque Deputy Project Director (D/PD)	Jennifer Naddaf Project Officer	Peter Woods FM Specialist
Melissa Bechamp Supply Specialist	Kelvin Hamilton Project Manager (PM)		
Mark Murphy Team Leader	Craig Johnston Deputy Project Manager (D/PM)		
	Caroline Porter Project Procurement Authority (PA)		
	Mike Dlmic WSM Representative		
	John Piers WSM Procurement Authority (PA)		

WEDNESDAY, 12 JUNE 2019

DAY 1	
09:00 – 11:00	SLOT 1 ONE-ON-ONE SESSION (2HRS)
11:00 – 11:30	LUNCH BREAK
11:30 – 13:30	SLOT 2 ONE-ON-ONE SESSION (2HRS)
14:00 – 16:00	SLOT 3 ONE-ON-ONE SESSION (2HRS)

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THURSDAY, 13 JUNE 2019

DAY 2	
09:00 – 11:00	SLOT 4 ONE-ON-ONE SESSION (2HRS)
11:00 – 11H30	LUNCH BREAK
11H30 – 13H30	SLOT 5 ONE-ON-ONE SESSION (2HRS)
14H00 – 16H00	SLOT 6 ONE-ON-ONE SESSION (2HRS)

FRIDAY, 14 JUN 2019

DAY 3	
09:00 – 11:00	SLOT 7 ONE-ON-ONE SESSION (2HRS)
11:00 – 11H30	LUNCH BREAK
11H30 – 13H30	SLOT 8 ONE-ON-ONE SESSION (2HRS)
14H00 – 16H00	SLOT 9 ONE-ON-ONE SESSION (2HRS)

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Annex A, Appendix 1 – ONE-ON-ONE SESSION REGISTRATION

Participant Company (please print):

Name: _____

To benefit both Industry and Canada, it is recommended that introductory Company information be limited to 10 minutes within each One-on-One session.

Please inform the Contracting Authority of the attending Participants for the One-on-One Session.

LOI One-on-One Session Preferred Choices		
Choice #	Identify Date:	Identify Preferred Time Slot:
#1		
#2		
#3		
#4		

A brief explanation of the nature of your business:

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LETTER OF INTEREST (LOI) W8486-148564/J**

ANNEX B: NON-DISCLOSURE AGREEMENT

Distribution of the information package for the MAISR In-Service Support shall be conditional on the formal acceptance of this Non-Disclosure Agreement. Each Company who will have access to the information package, or who is provided information on a need to know basis, must sign the Non-Disclosure Agreement by appointing a Company Participant.

I, _____ (name of Company Participant, please print), recognize that in the course of my work as an employee of

_____(Company, please print), may be given access to information by or on behalf of Canada, pursuant for all activities related to solicitation process W8486-148564 up to the conclusion of the RFP process. For the purposes of this agreement, information includes but is not limited to: any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically, or otherwise and whether or not labeled as proprietary or sensitive, that is disclosed to a person or that a person becomes aware of during the Letter of Interest process.

I agree that I will not reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form any information described above to any Company which has not completed this NDA or to any person other than a person employed by Canada. I undertake to safeguard the same and take all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to prevent the disclosure of or access to such information in contravention of this agreement.

I also acknowledge that any information provided to the Company Participant by or on behalf of Canada must be used solely for the purpose of responding to the LOI and must remain the property of Canada, or a third party, as the case may be.

I agree to remain bound by this agreement for all activities related to solicitation process W8486-148564 up to the conclusion of the RFP process.

Signature of Company Participant

Title

Date