



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Furniture Division/Division des ameublements
L'Esplanade Laurier,
East Tower 7th Floor
Tour est 7e étage,
140 O'Connor, Street,
140 O'Connor, rue O'Connor,
Ottawa
Ontario
K1A 0R5

Title - Sujet Office Furniture	
Solicitation No. - N° de l'invitation EP076-200030/A	Amendment No. - N° modif. 006
Client Reference No. - N° de référence du client 20200030	Date 2019-05-11
GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-994-76934	
File No. - N° de dossier pq994.EP076-200030	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-05-15	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Racette(pq994), Christopher	Buyer Id - Id de l'acheteur pq994
Telephone No. - N° de téléphone (819) 664-1606 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

SOLICITATION AMENDMENT 006 – EP076-200030**MODIFICATION DE L'INVITATION 006 - EP076-200030**

This amendment is raised to make the following changes:

Cette modification vise à apporter les modifications suivantes :

1 - Delete Questions and Answers Q2/A2, Q5/A5, Q7/A7, Q8/A8 and Q13/A13 in their entirety as a new floor plan and this amendment supersedes those questions and answers.

1 - Supprimer les questions et réponses Q2/R2, Q5/R5, Q7/R7, Q8/R8 et Q13/R13 dans leur entièreté car un nouveau plan d'étage et cette modification remplace ces questions et réponses.

2 - Delete all drawings in their entirety and replace with the new attached drawings.

2 - Supprimer tous les dessins dans leur entièreté et remplacer avec les nouveaux dessins ci-joints.

3 - Delete the RFB in its entirety and replace with the following to include the revised product quantities:

3 - Supprimer l'Invitation à soumissionner dans son entièreté et remplacer comme suit pour inclure les quantités de produits révisées.

TABLE OF CONTENTS

Section 1 – Invitation and Instructions to Bidders

Section 2 – Resulting Contract including a list of required goods and services

SECTION 1 – INVITATION AND INSTRUCTIONS TO BIDDERS**1. Procurement Strategy**

☒ **Competitive** or ☐ **Non-Competitive**

For Competitive Requirements:

The Bidder must provide the following information AFTER bid closing, if requested to do so by Canada:

- One or more of the following price justifications:
 1. a current published price list indicating the percentage discount available to Canada; or
 2. a copy of paid invoices for the like quality and quantity of the goods, services or both sold to other customers; or
 3. a price breakdown showing the cost of direct labour, direct materials, purchased items, engineering and plant overheads, general and administrative overhead, transportation, etc., and profit; or

4. any other supporting documentation as requested by Canada.

☒ **General**

Terms of the RFB:

This RFB is issued pursuant to the Supplier's Furniture for Workspaces Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-140003/PQ. The terms and conditions in the Supplier's SA apply to and form part of this RFB. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this RFB.

The Bidder must provide the following information WITH the bid:

- The information requested by Canada in Annex A herein.

The Bidder must also provide the information at article 4 below at the time indicated in article 3.

Security Requirement:

- Conditions
 - the Bidder must hold a valid organization security (VOS) clearance as indicated in Annex B;
 - the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Annex B.
- For additional information on security requirements, bidders should refer to the Canadian Industrial Security Directorate (CISD), Industrial Program of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website.
- The conditions in article 1 above must be met by the Bidder (the checked box applies):
 - ☐ by the closing date of the bid;
 - ☒ before the award of a contract. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
- Bidders are to supply the following information, as a minimum, to demonstrate compliance with the Security Requirement.
 - The Bidder's valid VOS clearance number issued by CISD;
 - The name of all individuals who will require access to classified or protected information, assets or sensitive work sites. It is desirable to also include their date of birth, their middle name, and their security clearance number issued by CISD.

Bid Evaluation

An evaluation team composed of representatives of Canada and will evaluate the bids.

RFB Issued by:		
Identified User's (IU) Department/Agency/Crown Corporation: Contact for this RFB:	See Section 2, article 4.1 below.	
RFB Closing - Submit Bid: Bids must be submitted to the Contracting Authority on the date and at the time indicated below.		
By no later than date and time:	See first page	
To physical location (if applicable)		
To e-mail address (if applicable)		
RFB Enquiries		
Unless a different period is listed in the adjacent column, Bidders may submit enquires about the RFB to the Contracting Authority two business days prior to the RFB closing date. Enquiries received after the timeline indicated may not be answered.		3 business days

SECTION 2 - RESULTING CONTRACT CLAUSES

1.	Terms and Conditions of the Contract
	The terms and conditions of Parts 6B and 6C of the Supplier's SA within the series E60PQ-140003/PQ apply to and form part of this Contract.
2.	Security Requirement (the checked article applies)

