



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC**

**11 Laurier St. / 11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau, Québec K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Electrical & Electronics Products Division  
L'Esplanade Laurier  
East Tower, 4th floor,  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> CCTV upgrade / Atlantic Region	
<b>Solicitation No. - N° de l'invitation</b> 21120-192738/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> 3032738	<b>Date</b> 2019-05-16
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$HN-467-76889	
<b>File No. - N° de dossier</b> hn467.21120-192738	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2019-06-12</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dubé, Robert	<b>Buyer Id - Id de l'acheteur</b> hn467
<b>Telephone No. - N° de téléphone</b> (613) 296-1526 ( )	<b>FAX No. - N° de FAX</b> (613) 943-7620
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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**AMENDMENT #001**

This amendment solicitation is raised to:

A) Provide Meeting Minutes of the following Mandatory Site Visits:

- 1) May 6, 2019 at 1:30 PM Atlantic Daylight Time (ADT) at Nova Institution for Women.
- 2) May 7, 2019 at 10:00 AM Atlantic Daylight Time (ADT) at Springhill Institution.
- 3) May 8, 2019 at 10:00 AM Atlantic Daylight Time (ADT) at Atlantic Institution.
- 4) May 9, 2019 at 10:00 AM Atlantic Daylight Time (ADT) at Dorchester Penitentiary.

B) Answer questions from the industry;

C) Make revision(s) and/or clarification(s) to the RFP document;

D) Extend the closing date of the RFP; and

E) Inform that an electronic copy (.pdf format) of the following documents will be send to each Bidders representative only via email by the PSPC Contracting Authority:

- The Asbestos Assessment for Atlantic Institution, Dorchester Penitentiary and Springhill Institution.
- Dorchester Penitentiary Confined Space Program Entry to Confined Spaces Safety Program & Standard Operating Procedures
- Springhill Institution Hazard Assessments for Confined Spaces

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**A) Provide Meeting Minutes of the Mandatory Site Visits of May 6, 7, 8 and 9, 2019**

**Site Visit Meeting Minutes**

During bidders' visit at the Nova Institution for Women, Springhill Institution, Atlantic Institution and Dorchester Penitentiary observations were made about various elements which raised some questions. Clarification would be useful here in order to standardize the information provided to bidders and eliminate any possible ambiguity.

The Mandatory Site Visits included the following:

- All Bidders signed the sign-in sheet and ensure the company name beside their name corresponded to the company they are representing and be the one that will be submitting a bid.
- Introduction of the people responsible for the Site Visits.
- A copy of the Site Visit protocols and procedures was handed out to every participant and was reviewed.
- The CSC Technical Authority gave a general description of the sites and the different areas of the project. A copy of the Site Drawings were handed out to all Bidders and they were informed that an electronic copy (.pdf format) would be send to each Bidders representative only via email by the PSPC Contracting Authority.

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- Bidders were invited to begin the sites walk conducted by the CSC Technical Authority. The different areas and rooms were visited and specific information was provided on the actual equipment, the new one to be installed and/or to be removed.
- After the walk through, Bidders were invited to meet again in the meeting room to conclude and ask additional questions.
- Bidders were reminded to send any additional questions via email to the PSPC Contracting Authority and an answer will be provided in a formal RFP amendment on Buy and Sell.

**CLARIFICATIONS DURING THE SITE VISITS:**

1. The Contractor will have to co-ordinate all work with other trades, CSC Operations, Institution Administration Authority, Infrastructure Staff and CSC Security staff. Contractor's staff will be escorted all the time while performing the Work on the project site.
2. In the event that an installation crew proceeds to the site but is unable to perform the work due to any disturbance or other delays as a result of the CSC Operational Requirements at the site, the Contractor must immediately notify the on-site escort and Technical Authority.
3. The CSC will provide the necessary personnel to escort the Contractor's staff to their premises.
4. Work will have to be accomplished in a normal working daily operational environment.
5. The contractor is responsible for all cost to perform work within confine spaces, these spaces are identified within the institutions or as defined in the Canada Labor Code; Note the Dorchester Institution underground ducts are confined spaces, The Springhill institution pull pit and / or manholes are confined spaces and the Nova institution attic spaces are confined spaces. The Atlantic institution Gallery area is not a confined space.
6. The contractor is responsible for all cost to complete work in a safe manner as defined within the Canada Labor Code and the institutional safety program.
7. The contractor is responsible for all cost to complete work in areas identified as containing asbestos, these areas and the requirements are identified within the Asbestos Assessment reports.

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**B) QUESTIONS DURING THE SITE VISIT:**

**QUESTION 1:**

Will a space or a room be available for the Contractor to store the tools, materials and equipment needed to install the CCTV system?

