



National Defence

Défense nationale

Solicitation No. W7701-196962/A
RFP Amendment 01

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**AMENDMENT NO. 01
N° DE LA MODIFICATION**

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À :**

Mélanie Simpson, DLP 2-3-1
Email : Melanie.Simpson@forces.gc.ca

Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaires

**THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT / DOCUMENT CONTIENT DES
EXIGENCES RELATIVES À LA SÉCURITÉ.**

**Solicitation Closes –
L'invitation prend fin**

At – à : 2:00 PM EDT

On - le : 12 June 2019

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| Title – Titre One (1) Range Control Officer | Solicitation No. – No de l'invitation W7701-196962/A |
| Date of Amendment – Date de modification 14 May 2019 | |
| Address Enquiries to: – Adresser toutes questions à : Melanie.Simpson@forces.gc.ca | |
| Telephone No. – No de telephone 819-939-6492 | FAX No. – No de fax N/A |
| Destination See Statement of Work in RFP | |

Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery Required – Livraison exigée

See herein.

Vendor Name and Address – Raison sociale et adresse du fournisseur

[Bidder to insert]

Name and title of person authorized to sign on behalf of vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)

[Bidder to insert]

Name – Nom _____

Title – Titre _____

Signature _____

Date _____



Amendment 01 is raised to answer the first round of bidder questions and replace the Bid Submission instructions.

RFP Amendment 01 – 14 May 2019

Question 1:

Is there currently, or has there been within the past 12 months a contractor or contractors, delivering the services similar to or identical to those services being solicited in this RFP. If so, who are the incumbent contractors, what has been the duration of the contract or contracts and total contract value?

Answer 1:

A previous contract for similar services was in place within the past 12 months:

Supplier: Calian Ltd
Duration: 01 Feb 2016 to 31 Jan 2019
Total Contact Value: \$271,031.86

Canada is amending the following clauses from the RFP related to bid submission:

1. Within RFP Clause 2.1 Standard Instructions, Clauses and Conditions, in addition to the existing modifications to the 2003 (2018-05-22), Standard Instructions – Goods and Services – Competitive Requirements:

Insert: Subsection 2.d. of Section 05, Submission of bids, is deleted in its entirety and replaced with the following:

- d. Send its bid only to the address specified in the bid solicitation.

Insert: Section 06, Late Bids, is deleted in its entirety.

Insert: The text under Section 07, Delayed Bids, is deleted in its entirety and replaced with the following:

It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.

Insert: Subsection 01 of Section 08, Transmission by facsimile or by epost Connect, is deleted in its entirety.



2. **Delete:** Section 2.2 Submission of Bids in its entirety; and

Insert: 2.2 Electronic Submission of Bids

- a. Bids must be submitted only to the Department of National Defence by the date, time and place indicated on page 1 of the bid solicitation. Bids must be received electronically as noted in subparagraph b).
- b. **Electronic Submissions: Individual e-mails exceeding five (5) megabytes, or that includes other factors such as embedded macros and/or links, may be rejected by the DND e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority.** Larger bids may be submitted through more than one e-mail. The Contracting Authority will confirm receipt of documents. It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Bidders should not assume that all documents have been received unless the Contracting Authority confirms receipt of each document. In order to minimize the potential for technical issues, Bidders are requested to allow sufficient time before the closing time and date to confirm receipt. Technical and financial documents received after the closing time and date will not be accepted.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

3. **Delete:** Section 3.1 Bid Preparation Instructions in its entirety; and

Insert: 3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid: one (1) soft copy in PDF format;
- Section II: Financial Bid: one (1) soft copy in PDF format; and
- Section III: Certifications and Additional Information: one (1) soft copy in PDF format.

Prices should appear in the financial bid only. No prices should be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- a. use 8.5 x 11 inch (216 mm x 279 mm) page size; and
- b. use a numbering system that corresponds to the bid solicitation.