2.1	The applicable security requirement(s) is (are) set out in the Security Requirement Check List attached as Annex B of this contract. The Contractor must fulfill the security requirements by meeting the terms below.	
a.		Contractor may be escorted; possession of security clearance not required. Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.
b.	x	Possession of security clearance(s) is required. The Contractor must meet the security clearance requirements contained in the clausings in Annex B herein.
c.		There is no security requirement associated with this contract.
3.	Requirement	
3.1	The Contractor must perform the Work listed in Annex A herein.	
4.	Authorities	
4.1	Contracting Authority (IU)	
	Name:	Christopher Racette
	Title:	Supply Specialist
	Department/Agency/Crown Corporation:	Public Services and Procurement Canada
	Address:	140 O'Connor, Ottawa, ON,
	Telephone No.:	819-664-1606
	E-mail address:	Christopher.racette@tpsgc.pwgsc.gc.ca
4.2	Project Authority [To be completed at contract award] <i>The Project Authority (PA) is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract.</i> <i>In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).</i>	
	Name:	
	Title:	
	Department/Agency/Crown Corporation:	
	Address:	
	Telephone No.:	
	E-mail address:	
4.3	Contractor's Representative	
	As set out in Annex A, Table 9 below.	
5.	Method of Payment	
	The checked box applies. If the Contractor's SA indicates acceptance for payment by credit card, that method may be used in conjunction with the following.	
		Single Payment
	X	Multiple Payment
6.	Invoicing	
	Further to the Invoicing terms of the WTCM document, the Contractor will deliver the original and one copy of the invoice to the following address for certification and payment:	
	Name of the organization and contact: <i>[To be completed at contract award]</i>	
	Address:	

ANNEX A
REQUIREMENT and BASIS OF PAYMENT

1. Category Selection

Combined Categories Rule:

For reasons of compatibility, the following categories will be combined for evaluation and contract award purposes:

The rule only applies to the categories below that are checked. The unchecked categories will be evaluated separately and may be awarded to multiple suppliers;

- ☒ **Category 1**
- ☒ **Category 2**
- ☒ **Category 5**

Design Upgrade Rule:

The IU may exercise an option to upgrade products up to 20% of each Category product total before Applicable Taxes after contract award.

The Design Upgrade amount is used at the discretion of the Project Authority (PA). Within ten business days of the contract award, the PA will provide the Contractor with a written notice of Canada's Design Upgrade choices for each of the product(s) to be upgraded. The Contractor will provide the pricing of the upgraded product(s) to a maximum of 20% of each Category Contract Price of Table 8. The Contracting Authority will issue an amendment to the contract with the Design Upgrades and pricing.

The Supplier certifies that all the Design Upgraded products offered will conform to all specifications and meet the testing requirements detailed in the Specifications of the Supply Arrangement.

Design Upgrade: is the process of replacing a product with a more innovative or enhanced version of the same product.

The requirement includes the following category (ies) of work:

Category 1 – Interconnecting Panels and Freestanding Systems

- ☒ Category 1a – Interconnecting Panels (Refer to Annex C)
- ☒ Category 1b – Supporting components and freestanding furniture

RULE: Metal Storage

Identified Users may procure metal storage products forming part of Category 1 when the metal storage products will be part of a requirement for a workstation(s)/work point(s). If this rule does not apply, Category 3 must be used for the metal storage products forming part of this category.

- ☒ Category 2 – Freestanding Height Adjustable Desk / Table Products
- ☒ Category 5 – Ancillary and Lighting Products
- ☒ Category 6 - Support Space – Collaborative Furniture

RULE: Category 6 can be further subdivided by space or like item in order to increase or allow competition. Space is defined as a location available for a particular purpose such as a meeting room space or a collaborative space. Like items are defined as products with similar design and construction.

Category 6 is subdivided into XXXX (XXXX) sections/groupings.

- ☒ Non-SA Product(s) – Categories: 1 and 2, and 6

2. Product and Pricing Tables

Site Inspection Date: To be coordinated with Project Authority after contract award. (Refer to Annex A article 4 of the SA for Site Inspection and Documentation instructions.)