**ANSWER 1:**

Yes, a secure space or room will be available within the perimeter fence. If needed, the Contractor will be able temporarily install a lockable tool box on the premises. Storage space for a construction trailer can be provided outside the Institutions perimeter fence.

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**C) Make the following revision(s) to the RFP document:**

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**1- In PART 4 – 4.2 Basis of Selection:**

**DELETE:**

The responsive Bidder with the lowest evaluated aggregate bid price will be recommended for award of a contract.

**REPLACE WITH:**

The responsive Bidder with the lowest evaluated aggregate bid price for the total of Annexes B1 to B4 – Basis of Payment will be recommended for award of a contract.

**2- In ANNEX “A” - STATEMENT OF TECHNICAL REQUIREMENTS (STR)**

**DELETE:**

APPENDIX E - LIST OF NEW USER STATIONS and APPENDIX F - LIST OF NEW CAMERAS

**REPLACE WITH THE FOLLOWING:**

## APPENDIX E - LIST OF NEW USER STATIONS

### Atlantic Institution New User Stations and Monitors to be installed

Monitor	Designation	size	Mount	Action required
<b>NOTE: No new User Stations and Monitors to be installed.</b>				

### Dorchester Minimum and Medium Institution New User Stations and Monitors to be installed

Monitor	Designation	size	Mount	Action required
1	Building B58 room 230	22 inch	Wall Mount Bracket	New install NVUS and Monitor
2	Building B58 room 230	22 inch	Wall Mount Bracket	New install
3	Tower 1D01 Sally Port	22 inch	Wall Mount Bracket	New install NVUS and Monitor
4	Tower 1D01 Sally Port	22 inch	Wall Mount Bracket	New install

**Note: User stations required to support the above monitors shall be installed in Electronic Equipment F 58 room 015. The contractor must also provide a KVM device from the new user station to the monitors install in B58 room 123 and room 230 to support a contractor provide keyboard and mouse.**

### Nova Institution New User Stations and Monitors to be installed

Monitor	Designation	size	Mount	Action required
1	Building A Main Admin Room 106 Correctional Manager office	22 inch	Wall Mount Bracket	New install NVUS and Monitor
2	Building A Main Admin Room 106 Correctional Manager office	22 inch	Wall Mount Bracket	New install
3	Building A Main Admin Room 122 V&C	22 inch	Wall Mount Bracket	Upgrade
4	Building A Main Admin Room 217 Deputy Warden Crisis center	22 inch	Wall Mount Bracket	New install NVUS and Monitor
5	Building A Main Admin Room 217 Deputy Warden Crisis center	22 inch	Wall Mount Bracket	New install

### Springhill Institution New User Stations and Monitors to be installed

Monitor	Designation	size	Mount	Action required
1	Building 20 Room 101	22 inch	Wall Mount Bracket	New install, NVUS and Monitor
2	Building 20 Room 101	22 inch	Wall Mount Bracket	New install
3	Building 3 room 109	22 inch	Wall Mount Bracket	New install NVUS and Monitor

## APPENDIX F - LIST OF NEW CAMERAS

### Atlantic Institution New Cameras to be installed

Camera	Designation	Model	Lens	Action required	FOV
1	Building Main A Armoury Room B104	Fixed	TBD	New install	Armoury Room 104
2	Building Main A Corridor A000	Fixed	TBD	New install	A&D X-Ray Unit
3	Building Main C Recreation Room G503 Gymnasium Rear Left	Fixed	TBD	New install	Gymnasium area combine FOV of 4 new cameras
4	Building Main C Recreation Room G503 Gymnasium Rear Right	Fixed	TBD	New install	Gymnasium area combine FOV of 4 new cameras
5	Building Main C Recreation Room G503 Gymnasium Front Left	Fixed	TBD	New install	Gymnasium area combine FOV of 4 new cameras
6	Building Main C Recreation Room G503 Gymnasium Front Right	Fixed	TBD	New install	Gymnasium area combine FOV of 4 new cameras
7	Building Main C Recreation Room G504 Front Left	Fixed	TBD	New install	Room G504 combine FOV of 2 new cameras
8	Building Main C Recreation Room G504 Rear Front	Fixed	TBD	New install	Room G504 combine FOV of 2 new cameras
9	Building Main C Recreation Corridor C002 toward Living Unit 5	Fixed	TBD	New install	Corridor C002 combine FOV of 2 new cameras
10	Building Main C Recreation Corridor C002 toward Living Unit 5	Fixed	TBD	New install	Corridor C002 combine FOV of 2 new cameras
11	Building Main C Recreation Aggregate Y control area Corridor C001	Fixed	TBD	New install	Corridor C001
12	Building Main C Recreation Gymnasium Corridor G001	Fixed	TBD	Relocate Camera # 90	Corridor G001
13	Building Main C Recreation Gymnasium Corridor G001	Fixed	TBD	New install	Corridor G001
14	Building Main D Institutional Services Personal development Room 221A	Fixed	TBD	New install	Room 221A
15	Building Main D Institutional Services Personal development Room 222B	Fixed	TBD	New install	Room 222B
16	Building Main D Institutional Services Corridor G001 Left	Fixed	TBD	New install	Corridor G001 combine FOV of 2 new cameras
17	Building Main D Institutional Services Corridor G001 Right	Fixed	TBD	New install	Corridor G001 combine FOV of 2 new cameras
18	Living Unit 1 Lower Level Laundry Room 1-C913D	Fixed	TBD	New install	Laundry Room 1-C913D

