



### **Information Regarding the Optional Site Visit and Bidder's Conference**

As part of the Request for Proposal process Canada will be hosting an optional Bidder's conference and site visit at the 4th Canadian Division Training Centre (4CDTC) in Meaford, Ontario. Arrangements have been made for the Bidder's conference to be held June 19, 2019 and the site visit June 19-20 2019. The Bidder's conference will begin at 0730 June 19, 2019 and the site visit will begin 1000 June 19, 2019 and will continue on June 20, 2019 at 0900.

It is DND's intention to have 1 bus tour the ranges and another group walking to the other facilities of the base. All will depart at the same time to allow Industry to quickly get familiarized with the infrastructure of 4CDTC Meaford. As the intention is to have two groups touring the site at the same time, Canada therefore recommends that, if a proponent wishes to participate in the site tour, that at least two (2) or three (3) members of that organization are sent, up to a maximum of five(5). A schedule will be sent to proponents indicating their intent to attend.

### **Security Requirement**

There are no security requirements for this visit as there will be no access to controlled areas, assets or information.

### **Registration**

It is requested that Bidders communicate with the Contracting Authority no later than June 14, 2019 14:00 EDT to confirm attendance and provide the name(s) of the person(s) who will attend. Bidders who do not confirm attendance and who do not provide the name(s) of the person(s) prior to the visit will not be allowed access to the site. Bidders will be requested to sign an attendance sheet. No alternative appointment will be given to bidders who do not attend or do not send a representative. Bidders who do not participate in the conference or visit will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

### **General Information**

Time will be set aside after each building or site to answer questions. The technical authority, the contracting authority, the procurement authority and any other members of the Government of Canada will not be answering questions outside of the allotted time.

Bidders are responsible for all transportation related expenses to and from 4CDTC Meaford, Ontario.

Canada will not be responsible for any additional costs in the event of flight delays.

Bidders are encouraged to bring weather appropriate clothing (i.e.) Rain jacket, Boots, umbrella, etc

### **Contracting Authority**

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