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 8 and 9. In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

Product Category: 1, 2 & 5
Table 1 – Product Table

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
Category / Catégorie 1A						
1	Refer to Annex C and Floor Plans. Se référer à l’annexe C et les plans de plancher.					\$
Category / Catégorie 1B						
2	SPPDWLLxxx2Fxxxxxx22	Storage Products / Produits de rangement Pedestals / Caissons Locking Casters / Roulettes blocables Laminate / Stratifié Box, Box File / Deux tiroirs ordinaire et un tiroir classur TAG : PT	144		\$	\$
3	WSxxPMLHTxxxxxx302424	Panel Mounted / Monté sur cloison High Pressure Laminate / Stratifiés haute pression Transitional / Transition TAG: W1	129		\$	\$
4	WSxxPMLHTxxxxxx304824	Panel Mounted / Monté sur cloison High Pressure Laminate / Stratifiés haute pression Transitional / Transition TAG: W2	129		\$	\$
5	WSxxHGLHTxxxxxx302424	1 Half, 1 Full Gable (w/ modesty) / 1 plein et 1 demi panneau et 1 panneau de fond High Pressure Laminate / Stratifiés haute pression Transitional / Transition TAG: W4	15		\$	\$
6	WSxxHGLHTxxxxxx304824	1 Half, 1 Full Gable (w/ modesty) / 1 plein et 1 demi panneau et 1 panneau de fond High Pressure Laminate / Stratifiés haute pression Transitional / Transition TAG: W5	16		\$	\$
Category / Catégorie 2						
8	FSCAEA4830	Sit/Stand Range Height Adjustable Work Surfaces / Surface de travail à hauteur d’une plage de heuteurs en position assise ou debout Electrically assisted / commande électrique TAG : W3	197		\$	\$
Category / Catégorie 5						
9	MADMG	Monitor Arms / Bras de moniteur Dual Monitor, Grommet Mount / Deux moniteurs, à l’intérieur d’un passe-câble TAG : MA	203		\$	\$
10	TLDBT	Task Light / Appareils d’éclairage localise Desk base type / monté sur le piètement TAG : TL	144		\$	\$

Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity from the products above in this table. The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.					
Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
#	NON-SA Product(s)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
NSA 1	Desk top power modules w/ 2 power duplexes and 2 USB ports - must be installed onto W3 surfaces. Module d'alimentation sur bureau avec 2 prises de courant duplex et 2 connexion USB doivent être installées sur les surfaces W3. TAG : EL	197		\$	\$
**Must not exceed ceiling unit price in SA.			Product Total		\$

Table 2 – Delivery **Product Category: 1, 2 & 5**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below**	Firm Lot Price \$
	IRCC, 3 rd & 4 th floors, 250 Tremblay Road, Ottawa, ON, K1G 5P4	2019/07/22	Outside Normal freight elevator is available Monday to friday between 6:00 a.m. and 9:00 a.m. and after 5:00 p.m.. Also available all day on weekend.		\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products. **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:	\$

Table 3 – Installation **Product Category: 1, 2 & 5**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install on the date and at the time below**	Firm Lot Price \$
	IRCC, 3 rd & 4 th floors, 250 Tremblay Road, Ottawa, ON, K1G 5P4	2019/07/29	Normal		\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 **If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.				Installation Total:	\$

Table 4 – Optional Product ☒ Not Applicable

Table 5 – Optional Delivery ☒ Not Applicable

Table 6 – Optional Installation ☒ Not Applicable

Table 7 – Standard Finishes and Canada’s Facilities to Accommodate the Delivery and Certifications

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier’s Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada’s finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada’s choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada’s Facilities to Accommodate the Delivery</p> <p><i>The Supplier’s employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	IRCC, 3rd & 4th floors, 250 Tremblay Road, Ottawa, ON, K1G 5P4
B	Dock	There is no loading dock, but there is a shipping and receiving area.
C	Lift	N/A
D	Door	13.5 Feet High
E	Freight Elevator	21 Feet Wide
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder’s members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder’s SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor’s Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder) - Product Category: 1, 2 & 5

1	Firm Product Total (Category 1, 2 & 5)	\$
2	Firm Delivery Total	\$
3	Firm Installation Total	\$
4	Hardware Total as per article 1.5 of Annex A-1 of SA (if Applicable)	\$
5	Total Evaluated (Bid) Price*	\$
6	Applicable Tax(es)**	\$
7	Total Estimated Cost	\$

* At contract award, “Total Evaluated (Bid) Price” becomes “Contract Price”.