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19	Living Unit 1 Lower Level Laundry Room 1-C913B	Fixed	TBD	New install	Laundry Room 1- C913B
20	Living Unit 1 Upper Level Laundry Room 1-C913C	Fixed	TBD	New install	Laundry Room 1- C913C
21	Living Unit 1 Upper Level Laundry Room 1-C913A	Fixed	TBD	New install	Laundry Room 1- C913A
22	Living Unit 2 Lower Level Laundry Room 1-C913D	Fixed	TBD	New install	Laundry Room 1- C913D
23	Living Unit 2 Lower Level Laundry Room 1-C913B	Fixed	TBD	New install	Laundry Room 1- C913B
24	Living Unit 2 Upper Level Laundry Room 1-C913C	Fixed	TBD	New install	Laundry Room 1- C913C
25	Living Unit 2 Upper Level Laundry Room 1-C913A	Fixed	TBD	New install	Laundry Room 1- C913A
26	Living Unit 3 Lower Level Laundry Room 1-C913D	Fixed	TBD	New install	Laundry Room 1- C913CD
27	Living Unit 3 Lower Level Laundry Room 1-C913B	Fixed	TBD	New install	Laundry Room 1- C913B
28	Living Unit 3 Upper Level Laundry Room 1-C913C	Fixed	TBD	New install	Laundry Room 1- C913C
29	Living Unit 3 Upper Level Laundry Room 1-C913A	Fixed	TBD	New install	Laundry Room 1- C913A
30	Living Unit 3 Outside Yard #1	Fixed	TBD	New Install	Exercise yard # 1
31	Living Unit 3 Outside Yard #2	Fixed	TBD	New Install	Exercise yard # 2
32	Building Main A Outside Entrance A&D	Fixed	TBD	New Install	A&D Entrance Door
33	Building Main D Outside Garbage Compactor Area	Fixed	TBD	New Install	Garbage Compactor Area
34	Outside Sally Port area	Fixed	TBD	New Install	Vehicle Gate
35	Building Main D Institutional Services Personal development G238	Fixed	TBD	New Install	Room G238
36	Building Main D Institutional Services Personal development G220B	Fixed	TBD	New Install	Room 220B
37	Building Main C Recreation Gymnasium Room 503	PTZ	Zoom	New Install	Gymnasium
38	Building 01 By C73	PTZ	Zoom	New Install	LU 1 C/D and LU3 C/D Fire Escapes
39	Tower 1 PIDS	PTZ	Zoom	New Install	LU 1 A/B and LU3 A/B Fire Escapes
40	Main building E Industries	PTZ	Zoom	New Install	LU 5 Admin/Program area and landing A/B

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## Dorchester Medium Institution New Cameras to be installed

Camera	Designation	Model	Lens	Action required	FOV
1	Building 6 level 4 Room 423 left side	Fixed	TBD	New install	Interview room
2	Building 6 level 4 Room 423 Right side	Fixed	TBD	New install	Interview room
3	Building 8 Gymnasium Level 1 Canteen Room	Fixed	TBD	New install	Canteen area
4	Building 8 Gymnasium Level 1 Canteen corridor 125	fixed	TBD	New install	Canteen Corridor and canteen window
5	Building 8 Gymnasium Level 1 Main Gym Room 133 Back right	Fixed	TBD	New install	Gym area
6	Building 8 Gymnasium Level 1 Main Gym Room 133 Front left	Fixed	TBD	New install	Gym area
7	Building 8 Gymnasium Level 1 Main Gym Room 133	PTZ	TBD	New install	Gym area
8	Building C 8 Level 2 School Room 200 Back Corner	Fixed	TBD	New Install	Room 200
9	Building C 8 Level 2 School Room 200 Front corner	Fixed	TBD	New Install	Room 200
10	Building 10 Metal Shop Level 2 Library Room 200 Front	Fixed	TBD	New Install	Room 200 Library
11	Building 10 Metal Shop Level 2 Library Room 200 back	Fixed	TBD	New Install	Room 200 Library
12	Building D1 Tower and Sally Port Armoury Level 1 Room 102	Fixed	TBD	New Install	Armoury Room 102
13	Building D1 Tower and Sally Port Armoury Level 2 Room 201	Fixed	TBD	New Install	Armoury Room 201
14	Building D1 Tower and Sally Port Armoury Level 2 Room 204	Fixed	TBD	New Install	Armoury Room 204
15	Building D1 Tower and Sally Port outside Man Door	Fixed	TBD	New Install	Sally Port outside Man Door
16	Building D1 Tower and Sally Port inside Man Door	Fixed	TBD	New Install	Sally Port inside Man Door
17	Building 8 Gymnasium Level 1 Main Gym corridor	Fixed	TBD	New Install	Gym Corridor