** Applicable taxes extra.

Table 9 – Bidder’s Authorized Representative - Product Category: 1, 2 & 5

1.	Bidder’s Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	

Table 1 – Product Category 6: Tables

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
1	TTHBPCCRBPDRLNINIL41 4336xxNIL	Bar-Height Kitchenette Table / Table de cuisinette hauteur bar Post legs withround pedestal base with footrest / Pied colonne avec base circulaire et repose-pieds Straight Edge Profile / Bordure à profil droit Round top / Surface ronde Laminate / Stratifié TAG : T1	6			
2	TTCCRLTSBPETSLN136xx14 21NIL18xx	Coffee Table / Table à café Mobile / Roulettes Self Edge Profile / Bordure en pareil Rectangular / Rectangulaire Laminate / Stratifié TAG : T2	5			
3	TTPSPCBMNILCSSN130xxNI LNIL30xx	Meeting room tables / Tables pour salles de réunion Center metal column with metal disk base / pied colonne avec base circulaire en metal Square / Carrée High Pressure Laminate top / Surface stratifié haute pression TAG : T5	10			
4	TTPSPCBMNILCSSPCC48xxN ILNIL48xx	Meeting room tables / Tables pour salles de réunion Center metal column with metal disk base / pied colonne avec base circulaire en metal Square / Carrée High Pressure Laminate top / Surface stratifié haute pression Center grommet / passe-câble centralisé TAG : T4	4			
5	TTPSPCBMNILTSSDMQ96xx NILNIL30xx	Meeting room tables / Tables pour salles de réunion Center metal column with metal disk base / pied colonne avec base circulaire en metal Rectangular / Rectangulaire High Pressure Laminate top / Surface stratifié haute pression Two recessed box with 4 power and 4 data with a flexible casing / Deux module à quatre prises électriques et de données avec gaine souple pour acheminer du plancher aux prises TAG : T3	3			
6	TTSDHSCSPESDSSDMQ66xx NILNIL60xx	Multi-media table with Monitor Support Mount / Table multimedia avec support d'écran attaché Seated Height with cable or wire management / Hauteur en position assise système d'acheminement des cables d'alimentation électrique et donnée For Single Monitors / Pour écran singulier D-shaped top / Surface en forme de D	7			

		High Pressure Laminate top / Surface stratifié haute pression Two recessed box with 4 power and 4 data with a flexible casing / Deux module à quatre prises électriques et de données avec gaine souple pour acheminer du plancher aux prises TAG : MT2				
7	TTSDHSCSPESDSSDMQ78xx NILNIL60xx	Multi-media table with Monitor Support Mount / Table multimedia avec support d'écran attaché Seated Height with cable or wire management / Hauteur en position assise système d'acheminement des cables d'alimentation électrique et donnée For Single Monitors / Pour écran singulier D-shaped top / Surface en forme de D High Pressure Laminate top / Surface stratifié haute pression Two recessed box with 4 power and 4 data with a flexible casing / Deux module à quatre prises électriques et de données avec gaine souple pour acheminer du plancher aux prises TAG : MT1	2			
8	TRFTPCPCNILTSLPCW48xxN ILNIL30xx	Flip-top / Rabattable C legs with glides / Pattes en C avec patins Rectangular / Rectangulaire Laminate / Stratifié With grommet / Avec passe-cable TAG : T6	24			
9	TRFTPCVCNILTSLPCW48xxN ILNIL30xx	Flip-top / Rabattable C legs with lockable caster / Pattes en C avec roulettes verrouillables Rectangular / Rectangulaire Laminate / Stratifié With grommet / Avec passe-cable TAG : T7	28			
				Product Total		\$

Table 1 – Product Category 6: Seating

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID		
#	GoCUID	Description of Product	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
10	SREFRBPSPDPATRNILOMCF FTFNILNILNIL	Lounge Chair / Fauteuil aire de repos Swivel base / Base pivotante Back handle, cup holder and shelf at base / Poignée au dos, porte-gobelet et tablette à base	21			

		Universal Tablet Arm and a 360° turning radius / Avec accoudoir-tablette universel et pivotant sur 360° Metal frame / Ossature en métal Fixed cushions / Coussins fixés Fabric / Tissu TAG : RP			
12	SRETRBPNNILSAWSPROMN ILTFNILN20xx	Unholstered Stool / Tabouret rembourré Non-Visible Base or Legs / Base pleine ou pieds non-visibles Without arms / Sans accoudoirs Solid Round Seat Shape / Siège plein rond Metal frame / Ossature en métal Fabric / Tissu TAG : OT1	27		
13	SCNTDQPMRPFANILN2L CPNTFNILN2L	Bar Stool / Tabouret de bar Four metal Legs / Quatre pieds en metal Footrest / Repose-pieds With arms / Avec accoudoirs Combination of Non-Perforated Molded Plastic or Polyamide and upholstery / Combinaison de plastique et ou en polyamide moulé non perforé et rembourrage Fabric / Tissu TAG : SF	26		
14	SCNTDQPMRPFANILN2L CPNVINILN2L	Bar Stool / Tabouret de bar Four metal Legs / Quatre pieds en metal Footrest / Repose-pieds With arms / Avec accoudoirs Combination of Non-Perforated Molded Plastic or Polyamide and upholstery / Combinaison de plastique et ou en polyamide moulé non perforé et rembourrage Vinyl / Vinyle TAG : SV	27		
15	SCNCCQPFN2LAWANILN2LCP NVINILN2L	Kitchenette Chair / Chaise de cuisinette Four Legs / Quatre pieds With arms / Avec accoudoirs Combination of Non-Perforated Molded Plastic or Polyamide and upholstery / Combinaison de plastique et ou en polyamide moulé non perforé et rembourrage Vinyl / Vinyle TAG : LS	26		

Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity from the total products in category 6.
Suppliers must provide a bid on any of the items above in order to submit bids on the below NSA items.

The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.

Section A - IU REQUIREMENT		Section B – SUPPLIER’S BID		
Seating NON-SA Product(s)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
Focus Pods / Capsule de Concentration Description:				

<ul style="list-style-type: none"> - Freestanding unit must include a work surface for a single user and privacy screen(s). / Les unités autoportants doivent inclure une surface de travail pour un utilisateur unique et panneau(x) d'intimité(s). - Work surface and privacy screen(s) must be from the same product line. / Surface de travail et panneau(x) d'intimité(s) doivent provenir de la même série de produits. - Privacy screen(s) must surround the users on no less than three sides, including both the work surface and the user. / Panneau(x) d'intimité(s) doivent entouré(s) l'utilisateur sur au moins 3 côtés, incluant la surface de travail et l'utilisateur. - Seat will be provided separately and does not form part of this specification. / Le siège sera fourni séparément et n'est pas compris dans cette spécification. <p>Dimensions:</p> <ul style="list-style-type: none"> - Work surface must be a maximum of 762mm (30 in) with a tolerance of - 76.2mm (-3 in) when measured from the floor to the top of the work surface. / Surface de travail doit être un maximum de 762mm (30 po) avec une tolérance de -76.2mm (-3 po) lorsque la mesure est prise du plancher au-dessus de la surface de travail. - Privacy screen(s) height to be a minimum of 1194mm (47 in.) to a maximum of 1549mm (61 in.). / Hauteur de(s) panneau(x) d'intimité(s) doit être minimum 1194mm (47 po) et maximum 1549mm (61 po). - Overall diameter footprint of unit to be 1829mm (72 in.) maximum, ±150 mm (6 in.). / Le diamètre de l'empreinte global doit être maximum 1829mm (72 po), ±150mm (6 po). <p>Finishes / Finition:</p> <ul style="list-style-type: none"> - Work surface or tablet arm must be painted MDF, or high-pressure laminate. / La surface de travail ou accoudoir-tablette doit être en panneau de fibre de moyenne densité (MDF) peinturé, ou de stratifié haute pression. - Privacy screens must be fabric covered, high-pressure laminate, or low-pressure laminate. / Panneaux d'intimités doivent être couvert de tissu, stratifié haute pression, ou stratifié basse pression. <p>Power and Data / Alimentation:</p> <ul style="list-style-type: none"> - Must provide one duplex outlet, USB power outlet, or a combination power and USB outlet. / Doit fournir une prise d'alimentation duplex, une prise USB, ou une prise qui combine des deux. <p>Support/Table Bases / Support/Base de table:</p> <ul style="list-style-type: none"> - Floor supports must be minimal, no higher than 64 mm (2.5 in.). Corners of panels must be rounded; panels which connect at a square or 90-degree angle are not acceptable. / Supports au plancher doivent être minime, hauteur maximale de 64mm (2.5 po). Le coin des panneaux doivent être arrondis; les panneaux connectés en un carré ou en angle 90 degré ne sont pas acceptable. - Supports/legs for the work surface must be formed to the privacy panels and must appear to be supported by the panels, however may be supported on itself. / Supports/pieds pour la surface de travail doivent être incorporés aux panneaux d'intimités et la surface de travail doit apparaître autosupportée par les panneaux, cependant la surface de travail peut être supporté par soi-même. <p>TAG : FP</p>	<p>24</p>			
	Non SA Product Total	\$		