## Dorchester Minimum Institution New Cameras to be installed

Camera	Designation	Model	Lens	Action required	FOV
18	Building 58 Main Administration Basement level corridor 004	Fixed	TBD	New install	Corridor F58/004
19	Building 58 Main Administration Basement level corridor 022	Fixed	TBD	New install	Corridor F58/022
20	Building 58A Gymnasium Ground Floor Corridor 100 Health Care Entrance	Fixed	TBD	New install	Corridor F58/100
21	Building F113 50 Bed Unit Ground Floor Bock I corridor 119 left side	Fixed	TBD	New install	Corridor 119
22	Building F113 50 Bed Unit Ground Floor Bock I corridor 119 right side	Fixed	TBD	New install	Corridor 119

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23	Building F113 50 Bed Unit Level 2 Bock I corridor 224 left side	Fixed	TBD	New install	Corridor 224
24	Building F113 50 Bed Unit Level 2 Bock I corridor 224 right side	Fixed	TBD	New install	Corridor 224
25	Building F116 Food Production center Ground Floor Exterior Loading Door area 138	Fixed	TBD	New install	Loading dock area 138
26	Building F 93 Unit B communality Center Back Corned left side, height at the mid-section	PTZ	Zoom	New install	General coverage
27	Building F98 Housing Unit E block, Corner Front right side	PTZ	Zoom	New install	General coverage
28	Building F100 Housing Unit G block, Corner Front right side	PTZ	Zoom	New install	General coverage
29	Building 58A Gymnasium, Corner back left side	PTZ	Zoom	New install	General Coverage

### Nova Institution New Cameras to be installed

Camera	Designation	Model	Lens	Action required	FOV
1	Building A-Main Admin ground floor area 120 V&C Rear	Fixed	TBD	New install	Area 120 V&C Rear
2	Building A-Main Admin ground floor area 120 V&C Front	Fixed	TBD	New install	Area 120 V&C Front
3	Building A-Main Admin ground floor Room 1129 Waiting area (1/2 wall)	Fixed	TBD	New install	Room 1129 Waiting area
4	Building G –Secure area Ground floor Area 104 Common	Fixed	TBD	New install	Common area 104
5	Building G –Secure area Ground floor Corridor 152 rear area	Fixed	TBD	New install	Corridor 152
6	Building SLE ground floor Corridor 105 Front	Fixed	TBD	New install	Corridor 105 Combined FOV of two new cameras
7	Building SLE ground floor Corridor 105 Rear	Fixed	TBD	New install	Corridor 105 Combined FOV of two new cameras
8	Building SLE ground floor Corridor 135 Rear	Fixed	TBD	New install	Corridor 135 Combined FOV of two new cameras
9	Building SLE ground floor Corridor 135 front	Fixed	TBD	New install	Corridor 135 Combined FOV of two new cameras
10	Building G Ramp to Health Care	PTZ	TBD	New install	Ramp to health Care
11	Building Q bed unit. Front Left area	Fixed	TBD	New install	Parking lot combined FOV with the two new cameras
12	Building Q 14 bed unit. Front Right area	Fixed	TBD	New install	Parking lot combined FOV with the two new cameras

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13	Existing Camera 42			Removal	Not required camera is to be removed and all alarm integration deleted
14	Building A Main Admin Room 1100	PTZ	Zoom	New install	Gym area
15	Building PFV, Eastside	PTZ	Zoom	New Install	General coverage of internal yard area
16	Building A Main	PTZ	Zoom	New Install	General coverage of internal yard area

### Springhill Institution New Cameras to be installed

Camera	Designation	Model	Lens	Action required	FOV
1	Building 3 Level 1 Room 101 Key Safe	Fixed/ corner mount	TBD	New install	Key safe room 101
2	Build 1 level 1 Room 108 Armoury	Fixed corner mount	TBD	New Install	Armoury Room 108
3	Building 20 outside yard North side	Fixed	TBD	New Install	Yard north side
4	Building 20 outside yard South side	Fixed	TBD	New Install	Yard south side

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D) The closing date of the RFP is extended to **June 12, 2019 @ 2:00 PM Eastern Daylight Time (EDT)**.

**ALL OTHER TERMS AND CONDITIONS OF THE BID SOLICITATION REMAIN UNCHANGED**