Table 1 – **Product Category 6: Mix Tables and Seating**

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
#	GoCUID	Description of Product (Additional product details may be inserted, if required as per 6B. 4.1 of the SA)	Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
11	SRESQDPANILAWANILOMC FFTFNILNILNIL	Sofa for two adults / Sofa pour deux adultes Four legs with glides / Quatre pieds avec patins With arms / Avec accoudoirs Metal frame / Ossature en métal Fixed cushions / Coussins fixés Fabric / Tissu TAG : CC Items 11, 17, 18, 21, 22, 23, 24 of this list must be from same furniture series. / Les items 11, 17, 18, 21, 22, 23, 24 de cette liste doivent être de la même série de meubles.	10			
16	EDRTBARVNILNIDEGNILNIL TB48xx51xxNIL	White Board / Tableau blanc With lockable casters / avec roulettes verrouillables Combination of two straight screens to create an L shape-left / Deux écrans droits raccordés pour former un L-gauche White board on both sides / Tableaux blancs sur chaque côté de l'écran TAG : WB	1			
17	SREBRQPPTPASAWDSTOM ABCTF467243541935	Ganging Banquette Seating / Banquette raccordable Four legs with glides for carpets / Quatre pieds avec patins à tapis With Bolster and High Back Add-on Screen / Avec traversing et panneau additionnel pour dossier haut Without arms / Sans accoudoirs Two seat / Deux sièges Metal frame / Ossature en métal With Velcro attachment / Attachés avec des rubans autoagrippants à boucles et à crochets Fabric / Tissu TAG : BQ1	16			
18	SREBRQPPTDHSAWTSTOM ABCTF691343541935	Ganging Banquette Seating / Banquette raccordable Four legs with glides for carpets / Quatre pieds avec patins à tapis With Bolster and High Back Screen with Square corner unit to create an L shape / Avec traversing et dossier haut avec unite de coin en forme de L Without arms / Sans accoudoirs Three seat / Trois sièges Metal frame / Ossature en métal	4			

		With Velcro attachment / Attachés avec des rubans autoagrippants à boucles et à crochets Fabric / Tissu TAG : BQ2 Items 11, 17, 18, 21, 22, 23, 24 of this list must be from same furniture series. / Les items 11, 17, 18, 21, 22, 23, 24 de cette liste doivent être de la même série de meubles.				
Non-SA (NSA) products forming part of this requirement not to exceed 30% of the firm quantity from the products above in this table. The Supplier signs, and certifies that all the NSA products offered will conform to all specifications and meet the testing requirements detailed at Annex D.						
Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID		
Mix Tables and Seating NON-SA Product(s)			Qty	Supplier Part Number	Firm Unit Price** \$	Extended Total [Qty x Price] \$
NSA 21	(SIMILAR / SIMILAIRE) SRETRBPNNILSAWAFSOMNILTFNILNIL22xx Unholstered Stool / Tabouret rembourré Non-Visible Base or Legs / Base pleine ou pieds non-visibles Without arms / Sans accoudoirs Other Seat Shape / Autre forme du siège Metal frame / Ossature en métal Fabric / Tissu TAG : OT2 Difference / Différence: 6 Pie Shaped Units, can be combined to create 1 large circular ottoman. Refer to plan. / 6 ottomanes en forme de pointe, peuvent être combinés pour créer un grand ottoman en forme de cercle. Voir le plan. Items 11, 17, 18, 21, 22, 23, 24 of this list must be from same furniture series. / Les items 11, 17, 18, 21, 22, 23, 24 de cette liste doivent être de la même série de meubles.		6			
NSA 22	(SIMILAR / SIMILAIRE) SREBMQPPSTDSAWUSOOMABCTF2535NIL1934 Modular Benching Unit / Banquette modulaire Four legs with glides for carpets / Quatre pieds avec patins à tapis Without Square Side Table / Sans table d’appoint carrés Without arms / Sans accoudoirs One seat / Un siège Metal frame / Ossature en métal With Velcro attachment / Attachés avec des rubans autoagrippants à boucles et à crochets Fabric / Tissu TAG : MB1 Difference / Différence: Curved seating. Refer to plan. Items 11, 17, 18, 21, 22, 23, 24 of this list must be from same furniture series. / Siège courbé. Voir le plan. Les items 11, 17, 18, 21, 22, 23, 24 de cette liste doivent être de la même série de meubles.		2			
NSA 23	(SIMILAR / SIMILAIRE) SREBMQPPSTDSAWTSTOMABCTF6413NIL1934 Modular Benching Unit / Banquette modulaire Four legs with glides for carpets / Quatre pieds avec patins à tapis Without Square Side Table / Sans table d’appoint carrée Without arms / Sans accoudoirs Three seat / Trois sièges		1			

	Metal frame / Ossature en métal With Velcro attachment / Attachés avec des rubans autoagrippants à boucles et à crochets Fabric / Tissu TAG : MB2 Difference / Différence: Curved seating. Refer to plan. Items 11, 17, 18, 21, 22, 23, 24 of this list must be from same furniture series. / Les items 11, 17, 18, 21, 22, 23, 24 de cette liste doivent être de la même série de meubles.				
NSA 24	(SIMILAR / SIMILAIRE) SREBMQPPTDISAWTSTOMABCTF6413NIL1934 Modular Benching Unit / Banquette modulaire Four legs with glides for carpets / Quatre pieds avec patins à tapis With Integrated Side Table / Avec table d'appoint intégrée Without arms / Sans accoudoirs Three seat / Trois sièges Metal frame / Ossature en métal With Velcro attachment / Attachés avec des rubans autoagrippants à boucles et à crochets Fabric / Tissu TAG : MB3 Difference / Différence: Curved seating. Refer to plan. Items 11, 17, 18, 21, 22, 23, 24 of this list must be from same furniture series. / Siège courbé. Voir le plan. Les items 11, 17, 18, 21, 22, 23, 24 de cette liste doivent être de la même série de meubles.	1			
			Product Total		\$

Table 2 – Delivery **Product Category 6**

Section A - IU REQUIREMENT				Section B – SUPPLIER'S BID	
Product Item #	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will deliver on the date and at the time below**	Firm Lot Price \$
Product Category 6: Tables	IRCC, 3 rd & 4 th floors, 250 Tremblay Road, Ottawa, ON, K1G 5P4	2019/07/22	Outside Normal		\$
Product Category 6: Seating			freight elevator is available Monday to friday between 6:00 a.m. and 9:00 a.m. and after 5:00 p.m..		\$
Product Category 6: Mix Tables and Seating			Also available all day on weekend.		\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 // to be coordinated with Project Authority before proceeding with ordering products. **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.				Delivery Total:	\$

Table 3 – Installation Product Category 6

Section A - IU REQUIREMENT				Section B – SUPPLIER’S BID	
Product Item # from Table 1	Location	Desired Date (Y/M/D)	Desired Time: Normal Business Hours Or Outside Normal Business Hours *	Supplier will install on the date and at the time below**	Firm Lot Price \$
Product Category 6: Tables	IRCC, 3 rd & 4 th floors, 250 Tremblay Road, Ottawa, ON, K1G 5P4	2019/07/29	Normal		\$
Product Category 6: Seating					\$
Product Category 6: Mix Tables and Seating					\$
*Normal Business Hours 8:00 – 17:00, as per SA, Annex A, article 5 **If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time.				Installation Total:	\$

Table 4 – Optional Product ☒ Not Applicable

Table 5 – Optional Delivery ☒ Not Applicable

Table 6 – Optional Installation ☒ Not Applicable

Table 7 – Standard Finishes and Canada's Facilities to Accommodate the Delivery and Certifications Product Category 6

1.	Standard Finishes	
1.1	<p>IU is to consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.</p> <p>Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.</p> <p>The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.</p>	
2.	<p>Canada's Facilities to Accommodate the Delivery</p> <p><i>The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.</i></p> <p><i>During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule.</i></p>	
2.1	Loading Dock/Location	
A	Location	IRCC, 3rd & 4th floors, 250 Tremblay Road, Ottawa, ON, K1G 5P4
B	Dock	No loading dock, but a shipping and receiving area,
C	Lift	N/A
D	Door	13.5 Feet High
E	Freight Elevator	21 Feet Wide freight elevator is available Monday to friday between 6:00 a.m. and 9:00 a.m. and after 5:00 p.m.. Also available all day on weekend.
3.	Continuance of Certifications	
	<p>The Bidder certifies that by submitting a bid in response to the RFB, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the following certifications listed in Parts 6A and 6B of the Bidder's SA for Work Spaces.</p> <p>Canada may request copies of environmental certification(s) prior to contract award within a time period specified by the Identified User.</p>	
3.1	Integrity Provisions	
3.2	Federal Contractor's Program for Employment Equity	
3.4	Product Conformance	
3.5	Price Certification (In accordance with the SA, Part 6B)	

Table 8 - Bid Evaluation and Contract Total (Canada may complete if not completed by the Bidder) Product Category 6

Product Total	
Product Category 6: Tables	\$
Product Category 6: Seating	\$
Product Category 6: Mix Tables and Seating	\$
Delivery Total	
Product Category 6: Tables	\$
Product Category 6: Seating	\$
Product Category 6: Mix Tables and Seating	\$
	\$
Installation Total	
Product Category 6: Tables	\$
Product Category 6: Seating	\$
Product Category 6: Mix Tables and Seating	\$
	\$
Hardware Total as per article 1.5 of Annex A-1 of SA (if Applicable)	\$
Total Evaluated (Bid) Price*	\$
Applicable Tax(es)**	\$
Total Estimated Cost	\$

* At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

** Applicable taxes extra.

Table 9 – Bidder's Authorized Representative Product Category 6

1.	Bidder's Authorized Representative for the Bid and the Contract		
	Name:	Telephone:	
		E-Mail:	
		Other:	

ANNEX B
SECURITY REQUIREMENTS

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:
PWGSC FILE # EP076 20 0030

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide, attached;
 - b) *Industrial Security Manual* (Latest Edition).

[*See attached PDF SRCL EP076 200030*](#)

ANNEX C FLOOR PLAN(S)

INSTRUCTIONS TO BIDDERS:

For Category 1a products, the Bidders must provide:

- a) Completed floor plan(s) with proposed SA approved products;
- b) A product listing of proposed SA approved products offered at floor plan(s).
As a minimum the product listing must include the following information:
 - Supplier part numbers including NSA products forming part of this category;
 - brief product descriptions;
 - quantities;
 - firm unit prices.

***** Products from categories other than Category 1a shown on floor plan are for information purposes only*****

By submitting a bid, the Bidder certifies that their submission includes all components and quantities for Category 1a, in accordance with the floor plans, panel details, panel matrices and/or workstation layouts stipulated in Annex C.

***At contract award, "By submitting a bid, the Bidder" becomes "The Contractor".**

Category 1a Requirement:

SEE ATTACHED REVISED PDF PLANS – 10/05/2019

3088_Tremblay_CAT 1,2,5_Plan 3_2019-05-10_Rev2

3088_Tremblay_CAT 1,2,5_Plan 4_2019-05-10_Rev2

3088_Tremblay_CAT 6_Plan 3_2019-05-10_Rev1

3088_Tremblay_CAT 6_Plan 4_2019-05-10_Rev1

Tremblay_DataSheets_Review01_WS1_2019-05-10_Rev2

Panel Details

- a. All required panel heights: *Seated Privacy Add-on Height*;
- b. When power is required, the power is located *below* work surface height; should a grouping of workstation types include shared panels and one side is identified as powered and the other side is non-powered, those panels affected must be powered.
- c. Type of power feed: *Refer to AutoCAD floor plans*.

2) Panel Matrix or Workstation Layout

SEE ATTACHED REVISED PDF PLANS – 10/05/2019

3088_Tremblay_CAT 1,2,5_Plan 3_2019-05-10_Rev2

3088_Tremblay_CAT 1,2,5_Plan 4_2019-05-10_Rev2

3088_Tremblay_CAT 6_Plan 3_2019-05-10_Rev1

3088_Tremblay_CAT 6_Plan 4_2019-05-10_Rev1

Tremblay_DataSheets_Review01_WS1_2019-05-10_Rev2

Workstation Layout(s)

- The floor plan takes precedent over any discrepancies with the workstation layouts.
- When two or more typical workstation types share a common panel spine, the finishes of the interior side of the workstation panel as outlined in the Typical Data Sheets must be followed and **NO PANELS SHALL BE DOUBLED**. Where no workstation exists adjacent to typical workstation, refer to Data Sheet for finish.

- Should one typical workstation identify power and the other does not – power will be required for both. Include Workstation Layouts (in the form of Typical Data Sheets or 3 Dimensional drawings) here or as a separate attachment to this RFB.

ANNEX D NON SUPPLY ARRANGEMENT (NSA) PRODUCTS

This Annex includes the additional Specifications, Certifications associated with NSA products forming part of the requirement.

1. Specifications

Must meet the performance standards as stated in Workspace Supply Arrangement at Annex A.

2. Certification

NSA Product Conformance *(Required precedent to Issuance of a contract)*

The Supplier certifies that all the NSA products offered will conform to all specifications indicated in Annex A and D of the RFB, and meet the testing and performance requirements found at ANNEX A-1 and A-2 of the Supply Arrangement, as applicable.

Supplier's Signature

Date

NSA Product Conformance Certification *(applies after contract award)*

The Supplier warrants that the NSA Product Conformance Certification submitted by the Supplier with its bid is accurate and complete. The Supplier must keep proper records and documentation relating to the NSA product conformance and the testing requirements in this Annex, as applicable. The Supplier must not, without obtaining the prior written consent of the SAA, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

In addition, the Supplier must provide representatives of the SAA access to all locations where any part of the Work is being performed at any time during working hours. Representatives of the SAA may examine and test the Work as they see fit. The Supplier must provide all assistance and access to facilities, test pieces, samples and documentation that the representatives of the SAA may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A and D. The Supplier must forward such test pieces, samples and/or documentation that may also include letters of certification from the laboratories to such person or location as the representatives of the SAA specifies.